Referee Registration Overview:

Note:

Referees will begin their registration journey in the same place as always i.e. by clicking the registration links on the **Referee Dashboard in Whole Game System**.

Additionally, referees will only be able to login with their registered email address and will NOT be able to login with their FAN number.

Any referee with a duplicate email address will not be able to login here. A duplicate email is commonly where the parent/carer has the same email address as their child. All referees need a unique email address.

Going forward, all referees will need to have their own email address to login (if they haven't already).

Furthermore, under 16's will need to be linked to a parent/guardian account that has its own unique email.

Note:

Once signed in, the first screen asks the referee to specify which age group(s) they intend to referee in the season ahead.

Referee's aged 16 and over must have a valid DBS (previously CRC) in order to be eligible to select the Youth Football option.

Note:

In the next stage of registration, the referee will be asked to check the information we have on record for them. If everything looks OK, they can simply proceed to the next stage.

If the referee's email address, home address or telephone numbers are incorrect, it will be possible to update this information immediately. Any changes made to this information during registration will be reflected back in their Whole Game System account .

Note:

If any other information on the page is incorrect, the referee won't be able to edit it directly, as this information is managed by their County FA. Examples of Governed data include DBS, Safeguarding and Referee Level information.

If the referee notices a discrepancy in the data, they will be able to add a note to their registration. Any notes added will be forwarded to the County FA by email once the registration process has been completed. See the bottom of this document for an example of the email that will be received by the County FA.

Note:

Once all details have been checked, the referee will be forwarded to a secure third party payment service provided by Barclaycard SmartPay.

Note:

The final stage of the process requires the referee to provide their diversity and inclusion information. There are 5 simple questions to answer, and the referee has the option to 'Prefer not to say' for all questions.

Note:

Once all 5 questions have been completed, the referee can complete their registration.

Note:

Finally a success message will be displayed which will include the referee's registration number, and a link taking them back to where they started their registration process i.e. back to their Whole Game System Referee Dashboard.

Note regarding DBS details:

DBS Status:
Inactive

DBS Award Date:
22nd May 2016

DBS Expiry Date:
22nd May 2019

> As CB3 details are not up-to-date, I received a clear disclosure last week Please can you update asap as I need a valid DBS in order to referee in youth football next season. Thanks

Note regarding COUNTY FA details:

Parent County:
Surrey

Affiliate Counties:
Sussex
Hampshire

> I moved to Warwickshire so please update my parent county - thanks

Kind Regards,
The FA Team

Note:

This is the email that would be sent to the County FA (to the County FA's nominated shared mailbox) if the referee added a note about their data during their registration. In this example, notes have been added about the referees DBS Status and their County FA details.

However, it is possible for referees to add notes in relation to:

Referees Name
FAN
Linked Account(s)
DBS details
Referee Levels
County FA

Note:

Once the referee has completed their registration, they will be sent a welcome email with important information about the upcoming season.