

Our Ref:

13 December 2005

All clubs of the FA Premier League, Football League, Football Conference, Isthmian League, Northern Premier League, Southern League

Dear Colleague

Governance: A Guide for Football Clubs

I am pleased to enclose a copy of The FA's "Governance: A Guide for Football Clubs". Please bring the Guide to the attention of your Club's Board or Committee.

The Guide has been prepared under the direction of The FA's Financial Advisory Committee and with the assistance of Grant Thornton, a well known, nationwide firm of accountants. The Financial Advisory Committee is chaired by Kate Barker (of the Monetary Policy Committee of the Bank of England) and includes representatives from The FA Premier League, The Football League, The Football Conference, The Isthmian Football League, The Northern Premier League and The Southern Football League as well as independent members.

The Guide sets out various best practice procedures which we hope will assist Clubs at all levels of the Game to assess their current governance procedures and, where appropriate, instigate improvements for the benefit of the Club. The Guide should be applied paying due regard to the circumstances at your particular Club and bearing in mind that it covers a range of different areas, not all of which may necessarily be relevant to your Club. The Guide also includes references to sources of other information that may assist in its practical application, but does not duplicate existing codes and guidance (such as the Combined Code) that may already apply to some football clubs.

The Guide is not mandatory, but encourages the adoption of good governance procedures in the interests of each Club and the Game as a whole. It is important that Clubs are able to demonstrate accountability and transparency to engage the trust of all stakeholders in the Game.

I trust that you will find the Guide to be informative and of assistance when reviewing your Club's governance procedures. Further copies of the Guide can be downloaded from www.TheFA.com/TheFA/RulesAndRegulations/Regulations/Postings/2005/03/FinancialAdvisoryUnit_downloads.

Should you have any queries on any aspects of the Guide please contact The FA Financial Advisory Unit, details of which are included on the inside back cover.

Yours sincerely

Jonathan Hall
Director of Governance

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