



THE FOOTBALL ASSOCIATION - ROLE PROFILE

Job Title:	Senior Solicitor	Reports To:	Group Company Secretary and Legal Director	Grade:	
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Job Purpose:
 To provide proactive legal support to The FA Group across a full range of legal issues including: (i) contracts (drafting/negotiation/interpretation), (ii) contentious; and (iii) corporate support work. The Senior Solicitor will manage the day to day work of junior solicitors within the team and will be expected to take a hands on roll by assisting the Group Legal Director in managing the overall Group Legal Department.

Jobs Reporting Into The Job Holder: Solicitors x 3 and Contract Manager

- Key Accountabilities:**
- Delivering legal advice across the full range of The FA Group’s legal requirements.
 - Drafting and negotiating commercial contracts in all areas of The FA’s business including sponsorship, media, operations and supply services agreements.
 - High profile and visible role.
 - Working as a lead member within an overall team of ten people including at least six qualified solicitors.

Enhanced CRB Check Required: Yes

<p>Key Internal Relationships</p> <p>All departments including in particular:</p> <ul style="list-style-type: none"> • Commercial • Marketing • Wembley • Football Governance and Regulation • Operations • Finance <p>The Group Management Team</p>	<p>Key External Relationships</p> <ul style="list-style-type: none"> • Members of the football family and their legal personnel including for example FIFA, UEFA, Premier League, Football League and County FA’s. • Other sports governing bodies and their legal personnel. • External law firms.
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WHAT IS NEEDED TO CARRY OUT THE ROLE?

Person Specification (Key Skills And Experience Required): Essential	Person Specification (Key Skills And Experience Required): Desirable
<ul style="list-style-type: none"> • Solid academic background and robust legal training. • Between 5-8 years working as a qualified lawyer (however candidates with relevant skills sets regardless of post qualification experience are welcome to apply) • Must be able to demonstrate a breadth of knowledge gathered in major law firm and/ or corporate • Ability to demonstrate clear and concise written and oral legal advice, which includes drafting, negotiating and interpreting a range of contracts. • Flexible and adaptable • Able to cope with pressurised situations and tight timeframes whilst maintaining a professional approach. • Confident, articulate and assertive <p>Please note that this role requires the successful candidate to undergo an enhanced Criminal Records Bureau check.</p>	<ul style="list-style-type: none"> • Broad commercial background with contractual and intellectual property issues. • Previous experience of sports law issues. • Experience of dealing with trade mark registrations. • Experience of dealing with brand protection. • Experience of dealing with data protection. • A working knowledge of employment legislation. • A working knowledge of equality legislation. • Previous in house experience.

Behaviours level required:	Level required:
<ul style="list-style-type: none"> • Delivery • Teamwork • Customer Excellence • Communicating • Developing Self and Others • Leadership • Problem Solving 	<ul style="list-style-type: none"> • 3 • 3 • 3 • 3 • 3 • 3 • 3

Author: Date:	Signed by Job Holder: Date:
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