**Overview**

Sheffield & Hallamshire County FA (SHCFA) recognises the great work from our Charter Standard Clubs. We want to support Clubs to develop well-run, sustainable organisations, whilst providing football opportunities for their local communities.

The **Charter Standard Development Fund** has been created to help clubs create new teams, progress development plans, and support partnership work.

We value and recognise clubs with FA Charter Standard Status and will ensure that we support all clubs to maintain these standards.

***The following opportunities are aimed at existing FA Charter Standard Clubs.***

**GROWTH FUND**

**What are the aims of the fund?**

To help support Clubs create **new** teams. Our priority areas are adult football, female football and disability football.

**Funding Criteria**

If your application is successful the breakdown of funding will include, £250 initial start-up fund to aid the initial creation of the team and then a further £250 when your Club maintains Charter Standard (through the annual health check).

Funding can be used to cover costs including facility hire/ development, kit/equipment, FA courses, affiliation etc. Clubs will need to demonstrate how and where the funding will be used.

**What timelines do I need to be aware of?**

Application for the funding opens on the Tuesday 7th May and will close on Sunday 30th June.

Once an application has been approved the first instalment of £250 will be granted. The second instalment will be granted once your Club completes the annual health check. This must be achieved by 31st January 2020.

**PARTNERSHIP FUND**

**What are the aims of the fund?**

The **Partnership Fund** is to aid the transition of players from youth to adult football between adult and youth clubs.

We are encouraging adult clubs to formalise a partnership with a local youth club (or vice versa).

Creating a sustainable partnership will help provide players with a pathway from youth to adult football. Other benefits of the partnership could be sharing resources, general support, and all-round club development.

**Funding Criteria**

If your application is successful the breakdown of funding will include, £250 for both the adult and youth club.

Funding can be used to cover costs associated with providing a formal link between the two clubs. Clubs will need to demonstrate how the funding will be used.

**What timelines do I need to be aware of?**

This funding application will be open until June 2020 (or until funds have been exhausted).

Once an application has been approved £250 will be granted to both clubs.

**DEVELOPMENT FUND**

**What are the aims of the fund?**

To help support Charter Standard Clubs progress to the next level of Charter Standard (Development or Community Level).

We aim to support clubs to achieve their ambitions and develop their club both on and off the pitch.

The **Development Fund** will provide up to £500 to support clubs who are ready to make the next step.

**Funding Criteria**

If your application is successful the breakdown of funding will include an initial £250 grant. A further £250 grant will be issued once your Club has achieved the Development or Community Level of Charter Standard. County FA staff will also be on hand to guide you through this process.

Funding can be used to cover costs to help you achieve the next level. We are looking for Clubs to use funds as innovatively as possible to help grow or retain participation, coach/volunteer development or develop the infrastructure of your club.

Clubs will need to demonstrate how and where the funding will be used.

SHCFA will also offer your Club an FA Level 2 bursary.

**What timelines do I need to be aware of?**

This funding application will be open until June 2020 (or until funds have been exhausted).

**The management of successful projects**

It should be noted that funding is only ever offered “In-Principle” to applicants. At any point in the project, SHCFA could temporarily halt the payments if the agreed project outcomes or objectives are not being delivered or appropriate support is not forthcoming from the applicant. In rare instances such as these, payments will be made to cover any appropriate and reasonable project costs that had been accrued up to the point in which the project was halted.

If a project is halted, SHCFA will provide the reasons, rationale and evidence for such an event.

**Fund Eligibility & Conditions**

Outlined below are important considerations that we encourage you to look through prior to developing your application.

**Applicant Eligibility**

The applicant must be a Sheffield & Hallamshire County FA affiliated Charter Standard Club.

Each Club is limited to one application within the Charter Standard Development Fund. Applications must be submitted by the Club Secretary, Chairperson, Treasurer or Welfare Officer.

Please note that we are only able to fund a limited amount of projects. Each application will be reviewed and rated based on the information provided.

**Applications**

1. The closing date for the Growth Fund will be 5 pm on Sunday 30th June. Late applications will not be considered.

2. The applicant should be aware that following the submission of an application SHCFA may contact them for any additional information.

3. Applications that are rejected by SHCFA have no rights to appeal the decision.

4. Applications that have been rejected by SHCFA may reapply in the future should funding remain available.

5. SHCFA will inform all applicants of decisions of the Growth Fund on WC 8th July

6. This fund will not support capital costs (e.g. building or infrastructure costs).

7. We will not fund new teams in conjunction with the Football Foundation’s Grow the Game.

8. SHCFA may offer a reduced amount of funding from that requested by the applicant for a project and include conditions to the final funding award.

9. Any new teams created must be affiliated for the 2019-2020 season.

10. If an application is successful, any instalments of funding will be issued upon an invoice from the Club. SHCFA will monitor all projects and applicants may be asked to provide evidence of financial expenditure, participant registers, impact reports, and further information about their project.

11. All projects must have started by 1st September 2019.

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| **Application Details** | | | |
| **Club Name:** |  | | |
| **Club Address:** |  | | |
| **Current Charter Standard Level:** | Choose an item. | | |
| **Primary Contact Details** | | | |
| **Name:** |  | | |
| **FAN:** |  | **Role:** | Choose an item. |
| **Telephone Number:** |  | **Email Address:** |  |
| **Secondary Contact Details** | | | |
| **Name:** |  | | |
| **FAN:** |  | **Role:** | Choose an item. |
| **Telephone Number:** |  | **Email Address:** |  |

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| **PLEASE SELECT WHICH FUND YOU ARE APPLYING FOR:** Choose an item. |
| **Please explain your club’s project**  *(Please provide* ***as much details as possible*** *about your project, including timescales, breakdown of funding, measure of success and outcomes)* |
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| **Explain how the project will be sustainable once the funding ends?** |
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**I confirm that the information provided in this form is accurate**

**I have read and understood the fund eligibility and criteria**

**I confirm that the Club will maintain Charter Standard by 31st January 2020**

Please ensure all boxes are ticked above before submitting your application form.

Return application to [Development@SheffieldFA.com](mailto:Development@SheffieldFA.com)

Print Name:

Date: Click here to enter a date.