Northumberland F.A. Board Director Application Form

Completing and returning the Application Form

Please complete the Application Form and return to S.Ord by email at steve\_ord1@outlook.com before 17:00 on Friday 25th September 2020. Applications received after this time will only be considered in exceptional circumstances.

The decision to progress your application to the next stage of the selection process will be based only on the information you provide on this form.

**Position applied for:**

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**Personal details:**

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| **First Name(s)** |  |
| **Last Name** |  |  |  |
| **Postal address** |  |
| **Postcode** |  |
| **Email address** |  |
| **What is your preferred contact method? (phone, email, text other)** |  |
| **What is the best number to contact you on?** |  |
| **What is the most convenient day and time to contact you?** |  |
| **Do you have an in-date FA DBS Check?** |  |

*If you do not hold an in-date DBS Check there may be a requirement for this role to be completed before any appointment.*

## **Employment and volunteering history**

*Starting with your present or most recent job or voluntary position, please complete the table below.*

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| --- | --- | --- | --- | --- |
| **Start date** | **End date** | **Employer/ organisation name and address** | **Job/role title** | **Brief Description of duties** |
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*Please insert additional rows in the table above if require*

**How do you believe you meet the requirements of the role as outlined in the Role Profile.**

*Please outline your skills, knowledge and experience which are relevant to the role you are applying for, including examples from either paid or unpaid/voluntary work. You can format this as bullet points but please ensure that you directly reference the skills and knowledge outlined in the Role Description.*

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**How do you demonstrate the values of Northumberland F.A.**

*The way we work at Northumberland* F.A.*is built on the values outlined in the Role Description. Please provide examples of how you have demonstrated these values in your work or everyday life.*

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## **Strengths**

Please give a brief outline your strengths and skills you believe will enhance the performance of the Northumberland F.A. Board if invited to join.

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## **References**

*Any offer of a role will be subject to receipt of two satisfactory references. Please provide the details of two referees. Your first referee must be your current or most recent employer. Your second referee should be a different employer, representative of an organisation in which you volunteer or have volunteered or a representative of*

*an educational establishment. Personal references should only be given where there is no previous employer, voluntary organisation or educational establishment to which reference can be made.*

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| --- | --- | --- |
|  | **First Referee** | **Second Referee** |
| **Name** |  |  |
| **Email address** |  |  |
| **Telephone** |  |  |
| **Postal address** |  |  |
| **Relationship to you** |  |  |
| **Permission to contact prior to appointment if offered a position? (yes/no)** |  |  |

## **Declaration**

I give my consent to the storage of personal data contained within this form for the purposes only of this application process.

I can confirm and declare that the information provided on the form, to the best of my knowledge is complete, accurate and not misleading.

|  |  |
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| **Signature** |  |
| **Date** |  |