



**Nottinghamshire FA
Youth Council Application Pack**

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About the Nottinghamshire FA Youth Council:

The Nottinghamshire FA Youth Council has been involved in delivering key County FA projects ranging from event management to supporting coaching and refereeing development initiatives. The Youth Council is supported by County FA Staff who actively mentor our inspiring leaders as they work to change the football landscape in the County.

We are proud of the achievements of our Youth Council, previous members have been selected onto the FA's Youth Council and gained employment within the sport industry developing sport for future generations

The focus of the Nottinghamshire FA Youth Council will be:

- To provide a youth voice for the Nottinghamshire FA.
- To support the development of young people within football.
- To raise the profile of the Youth Council across Nottinghamshire.
- To support Nottinghamshire FA with the design and delivery of specific projects and campaigns focused on young people.
- For members of the Youth Council to gain and develop key skills, such as leadership, and to gain hands on experience with the County FA.

Benefits of joining Nottinghamshire FA Youth Council:

- An opportunity to be the voice for young people in football across Nottinghamshire.
- An opportunity to receive mentoring and guidance from Nottinghamshire FA staff.
- An opportunity to gain new, key skills which will compliment your CV.
- An opportunity to design and develop youth-focused projects.
- External opportunities to represent Nottinghamshire FA.
- Nottinghamshire FA branded kit.
- The chance to make a difference to football across Nottinghamshire.
- An opportunity to experience all areas of Nottinghamshire FA and to complete a work programme, which upon completion will result in a certificate.
- These are voluntary positions however you will be paid expenses for any Nottinghamshire FA events that are attended (this does not include meetings).

Role profile:

Essential criteria:

- Aged between 16-24.
- Actively involved in or have a passion to grow football across Nottinghamshire.
- Live (or term-time resident) in Nottinghamshire.
- Fully committed to the Nottinghamshire FA Youth Council and the opportunities that it provides.
- Must have or be committed to obtaining an enhanced child workforce DBS.
- Must agree to everything set out in this document, the Code of Conduct, the Safeguarding Code of Conduct, the Social Media Policy and the Terms of Reference.

Requirements of a Youth Council member:

- Commit to attending at least 75% of Nottinghamshire FA Youth Council meetings, either in person or virtually.
- Attend and support a minimum of two Nottinghamshire FA events per season.
- Complete assigned tasks and targets related to ongoing projects.
- Engage with the Youth Council's networking platform (Microsoft Teams).
- Adhere to and abide by Nottinghamshire FA Youth Council Terms of Reference and Code of Conduct.
- Must complete the relevant safeguarding courses
- If you are under 18, you must have consent from a parent/guardian

It is vital that you understand and work in accordance with the key vision and mission of Nottinghamshire FA:

Mission: Inspire and empower all generations to develop and grow the evolving landscape of football.

Vision: Support safeguarding and creating inclusive opportunities for ALL; using football as the platform to engage communities to improve well-being across Nottinghamshire.

It is also key to possess and work with the key values of Nottinghamshire FA - **Innovate, Collaborate and Integrity.**

Youth Council roles:

Chairperson

- To chair the Youth Council meetings.
- To provide a point of contact in relation to the Youth Council for members and Nottinghamshire FA Staff.
- To positively promote all aspects of the Nottinghamshire FA Youth Council.
- To support all members and to ensure all members are engaged throughout the season.
- To update the board on Youth Council matters.

- To have the final say on all split decisions.
- To act in the best interests of the Nottinghamshire FA Youth Council
- To be committed to the position for a full year.

Vice Chair

- To assist the chairperson
- To chair meetings when the chair is unavailable.
- To help grow the Youth Council.
- To actively support all members and ensure that they are engaged throughout the year.
- To be a point of contact for members.
- To act in the best interests of the Youth Council.
- To be committed to the position for a year.
- Ensure you liaise with the chairperson regularly and are up to date with all projects so that you can stand in at short notice.

Marketing and Media Lead

- Assist with the Earl Youth Engagement project.
- Create a marketing plan for the Youth Council.
- Raise awareness for the Youth Council and its projects.
- Liaise with the Nottinghamshire FA marketing officer regularly to keep them updated on Youth Council activities.

Youth Committee Lead

- Work with the Safeguarding Officer to pilot Youth Committees.
- Build a rapport with clubs and leagues across Nottinghamshire.
- Work with the Marketing and Media Lead to create content encouraging clubs and leagues to establish their own Youth Committee.
- Support the developments of a Youth Committee network across Nottinghamshire.

Diversity and Inclusion Lead

- Focus on ensuring diversity, equality, and inclusion in the Nottinghamshire FA Youth Council.
- Lead on the inclusion work of the Youth Council.
- Support Nottinghamshire FA with any inclusion work aimed at Young People
- To update the IAG on any of the Youth Councils inclusion work.

General Youth Council Member

- To support the Nottinghamshire FA Youth Council to deliver its aims and objectives for the year.
- To support the leads in their design and delivery of all Youth Council projects/events
- To be actively engaged in the Youth Council and to commit to being so for two years.
- To positively contribute to all Youth Council events and meetings.

Recognising diversity and promoting inclusion is a priority for Nottinghamshire County FA in our efforts to make football a game for all. We recognise that football's workforce should

represent our wider society. Therefore, we especially welcome applications from females, those from diverse ethnic backgrounds, people with disabilities, from diverse faith groups and from the LGBTQ+ communities.

Application Form

The online application for the Nottinghamshire FA Youth Council can be accessed [here](#)

Please also complete a diversity monitoring questionnaire, which can be accessed [here](#)

Depending on the number of applications, you may be invited to an interview with Nottinghamshire FA staff.

You will be contacted to be informed whether you have been successful or unsuccessful in your application.

Applications close on Monday 14th August at 5pm.

If you have any questions regarding the application process, please do not hesitate to contact us at CoachEducation@NottinghamshireFA.com