

Dear Applicant

Preamble

The next Agents Exam is scheduled to take place in Spring 2012.

As you may be aware, the 2009 FIFA Congress declared its support for an 'in-depth reform of the player's agents system through a new approach based on the concept of intermediaries'. According to information received by The FA from FIFA in September 2010, on the basis of the proposals of the FIFA working group which was assigned the task to tackle the issue, it may be that the current players' agents licensing provisions will be abolished and replaced by a different system. It is likely that under these proposals the current requirements for individuals to become licensed agents will no longer apply.

In the event that these proposals are approved by FIFA, they are likely to take effect at any time from October 2012. In the intervening period, Agents will still need to be licensed by The FA in order to conduct Agency Activity, as defined in the current Regulations. Accordingly, The FA currently intends to proceed with the Agent's Examination in Spring 2012, and the application window will open on **Monday 17th October 2011**. It will close on **Friday 9th December 2011 at 5.00 p.m.** When deciding whether or not to apply, it is important to note that there is a risk that FIFA may determine that the Spring 2012 exam should not proceed, and any such decision would be out of The FA's control.

In light of the information above, we require each applicant to sign the following declaration as part of the application process. Failure to sign this declaration will result in your application being rejected.

Declaration

In consideration for The FA agreeing to process my application, I confirm that:

- *I have read and understood the preamble above, including reference to the risk that FIFA may at any time determine that the Spring 2012 exam should not proceed and the possibility that under FIFA's proposals, the current requirements for individuals to become licensed agents will no longer apply; and*
- *I agree that neither FIFA nor The FA have any liability to me for any loss incurred by me as a direct or indirect result of the timing of the exam application window, including any loss incurred by me in the event that I am unable to sit the examination (for example due to the fact that there is not sufficient time to complete the "Test of Good Character and Reputation", which includes a CRB Enhanced Disclosure check); and*
- *I agree that should the Spring 2012 examination process be cancelled at any point and for any reason, neither FIFA nor The FA shall have any liability for any loss of profit, costs associated with the application process and/or preparation for the examination, business opportunity, goodwill, anticipated savings or for any special, indirect, incidental or consequential loss or damages howsoever arising; and*
- *I understand that should the Spring 2012 examination process be cancelled at any point and for any reason, or in the event that I do not pass the "Test of Good Character and Reputation" (which includes a CRB Enhanced Disclosure check) prior to the date of the examination, any administration fee paid by me to The FA or any CRB fee paid to TMG (The FA's CRB Unit) or any other fee of any nature paid in the course of my application is non-refundable.*

Signed _____

Print Name _____

Date _____



AG10

THE FA FOOTBALL AGENTS REGULATIONS APPLICATION FOR AN FA LICENCE

In accordance with the FA Football Agents Regulations, applicants are required to complete this form in full in order to be considered for an FA Licence. (PLEASE COMPLETE USING BLOCK CAPITALS OR DELETE WHERE APPROPRIATE)

Please note the non-refundable application fee is £250 (which took effect from 1st May 2010).

1st APPLICATION REAPPLY RESIT

BACKGROUND INFORMATION

TITLE: Mr/Mrs/Miss/Ms/Dr/Prof/Other (please state).....

FIRST/PREFERRED NAME: SURNAME:.....

DATE OF BIRTH:...../...../.....

If you are English: Please attach a copy of the photo page and cover of your British passport **if born in England** (excluding Scotland, Wales and Northern Ireland)

If you are not English: Please enter the date you were first resident in England: __/__/__

Please attach a copy of the photo page and cover of your passport.

Please also attach proof of residency and address covering the last 2 years. For this purpose, we will accept any **two** of the following: utility bill, mobile phone bill, mortgage statement, bank or building society statement, addressed payslip, P45 or P60.

One of these documents should prove your residency/address as of **two years ago**, and one should prove your current residency/address and be not more than **3 months old**.

Please note that applications will only be accepted from English nationals and those fulfilling the residency requirements pursuant to the FIFA Players' Agents Regulations.

CURRENT ADDRESS:..... CORRESPONDENCE ADDRESS (if different):

DAYTIME TELEPHONE NUMBER:.....

FAX NUMBER :.....

MOBILE NUMBER :.....

E-MAIL ADDRESS :.....

A current Enhanced CRB Disclosure is required for all applicants. Any previous CRB Disclosures you have obtained cannot be considered as part of this process.

As part of the licensing process, you are required to make the following declarations:

(Please 'tick' to indicate your acknowledgement of each section)

a) i) I have not been convicted of a criminal offence or received a police caution (for the avoidance of doubt, this includes any spent or unspent convictions).

Note: if you do have any prior convictions or police cautions, please provide full details in the space provided below. All prior convictions or police cautions will be considered in line with The FA's policy as set out in the FA's 'Policy Protocols and Procedures' document;

ii) I am not aware of any pending criminal prosecutions or police charges against me;

iii) I agree to complete an Enhanced CRB Disclosure check for The FA as part of this application process, and on a three year periodic basis thereafter (and also if requested to do so at any time by The FA);

The FA reserves the right to reject your application if you fail to declare any cautions or convictions which subsequently arise from the Enhanced CRB Disclosure check.

b) I am not subject to a disqualification order as a director of a registered company under the Company Directors' Disqualification Act 1986 (as amended) or under the legislation of any other jurisdiction;

c) I am not subject to a ban by a Sports Governing Body from involvement in the administration of a sport and/or in particular a prohibition from working as a sports agent;

d) I am not subject to a prohibition or restriction from working with children and young people or vulnerable adults;

e) I am not subject to a Bankruptcy Order, Interim Bankruptcy Order or a Bankruptcy Restriction Order¹;

f) I am not subject to disqualification or striking-off by a professional body including, by way of example and without limitation, The Law Society, Bar Council or The Institute of Chartered Accountants of England and Wales.

g) I am not aware of any other information which may be deemed by The FA or FIFA to render me unsuitable to become a Licensed Agent.

If you are unable to confirm any of the above, please set out which part you cannot confirm and the reasons why below:

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¹ "Bankruptcy Order" means an order adjudging an individual bankrupt. "Bankruptcy Restriction Order" and "Interim Bankruptcy Restriction Order" mean the orders of the same name made under the provisions of Schedule 1A of the Insolvency Act 1986.

I confirm that I have read the 'Protocols, Procedures and Policy' for the test of Good Character and Reputation for FA Licensed Agents and agree to its terms.

I certify that the above information is correct and I acknowledge and agree that The Association shall be entitled to undertake such checks as may be necessary to verify the information contained within this Declaration. I acknowledge that if I provide a false declaration or omit information then my application may be rejected. I also acknowledge that, in the event that my circumstances change in respect to declarations (a) to (g) above (including any criminal convictions or police cautions I may receive after the declarations have been made) I will notify The Association in writing as soon as reasonably practicable. I understand that, after The Association has considered any such changes in my circumstances, my licence to act as an agent may be removed by The Association.

I declare that all the above information is true and correct to the best of my knowledge and I apply for a Licence under the provisions of The FA's Football Agents Regulations and the FIFA Players' Agents Regulations. I confirm that, by making this application, I agree to be bound by FA Rules and Regulations as may vary from time to time. I consent, pursuant to Schedules 2 and 3 of the Data Protection Act 1998, to The Football Association Limited holding and processing any 'personal data' and 'sensitive personal data' (such terms to have the meanings ascribed to them in said Act) for the purpose of discharging its functions as a regulatory and governing body of football.

I agree to complete all relevant forms and assist in any information gathering in connection with my application to become an FA Licensed Agent. I consent to The FA undertaking Enhanced CRB Disclosure checks in respect of my application and understand that my application may be rejected on the basis of the result from the Enhanced CRB Disclosure or any aspect of my application which may not satisfy The FA's requirements or which may contravene FA or FIFA Regulations.

I am aware that should the Enhanced CRB Disclosure not be returned in time for The FA to complete the 'Test of Good Character and Reputation for FA Licensed Agents' before the next examination, my application will not be able to proceed and I will be unable to sit the exam. I am also aware that, in the event that further examinations are held, I will need to submit a new exam application form, in the relevant application window, for any such future examination I wish to sit.

I understand that, should my application be accepted and I subsequently pass the Agents' examination, I will need to establish the appropriate professional indemnity insurance and sign the Code of Professional Conduct within six months of the examination date in order to take up my licence and should I fail to do so I shall have to resit the examination, in the event that further examinations are held.

In the event that any information provided herein or in the course of the application process is found to be untrue or misleading or if any relevant information has been omitted, The FA reserves the right to withhold or withdraw the licence or your application to the licensing process.

I enclose a cheque / postal order for the £250 non-refundable application fee, made payable to "The Football Association Limited"

SIGNED:.....

DATED:.....