



# Promotion Scheme Application Information

Thank you for requesting a promotion application form. Attached is all the information you need to be able to apply for promotion.

However, before doing so, consider, are you fully prepared to enter the scheme?

Each year many promotion candidates dropout before the year is complete because they were not fully committed to or prepared for the scheme.

Others are not promoted because they do not pass the Laws test or fitness test (where applicable) or attend the promotion in service training, along with those who do not referee the requisite number of matches; all areas that you the candidate controls.

Figures show that less than 60% of observation marks are of the required standard to recommend the candidate for promotion, this suggests that candidates are entering the scheme too early and before they are fully prepared. This is mainly new referees entering the scheme, having refereed only the minimum amount of matches and referees who have not previously refereed adults being observed on their first adult match. This is also true of promotion candidates who having been successful in gaining promotion and before establishing themselves at that new level they immediately try for the next level.

If you believe you are prepared and committed we look forward to receiving your promotion application form by 22<sup>nd</sup> February.

Yours sincerely

Paul Jeffery

**Sussex County FA Referees Department**  
**On behalf of the Sussex County Referees' Working Group**

Developing Football for Everyone

categories, Level 7 to 6, Level 6 to 5, Level 6 to 4 and Level 5 to 4, all of which have their own criteria. Therefore it is crucial that you correctly indicate the category that applies to you when requesting an Application Form.

*Note: Although you can not apply for promotion from level 7 to 5 in one season, accelerated promotion is possible; full details are held in The FA Regulations, which can be found at [TheFA.com](http://TheFA.com)*

**Standard requirements for all Promotion Candidates:**

- a) Have, by 20<sup>th</sup> February 2019 already refereed at least twenty (20) 11-a-side matches as a Level 7 Referee.
- b) Apply to the Sussex County for consideration for promotion by 22<sup>nd</sup> February 2019 on the appropriate application form. Application Forms are only available by emailing [Referees@SussexFA.com](mailto:Referees@SussexFA.com).
- c) Fully meet all of The FA criteria.
- d) Re-register as a Referee with the Sussex County FA before 30<sup>th</sup> June 2019.
- e) Demonstrate a good level of personal administration. This means that you are able to comply with all Sussex County FA Procedures including using the Central Appointments (closed dates) System; deal promptly and correctly with all correspondence with the Sussex County FA, and the Leagues; complete match return cards, misconduct reports and attend commissions (if required) etc.
- f) Submit with your application form an application fee of £40.00.

Additional requirements for each category are listed below...

**Level 7 to 6 Candidates:**

- 1) Must officiate on 11-a-side Adult football – and Referee a minimum of fourteen (14) open age matches and a further six (6) 11-a-side matches, which can include Youth (U17 and U18 only) and Women's matches during the Promotion Period which is from 1<sup>st</sup> March 2019 to 30<sup>th</sup> April 2020.
- 2) Achieve an indicative level on a minimum of 3 observations.
- 3) Must attend the published Promotion In-Service Training Meetings on **Monday 8<sup>th</sup> April 2019** at the Sussex County FA, Lancing. Please note that failure to attend this meeting will mean that you will be removed from the 2019-2020 Promotion Scheme.
- 4) Must pass the required FA Laws of the Game test, at which you will be allowed two attempts; 1 of the 2 attempts will be available at the Promotion In-Service Training Meeting.

#### **Level 6 to 5 Candidates:**

- 1)** Must officiate on 11-a-side Adult football – and Referee a minimum of fourteen (14) open age male matches and a further six (6) 11-a-side matches, which can include Youth (U17 and U18 only) and Women's matches during the Promotion Period which is from 1<sup>st</sup> March 2019 to 30<sup>th</sup> April 2020.
- 2)** Achieve an indicative required standard on a minimum of 3 observations.
- 3)** Must attend the published Promotion In-Service Training Meeting on **Monday 8<sup>th</sup> April 2019** at the Sussex County FA, Lancing. Please note that failure to attend this meeting will mean that you will be removed from the 2019-2020 Promotion Scheme.
- 4)** Must pass the required FA Laws of the Game test, at which you will be allowed two attempts; 1 of the 2 attempts will be available at the Promotion In-Service Training Meeting.

#### **Level 6 to 4 Candidates:**

- 1)** Must officiate on 11-a-side Adult football – and Referee a minimum of fourteen (14) open male age matches and a further six (6) 11-a-side matches, which can include Youth (U17 and U18 only) and Women's matches during the Promotion Period which is from 1<sup>st</sup> March 2019 to 30<sup>th</sup> April 2020.
- 2)** Achieve an indicative required standard on a minimum of 3 observations.
- 3)** Must attend the published Promotion In-Service Training Meeting on Monday 25<sup>th</sup> February at the Sussex County FA, Lancing. Please note that failure to attend this meeting will mean that you will be removed from the 2019-2020 Promotion Scheme.
- 4)** Must pass the required FA Laws of the Game test, at which you will be allowed two attempts; 1 of the 2 attempts will be available at the Promotion In-Service Training Meeting.

#### *For Level 4 Nomination:*

- 5)** Undertake a minimum of 10 appointments as an Assistant Referee in the Promotion Period which is from 1<sup>st</sup> March 2019 to 20<sup>th</sup> April 2020.
- 6)** Successfully complete a Pre Level 4 Nomination Fitness Test during the summer of 2019. The requirement is 2600m in 12 minutes and two 50m sprints in 7.5 seconds. *Note: If you do not successfully pass the Fitness Test you will be removed from the scheme.*
- 7)** Must officiate on 11-a-side Adult male football and Referee a minimum of twenty (20) games during the Promotion Period, which is from 1<sup>st</sup> March 2019 to 30<sup>th</sup> April 2020. Note other youth matches do not count towards the Level 5 to 4 promotion scheme.
- 8)** Achieve an indicative Observation Average Mark of 73 or above on from a further 2 Observations
- 9)** Must be prepared to Referee regularly on Saturdays and midweek.
- 10)** Attend compulsory FA In-Service training area meeting for potential Level 4 Referees, date to be announced by The FA, where an FA Laws of the Game Test is required to be passed.

Note: If you are unsuccessful in passing the fitness test you will automatically move to the Level 6 to 5 Promotion Scheme.

If, at the end of the promotion year, you are unsuccessful in gaining your Level 4 promotion, it is still possible to be promoted to Level 5 if you meet all of the Level 6 to 5 criteria.

### **Level 5 to 4 Candidates:**

- 1)** Must officiate on 11-a-side Adult male football and Referee a minimum of twenty (20) games during the Promotion Period, which is from 1<sup>st</sup> March 2019 to 30<sup>th</sup> April 2019. Note other youth matches do not count towards the Level 5 to 4 promotion scheme.
- 2)** Achieve an indicative Observation average mark of 73 or above on a minimum of 3 Observations. (Ideally this should be 5 Observations, however if 3 or 4 Observations then the referees must be in the top 50% of club mark merit table)
- 3)** Undertake a minimum of 10 appointments as an Assistant Referee in the Promotion Period which is from 1<sup>st</sup> March 2019 to 30<sup>th</sup> April 2020.
- 4)** Successfully complete a Pre Level 4 Nomination Fitness Test during the summer of 2019. The requirement is 2600m in 12 minutes and two 50m sprints in 7.5 seconds. *Note: If you do not successfully pass the Fitness Test you will be removed from the scheme.*
- 5)** Must be prepared to referee regularly on Saturdays and midweek.
- 6)** Attend compulsory FA In-Service training area meeting for potential Level 4 Referees, date to be announced by The FA.

### **Female Referees Only:**

The FA has recognised that some females wish to progress their refereeing career within the women's game only, but previously had to be promoted through the men's game. Now you will be able to be promoted through the women's pathway / game, however, any promotion will relate only to the women's game.

If you wish to apply for promotion you will have to decide to enter:-

- *The main promotion scheme only*
- *The women's promotion pathway only*
- *Both*

Please indicate this on the Application Form.

The main requirements for both are similar and are contained on the Application Form, the difference relates to the matches you referee and are assessed on.

In the main scheme you have to referee at least fourteen (14) 11-a-side open age male matches and at least another six (6) 11-a-side matches which can be youth (U17 and U18 only), women's or indeed a further six open age male matches.

In the women's pathway you will have to referee at least fourteen (14) 11-a-side open age female matches and at least another six (6) 11-a-side matches which can be youth (U17 and U18 only), men's or indeed a further six open age female matches.

If you wish to be in both schemes at the same time you would have to complete a minimum of twenty eight (28) matches with at least fourteen (14) 11-a-side open age male matches and at least fourteen (14) 11-a-side open age female matches.