**Role Profile**

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| **Job Title:**  | **Football Development Officer - Youth & Adult Male Football** |
| **Reports To:**  |  **Senior Football Development Officer** | **Jobs Reporting into the Job Holder:** | **None** |
| **1. Job Purpose** |
| * + - * To support delivery of the Surrey County FA Strategy
* To provide a high quality customer service
* To be the strategic lead for male football provision across Surrey FA Local Authorities
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| **2. Principal Accountabilities/Responsibilities** |
| * Work strategically to align current and future youth & adult male football provision, ensuring an integrated approach across the County FA, key partners, grassroots clubs and other club networks as well as health, education, community & voluntary sectors.
* Achievement of the male player targets as laid out in the Surrey FA strategy and operational plans.
* Retain and grow the number of affiliated male football teams with a particular emphasis on the growth of youth and adult teams within Charter Standard Club structures.
* Strategically coordinate the delivery of a network of registered adult recreational football centres (16 +) and increasing the number of Just Play Centres across the county.
* Raise the profile of good news stories and the range of youth & adult male football opportunities across the pathway.
* Embed research, use national & local insight and effective measurement into planning, decision making and delivery across male football to ensure accurate data collection across programmes that address this area of the game.
* To take specific responsibility for work with the local authorities as defined by Surrey CFA annually increasing understanding and awareness of key issues and barriers to increase participation to meet CFA targets.
* Design and deliver a programme of services to Clubs and Leagues.
* Lead and support the review and delivery of competition and league structures with providers to ensure they meet the needs of all players.
* Contribute to raising the profile and the perception of the CFA in leading and developing grass roots football.
* Ensure that all activities comply with GDPR & FA Safeguarding standards and procedures.
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| **3. Knowledge/Experience/Technical Skills/Behaviours** |
| **a) Knowledge/Experience/Technical Skills** |
| **Essential:-*** Practical experience of Sports / Football Development
* Knowledge and understanding of football structures and development pathways at local, regional and national level
* Demonstrate a working understanding and application of inclusion, equality and anti - discrimination, safeguarding and best practice
* Ability to work strategically with partner organisations across different sectors to plan and deliver football programmes
* Strong prioritisation skills
* Project management skills and experience – to plan, set and achieve objectives within strict deadlines
* Report writing
* Excellent IT skills
* Excellent communication skills using traditional, modern and emerging media
* Ability to work autonomously and as part of a team
* Experience of monitoring and evaluation of programmes
 | **Desirable:-** * Knowledge of The FA’s National Game Strategy
* Knowledge of the structure and organisations within football both Nationally and within CFA locality
* Knowledge of partner organisations within the CFA locality
* Interest and passion for football
* Educated to degree level
* Sports development / other relevant qualification
* An understanding of the challenges associated with running football clubs and leagues
* Budget / resource management
* Driving licence and use of a car
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| **b) Behaviours – as defined in County Football Association Competency Model** |
| * Problem Solving
* Teamwork
* Communicating
* Delivery
* Customer Excellence
 | * Developing Self and Others
* Leadership
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This job description is only a summary of the role as it currently exists and is not meant to be exhaustive.  The responsibilities/accountabilities and skills/knowledge/experience/behaviours might differ from those outlined and other duties, as assigned, might be part of the job.