**Inclusive Level 1 Volunteer Information Pack**

Thank you for showing an interest in volunteering with Surrey FA, in particular in assisting with the Inclusive Level 1 Coaching Course for candidates with a disability. This pack will provide you with the further information you will need to complete an application and get volunteering here in Surrey. The pack includes specific job profiles, FAQ’s and a list of the key dates you will need to know.

There are 12 candidates with a range of disabilities and additional needs and the course has been adapted to suit the needs of the participants on the course, and as such will take place over 7 Saturday mornings and two evenings, full times and dates below.

In order to fully support the candidates, there will be a 3:1 learner to mentor/ tutor ratio. A mentor is currently needed to support the course and assist candidates on their learning journey.

Please take some time to read through the volunteer information pack and if you wish to discuss this role in further detail please contact Tamsyn.Woodman@surreyfa.com or call 01372 384749.

If you are interested in applying please complete the attached application form and return to [Emma.Barnes@surreyfa.com](mailto:Emma.Barnes@surreyfa.com) by Tuesday 20th February, 5pm.

Thank you again for your interest.

Regards,

*TJ Woodman*

Tamsyn Woodman, Football Development Officer (Disability and Inclusion)

**Inclusive Level 1 Mentor Profile**

Key responsibilities:

* Provide support to candidates with a disability on the Inclusive Level 1.
* Act professionally at all times.
* Represent Surrey FA and act as an ambassador for its key values.

Person specification:

* Experience working with adults with disabilities
* Experience in coaching football, preferably holding a FA Level 1 Coaching Certificate
* Experience in mentoring adults with a disability in a learning environment.
* You will ne to be able to commit to all of the times and dates listed on the next page.
* Desirable – FA Mentoring Adults course

**Volunteering FAQ’s**

**Will I get paid?**

No, but we do offer expenses to cover travel for all volunteers. These are submitted monthly.

**What is the commitment?**

You will need to commit to all of the dates on the next page.

**Do I get any kit?**

No.

**Will I have to undertake an interview?**

There will be an interview process, details of which will be sent to you.

**How do I get involved?**

Email [Tamsyn.Woodman@SurreyFA.com](mailto:Tamsyn.Woodman@SurreyFA.com) or call 01372 384749 for further information or to apply please complete the application form and return to [Emma.Barnes@SurreyFA.com](mailto:Emma.Barnes@SurreyFA.com)

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| **Workshop** | **Date** | **Venue** | **Homework Club** | **Workshop Time** |
| Introduction/ Coaching Theory and Practical | 3/3/18 | Wandgas Sports & Social Club, Grafton Road, Worcester Park KT4 7JW | N/A | 9.30am-12.30am |
| Coaching Theory and Practical | 10/3/18 | Wandgas Sports & Social Club, Grafton Road, Worcester Park KT4 7JW | 9am-9.30am | 9.30am-12.30am |
| Safeguarding Children | 15/3/18 | Elmbridge Xcel Sports Hub, Waterside Drive, Walton-On-Thames, KT12 2JG | N/A | 7pm-9pm |
| Coaching Theory and Practical | 17/3/18 | Wandgas Sports & Social Club, Grafton Road, Worcester Park KT4 7JW | 9am-9.30am | 9.30am-12.30am |
| Coaching Theory and Practical | 24/3/18 | Wandgas Sports & Social Club, Grafton Road, Worcester Park KT4 7JW | 9am-9.30am | 9.30am-12.30am |
| Emergency First Aid | 19/4/18 | Elmbridge Xcel Sports Hub, Waterside Drive, Walton-On-Thames, KT12 2JG | N/A | 7pm-10pm |
| Coaching Theory and Practical | 21/4/18 | Wandgas Sports & Social Club, Grafton Road, Worcester Park KT4 7JW | 9am-9.30am | 9.30am-12.30am |
| Coaching Theory and Practical | 28/4/18 | Wandgas Sports & Social Club, Grafton Road, Worcester Park KT4 7JW | 9am-9.30am | 9.30am-12.30am |
| Coaching Theory and Practical | 5/5/18 | Wandgas Sports & Social Club, Grafton Road, Worcester Park KT4 7JW | 9am-9.30am | 9.30am-12.30am |