## **Entering Matches via Wholegame**

## Type - https://wholegame.thefa.com/

- 1. Insert your FAN and password
- 2. If you have forgotten your password, select the hyperlink



## WHOLE GAME



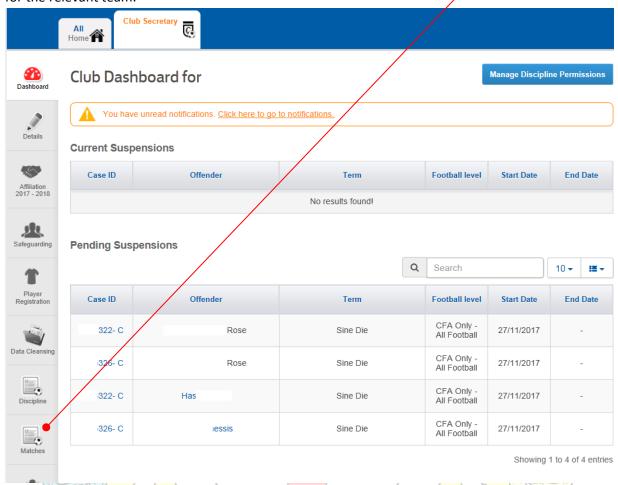
Need help?

- 3. If you do not have a FAN, you will need to create one
- 4. Select your club role of your club (only the CHAIRPERSON, SECRETARY and WELFARE OFFICER will be able to access the matches tab)



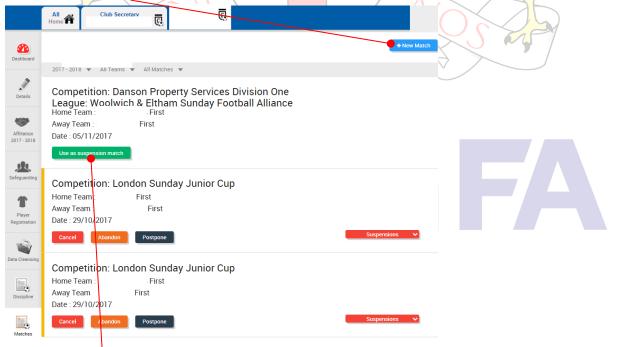
5. This will bring up the Club Dashboard where you can see the current/pending suspensions for the club.

These are urgent and must be looked into. After you view this select the 'MATCHES' button to input matches for the relevant team.



6. This will bring up your fixturers summary page, whereby you can add and assign fixtures for the teams.

Select the 'New Match' to add the fixture for the team.



Select to 'Use as a suspension match' if match qualifies for suspension

7. When you click new match you will then be able to start entering the fixture. When the calendar appears, click the date of the relevant match Club Secretary Club Secretary <u>্র</u> + New Match Match Date ▥ Select whether you were home or away Directly below the home and away options, you will see there is a box which says 'All Teams' All Teams ▼ Select the relevant team that the suspension fixture is for. 8. You will then be required to chose from one of the following options: League Competition Oup Competition Other Matches 9. Once you have selected the competition, you will then see the All Teams box appear again. This time, you need to click on the drop down to find the team you were playing (opponents). 10. Once all the details have been entered you will then be able to create the match + New Match 2017 - 2018 season MATCH DATE 26/11/2017 ▥ Home Team Away Team First ▼ League Competition Oup Competition Other Matches Football Alliance -A.F.C. 1st • 11. Once you have clicked on 'create' the system will take you back to the 'Matches' tab where you will now be able to see the match details: League: Woolwich & Eltham Sunday Football Alliance First Home Team: Away Team: A.F.C. 1st Date: 26/11/2017

No Suspensions

12. If you then click on the suspension tab for that particular match (see above image), this will then flag up which individuals suspensions this match will qualify for.

