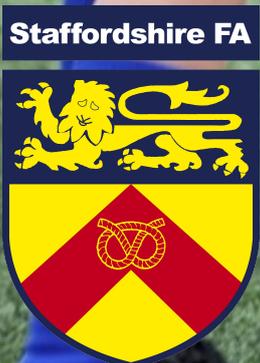




Staffordshire FA



SSE WILDCATS SESSION BOOKING GUIDE



FOR ALL



Welcome to SSE Wildcats!

Now it's time to sign up for your first session!

This simple document provides you a step by step guide to becoming an SSE Wildcat.

In order to join the programme you must register on the online portal. This helps your coaches in keeping all their registers in one place! Not just that, but it also allows your coaches to have your medical information and emergency contacts to hand as your health and safety is a priority.

Why do we use the online registration and booking system?

The FA are passionate about ensuring all of our members data is kept secure, this system is fully GDPR compliant.



Step 1!

Your SSE Wildcats Centre may have provided you with a direct link! if so, this will take you directly to Step 3!

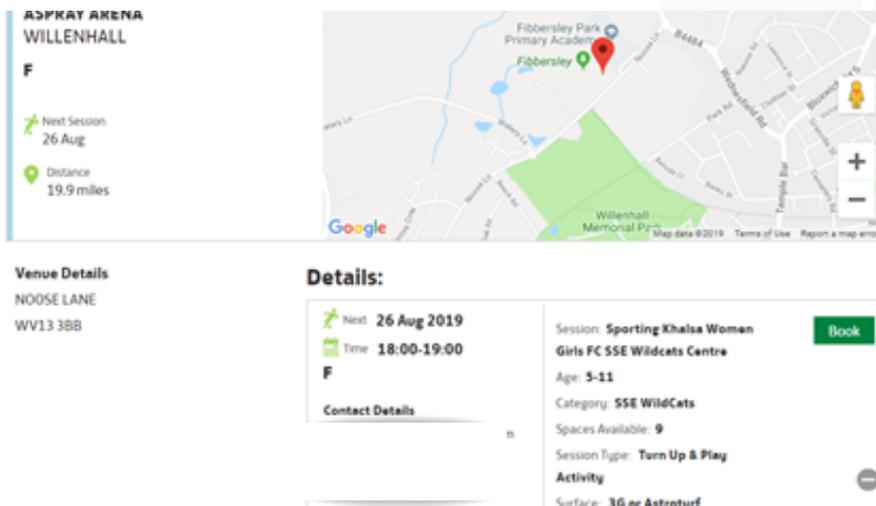
If not, please go to:

<http://www.thefa.com/play-football>

Here, you are able to filter what you are looking for, please use the following to filter:

-  Female Football
-  Post Code
-  Age
-  Wildcats

Click on your preferred session, and hit Book!



ADPKAY ARENA
WILLENHALL
F

Next Session
26 Aug

Distance
19.9 miles

Venue Details
NOOSE LANE
WV13 3BB

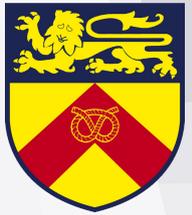
Details:

Next 26 Aug 2019
Time 18:00-19:00
F

Contact Details

Session: Sporting Khalsa Women
Girls FC SSE Wildcats Centre
Age: 5-11
Category: SSE WildCats
Spaces Available: 9
Session Type: Turn Up & Play
Activity
Surface: 3G or Astroturf

Book



Step 2!

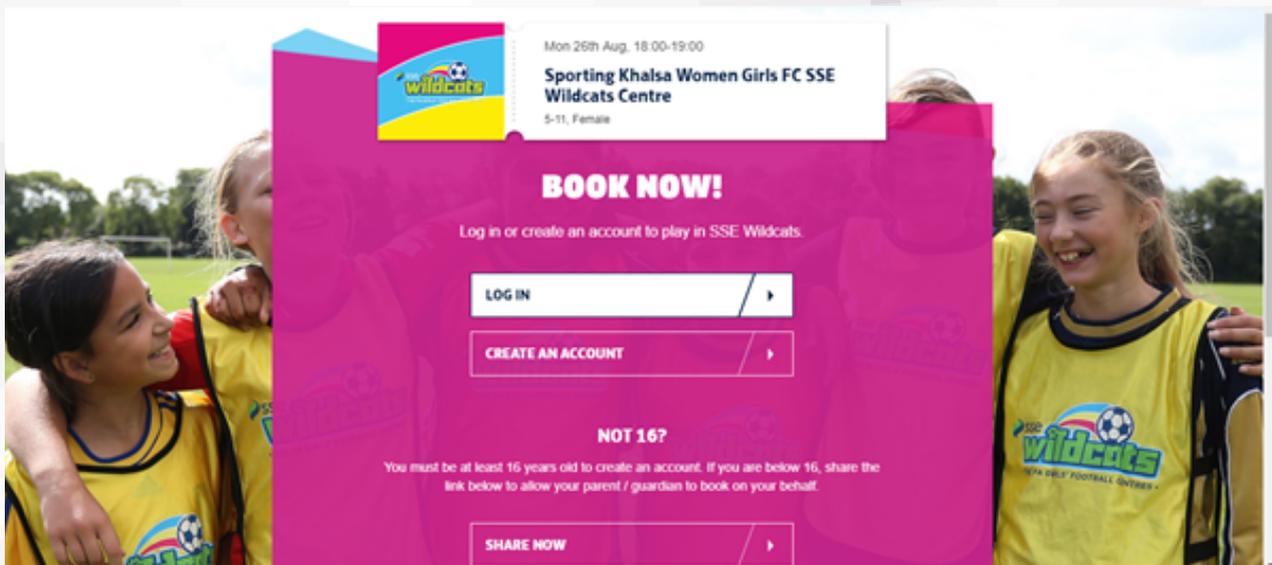
By clicking Book, this screen will appear.



If you are **new** to SSE Wildcats hit: **"CREATE AN ACCOUNT"**



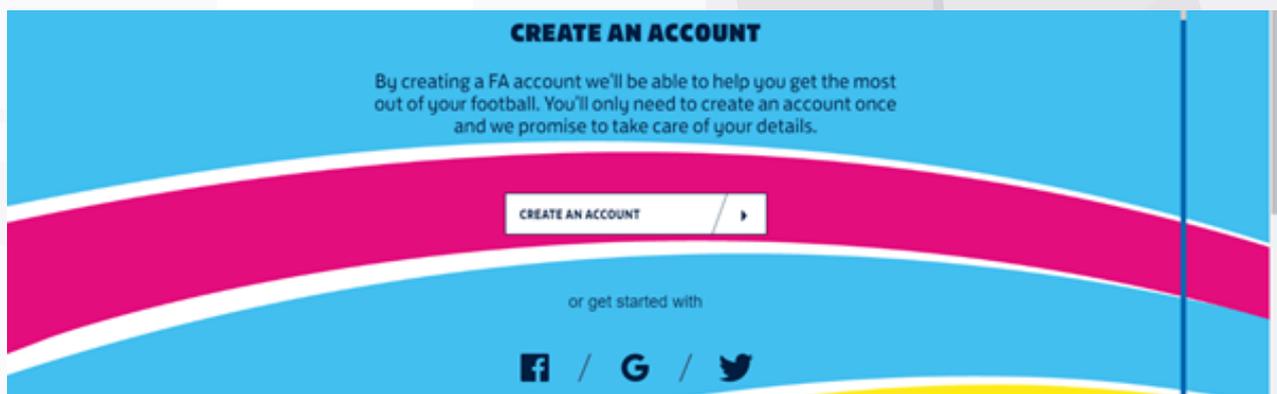
If you are **returning** hit: **"LOG IN"** and head straight to **Step 7!**



Step 3!

You can create an account, or create via your social media platforms, which will auto fill some of your details.

Please Note this Account is for you as Parent/Guardian **NOT** the player.





Step 4!

In order to create your account you will be asked to fill in a number of personal details.

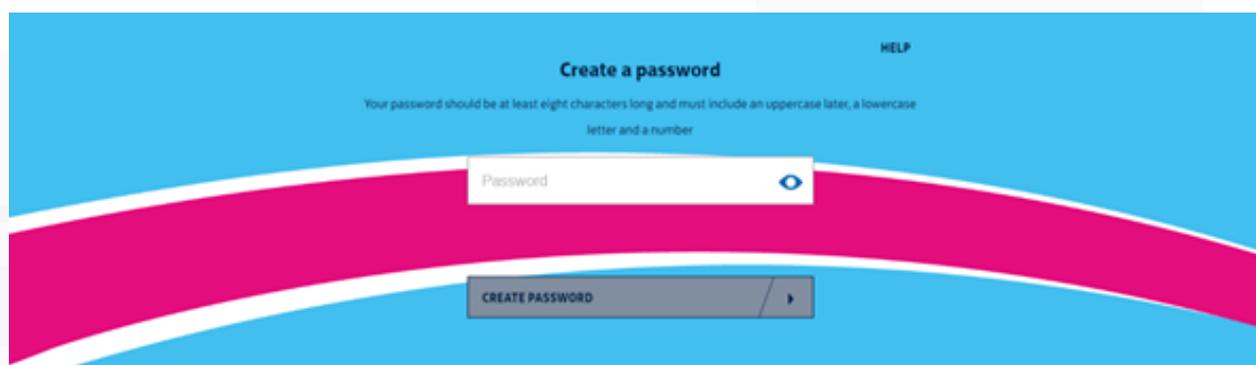
Why do we need this information?

As part of our commitment to safeguarding we only hold certain information for under 16s! Not only this, but our super SSE Wildcats Staff will need to contact you if a session is cancelled, changed or if there is any information to send out.

The details required are:

-  When were you born?
-  What is your name?
-  What is your gender?
-  What is your email address?
-  Tell us where you live?

Now you have created your account, you will need to set a password!

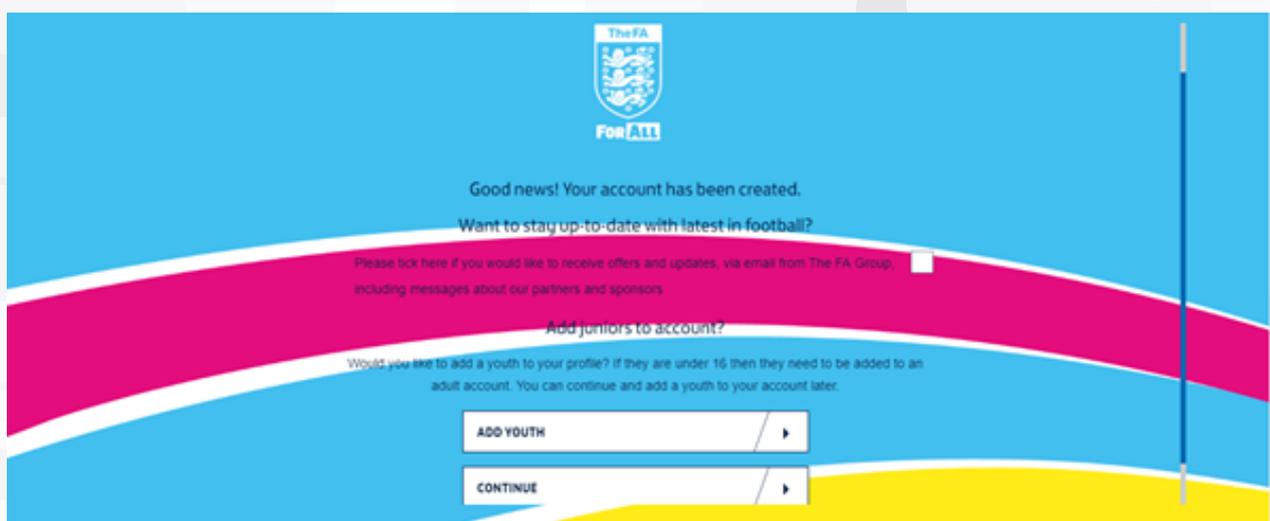




Step 5!

Now you are all set up, you can now add a junior to your account. This should be where you add your SSE Wildcats participant.

To Start this process, simply click: **"ADD YOUTH"**



The Details required are:

-  Your relation to the participant?
-  When were they born?
-  What is their name?
-  What is their gender?

You can submit this by clicking: **"ADD YOUTH TO ACCOUNT"**

You will then be given the option add more juniors to your account. **If not required, Click CONTINUE**



Step 6! (Optional)

Here you will be asked to fill out a quick Inclusion Survey - this step is not mandatory.

If you do not wish to submit your information please click **"NOT NOW"**.

The screenshot shows a survey form titled "Welcome to the FA" with the subtitle "Help The FA understand our participants better to promote inclusion in football - FA For All." The form asks "What best describes you" and includes the following questions:

- Your ethnicity
- Your religious belief
- Are you disabled?
- How you think of yourself

At the bottom of the form, there are two buttons: "SUBMIT ANONYMOUSLY" and "NOT NOW".



Step 7!

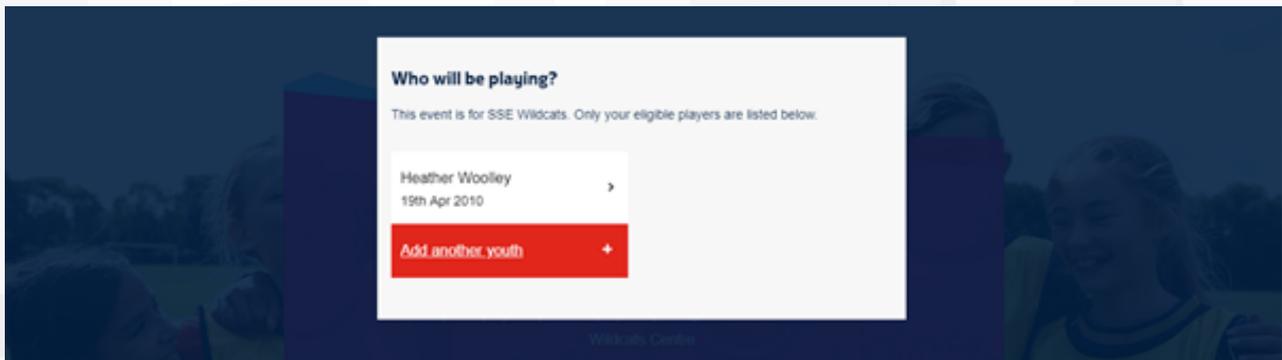
Now your account is ready to go, you can book onto any desired sessions! Simply Click : **"BOOK A YOUTH"**

The screenshot shows a booking page for "SSE Wildcats". The page features a pink background with the Wildcats logo and the text "PLAY IN SSE WILDCATS". Below this, it says "Book a youth player a place to play in Sporting Khalsa Women Girls FC SSE Wildcats Centre". A prominent "BOOK A YOUTH" button is visible. At the bottom, there is a note: "Youth players may be photographed when playing in SSE Wildcats. If you do not want your youth player to be photographed, please let the organiser know on the day." and a contact email: "ssewildcats.centres@thefa.com".



Step 8!

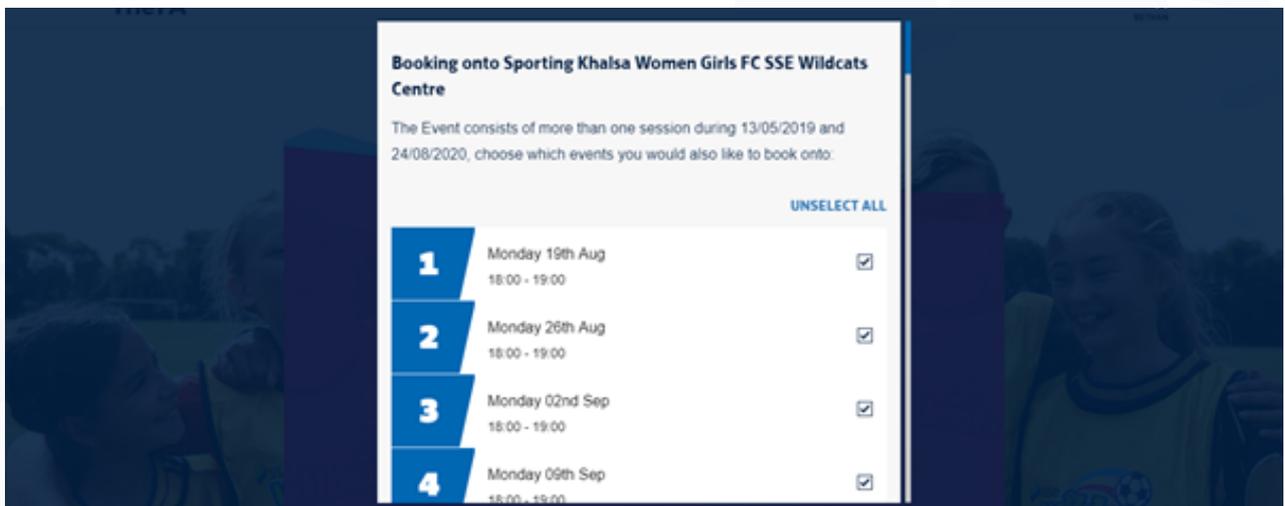
Click on the participant you wish to add to the session!



Step 9!

You now have the option to book onto numerous sessions. By clicking select all you will book onto every week.

By booking a number of sessions you will not need to keep logging in to book on.





Step 10!

You're nearly done!

The last few steps are to ensure health and safety at all SSE Wildcats sessions.



Emergency Contact Details

Enter emergency contact details

If you are booking a youth player you must provide at least one set of emergency contact details for the youth you are booking. You may add another one if you choose. Over 16's can also choose to add one or two emergency contacts if they wish to.

Primary Emergency Contact

First Name

Last Name

Emergency Contact Number



Medical Information

Do you have any medical conditions?

Please state if you wish to highlight any medical conditions for you (or if booking for under-16s your youth) ahead of completing your booking. By providing this information, you consent to this being shared with the providers of the sessions.

YES NO



Terms & Conditions

You are booking onto 1 session(s) at SSE Wildcats between 19/08/2019 and 19/08/2019. To complete your booking please confirm that you have the permission of Heather (or their parent or guardian) to take part in SSE Wildcats at ASPRAY ARENA

Please also confirm on behalf of the youth player (or their parent or guardian) that they accept our Terms and Conditions and agree to the use of their personal data in accordance with our Privacy Policy. Youth players may be photographed when playing in The Sporting Khalsa Women Girls FC SSE Wildcats Centre. If you do not want your youth player to be photographed, please let the organiser know on the day.

[View the SSE Wildcats Privacy Policy here](#) >

[SSE WILDCATS](#)

[Wildcats Centre](#)



**WELCOME
TO
SSE WILDCATS**

adidas