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## Equal Games Ambassador Job Advert Women & Girls Football

**Job Title:** Equal Game Ambassador – Women & Girls Football

**Location:** Somerset (target areas for development are Sedgemoor / Taunton / West Somerset)

**Salary:** £25ph

**Closing Date:**

**Vacancy Type:** Casual Contract. 50 hours per contract. (50 hours over the course of the remainder of season 23/24)

**Roles Available:** 1 Role

### Our Organisation

These are exciting times for Somerset FA as we have more female clubs / teams than ever before, and a thriving recreational provision for girls from 5 - 14. We now want to take the next steps to provide support and resources to clubs who deliver little or no female provision. The successful candidate for this role will be instrumental in helping the County FA to deliver this. You can find out more about Somerset FA and the work we do on our website at [www.somersetfa.com](http://www.somersetfa.com).

### Safeguarding (include this section for roles in regulated activity only).

Somerset FA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and the information provided.

### The Role

Somerset FA is looking for an enthusiastic and experienced individual with a passion for grassroots football to join the team.

The successful candidate will be responsible for supporting grassroots football clubs to apply their learnings from the Equal Game Training (previously known as the Female Friendly Training & toolkit) and build their own Equal Game Action Plan; creating more accessible opportunities for women and girls.

### Key Accountabilities

- Engage with selected England Football Accredited clubs following their completion of the 'Equal Game Training'
- Signpost and help clubs access relevant support
- Support clubs to build and sustain relationships with relevant local partners
- Collaborate with County FA staff, national FA staff, and other grassroots football stakeholders



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- Maintain records of the support being provided to grassroots club

### **What we are looking for**

Someone with a demonstrated history and understanding of the grassroots football network, and the ability to build trust and develop effective working relationships with Club Committees. They will need to be an advocate for female football with an understanding of the challenges and barriers that both players and volunteers can face.

### **What we can offer**

- Access to high-quality training, networking and personal development opportunities.
- A varied and exciting working life, where you'll learn about all aspects of grassroots football.
- Holiday entitlement.

### **Equality and Diversity**

Somerset FA promotes inclusion and diversity and welcomes applications from everyone. If you have any requirements in relation to the recruitment or interview process, please do not hesitate to contact Rachael Lawler-Edwards as per the details below.

### **About the application and selection process**

- Please send your CV and Covering Letter, complete the Equality and Diversity Monitoring Form and return to Rachael Lawler-Edwards; [rachael.lawler-edwards@somersetfa.com](mailto:rachael.lawler-edwards@somersetfa.com) or Somerset FA, Charles Lewin House, Unit 5 & 10 Landmark House, Wirral Business Park, Glastonbury, BA6 9FR, no later than 5pm on Thursday 15<sup>th</sup> February 2024. CVs and Covering letters received after deadline will only be considered in exceptional circumstances e.g. proof of posting indicates undue delay through no fault of the applicant.
- Receipt of CVs & Covering Letters will be acknowledged.
- Shortlisted applicants will be contacted on Tuesday 20<sup>th</sup> February to arrange a mutually convenient interview time.
- Interviews will be held on week commencing 26<sup>th</sup> February 2024.
- If required, second interviews may be held in order to determine the most suitable candidate for the role.
- You must supply the names of TWO referees; we will check your suitability for the role in general and your suitability to work with Children and Young People and Adults At Risk in particular. You will not take up the contract prior to successful completion of these checks.

### **Application Documents**

- Job Description and Person Specification
- Please supply your CV and a Covering Letter detailing why you are interested in this role and how your experiences will impact this role.
- Equality and Diversity Monitoring Form



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## Contact

If you have any questions about the role, please contact Rachael Lawler-Edwards on 07951 360626 or email [rachael.lawler-edwards@somersetfa.com](mailto:rachael.lawler-edwards@somersetfa.com) for an informal discussion.



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## Job Description and Person Specification

<b>Job title</b>	Equal Game Ambassador – Women & Girls Football
<b>Reports to</b>	Rachael Lawler-Edwards Female Participation Football Development Officer

<b>Job purpose(s)</b>	
Support grassroots football clubs to apply their learnings from the Equal Game Training and build their own Equal Game Action Plan; creating more accessible opportunities for women and girls.	
<b>Direct reports</b>	N/A

<b>Location</b>	Your primary place of work will be at associated clubs and organisations that you will work with. There is an expectation that there will a large element of working from home as part of the role Office - Somerset FA, Charles Lewin House, Unit 5 & 10 Landmark House, Wirral Business Park, Glastonbury, BA6 9FR
<b>Working hours</b>	50 hours per contract. (for the remainder of 23/24 season) Hours of work will vary and may include evenings and weekends
<b>Contract type</b>	Casual Worker

<b>Responsibilities</b>	
<ul style="list-style-type: none"> <li>• Work with County FA Leads to collaboratively deliver the local 'Equal Game' Training</li> <li>• Work with England Football Accredited clubs following their completion of the 'Equal Game Training' to support in the creation of a bespoke female football game plan. This outlines new club-based opportunities for female players which may include new playing provisions, coaching development, volunteering roles, and creating safe environments.</li> <li>• Support with engagement at every level of the club to maximise and sustain these opportunities for female players.</li> <li>• Signpost and help clubs access relevant support including funding and coach development opportunities via the County FA, and FA Women &amp; Girls Coach Development network.</li> <li>• Support clubs to build and sustain relationships with relevant local partners such as charitable organisations, educational establishments, alongside other key partners to promote the new opportunities.</li> <li>• Collaborate with County FA staff, national FA staff, FA Women &amp; Girls Coach Mentors, FA Women &amp; Girls Community Champions, external partners, and wider members of the grassroots delivery team workforce.</li> <li>• Become a member of the Somerset inclusion Advisory Group to share practice, seek and give advice and support</li> <li>• Maintain records of the support being provided to grassroots clubs with the aim of providing clarity on work programmes, development opportunities and sharing of good practice.</li> <li>• Understanding the importance of safeguarding and embedding in all aspects of delivery and making safeguarding the prime driver in all delivery</li> </ul>	



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Person specification	
Experience	
<b>Essential</b> <ul style="list-style-type: none"> <li>• Can demonstrate a history of success in developing female grassroots football opportunities and/or an experienced sports development professional.</li> <li>• Experience of facilitating and engaging with volunteers.</li> <li>• Experience of engaging with external partners and stakeholders.</li> </ul>	<b>Desirable</b> <ul style="list-style-type: none"> <li>• Experience of volunteering within a grassroots football club as a Committee Member.</li> <li>• Experience of mentoring others.</li> <li>• Experience of accessing external funding.</li> </ul>
Knowledge, skills and behaviours	
<b>Essential</b> <ul style="list-style-type: none"> <li>• Ability to build trust and develop effective working relationships within England Football Accredited Clubs.</li> <li>• Ability to deliver practical support sessions to a range of club Volunteers.</li> <li>• Understanding of how an England Football Accredited Club operates.</li> <li>• An advocate for female football with an understanding of the challenges and barriers that both players and volunteers can face.</li> <li>• Commitment to attend additional training provided as part of this programme.</li> <li>• Flexible in approach with willingness to work evenings and weekends, as well as travel across the County.</li> <li>• IT proficient- confident with setting up and actively taking part in online meetings.</li> </ul>	<b>Desirable</b> <ul style="list-style-type: none"> <li>• Knowledge of The FA's strategy for Women &amp; Girls Football; Inspiring Positive Change.</li> <li>• Knowledge of the England Football Accreditation Framework and the existing support and resources available to Accredited Clubs.</li> </ul>
<b>Enhanced DBS Check required?</b>	Yes
<b>Clean, full driving licence?</b>	Yes

The job holder will be expected to understand and work in accordance with the values and behaviours described below:	
FA value	Behaviours
PROGRESSIVE	<b>Embraces new thinking in pursuit of continuous improvement:</b> <ul style="list-style-type: none"> <li>• Identifies the need for, and actions change in direction, practice, policy or procedure.</li> <li>• Questions the way things are done and takes informed risks.</li> <li>• Continuously seeks to improve efficiency and performance.</li> </ul>
RESPECTFUL	<b>Sets the standards for respectful behaviour across the game:</b> <ul style="list-style-type: none"> <li>• Maintains people's self-esteem when interacting with them.</li> <li>• Avoids pre-judgement when listening to suggestions from others.</li> <li>• Seizes the opportunity to apply FA standards at all times.</li> </ul>
INCLUSIVE	<b>Champions and ensures that football is, and will remain, a game for everyone:</b> <ul style="list-style-type: none"> <li>• Openly collaborates with colleagues and partners in the game</li> </ul>



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	<ul style="list-style-type: none"> <li>Provides equal opportunity to people of different backgrounds, experience and perspective</li> <li>Seeks out and embraces new ways of thinking and working.</li> </ul>
DETERMINED	<p><b>Tenacious and accountable. Serving the whole game and doing the right thing:</b></p> <ul style="list-style-type: none"> <li>Works relentlessly to overcome roadblocks or obstacles to achieve the goal.</li> <li>Remains focused on seeing agreed goals through to completion taking pride in their work.</li> <li>Maintains motivation for their team and themselves.</li> </ul>
EXCELLENT	<p><b>The very best outcome achieved by sustained excellence in performance:</b></p> <ul style="list-style-type: none"> <li>Seeks to achieve the highest levels of performance at all times.</li> <li>Persistent to achieve a standard that others consider impossible.</li> <li>Challenges others to go further and achieve more.</li> </ul>

<b>Job description reviewed and modified by:</b>	Rachael Lawler-Edwards, Female Participation & Inclusion Officer
<b>Date job description reviewed and modified:</b>	15 <sup>th</sup> January 2024
<b>Job description authorised by:</b>	Rob Allan, Football Development Manager

<b>Signed by job holder (on appointment):</b>	
<b>Date signed:</b>	