**Manchester FA**

**CLUB FOOTBALL DEBT RECOVERY FORM (FDR)**

**Creditor Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  | | | | |
| Address: |  | | | Post code |  |
| Email Address: |  | | | | |
| Club Name: |  | Role in Club: |  | | |
| Date of Complaint: |  | | | | |

I wish for the Manchester Football Association to consider the following debts and confirm if they qualify for the Football Debt Recovery, that the Manchester Football Association proceeds forthwith in accordance to FA Regulations.

* I confirm that the debts outstanding are a minimum of £50 except for Disciplinary Monies (cautions, dismissals etc.)
* I can confirm that the debtor was over the age of 18 years old at the time of the debt owing
* I can confirm that the debtor was a non-contract player
* I can confirm that the club have made reason steps to recover the money from the debtor this includes approaching the debtor personally and also in writing – a copy of the written request should be attached.
* I can confirm that the debt arose within the last 112 days

*Please refer to the guidance notes document if the answer to any of the above is no*

**Participant/ debtor details:**

|  |  |
| --- | --- |
| Full Name (required): |  |
| Last known Address including postcode (required): |  |
| Date of Birth (required): |  |
| Team/s and League/s the player was registered with when a member of your club (required) |  |
| Date the participant registered with the club: |  |
| Previous Club/s: |  |
| Current Club/s: |  |

**Debt Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Brief description of the debt owing (required)  *Match fees, pitch hire, discipline money – SUBS not included* |  | | |
| Manchester FA case number(s) if applicable.  *Note under Standard Code of Rules the applying club must first settle any disciplinary debts directly with Manchester FA prior to making any application.* |  | Case ID | Amount £ |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| **Total amount paid by the creditor (required)**  *The total amount outstanding* | £ | | |
| Date/s when payment was personal requested by the creditor to the debtor (required) |  | Date | |
| 1. |  | |
| 2. |  | |
| 3. |  | |
| 4. |  | |
| 5. |  | |
| Date when the payment was formally in writing requested by the creditor to the debtor (required)  *Evidence of this request must be attached to this application.* |  | Date | |
| 1. |  | |
| 2. |  | |
| 3. |  | |
| 4. |  | |
| 5. |  | |

**If the type of debt to be recovered is not disciplinary monies the minimum claim must be £50. In addition to this the creditor must also include an administration fee of £25. This figure is added to the total debt to be recovered but is not included as part of the £50 minimum. Your club will be invoiced for this fee at the time of submitting your application but only if Manchester FA accept that the debt recovery request is valid.**