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| **Name of School** |  | | |
| **Teacher Contact** |  | | |
| **Contact Number** |  | | |
| **Contact Email** |  | | |
| **Teams Entering**  (Please confirm which category you will be entering and how many teams) | **Primary School**  (Year 5 & 6) | **Secondary School** (Year 7,8,9) Premiership Banding - Mild to Moderate LD/ Physical | **Secondary School (**Year 7,8, 9) Championship - More severe  LD / Physical |
| **How many players will you be bringing?**  (Min 5, Max 10 players altogether per team) | **Girls \_\_\_\_\_\_\_\_ Boys \_\_\_\_\_\_\_\_** | | |
| **Do any of your players have any accessibility or communication needs we need to be aware of?** | | | |
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**County FA Responsibilities** It is the responsibility of the County FA to;   
- Organise and Co-ordinate the event.  
- Complete Risk Assessment.  
- Provide correct and safe equipment.   
- Provide fully replenished First Aid Kit.  
- Provide designated event safeguarding officer and explain reporting procedures.  
- Collate appropriate application forms including contact info/ accessibility/ photo consent  
- Ensure appropriate Insurance is in place.  
- Provide appropriate facilities to include toilets & changing rooms.  
- Relevant Staff/Volunteers to have correct qualifications

**Teacher Responsibilities** It is the responsibility of the teacher to;

**-** Ensure appropriate travel arrangements are in place.  
**-** Ensure the safety of all children when escorting from the carpark to the 3G pitch.   
**-** Escort all children to/from the toilet/changing facilities. No children should leave the 3G pitch without their appropriate/identified teacher/adult. Please note: this is not the responsibility of any parent spectating the event.   
**-** Ensure all players have adequate kit and equipment. Shin pads and plastic/rubber soled trainers should be worn where appropriate. Metal studs will not be accepted on the 3G pitch.   
**-** Ensure all players have enough water/or other to last the duration of the event.   
**-** Ensure all players are appropriately supervised at all times.   
**-** Ensure all players leave the event with appropriate adults.  
***Please Note*** *It is the responsibility of the school to inform the Staffordshire Football Association should any players not be photographed at the event. (Please note: pictures may be used on media/social media platforms.) By completing this application form you will be giving permission to The Staffordshire FA to use photographs and film of all the children from your school, unless we are otherwise advised by you. You will also be agreeing to the responsibilities as stated above.*  
  
To enter a team(s) into the SEN Staffordshire Schools Football Festival please complete and return this registration form to Football Development Officer (Disability) Gemma Turner. Places are limited and will be allocated on a first come first served basis upon the return of the completed registration form.  
**E** [Gemma.Turner@StaffordshireFA.com](mailto:Gemma.Turner@StaffordshireFA.com)   
**T** 07495 678661