



## Job Description and Person Specification

<b>Job title</b>	Equal Game Ambassador – Women & Girls Football
<b>Reports to</b>	Football Development Participation Lead

<b>Job purpose(s)</b>	
Support grassroots football clubs to apply their learnings from the Equal Game Training and build their own Equal Game Action Plan, creating more accessible opportunities for women and girls.	
<b>Direct reports</b>	N/A

<b>Location</b>	May require Office meetings; Nottinghamshire FA, Chetwynd Business Park, Regan Way, Beeston, NG9 6RZ. Club site visits around the County.
<b>Working hours</b>	50 hours per contract. Hours of work will vary and may include evenings and weekends
<b>Contract type</b>	Casual Worker Basis

<b>Responsibilities</b>	
<ul style="list-style-type: none"><li>Must attend a 'Train the Trainer course; <b>Tuesday 29th November @ West Riding FA</b></li><li>Work with County FA Leads to collaboratively deliver the local 'Equal Game' Training</li><li>Work with England Football Accredited clubs following their completion of the 'Equal Game Training' to support in the creation of a bespoke female football game plan. This outlines new club-based opportunities for female players which may include new playing provisions, coaching development, volunteering roles, and creating safe environments.</li><li>Support with engagement at every level of the club to maximise and sustain these opportunities for female players.</li><li>Signpost and help clubs access relevant support including funding and coach development opportunities via the County FA, and FA Women &amp; Girls Coach Development network.</li><li>Support clubs to build and sustain relationships with relevant local partners such as charitable organisations, educational establishments, alongside other key partners to promote the new opportunities.</li><li>Collaborate with County FA staff, national FA staff, FA Women &amp; Girls Coach Mentors, FA Women &amp; Girls Community Champions, external partners, and wider members of the grassroots delivery team workforce.</li><li>Maintain records of the support being provided to grassroots clubs with the aim of providing clarity on work programmes, development opportunities and sharing of good practice.</li></ul>	

<b>Person specification</b>	
<b>Experience</b>	
<b>Essential</b> <ul style="list-style-type: none"><li>Can demonstrate a history of success in developing female grassroots football opportunities and/or an experienced sports development professional.</li><li>Experience of facilitating and engaging with volunteers.</li></ul>	<b>Desirable</b> <ul style="list-style-type: none"><li>Experience of volunteering within a grassroots football club as a Committee Member.</li><li>Experience of mentoring others.</li><li>Experience of accessing external funding.</li></ul>



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<ul style="list-style-type: none"> <li>Experience of engaging with external partners and stakeholders.</li> </ul>	
<b>Knowledge, skills and behaviours</b>	
<b>Essential</b> <ul style="list-style-type: none"> <li>Ability to build trust and develop effective working relationships within England Football Accredited Clubs.</li> <li>Ability to deliver practical support sessions to a range of club Volunteers.</li> <li>Understanding of how an England Football Accredited Club operates.</li> <li>An advocate for female football with an understanding of the challenges and barriers that both players and volunteers can face.</li> <li>Commitment to attend additional training provided as part of this programme.</li> <li>Flexible in approach with willingness to work evenings and weekends, as well as travel across the County.</li> <li>IT proficient- confident with setting up and actively taking part in online meetings.</li> </ul>	<b>Desirable</b> <ul style="list-style-type: none"> <li>Knowledge of The FA's strategy for Women &amp; Girls Football; Inspiring Positive Change.</li> <li>Knowledge of the England Football Accreditation Framework and the existing support and resources available to Accredited Clubs.</li> </ul>
<b>Enhanced DBS Check required?</b>	YES
<b>Clean, full driving licence?</b>	YES

The job holder will be expected to understand and work in accordance with the values and behaviours described below	
Nottinghamshire FA value	Behaviours
INTEGRITY	<b>Demonstrating integrity at work:</b> <ul style="list-style-type: none"> <li>Respect other opinions. Honouring colleagues, managers and stakeholders' opinions and ideas</li> <li>Reliable and trustworthy</li> <li>Responsible and accountable for your actions</li> </ul>
COLLABORATIVE	<b>Encourage collaborative behaviour:</b> <ul style="list-style-type: none"> <li>Listening and evolving together, helping, and supporting each other</li> <li>Open to and accepting of new ideas</li> <li>Communicate clearly, actively listening to others, taking responsibility, and respecting diversity</li> </ul>
INNOVATIVE	<b>Practical implementation of ideas resulting in new services and engagement:</b> <ul style="list-style-type: none"> <li>Connect to your own creativity</li> <li>Develop your curiosity and observational skills</li> <li>Introduction and application of new ideas, products, processes and procedures</li> </ul>
<b>Job description reviewed and modified by:</b>	Michelle Marshall
<b>Date job description reviewed and modified:</b>	31.10.22
<b>Job description authorised by:</b>	Elaine Oram



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Signed by job holder (on appointment):	
Date signed:	

One copy to be retained by the job holder, one signed copy to be stored confidentially by the employer.