

# MANCHESTER COUNTY FOOTBALL ASSOCIATION

*(COMPANIES HOUSE REFERENCE 3937501)*



AGENDA FOR THE  
21<sup>st</sup> ANNUAL GENERAL MEETING  
18 NOVEMBER 2021  
7 PM

TO BE HELD ONLINE VIA MICROSOFT TEAMS or BY PROXY VOTING

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# AGENDA FOR THE ANNUAL GENERAL MEETING – THURSDAY 18<sup>TH</sup> NOVEMBER 2021

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	A) 22 <sup>ND</sup> ANNUAL GENERAL MEETING - THURSDAY 27 <sup>TH</sup> OCTOBER 2022	

## SCHEDULE OF DOCUMENTS INCLUDED OR TO BE PRESENTED AT THE GENERAL MEETING

<b>Section 1.</b>	Members entitled to attend and vote
<b>Section 2.</b>	Minutes of the 20th AGM held on 29 <sup>th</sup> October 2020 (Agenda Item 2)
<b>Section 3.</b>	List of the nominated Executive Club Representatives (Agenda Item 3)
<b>Section 4.</b>	Proposed Amendments to the Articles of Association (Agenda Item 4)
<b>Section 5.</b>	<b>APPENDIX A</b> - Audited Financial Statements for the Year Ended 30 <sup>th</sup> June 2021 (Agenda Item 5)
<b>Section 6.</b>	Proposed appointment of Chartered Accountants and Statutory Auditors (Agenda Item 6)
<b>Section 7.</b>	Proposed appointment of Executive Directors (Agenda Item 7)
<b>Section 8.</b>	Business Report Presentation for Season 2020/21.

## SECTION 1 – Member Clubs / Leagues entitled to attend and vote

The following members are entitled to send an official to the meeting OR provide vote by Proxy:

Executive, Senior and Full Member Clubs			
1	Bolton Wanderers FC	31	Hollinwood F.C.
2	Manchester City FC	32	Hough End Griffins Juniors
3	Manchester City Women's FC	33	Irlam Vale
4	Manchester United FC	34	Manchester Maccabi
5	Manchester United Women's FC	35	Medlock Rangers Juniors
6	Oldham Athletic FC	36	Moorside Rangers
7	Rochdale FC	37	Moston Juniors
8	Salford City FC	38	Old Stretfordians
9	AFC Oldham 2005	39	Reddish North End
10	AFC Stanley Juniors	40	Reddish Vulcans Junior
11	AFC Urmston Meadowside	41	Saddleworth 3Ds FC
12	Barrhill	42	Salford Lads Club
13	Beechfield United	43	Stockport Vikings Juniors
14	Boothstown	44	Stretford Victoria
15	Brendon Bees Junior	45	Swinton
16	Cadishead Sports Junior	46	West End AFC
17	Chadderton Park Sports Club	47	Abbey Hey FC
18	CP United FC	48	Ashton United FC
19	De La Salle	49	Avro
20	Deans Youth & Ladies	50	Bury AFC
21	Denton Youth	51	Chadderton
22	Didsbury Juniors	52	Curzon Ashton FC
23	Droylsden Youth Centre	53	FC United of Manchester
24	East Manchester	54	Irlam FC
25	Failsworth Dynamos	55	Maine Road
26	Fletcher Moss Rangers	56	Manchester Futsal Club
27	Flixton Juniors	57	Mossley AFC
28	Heyside	58	Trafford FC
29	Heywood St James	59	Wythenshawe Town
30	Hollingworth Jnrs and Old Boys		

Member Leagues	
60	Cheshire & Manchester Sunday Football League
61	East Manchester Junior Football League
62	Eccles Sunday League
63	Boys & Girls Clubs of Greater Manchester
64	GM County Schools FA (GMCSFA)
65	Gtr Manchester Ability Counts Football League
66	Greater Manchester Women's Football League
67	Lancashire & Cheshire Amateur Football League
68	Manchester Accountants League
69	Manchester Amateur Sunday Football League
70	Manchester Grassroots Football League
71	Manchester Jewish Soccer League
72	Manchester Respect Junior Football League
73	Manchester Saturday Morning Football League
74	Manchester Veterans League
75	Manchester Youth & Mini Soccer League
76	Manchester Youth Super League
77	North Manchester Girls League
78	North West Powerchair Football League
79	Hyde, Oldham & District Sunday Football League
80	Salford District & Junior Football League
81	South Manchester Girls Football League
82	Tameside Football League
83	The Manchester Football League

## SECTION 2 / ITEM 2 – Minutes of the 20<sup>th</sup> AGM held on 29<sup>th</sup> October 2020.

### DRAFT - MANCHESTER COUNTY FA MINUTES OF THE 20<sup>th</sup> ANNUAL GENERAL MEETING HELD ONLINE VIA ZOOM ON THURSDAY 29<sup>th</sup> OCTOBER 2020 AT 7pm

**THOSE PRESENT:** See Table below

**In attendance:** \*\*C Bridgford CEO/Company Secretary - minute-taker

J McLellan-Grant – Chair of Board / Director

\*\*L Meehan – Financial Controller

\*\*A Baker – Football Development Manager

\*\*S Houghton – Beever Struthers Accountants and Auditors

	Present	Apologies (Appointed Proxy)	Absent
<b>LIFE MEMBERS</b>	D Brundrit, A Blair	A Grafton, R Vaughan	S Gordon, J Green, D Willis.
<b>EXECUTIVE/OUR GAME MEMBERS</b>	C Bridgford (CEO)**, P Rose, Rob Goodwin-Davey, K Marsden, J McLellan-Grant, R Shah	S Howarth,	P Graham
<b>FULL MEMBER LEAGUES</b>	Greater Manchester Ability Counts League, Lancs & Cheshire AFL, Manchester Amateur Sunday League, Manchester Jewish Soccer League, Manchester Saturday Morning Football League, Manchester Youth Super League, South Manchester Girls Football League	East Manchester JFL, Eccles Sunday League, Greater Manchester Women's Football League, Hyde & Oldham District League, Salford & District JFL, South Manchester & Cheshire Christian League.	Cheshire & Manchester SFL, Boys & Girls Clubs GM, Greater Manchester Schools FA, Manchester Accountants League, Manchester Grassroots Football League, Manchester Respect Junior Football League, Manchester Veterans League, Manchester Youth & Mini Soccer League, North Manchester Girls League, North West Powerchair League, Tameside Football League
<b>FULL MEMBER CLUBS</b>	Abbey Hey FC, AFC Urmston Meadows, Bury AFC, Cadishead Sports Juniors, Chadderton Park Juniors, FC United of Manchester, Flixton Juniors, Hollinwood FC, Manchester United, Manchester Maccabi, Moorside Rangers FC, Saddleworth 3D's FC, Trafford FC.	AFC Stanley Juniors, Ashton United FC, Barr Hill, Beechfield United, Boothstown FC, Chadderton, Curzon Ashton FC, Didsbury Juniors, Droylsden FC, Droylsden Youth Centre, Fletcher Moss Rangers, Heyside FC, Hollingworth Juniors and Old Boys, Irlam, Maine Road, Manchester City FC, Manchester City Women, Manchester Futsal Club, Medlock Rangers, Moston Juniors, Old Stretfordians, Oldham Athletic, Reddish Vulcans JFC, Salford City FC, Salford Lads Club, Stockport Vikings, Stretford Vics, Swinton FC	AVRO FC, Bolton Wanderers FC, Brendon Bees, CP United FC, De La Salle FC, Deans Youth and Ladies, Denton Youth, East Manchester, Failsworth Dynamos, Heywood St James, Hough End Griffins, Irlam Vale, Manchester United Women, Mossley AFC, Reddish North End FC, Rochdale FC, West End Boys Club FC, Wythenshawe Town FC.

\* Denotes Our Game in Manchester Member also representing a Club or League and only eligible to count as one vote.

\*\* Denotes MFA staff or Partners not eligible to vote.

	Number in Attendance	Number of Proxy's	Total Number of Members	Number Absent	% of Members Voting
Life Members	2	2	7	3	57%
Our Game Members	5	1	7	1	86%
Full Member Leagues	7	6	24	11	54%
Full Member Clubs	13	28	59	18	69%
<b>Total</b>	<b>27</b>	<b>37</b>	<b>97</b>	<b>33</b>	<b>66%</b>

#### Voting Strength

27 in attendance and voting

35 Proxy Votes (24 of which are with the Chair to cast)

**Voting Strength = 64 of 97, therefore 66%**

## **1. NOTICE TO CONVENE THE MEETING**

The Chair of the Board of Directors J McLellan-Grant welcomed all to the meeting noting that these were the most extraordinary times and hoped that everyone was safe and well. Thanks were made to everyone who is going above and beyond in supporting their local communities and in doing so helping us get through the Covid pandemic. The Chair also recorded the recognition of all those connected with Grassroots football across Greater Manchester who are also key workers who have all been heroes. Sadly, the Chair noted that through Covid we have lost friends and family, many of those who had given so much commitment and dedication to the Grassroots Game. He asked that this be recognised with a minute silence whilst our thoughts and prayers be with those that we fondly remember.

The Chair then handed over to the CEO who read out the notice to convene the meeting. The CEO advised of the voting strength of the meeting both in attendance (27) and by proxy (37). Voting strength was 66%.

## **2. APPROVAL OF THE MINUTES OF 19<sup>TH</sup> AGM HELD ON 26<sup>TH</sup> SEPTEMBER 2019 – Item 2.1 Proxy Form**

Members had in advance of the 20<sup>th</sup> AGM received the minutes of the General Meeting in September 2019.

The minutes were proposed by Flixton Juniors and seconded by Manchester Jewish Soccer League that the minutes of the 19<sup>th</sup> Annual General Meeting held on 26<sup>th</sup> September 2019 be accepted as a true and correct record. This was approved and agreed by voting as follows:

- In Favour in Attendance 27,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 37,
- Against by Proxy 0,
- Withheld by Proxy 0

64 in favour, motion carried/approved

## **3. NOTIFICATION OF NOMINATED EXECUTIVE CLUB REPRESENTATIVES**

The CEO asked members to note the following nominated representatives of Executive Clubs:

- Bolton Wanderers FC – Simon Marland
- Manchester City FC – Andrew Hardman
- Manchester City Women FC – Gavin Makel
- Manchester United FC – Rebecca Britain
- Manchester United Women FC – Steve Deaville
- Oldham Athletic FC – Karl Evans
- Rochdale AFC – John Smallwood
- Salford City – Andrew Giblin

## **4. PROPOSED AMENDMENT TO ARTICLES OF ASSOCIATION – Item 2.2 on Proxy Form**

The Directors of the Association have proposed the following amendment to the Articles of Association to be put before the General Meeting.

Proposed removal of 'In September' from Article 14 –

14. The Executive and Non-Executive Directors will serve for a term of three years. Following which at a General Meeting in September the persons appointed as Executive Directors pursuant to Article 15 shall retire but are eligible for re-election subject to the application process in Article 15. Elections of Executive Directors to fill the places of those retiring shall be held pursuant to Article 15. This article also applies to the replacement of Executive Directors who may resign, become disqualified or be removed pursuant to Article 20 at any point during the three-year term in place when they are elected.

Rationale for the proposed change: The Board of Directors have the ability in the Standing Orders to set the date of a General Meeting.

This proposed amendment to the Articles of Association was proposed by Manchester Maccabi and seconded by Chadderton Park for approval of the members.

- In Favour in Attendance 27,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 37,
- Against by Proxy 0,
- withheld by Proxy 0,

64 in favour; motion carried/approved

## **5. AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2020 – Item 2.3 on Proxy Form**

The Directors of the Association have approved the Financial Statements to be put before the General Meeting. The Statements were accompanied with the Annual General Meeting Pack as **Appendix A**.

Members had in advance of the General Meeting received the Financial Statements for the year ending 30<sup>th</sup> June 2020.

The CEO noted to members that the Covid pandemic had presented some unique issues and challenges which were reflected in the financials of such a difficult year. He added that all necessary actions had been taken to protect Manchester FA as a business and felt strongly that the continued challenges of the Pandemic would be effectively managed should those challenges continue into 2021/22 season. The CEO noted that Sandra Haughton (Beever Struthers) was in attendance to take any questions from the Members on the provisions.

Sandra gave the members an overview that the Board of Directors have been able to provide all the reassurances to Beever Struthers of the ability to manage future risks and importantly the commitment statement ensuring the organisation can and will manage a 'Going Concern'.

There were no questions in from those in attendance and the accounts were approved as follows:

The approval of the accounts was proposed by Manchester Jewish Soccer League and seconded by Chadderton Park Juniors. The members approved the accounts and voted in favour as follows:

- In Favour in Attendance 27,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 37,
- Against by Proxy 0,
- withheld by Proxy 0

64 in favour; motion carried/approved

## **6. APPOINTMENT OF ACCOUNTANTS AND STATUTORY AUDITORS – Item 2.4 on Proxy Form**

The Directors of the Association propose the appointment of **Beever Struthers Chartered Accountants and Statutory Auditors** of St Georges House, 215-219 Chester Road, Manchester, M15 4JE.

The appointment of the Accountants and Auditors was proposed by Lancashire and Cheshire League and seconded by Manchester Maccabi. The members approved the proposal and voted in favour as follows:

- In Favour in Attendance 27,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 37,
- Against by Proxy 0,
- withheld by Proxy 0

64 in favour; motion carried/approved

## **7. BUSINESS REPORT PRESENTATION FOR SEASON 2019/20 SEASON**

The CEO gave a presentation to the members reflecting the 2019/2020 season and the challenges both nationally and locally here in Greater Manchester with the Covid Pandemic.

The CEO explained that internally the resources have had to be managed and that since July Manchester FA have had to utilise the Government Furlough Scheme. However, he was keen to stress that the staff at Manchester FA were there to support Grassroots across Greater Manchester and the utilisation of the Government Furlough Scheme would continue to be operated as flexible furlough. During Covid from March to June 2020 he confirmed that seven of the staff were full time and had not been furloughed.

The challenges moving forward are supporting Grassroots with the return to football. We also expect some changes in the FA's approach to delivery and funding and this information will be communicated as transparently as possible.

The CEO took the opportunity to thank everyone for their support and to thank them for their patience at such a difficult time.

Those in attendance reciprocated the thanks and asked Colin as CEO to thank his team for the support they have given and continue to give grassroots football across Greater Manchester. Some members stating that there was clear leadership from Manchester FA and it was pleasing to see Manchester and local County FA's all working together.

## **8. DATE OF THE NEXT ANNUAL GENERAL MEETING**

The Chair advised that the proposed next General Meeting of the Members will take place as follows:

**ANNUAL GENERAL MEETING (AGM)**

**THURSDAY 30<sup>TH</sup> SEPTEMBER 2021**

**There being no further business the Chair thanked everyone for their attendance and declared the meeting closed at 8.20pm**

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## SECTION 3 / ITEM 3 – Nominated Executive Club Representatives for Season 2021/22.

The following are entitled as Executive Club Members to nominate a representative to Manchester County Football Association:

- Bolton Wanderers FC – Simon Marland
- Manchester City FC – Andrew Hardman
- Manchester City Women FC – Gavin Makel
- Manchester United FC – Rebecca Britain
- Manchester United Women FC – Steve Deaville
- Oldham Athletic FC – To be confirmed
- Rochdale AFC – To be confirmed
- Salford City – Andrew Giblin

Nominations or variation will be confirmed verbally at the Annual General Meeting.

## SECTION 4 / ITEM 4 – Proposed amendment to the Articles of Association

The Directors of the Association have proposed the following amendment to the Articles of Association to be put before the General Meeting.

Proposed amendments to Article 8 –

- Black Text – No Changes in wording
- Green Text – Proposed New additional Text
- Red Text – Proposed to be deleted

**The Board of Directors shall approve an open, transparent and formal procedure to recruit and appoint the FA Representative for Manchester County FA.** Completed applications ~~to be the FA Representative for Manchester County FA~~ must be submitted in writing to Manchester County FA by such time as the Directors shall prescribe. Potential candidates must conform to any prescribed Football Association eligibility criteria. Eligible candidates who have completed the application process will be considered for **appointment** ~~election~~ by the Nominations and Remuneration Sub Committee and a proposal made to the Board of Directors for approval. Once appointed the FA Representative shall serve **in accordance with the FA Council's term limits and terms of office.** ~~to the end of the NGS that is in place when they are appointed.~~ Should the FA Representative resign or cease to be eligible for the role before the end of their **FA** term of office, **Manchester County FA MCFA** will invite applications from those who meet the **FA's** criteria. **The Board of Directors at all times reserve the right to review and if required recruit a new appointment to such role.**

Rationale for the proposed change: The FA's changes to FA Representatives Terms on FA Council now include Term Limits (3 x 3 years, maximum of 9 years). The Board of Directors at Manchester FA also would like the ability to review and if required recruit a new appointment at any time during those term limits.

## SECTION 5 / ITEM 5 – Audited Financial Statement for the Year Ended 30<sup>th</sup> June 2021 (Appendix A)

The Directors of the Association have approved the Financial Statements to be put before the General Meeting. The Statements are accompanied with the Annual General Meeting Pack as **Appendix A**.

## SECTION 6 / ITEM 6 - Appointment of Chartered Accountants and Statutory Auditors

The Directors of the Association propose the appointment of **Beever Struthers Chartered Accountants and Statutory Auditors** of The Beehive, Lions Drive, Shadsworth Business Park, Blackburn, BB1 2QS and also of St Georges House, 215-219 Chester Road, Manchester, M15 4JE.



## SECTION 7 / ITEM 7 – Appointment of Executive Directors

In accordance with our Articles an open recruitment process was conducted and overseen by our Senior Non-Executive Director Chris Brindley. The conclusion of the recruitment was to recommend to the Manchester FA Board the re-election of John McClellan-Grant and Elliot Ward.

The Members are asked to consider the Boards nominations and proposal and approve the re-appointment of John and Elliot to the Board of Manchester FA for a further 3-year term.



**John McClellan-Grant**

Chair of Salford and Districts Football League

- 6 Years on the Manchester FA Board, 3 years as role as Chair. John has the potential of 1 more 3 Year term in accordance with our Term Limits.



**Elliot Ward**

Senior Corporate Communications Manager – Manchester City FC

- 3 Years on The Manchester FA Board – A potential of 2 further terms of 3 years allowable in accordance with our Term Limits.

## SECTION 8 / ITEM 8 – Business Report Presentation for season 2020/21

The CEO will present a 15-minute presentation to the members on the events of 2020/21 and then take any questions. The CEO will cover the impact of Covid and also the ambition ahead with reference to our Business Plan to 2021 – 2024. The document is publicly available and can be downloaded via the following link:

<https://www.thefa.com/-/media/cfa/manchesterfa/files/news/manchester-fa-business-strategy-2021-24.ashx>



**END OF ANNUAL GENERAL MEETING PAPERS**