**Overview**

Sheffield & Hallamshire County FA (SHCFA) recognise the struggles within adult football and want to support clubs as much as possible with the development and retention of adult football.

The **Adult Football Fund** has been created to help clubs create new adult teams, as well as support the general running costs of existing adult teams.

We value and recognise clubs with FA Charter Standard status and will ensure that we support all clubs to achieve and maintain these standards.

***The following opportunities are aimed at existing FA Charter Standard Clubs or Clubs who aim to become Charter Standard. Priority will be given to Charter Standard Clubs.***

**GROWTH FUND**

**What are the aims of the fund?**

To help support Clubs create **new** adult teams. This includes development teams, U21s, veteran’s football, including male, female and disability teams. We will also consider youth teams progressing into adult football.

**Funding Criteria**

If your application is successful the breakdown of funding will include, £250 initial start-up fund to aid the initial creation of the team, and then a further £250 when either your Club achieves Charter Standard or maintains Charter Standard (through the annual health check).

Funding can be used to cover costs including facility hire/ development, kit/equipment, FA courses, affiliation etc. Clubs will need to demonstrate how and where the funding will be used.

**What timelines do I need to be aware of?**

Application for the funding opens on the Tuesday 7th May and will close on Sunday 30th June.

Once a club application has been approved the first instalment of £250 will be granted. The second instalment will be granted once your Club has either achieved Charter Standard or completed the annual health check. This must be achieved by 31st January 2020.

**RETENTION FUND**

**What are the aims of the fund?**

To help support Clubs with the retention of existing adult teams. This includes development teams, U21s, veteran’s football, including male, female and disability teams.

**Funding Criteria**

If your application is successful the breakdown of funding will include an initial £250 grant and then a further £250 once your Club maintains Charter Standard (through the annual health check).

Funding can be used to cover costs including facility hire, equipment, FA courses, referee match fees etc. Clubs will need to demonstrate how and where the funding will be used.

**What timelines do I need to be aware of?**

Application for the funding opens on the Tuesday 7th May and will close on Sunday 30th June.

Once a clubs application has been approved the first instalment of £250 will be granted. The second instalment will be granted once your Club has achieved Charter Standard or completed the annual health check. This must be achieved by 31st January 2020.

**The management of successful projects**

It should be noted that funding is only ever offered “In-Principle” to applicants. At any point in the project, SHCFA could temporarily halt the payments if the agreed project outcomes or objectives are not being delivered or appropriate support is not forthcoming from the applicant. In rare instances such as these, payments will be made to cover any appropriate and reasonable project costs that had been accrued up to the point in which the project was halted.

If a project is halted, SHCFA will provide the reasons, rationale and evidence for such an event.

**Fund Eligibility & Conditions**

Outlined below are important considerations that we encourage you to look through prior to developing your application.

**Applicant Eligibility**

The applicant must be a Sheffield & Hallamshire County FA affiliated Charter Standard Club or Club who aims to achieve Charter Standard by 31st January 2020.

Each Club is limited to one application within the Adult Football Fund scheme. Applications must be submitted by the Club Secretary, Chairperson, Treasurer or Welfare Officer.

Please note that we are only able to fund a limited amount of projects. Each application will be reviewed and rated based on the information provided. Priority will be given to Charter Standard Clubs.

**Applications**

1. The closing date for applications will be 5 pm on Sunday 30th June. Late applications will not be considered.

2. The applicant should be aware that following the submission of an application SHCFA may contact them for any additional information.

3. Applications that are rejected by SHCFA have no rights to appeal the decision.

4. Applications that have been rejected by SHCFA may reapply in the future should funding remain available.

5. SHCFA will inform all applicants of decisions on WC 8th July

6. This fund will not support capital costs (e.g. building or infrastructure costs).

7. We will not fund in conjunction with the Football Foundation’s Grow the Game or Stay in the Game applications.

8. SHCFA may offer a reduced amount of funding from that requested by the applicant for a project and include conditions to the final funding award.

9. Any new teams created must be affiliated for the 2019-2020 season.

10. If an application is successful, any instalments of funding will be issued upon an invoice from the Club. SHCFA will monitor all projects and applicants may be asked to provide evidence of financial expenditure, participant registers, impact reports, and further information about their project.

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| **Application Details** | | | |
| **Club Name:** |  | | |
| **Club Address:** |  | | |
| **Charter Standard Level:** | Choose an item. | | |
| **Primary Contact Details** | | | |
| **Name:** |  | | |
| **FAN:** |  | **Role:** | Choose an item. |
| **Telephone Number:** |  | **Email Address:** |  |
| **Secondary Contact Details** | | | |
| **Name:** |  | | |
| **FAN:** |  | **Role:** | Choose an item. |
| **Telephone Number:** |  | **Email Address:** |  |

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| **PLEASE SELECT WHICH FUND YOU ARE APPLYING FOR:** Choose an item. |
| **Explain why your Club requires funding?** |
|  |
| **Explain how the team will be sustainable once the funding ends?** |
|  |
| **Explain how you intend to recruit and retain players?** |
|  |
| **Please demonstrate how the funding will be used** (please itemise a list of the costs associated) |
|  |

**I confirm that the information provided in this form is accurate**

**I have read and understood the fund eligibility and criteria**

**I confirm that the Club will achieve or maintain Charter Standard by 31st January 2020**

Please ensure all boxes are ticked above before submitting your application form.

Return application to [Development@SheffieldFA.com](mailto:Development@SheffieldFA.com)

Print Name:

Date: Click here to enter a date.