



**WESTMORLAND
COUNTY
FOOTBALL
ASSOCIATION
LIMITED**

NOTICE OF BUSINESS

2018 ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Westmorland County Football Association Limited will be held in the Assembly Room, Town Hall, Highgate, Kendal on Thursday 14 June 2018 at 7.15pm.

You are requested to register by 7.00pm.

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By order of the Board of Directors
Peter G Ducksbury
Company Secretary
31 May 2018

NOTES

1. To be eligible to vote at the Annual General Meeting, Leagues and Clubs are reminded that they must affiliate by **12 noon on the 13 June 2018**.
2. Anyone who fails to affiliate by this time will only be allowed to vote on Agenda Items 1-8.
3. All attendees should register by presenting the enclosed admission ticket upon arriving at the meeting. A separate Voting Card will be issued upon entry in the meeting. Both cards must be surrendered prior to leaving the meeting.
4. All attendees are requested to register by **7.00pm**.
5. Members who are unable to attend may vote using the enclosed proxy voting paper.
6. Two people may attend the meeting, to represent an organisation, although **only one may vote**.
7. An individual may only represent **one** organisation.

AGENDA

The Chairman to take the Chair

1. Chairman's Opening Remarks
2. Apologies for Absence
3. Voting procedure
4. To confirm Minutes of the Annual General Meeting held 8 June 2017 (copy enclosed)
5. Matters Arising from these Minutes
6. To receive the 2017/18 Annual Report (copy enclosed)
7. To receive the Financial Report
 - Benevolent Fund dated 31 December 2017 (copy enclosed)
 - Business Fund dated 31 December 2017 (copy enclosed)
 - Appointment of Auditors for 2018
8. To appoint Scrutineers (if required)
9. Election of Officers (copy enclosed)
10. Alteration to Membership Rules (none)
11. Alteration to Cup Rules (copy attached)
12. Invitation Trophy 2018/19
13. Other Business as notified to the Company Secretary by 5.00pm on 13 June 2018
14. To close the meeting

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED**ANNUAL GENERAL MEETING****2017**

Minutes of the proceedings of the meeting held in the Assembly Room, Town Hall, Highgate, Kendal on Thursday 8 June 2017 at 7.15pm.

PRESENT:

| | |
|--|--|
| President: | T B Huck (in the Chair) |
| Vice President: | R W Wilkinson |
| Chief Executive: | P G Ducksbury (Company Secretary) |
| Chairman: | G Aplin |
| Vice Chairman: | G A Roe |
| Council Members: | J R Cotter, P D Hayton, P A McDonnell |
| Football Development Officer: | J Pattison |
| Assistant Football Development Officer: | G M Blair |
| Football Services Administration Officer: | S R Newhouse |
| Leagues: | Kent Valley Junior Football League, Westmorland County FA Under 25 League, Westmorland Football League |
| Senior Clubs (Affiliated): | Endmoor KGR FC, Ibis FC, Kendal County FC, Kendal United FC, Kirkby Lonsdale FC, Lunesdale United FC, Milnthorpe Corinthians FC, Shap FC, and Windermere SC |
| Youth Clubs (Affiliated): | Heathwaite YFC, Ibis Youth FC, Ibis United YFC, Kendal United JFC, Kendal United Colts JFC, Kendal United Rockets JFC, Kirkby Stephen JFC, Milnthorpe & District JFC, Milnthorpe Girls JFC, Milnthorpe Town JFC, Milnthorpe United JFC, Wattsfield YFC and Wattsfield United YFC |
| Senior Clubs (Not Affiliated): | Ambleside United FC, Appleby FC, Burneside FC, Burton Thistle FC, Staveley United FC |
| Youth Clubs (Not Affiliated): | Staveley United JFC |
| Clubs with Secondary Affiliation: | AFC Carlisle FC, Carleton Banks FC, Castletown FC, Dent FC, Eden Thistle FC, Keswick FC, Langwathby FC, Penrith AFC, Penrith Saints FC, Penrith Royal FC, Penrith Town FC |

APOLOGIES:

W B Johnson (Life Vice President), D O'Callaghan, Ambleside United JFC, Arnside FC, Kendal Town FC, Castle Park Girls FC, Wetheriggs United FC

1. President's Opening Address

In welcoming everyone to the 120th Annual General Meeting, the President paid tribute to following who passed away during the year. Members stood in silent tribute.

| | |
|----------------|---|
| Keith Butcher | Referee, Player - Milnthorpe Corinthians FC |
| Mick Greenwood | Player - Victoria SC |
| Mike Halhead | Coach - Netherfield AFC, Westmorland Coaches Association |
| Pete Holme | Player - Kendal United FC, Netherfield AFC |
| Neil Humble | Coach - Kendal United JFC, Girls Player Development Centre, Kendal Town Ladies FC, Kendal Town Player Development Centre. Player - Endmoor KGR |
| Alan Nelson | Club Official - Ibis JFC |
| Geoff Metcalfe | Referee, Club Official - Sedbergh Wanderers FC |
| Frankie Monks | Club Official - Staveley United FC |

He recorded his privilege and honour to be President of the County FA. The Association is a well-run and structured organisation and he thanked Directors, Officers, Council and staff for their work during the year.

He thanked all volunteers involved in the game, leagues, clubs, referees, managers and coaches in the county who make our work in the National Game so successful.

2. Voting Procedure

The Company Secretary outlined the voting procedure for the meeting and indicated that proxy votes have been received. Voting cards were issued for items for next season's business.

3. Minutes of the Previous Meetings

The Minutes of the following meeting, having been circulated, were taken as read, confirmed and signed as an accurate record of the proceedings:-

- a) Annual General Meeting held 9 June 2016

4. Matters Arising

There were no matters arising from the meeting.

5. Annual Report 2016/17

The report outlined in detail the significant achievements and activities during the year and was adopted with thanks.

6. Financial Report

a) Benevolent Fund 2016

The audited accounts for the period 1 January - 31 December 2016 having been circulated, were taken as read and accepted.

b) Business Fund 2016

The audited accounts for the period 1 January - 31 December 2016, prepared by accountants Stables, Thompson & Briscoe had been circulated and were noted. A surplus was noted and the Company plans to hold a balance to run for one year should FA funding cease.

c) Appointment of Auditors 2017

On recommendation from the Board of Directors, Stables, Thompson & Briscoe were appointed as the Company's auditors for 2017.

7. Appointment of Scrutineers

Not required.

8. Election of Officers

a) Council Membership (Article 36-42)

- i) D O'Callaghan was re-elected unopposed for three years.
- ii) There is a vacancy at present.

9. Alteration to Membership Rules 2017

There were no alterations to the Membership Rules.

10. Alteration to Cup Rules

Leagues and Clubs were advised of the following change of rule for 2017/18;

| <u>Senior Challenge Cup</u> | |
|--|---|
| <u>Existing Rule</u> | <u>Proposed Changes</u> |
| Rule 8 – Free Dates | |
| Any club wishing to have a free date from all football activities must give at least 28 (twenty eight) days' notice in writing to the Chief Executive, giving full reasons for the request. No game shall be postponed without the consent of the Council. | Any club wishing to have a free date from all football activities must give at least 14 (fourteen) days' notice in writing to the Chief Executive, giving full reasons for the request. No game shall be postponed without the consent of the Council. |
| A club will be limited to 2 (two) vacant dates per team. | A club will be limited to 1 (one) vacant dates per team. |
| No free dates will be permitted for the published dates in the County FA Handbook for Semi-Finals and Final ties. | Any club wishing to have a free date from all football activities on the published Semi Final date must give at least 28 (twenty eight) days' notice in writing to the Chief Executive, giving full reasons for the request. No game shall be postponed without the consent of the Council. |
| | No free dates will be permitted for the published dates for Final ties. |
| Rule 15 – Provision for Final Tie | |
| The Council shall fix the ground for the Final Tie and shall have direct control of the arrangements. | The Council shall fix the ground for the Final Tie and shall have direct control of the arrangements. |
| No other League or Cup Matches may be played on any member club's ground under the jurisdiction of the Association, without special permission from the Council. | No other League or Cup matches may be played on any members club's ground under the jurisdiction of the Association, without permission being given by Council to the League or individual clubs involved. |

| <u>Junior Cup</u> | |
|--|---|
| Rule 17 – Qualification of Players | |
| <p>If a player has played in the Senior Cup, Benevolent Trophy or any other League's or County FA Senior Cup Competition for a Senior Club (as defined below) he may not play in this competition.</p> <p>SENIOR LEAGUES shall comprise of DIVISION ONE of the WESTMORLAND LEAGUE, ALL DIVISIONS of the NORTHERN PREMIER LEAGUE, NORTHERN LEAGUE, WEST LANCASHIRE LEAGUE, the PREMIER DIVISION of the NORTH LANCASHIRE LEAGUE, together with the TOP DIVISION of all outside leagues not affiliated to Westmorland County Football Association Limited. This shall not apply to BONA-FIDE JUNIOR CLUBS</p> | <p>If a player has played in the Senior Cup, Benevolent Trophy or any other League's or County FA Senior Cup Competition for a Senior Club (as defined below) he may not play in this competition.</p> <p>SENIOR LEAGUES shall comprise of DIVISION ONE of the WESTMORLAND LEAGUE; ALL DIVISIONS of the NORTHERN PREMIER LEAGUE, NORTH WEST COUNTIES LEAGUE, NORTHERN LEAGUE, DIVISIONS ONE and TWO of the WEST LANCASHIRE LEAGUE and the PREMIER DIVISION NORTH LANCASHIRE LEAGUE; together with the TOP DIVISION of all outside leagues not affiliated to Westmorland County Football Association Limited. This shall not apply to BONA-FIDE JUNIOR CLUBS</p> |

b) Council were asked to look at rule:-

To allow later kick offs, 1.30pm is too early in October and March.

11. Presentation of Awards

a) Senior Fair Play/Respect Award

Ullswater United FC

b) FA McDonald's Community Awards

i. FA Charter Standard Coach of the Year
Patrick Berry (Castle Park Girls JFC)

ii. FA Charter Standard Club
Ambleside United JFC

iii. FA Charter Standard Community Club
Kendal United FC

iv. Outstanding Contribution to Community Football
Nicola Wilkinson (Milnthorpe & District JFC)

v. Young Volunteer of the Year
Joshua Kirkby (Ibis United FC)

i) **Invitation Trophy 2017/18**

The following teams have accepted the invitation:-

- Appleby FC
- Milnthorpe Corinthians FC

12. Presentations

Peter Dicksbury, James Pattison and Sara Newhouse delivered the following presentations:-

a) 2016/17

- Better weather than last year, less postponements, better playing conditions
- HQ refurbished following flooding
- New Development Team following departure of L M Downham and D Ferguson
- Difficult – 2 League Appeals
 - Not Easy
 - WCFA between a rock and a hard place
 - Loss of an excellent Council Member
 - Time to move on

b) Corporate Governance Review

- Smaller Council – current vacancies
- Committee structure disbanded
- Council Leads – Competitions, Refereeing, Representative Football
- Next
 - Council to be representative of the game/community
 - Expertise
 - Independent Discipline members

c) Safeguarding

- Major impact on youth football
- Thanks to everyone concerned
- Safeguarding commitment - all youth teams have a coach with a CRC and FA Safeguarding Qualification
- Club Visits carried out and more to come
- Online training for Committee Members
- Bad Practice
 - CWO attached to several clubs
 - Coach attached to numerous teams
 - Assistants/helpers - regular contact with young children
- Individual Criminal Offence not to have CRC and completed appropriate training.
- What Next?
 - Embedding good safeguarding practice
 - CWO Support
 - 16-18 year olds?
 - Open Age Football

d) Coach Education Programme

- 2016-17 Review
- Level 1 October 2017
- Level 2
- Coach Development Events 2017/18

e) Funding Opportunities

- Grow the Game
- Premier League and The FA Facilities Fund
- FA Facilities - Small Grant Scheme
- Respect
- Pitch Improvement programme

f) Women and Girls Football

- Kendal Town Development Team
- South Lakes Girls Leagues - Growth and more structure
- Girls Cup Competitions

- Girls Player Development Centre
- Wildcats - Introductory session
- Girls Only Fun Days

g) Grassroots Football Survey

- Coaches want more interaction
 - Coach Mentoring
 - Level 2 Course
 - 6 monthly Newsletters
 - Celebrate Success
- Club Officials do not feel valued or supported with IT Systems
 - Club Support Events
 - 1:1 or Group Training on WGS
 - 6 monthly Newsletters
- Players said they wanted more 3G Facilities
- Youth Players want to hear about opportunities for themselves
 - Increase Social Media Platforms
- Next Grassroots Football Survey
 - October 2017 - have your say complete the questionnaire

13. Social Media

Clubs were asked to remind their players and officials to use social media with care. There has been a couple of occasions this year where Discipline charges have been raised.

14. Other Business

No further business had been notified to the Company Secretary in advance of the meeting.

There being no further business the meeting closed at 8.20pm.

Date Signed

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

ANNUAL GENERAL MEETING 2018

ANNUAL REPORT

Introduction

In this, the Association's 121st year, the Governance of the Game, delivery of The FA National Game Strategy, growth of the game and opportunities for everyone to be involved in the game all remain a high priority. This we must do with dignity, ensuring fairness to all concerned. Many people give a huge amount of time and energy to the game they love as volunteers, the monetary value of this is unmeasurable but those who work in the game are very grateful. The FA's continued financial support has seen the Association's work in grassroots football grow significantly.

Our Vision



Our Values

| | | |
|--|------------|---|
| | Integrity | <ul style="list-style-type: none"> • Commitment • Caring • Honesty |
| | Community | <ul style="list-style-type: none"> • Trust • Determination • Relationships • Service |
| | Teamwork | <ul style="list-style-type: none"> • Teamwork • Professionalism • Responsibility |
| | Commitment | <ul style="list-style-type: none"> • Pride • Achievement • Responsibility • Determination |
| | | |
| | | |

Council

The Company have continued with the Corporate Governance Review which will see changes to the Articles of Association in accordance with the Companies Act 2006. Part of this work sees the Committee structure disbanded and individual Council Members each responsible for a particular aspect of the game, therefore ensuring the whole of Council oversees policy, governance and the smooth running of football in the county. Meetings were well attended throughout the season. The policy and decision making process was often lively and well debated, although always in an impartial, fair and reasonable manner.

The Board of Directors control the Association's business activities, finances, safeguarding and management of staff.

Both Council and the Board of Directors have been led throughout the year by Chairman, Gary Aplin, who has also been the Association's Representative to The FA. Gary will step down from these roles at the AGM.

Business Planning

A year ahead of schedule we were asked to rebid for the financial support from The FA for 2018-21; a new Business Strategy for the three year period and a first year Operational Plan were produced. These both reflected the change in The FA focus to encompass the whole of the game in its different formats as well as the traditional affiliated football market.

Equality Policy

As the governing body of the game, within its boundaries, the Westmorland County FA is responsible for setting standards and values to apply throughout the game at every level. Football belongs to, and should be enjoyed by, anyone who wants to participate in it.

The Westmorland County FA's commitment is to confront and eliminate discrimination whether by reason of gender, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability and to encourage equal opportunities.

The Association was awarded the Equality Standard - Foundation Stage in October 2012.

Safeguarding Operating Standard

The Westmorland County FA is committed to providing a safe and enjoyable football environment for children, young people and vulnerable adults. During the year we have worked with The FA and their consultants, GirlingHughes, to implement the Safeguarding Operating Standard.

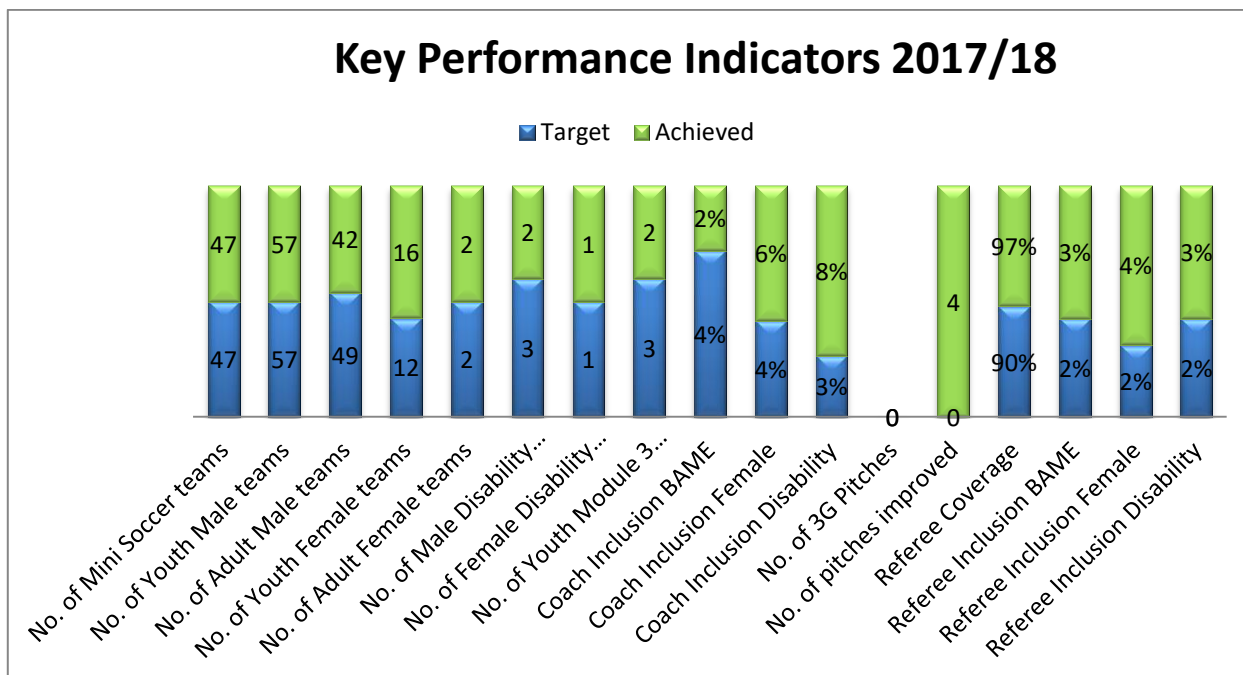
As part of this process we have recruited a Designated Safeguarding Officer who is responsible for developing and maintaining standards within the Association, Leagues and clubs.

Any breaches of regulations and poor practice are dealt with in accordance with The FA requirements.

National Game Operational Plan 2017/18

County FA Scoreboard 2017/18

We delivered the 2017/18 plan; many of our plan's challenging targets have been achieved, with significant funding support from The FA.



Football Foundation

The Football Foundation is a registered charity established to improve pitches and facilities in grassroots football. Funding is provided by football (The FA and FA Premier League) as well as the Government (Sport England Lottery Fund). The Association has given advice on many projects and supported a number of applications, particularly in the last year where a number of facilities have used Football Foundation grants to repair flood damage. Total investment into facilities is over £1.28m since the Foundation was established.

The Association continues to support clubs and organisations with small and major grant schemes. This season a number of leagues, clubs and organisations received revenue grants, but it must be remembered that organisations need to meet the minimum 50% match funding criteria. In the past season Arnside FC, Endmoor KGR FC and Kendal United FC have received funding from the small grants scheme for various projects. In the coming season we will be encouraging clubs to make use of the Pitch Improvement Programme. Clubs are able to get their pitches assessed by an independent assessor, who will then write a report recommending improvements. On the back of this report clubs are able to apply for Football Foundation funding to enable them to carry out the proposed works.

Football Development

The 2017/18 season saw the continuation of the Charter Standard Annual Health Check process. Every youth club within Westmorland is Charter Standard and all complete an annual health check and have retained their current status with one new club achieving Charter Standard status. These health checks ensure clubs have qualified coaches with up to date first aid certificates and safeguarding qualifications. This season clubs have worked alongside the Association to make sure every coach and assistant has a valid CRC and up to date safeguarding qualification. Spot checks on youth teams have been completed to ensure high levels of safeguarding in our youth clubs at both training and matches are being met continuously.

The Westmorland Under 25 League and South Lakes Girls' League retained their Charter Standard League status for the 2017/18 season. We have seen great progression in the South Lakes Girls' League which now sees a qualified referee for every match. The Kent Valley Junior Football League also maintained its Charter Standard League status and 100% of junior football played within the league is at clubs who have a Level One coach and are first aid and safeguarding qualified.

Football Education



Charter Standard Football Festival

The Association arranged its second annual Charter Standard Festival for junior clubs with 44 teams attending, all sharing in good festival football fun.

Girls and Women's Football

The South Lakes Girls League has provided local girls with regular opportunities to play football in both a festival and league format. The Under 11, Under 13 and Under 15 leagues ran this season. The Under 9's carried on with festival format football and participated at 4 festivals throughout the season. In the Under 11 league, 4 teams progressed into finals day and saw Dalton Under 11 claim victory. The Under 13 league was extremely competitive however Kendal United won the league and cup double. In the Under 15 league Dalton emerged victorious. The cup final was held on the same day as the boys youth cup finals at Wattsfield JFC/Kendal Town FC.

The Westmorland County FA Girls Development Programme continued this season for age groups Under 11, Under 13 and Under 15 bringing together talented players from each age group who trained together fortnightly at Dallam School 3G facility. The Under 11's played away to Blackburn Rovers, Burnley and Barrow. The Under 13's faced Barrow at home and away whilst the Under 15's faced Barrow and Penrith.

Disability

The 2017/18 season saw the continuation of Riversiders FC for adults with physical and learning disabilities in Westmorland. Working in partnership with the Oaklea Trust and Riversiders Community Group, a regular programme of structured coaching and small sided games was delivered with the group meeting every Wednesday evening at Kendal Leisure Centre. One member of the group, Chris Sharp, represented the Mencap national team at last year's disability European championships held in Switzerland.

The club looks at developing the ability of the players as well as the fun side of getting together in a facility which is both accessible and warm throughout the year. The programme creates the chance to play and improve against different opposition teams. The team travelled to Penrith every month to put the skills and team work they have learned into games in the Cumbria Ability Counts Football League. Through these working relationships, quality development of the disability football pathway and the best use of financial resources is ensured, enabling the growth of the football community for disabled people. Riversiders FC are also looking to expand and create a female team for the 2018/19 season.

School Holiday Sessions

Westmorland County FA continued to provide Football Fun Days during school holidays. These sessions provide opportunities for boys and girls aged 4-11 years who are keen to play football, learn new skills and above all, have lots of fun. The Fun Days are increasing in popularity with over 630 young people attending sessions over the course of the year.

The sessions take place at Castle Park School in Kendal and each fun-packed day incorporates skills sessions, competitions, quizzes, fun games and small sided matches.

Skills Centre

Following the demise of FA funding, Westmorland County FA continued to provide a Skills Centre at Dallam School. These sessions provide a weekly opportunity for boys and girls aged 4-11 years who are keen to play football, learn new skills and above all have fun in a non-competitive environment. They continue in popularity with over 700 young people attending sessions over the course of the year.

Football Futures Programme

Westmorland County FA continues to provide a Football Futures Programme. The Football Fun Days, Trophy Events and Youth Futsal gave our young volunteers opportunities in different facets of the game.

School Coaching and Club Links

This year the Assistant Football Development Officer has been able to offer 6 schools high quality Physical Education lessons and after school clubs that focus on developing the core skills of agility, balance, co-ordination and speed (The Fundamentals of Movement). The emphasis is to work on these skills in a fun and challenging way to give children a positive first experience of sport.

Football and Physical Education sessions are delivered to create a county wide structure that develops these abilities and increases involvement both in football and physical activity in general.

The sessions have ranged from in-school curriculum time to after school clubs where the Assistant Football Development Officer has helped show the participants skills and tricks while keeping the emphasis on fun sessions which they may want to carry on out of school.

Representative Matches

In the Northern Counties Senior Competition, Milnthorpe Corinthians FC represented the Association. The team beat Liverpool FA 2-1 in the first round but narrowly lost 0-1 against Lancashire FA in the Semi-final.

Although having a mixture of results, the Under 18 team had a positive season. In the FA Youth Cup they lost against Birmingham FA 0-1; in the Association of Northern Counties Youth Competition they enjoyed one win, one draw and two narrow defeats; Cheshire FA (Away) 1-3, Lancashire FA (Home) 2-3, Liverpool FA (Home) 1-1 and Cumberland FA (Away) 3-2.

Our thanks are recorded to the coaching staff at Kendal Town FC, George Gudgeon, Tosh Farrell and Chris Huxter for their hard work throughout the season.

All the Representative Match administration was overseen by Council Member, Paul D Hayton, throughout the season, and other Members attended games regularly.

Cup Competitions

The 2017/18 competitions were completed as follows:-

- Senior Challenge Cup
Kendal County FC v Appleby FC 1-3
- Benevolent Trophy
Windermere FC v Appleby FC 0-2
- Junior Cup
Dent FC v Keswick FC 2-1
- Invitation Trophy
Appleby FC v Milnthorpe Corinthians FC 2-1
- Minor Cup
Ibis YFC v Swarthmoor JFC 2-2
(Ibis won 4-5 on penalties)
- Dallam Tower Cup
Ambleside United JFC v Ibis YFC 2-0
- Under 15 Girls Cup
Appleby YFC v Lancaster Giants 0-6
- Under 13 Cup
Heathwaite JFC v Grange United YFC 2-2
(Grange United won 2-4 on penalties)
- Under 13 Girls Cup
Lancaster Giants v Kendal United YFC 2-5
- S M Jones Trophy
Heathwaite YFC v Wattsfield United YFC 1-5

The Association is very grateful to Kendal Town FC and Wattsfield YFC for the use of their grounds and facilities for the cup finals.

The Cup Competition administration was overseen by Council Member, Peter McDonnell, throughout the season.

Leagues

The majority of senior football in the county continues to be provided by the Westmorland Football League. The Association's thanks are recorded to Secretary, Ron Wilkinson and the League Executive Committee, for their support.

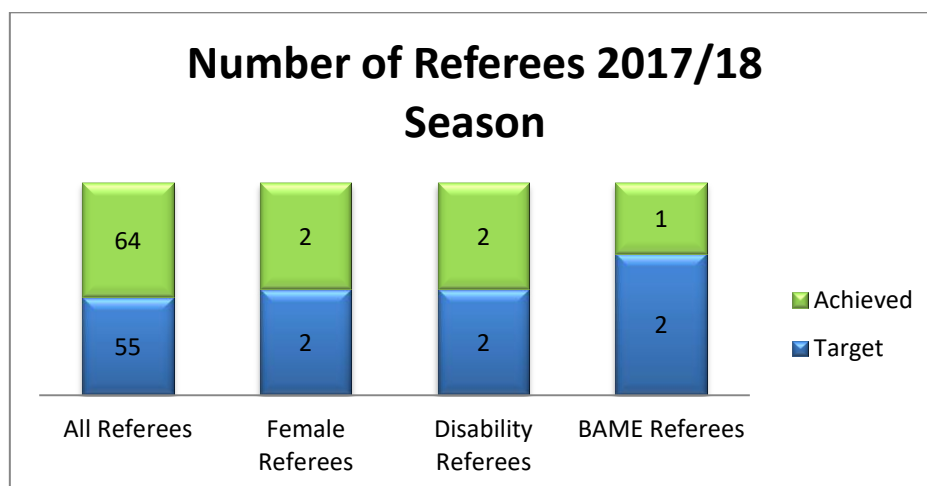
The growth of youth and junior football continues in the Kent Valley Junior League; thanks are recorded to the League Management Committee for their continued hard work. They have fully implemented The FA Youth Review - Charter Standard, implementation of Respect and 100% of the teams have a qualified coach. They have also fully supported The FA's Safeguarding requirements with every team coach, assistant and club official having a CRC and attended Safeguarding training.

The County FA also ran a small veterans competition and an Under 25 League during the summer to ensure team numbers are sustained.

Soccersixes provide two small-sided leagues in Kendal. The 7-A-Side League continues at Kirkby Stephen, as does the Kendal Futsal League.

A number of teams continue to play outside the area; Kendal Town FC in the Evo-Stick League, Milnthorpe Corinthians FC, Kendal County FC and Kendal United FC in the West Lancashire League and a number of teams in the North Lancashire League.

Referees



Coverage

The overall target for the number of fixtures covered by a qualified referee involving clubs under the governance of Westmorland County FA is 90%. The figure achieved for the season was 94%. Looking at this figure in more detail;-

- Kent Valley Junior Football League - continues to achieve a consistently high coverage rate of 98%.
- Westmorland County FA Cup Competitions - all were covered with the exception of one fixture.
- South Lakes Girls League - the introduction of the SLGL has raised some challenges with appointments of fixtures out of county in Barrow, Lancaster and Morecambe. Identifying local referees in these areas and competing with local leagues proved challenging, however, a database of referees wishing to be appointed to these fixtures continues to be developed. Despite this the coverage figure remains high at 92%.
- Westmorland County FA Under 25 League - Coverage remains at 100%.

The Service Level Agreement between Westmorland Football League and Cumberland FA remains in place allowing the appointment of Westmorland referees to league fixtures (which now come under the governance of Cumberland FA). This is managed by the appointment of the new League Appointments Secretary John Higgins in partnership with the Westmorland County FA Referee Development Officer.

In-Service Training

The County hosted a number of In-Service training events and guest speakers Michael Salisbury and Steve Stewart, which focused on improving referee knowledge. Topics covered included:

- Referee Pre-Season Fitness Training
- Cup Finals Seminar
- Promotion Fitness Test
- Identifying and Punishing Serious Foul Play
- Penalties/Restart of the Game
- Offence Identification
- Diamond Nine Pre-Match preparation

In addition to these events the following have been provided for club officials;

- Club Assistant Referee Seminar
- Law Changes Seminar

Academy

The Academy provides focused development for referee's on the promotion ladder and junior officials who have expressed an interest in officiating open age football. Topics covered included Decision Making, Direct Free Kicks and Mass Player Confrontation.

Referee Promotions

The following Referee were successfully promoted;-

- Level 6 → 5 Cameron Allonby and Colin Miles
- Level 7 → 6 Charlie Mulhall

The Westmorland County FA would like to congratulate these referees who have achieved success during the 2017/18 season.

Recruitment

The focus of Referee recruitment remains on attracting adults into refereeing with two male adults recently completing the course and are now actively refereeing.

We have continued to offer free Referees Courses to those living in the Westmorland area who are aged 18 years and above, as well as the Referee Introduction Incentive which offers free registration to existing referees who encourage someone to complete the course.

The Referees' Development Officer is currently working with a number of young referees who have expressed an interest in moving from junior to open-age football.

Observers

Mark Backhouse, John Cotter and Peter Ducksbury continue to work with referees on the promotion ladder as observers. They attend an annual refresher course to ensure they are kept up to date with current requirements.

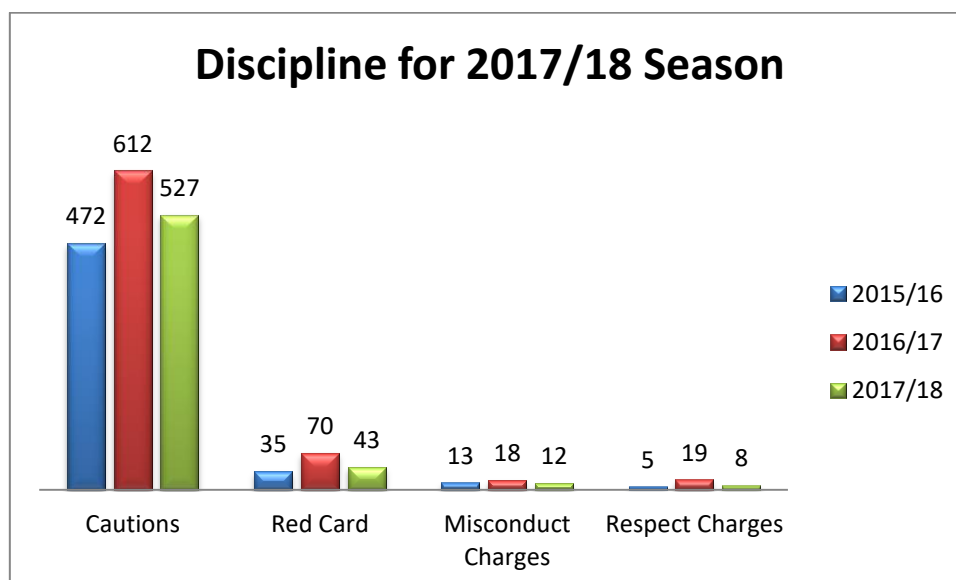
Mentors

All new referees are allocated a mentor to support them through their first few games – we are very grateful to Mark Backhouse, David Bateman, John Cotter, Peter Ducksbury, John Higgins, Stan Murdock and David O'Callaghan who have all assisted as mentors this season.

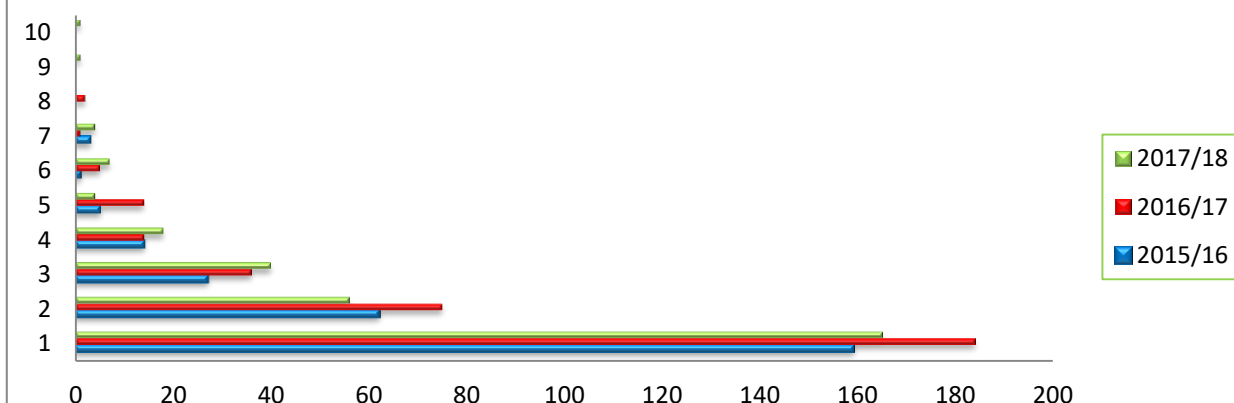
Discipline

Misconduct of clubs, players and officials was administered in accordance with The FA Regulations with the continuation of Match Based Suspension across the game. We have seen a decrease in the number of cases compared to last season, with an increase in the variation of offences as reflected below. In accordance with The FA's Appeal procedure, the Association dealt with 2 Personal Hearings and 14 Correspondence Hearings.

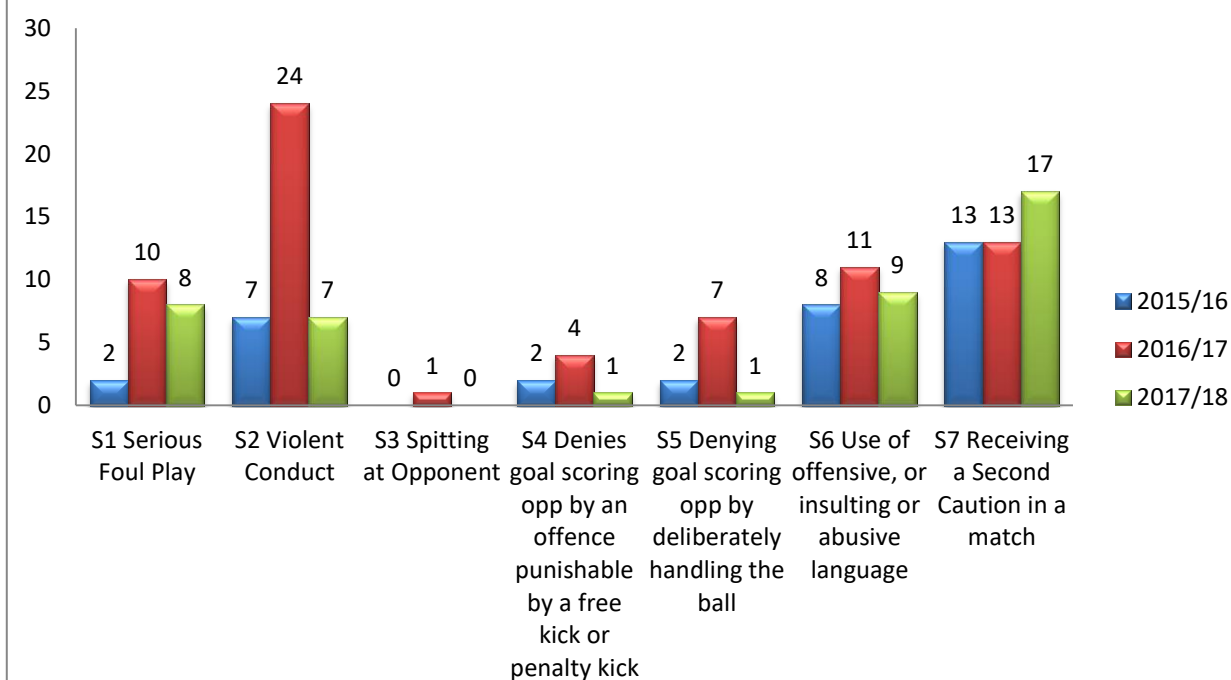
We are very grateful to neighbouring County FA's who have supported us with hearings this season due poor availability of qualified Discipline Chairmen. Two independent panel members were trained during the year.



Number of Cautions Received by Players 2017/18 Season



Catagories for Red Cards 2017/18 Season



Sponsorship

We have some excellent partnerships in place with a number of businesses, all of whom have enabled us to enhance our work over the past season.

Our thanks go to Nike for kit and equipment. This season has seen further agreements with Bluefin Sports (Club Public Liability and Personal Accident Insurance), Discount Football Kits (Trophies, Charter Standard Club Festival, discounted kit and embroidery) and O'Neil Associates (Girls Player Development Centre).



The County FA continues to struggle to obtain sponsorship for competitions and other activities, particularly in the current economic climate. The growth of football in the County gives many commercial opportunities and these continue to be explored.

The local press including the Westmorland Gazette, Cumberland and Westmorland Herald, Barrow Evening News, and Cumbria Crack website have supported the Association's activities very well throughout the season.

IT and Social Media

The County FA has a new website www.WestmorlandFA.com and along with Facebook and Twitter feeds are essential means of communication to our customers and promoting our activities.

The FA's League Administration system, Full Time, is successfully used to manage fixtures, results, tables and Referee appointments in Westmorland County FA Cup Competitions, Westmorland Football League, South Lakes Girls League, Westmorland Under 25 League and the Futsal Leagues matches. The system immediately updates results, draws and tables through a text messaging service.

Over the past season clubs have continued to embed the Whole Game System into football. Clubs will be affiliating using the Whole Game System and managing their discipline via the portal, with an increasing number making payments online. Referees continue using the system to report discipline and re-register.

Customer Excellence

SurveyMonkey

Westmorland County FA has collected data using SurveyMonkey during the 2017/18 season from courses, workshops, events and football fun days. Reports have shown the following results:-

155 invitations have been sent out to participants with 40 responses giving a response rate of 25.8%. (This is higher than a national average response rate of 10-15%). The scores recorded gave a satisfaction score of 69%; anything above 50% is considered good.

The FA Grassroots Survey

In October 2017 The FA conducted an online survey asking participants their views on Westmorland County FA, with some very positive results. From the results staff members have developed a Service Improvement Plan, which will be implemented between now and November 2018.

Bereavements

It is with great sadness that the following people passed away during the year:-

| | |
|----------------|--|
| Dave Bulman | Kendal United YFC |
| Mike Campbell | Ex Endmoor KGR FC, Ibis FC and Lunesdale United FC |
| Paul Hebson | Ex Grasmere FC, Westmorland Football League |
| Mark Lambert | Ex Wattsfield YFC |
| Chris Metcalfe | Heathwaite FC |
| Neil Wake | Ibis FC, Endmoor KGR FC and Netherfield FC |

They all made significant contributions to the game and will be missed by many.

Complaints

The Company received five formal complaints during the year which was dealt with in accordance with its open, accountable and transparent complaint's procedure. The Board of Directors have reviewed each of the complaints and lessons learnt were appropriate.

Staffing

Peter Dicksbury (Company Secretary/Chief Executive), James Pattison (Football Development Officer), Mark Backhouse (Referees' Development Officer), Sara Newhouse (Football Services Officer) and Graeme Blair (Assistant Football Development Officer) all continued their work with the Company. Sally O'Donnell joined in January 2018 as Designated Safeguarding Officer.

Staff have clear roles, responsibilities, work programmes, targets and expectations which are part funded by The FA, but they remain employed and monitored by the Company's Board of Directors.

The Association continues to build on its success and is confident of the future, striving to enhance the service provision to the game in the county.

The Association records its sincere thanks, gratitude and appreciation to the staff and volunteers for their outstanding contribution to the administration, governance and development of the organisation, and overall success of the game.

As servants of the game it is a huge responsibility for us all, but a great honour and challenge. We are inspired by the power of the modern game and the dedication, commitment and passion of the people, who play, coach, referee, administrate, and watch our national game - volunteers without which, the game would not be as successful.

We must not rest on our laurels, and with the FA National Game Strategy and Westmorland County FA's new Business Plan 2018-21, football will continue to change and the organisation must change with it. Everyone in football must pull together and build on the fantastic work that is being done today to ensure that everyone gets the best possible experience from taking part in this wonderful game in the future.

Resignations

As we end one season, everyone looks for a few weeks break before coming back refortified. However, 3 long servicing officials have decided not to continue in their current roles - after 54 years on Council Tommy Huck will leave his post as President, Gary Aplin will vacate the Chairman's role and Peter Dicksbury is retiring as Chief Executive at the end of August 2018. We are very grateful to the outstanding service they have all given to the Association.

Conclusion

As we excitedly await the outcome of our funding bid to The FA for a Three year programme to govern and develop the game in the county in accordance with the FA National Game Strategy, we look forward to the challenges ahead.

Through the new 2018-2021 Business Strategy we are committed to govern and develop the game effectively and efficiently but cannot do so without the support and commitment of the volunteer workforce and look forward to working with you all in the future.

FINANCIAL REPORT

The Limited Company's business is carried out through the Business Fund and spending controlled by the Board of Directors who are also Trustees of the Benevolent Fund and manage that account.

The year has seen the Association continue to invest significant funds into the game in the county. Membership fees have been maintained at affordable levels.

Financial Reports have been prepared and audited by the Company's Accountant Stables Thompson & Briscoe in accordance with current Company Law for the following periods:-

- 1 January to 31 December 2017 (Business Fund)
- 1 January to 31 December 2017 (Benevolent Fund)

A copy of the abbreviated Directors' Report for the period are provided, with Directors and Council Members having received full copies of the accounts. If you require a full copy for your information, please contact the Company Secretary who will gladly furnish you with a copy.

The FA continues to provide significant financial support to the Association – including administration, staffing, football development, referees training and equipment.

The Association made a surplus on the year; this was budgeted by the Board of Directors and invested into property.

The Benevolent Fund continues to receive funds and provide support to both past and current members in time of hardship.

APPOINTMENT OF AUDITORS FOR 2018

Stables Thompson & Briscoe were appointed as Auditors in 2011 and the Board of Directors' recommend their appointment for 2018.

YORKSHIRE BANK, KENDAL
BENEVOLENT FUND CURRENT
ACCOUNT

Income and Expenditure Statement 2017

| 2016 | Income | 2017 | 2016 | Expenditure | 2017 |
|--------------|-------------------------|--------------|--------------|------------------------------|--------------|
| 0.00 | FA Grants | 0.00 | 0.00 | FA Grants | 0.00 |
| 423.00 | Cup Finals | 487.00 | 310.00 | Grants | 0.00 |
| 0.00 | Interest | 0.00 | | | |
| 0.00 | Insurance Commission | 0.00 | | | |
| 0.00 | Donations | 0.00 | | | |
| <hr/> | | <hr/> | <hr/> | | <hr/> |
| 423.00 | | 487.00 | 310.00 | | 0.00 |
| | | | 113.00 | Income over Expenditure | 487.00 |
| <hr/> | Expenditure over Income | <hr/> | <hr/> | | <hr/> |
| 423.00 | | 487.00 | 423.00 | | 487.00 |
| <hr/> <hr/> | | <hr/> <hr/> | <hr/> <hr/> | | <hr/> <hr/> |
| £ | | £ | £ | | £ |
| - | Transfer from Bank | - | - | Transfer to Building Society | - |
| <hr/> | Deposit Account | <hr/> | <hr/> | Deposit Account | <hr/> |
| - | | - | - | | - |
| <hr/> <hr/> | | <hr/> <hr/> | <hr/> <hr/> | | <hr/> <hr/> |

WESTMORLAND COUNTY FOOTBALL ASSOCIATION
BENEVOLENT FUND
BALANCE SHEET AS ON 31 DECEMBER 2017

| | Balances at 01/01/2017 | Surplus (Deficit) for Year | Transfers | Unpresented Cheques | Balances at 31/12/2017 |
|---|-----------------------------------|---|------------------|--------------------------------|---------------------------------------|
| <u>Skipton Building Society, Kendal</u> | | | | | |
| Benevolent Fund Deposit Account | £2,949.20 | £24.61 | - | - | £2,973.81 |
| <u>Yorkshire Bank, Kendal</u> | | | | | |
| Benevolent Fund Current Account | £2,312.69 | £487.00 | - | - | £2,799.69 |
| | <u>£5,261.89</u> | <u>511.61</u> | <u>-</u> | <u>-</u> | <u>£5,773.50</u> |

P G DUCKSBURY
Chief Executive

The foregoing financial statements are prepared from the records as supplied and the explanations given to us. We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Stables Thompson & Briscoe
Accountants
Lowther House
Lowther Street
Kendal LA9 4DX

Registration number: 4240922

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED
(A company limited by guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Stables Thompson & Briscoe
Chartered Accountants & Business Advisers
Lowther House
Lowther Street
Kendal
Cumbria
LA9 4DX

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

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| Profit and Loss Account and Statement of Retained Earnings | 4 |
| Balance Sheet | 5 |
| Notes to the Financial Statements | 6 to 9 |

Stables Thompson & Briscoe
Chartered Accountants & Business Advisers
Lowther House
Lowther Street
Kendal
Cumbria
LA9 4DX

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

COMPANY INFORMATION

| | |
|--------------------------|--|
| Directors | Mr G Aplin Mr J R Cotter Mr P G Ducksbury Mr P D Hayton Mr T B Huck Mr P A McDonnell Mr D O'Callaghan Mr G A Roe |
| Company secretary | Mr P G Ducksbury |
| Registered office | 35/37 Appleby Road Kendal Cumbria LA9 6ET |
| Bankers | The Cumberland Building Society 38 Fisher Street Carlisle Cumbria CA3 8RX |
| Accountants | Stables Thompson & Briscoe Chartered Accountants & Business Advisers Lowther House Lowther Street Kendal Cumbria LA9 4DX |

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED
DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2017

The directors present their report and the financial statements for the year ended 31 December 2017.

Directors of the company

The directors who held office during the year were as follows:

Mr G Aplin
Mr J R Cotter
Mr P G Ducksbury - Company secretary and director
Mr P D Hayton
Mr T B Huck
Mr P A McDonnell
Mr D O'Callaghan
Mr GA Roe

Principal activity

The principal activity of the company is the promotion, fostering, development and support in all aspects of the game of Association Football.

Small companies provision statement

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board on 19 April 2018 and signed on its behalf by:



.....
Mr P G Ducksbury
Company secretary and director

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF
THE UNAUDITED STATUTORY ACCOUNTS OF
WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED
FOR THE YEAR ENDED 31 DECEMBER 2017**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Westmorland County Football Association Limited for the year ended 31 December 2017 as set out on pages 4 to 9 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the Board of Directors of Westmorland County Football Association Limited, as a body, in accordance with the terms of our engagement letter dated 7 July 2010. Our work has been undertaken solely to prepare for your approval the accounts of Westmorland County Football Association Limited and state those matters that we have agreed to state to the Board of Directors of Westmorland County Football Association Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Westmorland County Football Association Limited and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Westmorland County Football Association Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Westmorland County Football Association Limited. You consider that Westmorland County Football Association Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Westmorland County Football Association Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

.....
Stables Thompson & Briscoe
Chartered Accountants & Business Advisers
Lowther House
Lowther Street
Kendal
Cumbria
LA9 4DX
19 April 2018

Stables Thompson & Briscoe
Chartered Accountants & Business Advisers
Lowther House
Lowther Street
Kendal
Cumbria
LA9 4DX

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED
PROFIT AND LOSS ACCOUNT AND STATEMENT OF RETAINED EARNINGS FOR THE YEAR
ENDED 31 DECEMBER 2017

| | Note | 2017 £ | 2016 £ |
|--|------|-----------------------|-----------------------|
| Turnover | | 63,190 | 48,603 |
| Administrative expenses | | (203,230) | (234,130) |
| Other operating income | | 165,405 | 199,628 |
| Operating surplus | | <u>25,365</u> | <u>14,101</u> |
| Other interest receivable and similar income | | 858 | 894 |
| | | <u>858</u> | <u>894</u> |
| Surplus before tax | 4 | 26,223 | 14,995 |
| Taxation | | (165) | (78) |
| Surplus for the financial year | | <u>26,058</u> | <u>14,917</u> |
| Retained earnings brought forward | | 427,587 | 412,670 |
| Retained earnings carried forward | | <u><u>453,645</u></u> | <u><u>427,587</u></u> |

The notes on pages 6 to 9 form an integral part of these financial statements.

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED
(Registration number: 4240922)

BALANCE SHEET AS AT 31 DECEMBER 2017

| | Note | 2017 £ | 2016 £ |
|--|------|-----------|-----------|
| Fixed assets | | | |
| Tangible assets | 5 | 360,751 | 369,137 |
| Current assets | | | |
| Debtors | 6 | 5,707 | 5,292 |
| Cash at bank and in hand | | 260,673 | 230,556 |
| | | 266,380 | 235,848 |
| Creditors: Amounts falling due within one year | 7 | (5,486) | (5,398) |
| Net current assets | | 260,894 | 230,450 |
| Total assets less current liabilities | | 621,645 | 599,587 |
| Creditors: Amounts falling due after more than one year | 7 | (168,000) | (172,000) |
| Net assets | | 453,645 | 427,587 |
| Capital and reserves | | | |
| Profit and loss account | | 453,645 | 427,587 |
| Total equity | | 453,645 | 427,587 |

For the financial year ending 31 December 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Board on 19 April 2018 and signed on its behalf by:



.....
Mr P G Ducksbury
Company secretary and director

The notes on pages 6 to 9 form an integral part of these financial statements.

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

1. General information

The company is a company limited by guarantee incorporated in England within the United Kingdom.

The address of its registered office is:

35/37 Appleby Road
Kendal
Cumbria
LA9 6ET
England

These financial statements were authorised for issue by the Board on 19 April 2018.

2. Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

The financial statements are presented in sterling which is the functional currency of the company and rounded to the nearest £.

Going concern

The financial statements have been prepared on a going concern basis.

Revenue recognition

Turnover comprises the fair value of the consideration received or receivable for the sale of goods and provision of services in the ordinary course of the company's activities. Turnover is shown net of sales/value added tax, returns, rebates and discounts.

The company recognises revenue when:

The amount of revenue can be reliably measured;

it is probable that future economic benefits will flow to the entity;

and specific criteria have been met for each of the company's activities.

Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the company will comply with conditions attaching to them and the grants will be received using the performance/accrual model.

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

Other grants

F A grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the company will comply with conditions attaching to them and the grants will be received using the performance/accrual model.

Tax

The tax expense for the period comprises current tax. Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates taxable income.

Tangible assets

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

| Asset class | | Depreciation method and rate |
|-------------|--|------------------------------|
| Buildings | | 2% straight line |
| Equipment | | 20-33% straight line |

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

Defined contribution pension obligation

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods. Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3. Staff numbers

The average number of persons employed by the company (including directors) during the year was 5 (2016 - 5).

4. Profit before tax

Arrived at after charging/(crediting)

| | 2017 £ | 2016 £ |
|----------------------|-----------|-----------|
| Depreciation expense | 8,386 | 8,219 |

5. Tangible assets

| | Land and buildings £ | Furniture, fittings and equipment £ | Total £ |
|--------------------------|----------------------------|--|------------|
| Cost or valuation | | | |
| At 1 January 2017 | 419,301 | 7,841 | 427,142 |
| At 31 December 2017 | 419,301 | 7,841 | 427,142 |
| Depreciation | | | |
| At 1 January 2017 | 50,164 | 7,841 | 58,005 |
| Charge for the year | 8,386 | - | 8,386 |
| At 31 December 2017 | 58,550 | 7,841 | 66,391 |
| Carrying amount | | | |
| At 31 December 2017 | 360,751 | - | 360,751 |
| At 31 December 2016 | 369,137 | - | 369,137 |

Included within the net book value of land and buildings above is £360,751 (2016 - £369,137 Final Accounts 2017 for Companies House) in respect of freehold land and buildings.

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

6. Debtors

| | 2017 | 2016 |
|---------------------------------------|--------------|--------------|
| | £ | £ |
| Prepayments | <u>5,707</u> | <u>5,292</u> |
| Total current trade and other debtors | <u>5,707</u> | <u>5,292</u> |

7. Creditors

Creditors: amounts falling due within one year

| | 2017 | 2016 |
|------------------------------|----------------|----------------|
| | £ | £ |
| Due within one year | | |
| Taxation and social security | 166 | 79 |
| Other creditors | <u>5,320</u> | <u>5,319</u> |
| | <u>5,486</u> | <u>5,398</u> |
| Due after one year | | |
| Deferred income | <u>168,000</u> | <u>172,000</u> |

Creditors: amounts falling due after more than one year

| | 2017 | 2016 |
|---------------------------|----------------|----------------|
| | £ | £ |
| Due after one year | | |
| Deferred income | <u>168,000</u> | <u>172,000</u> |

Creditors due after one year relate to an FA capital grant received to assist with the purchase of the building in 2011. This is being released as the building is depreciated, at £4,000pa. As such £4,000 is also shown within current liabilities as other creditors.

ELECTION OF OFFICERS

2018

The following Members are elected unopposed in accordance with the Articles of Association;-

President (Article 46)

| | |
|----------------------------|------------|
| Election for a 3 year term | Gary Aplin |
|----------------------------|------------|

Chairman (Article 46)

| | |
|----------------------------|-----------------|
| Election for a 3 year term | Peter Dicksbury |
|----------------------------|-----------------|

Life Vice-President

| | |
|-----------------------|------------|
| Life time appointment | Tommy Huck |
|-----------------------|------------|

The Football Association Representative

| | |
|----------------------------|-----------------|
| Election for a 3 year term | Peter Dicksbury |
|----------------------------|-----------------|

Council Members (Article 36-42)

| | |
|-----------------------------|-----------------|
| Re-election for 3 year term | Peter McDonnell |
|-----------------------------|-----------------|

| | |
|-----------------------------------|----------|
| Elected unopposed for 3 year term | Ian Hunt |
|-----------------------------------|----------|

There is also a vacant post

In accordance with Article 36-42 existing Council members may offer themselves for re-election and nominations were invited from members. However just one nominations have been received.

ALTERATION TO MEMBERSHIP RULES 2018

No alteration to Membership Rules proposed.

MEMBERSHIP FEES AND CHARGES
2018/19**Remain Unchanged**

| | |
|------------------------------------|---|
| League Sanction Fee | £20 |
| Senior Club Affiliation Fee | £45 (if renewed before 10 June) £55 (if renewed after 10 June) |
| Secondary Affiliation Fee | £20 (if renewed before 10 June) |
| (Non Parent Clubs) | £25 (if renewed after 10 June) |
| Youth Club Affiliation Fee | £15 (if renewed before 10 June) £20 (if renewed after 10 June) |
| Secondary Affiliation Fee | £5 (if renewed before 10 June) |
| (Non Parent Clubs) | £10 (if renewed after 10 June) |
| Junior Membership | £10 (if renewed before 10 June) £15 (if renewed after 10 June) |
| Associate Membership | £5 |
| Entrance Fee for any new club | £10 |
| Cup Entry Fees | |
| Senior Challenge Cup | £10 |
| Benevolent Trophy | £10 |
| Junior Cup | £10 |
| Minor Cup | £8 |
| Under 16 Girls Cup | £8 |
| Dallam Tower Cup | £8 |
| Under 14 Girls Cup | £8 |
| Under 13 Boys Cup | £8 |
| S M Jones Trophy | £8 |
| Under 11 Cup | £8 |
| Withdrawal from Competition | £10 |
| Public Liability Insurance | £20 (£10 subsidised by Westmorland County FA) |
| Referee Registration Fee | £20 |
| Associate Referee Registration Fee | Free |
| Small Sided League Sanction Fee | £5 per team |
| Small Sided Competition | £25 |
| Appeal Fees | £30 (FA Mandatory Fee) |
| Discipline Administration Fee | £10 (FA Mandatory Fee) |

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

ALTERATION TO RULES 2018/19

Senior Challenge Cup

Existing Rule 7(c)

Proposed Changes 7(c)

Rule 7 – The Draw and Kick Off Times

The kick-off shall be 1.30pm for all matches on a Saturday or Sunday. Midweek matches will be determined by Council. Only the Council shall have the power to order that a kick-off time is changed, as it deems appropriate.

The kick-off shall be **2pm** for all matches on a Saturday or Sunday **except in the months of December and January when it shall be 1.30pm. Midweek matches will be determined by Council.** Only the Council shall have the power to order that a kick-off time is changed, as it deems appropriate.

New Rule 19 (h) – Referees and Assistant Referees

n/a

In the week leading up to the game, the home club must communicate with the opposing Club and Match Officials regarding location of ground, kick-off time, colours and other necessary details.

(Re-letter other paragraph which have an impact on other competition rules)

PRESENTATION OF AWARDS

County Respect/Fair Play Awards

- Senior



Football Futures Certificates



INVITATION TROPHY 2018/19



Invited Teams

To be confirmed

Dates

Final – Date / venue to be decided

COUNCIL MEMBERS

