**Middlesex FA Safeguarding Risk Assessment**

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| **EVENT DETAILS** | |
| EVENT: (e.g. Rectory Park Festival) | DATE: |
|  |  |
| LEAD NAME, ROLE AND CONTACT NUMBER: | |
|  | |
| SECOND ADULT NAME, ROLE AND CONTACT NUMBER | |
|  | |
| DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS: | |
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| **VENUE DETAILS** | |
| VENUE NAME AND ADDRESS: | |
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| VENUE LEAD CONTACT NAME: | CONTACT NUMBER: |
|  |  |
| VENUE GPS CO-ORDINATES: | WIFI ACCESS: |
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| **POLICIES AND PROCEDURES BEING FOLLOWED** | **YES** | **NO** |
| Safeguarding Children |  |  |
| Adults at Risk |  |  |
| Social Media Use |  |  |
| Use of Photograph and Filming |  |  |
| Anti-bullying |  |  |
| Codes of Conduct, including acceptable behaviour |  |  |
| Equality, diversity and inclusion |  |  |
| Managing challenging behaviour |  |  |
| Other(s): e.g. parent/carer consent |  |  |

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| **EMERGENCY PROCEDURES** | |
| Emergency Action Plan: |  |
| Location of nearest defibrillator: |  |
| Name of designated runner to bring defibrillator to incident site: |  |
| Location of any access barrier keys: |  |
| Emergency Vehicle Access: |  |
| Air Ambulance landing station: |  |

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| **INSURANCE COVER** | **YES** | **NO** |
| Personal Accident and Public Liability Insurance Cover |  |  |

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Below is a non-exhaustive list of potential Safeguarding issues which have been identified:

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| **Area of risk**  *(Photography, Social Media, Venue Checks, Coaches, Emergency Access etc.)* | **Is there an additional risk to children?** | **Is there an additional risk to disabled1 or impairment-specific participants?**  *(Children and Adults)* | **Risk Rating (RAG): red, amber, green** | **Solution/Mitigation**  (Consider what if…?) | **Solution/Mitigation**  **RAG Rating** | **Review Post Activity and by whom** |
| *Identify an area which you have risk assessment consideration for.*  *E.g. unauthorised photography* | *Identify whether or not this area of risk is heightened for U18s.* | *Identify whether or not this area of risk is heightened to disabled/impaired individuals.* | *Is the risk low (green), medium (orange), or high (red)?* | *How will you look to counter any risk through processes?*  *e.g. ensure all Clubs have a photography agreement in place.* | *With the solution in place, does the risk then become low (green), medium (orange), or high (red)?* | *How did this area of risk fare during the event as a result of prior considerations and the relevant Safeguards put in pace to protect participants?* |
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