

<b>London FA</b>	<b>Minutes of a London FA Extraordinary General Meeting</b>
<b>Date:</b>	28 May 2020
<b>Venue and time:</b>	16:00 London FA Offices, Hurlingham Business Park, Sullivan Road, London SW6 3DU Meeting open to members virtually via Microsoft Teams
<b>Attendees (in person)</b>	James Middlehurst (chair), Ian Wallis (Deputy Chair); Sir Simon Hughes (Senior Independent Director); Paul Bickerton (CEO)
<b>Attendees (virtually)</b>	Abigail Ingram; Alejandro Sanchez-Buitrago; Andrew Morton; Aroz Miah; Chris Pringle; Daniel Mascoll; Drew Patterson; Duncan Hart; Eddie Webb; Gavin Davies; Ian Burke; Jeff Pettitt; Jenn Athill; Jo Hind; Ali Morgan; Nahimul Islam; Peter Barnes; Sam Abdool; Vivienne Aiyela; Agnieszka Gasior; Trisha Wing, Luisa Raimondo

<b>Item</b>	<b>Area and Discussion</b>	<b>Action</b>
1	<b>Chair's welcome and introductory remarks</b>	
1.1	JM as Chair opened the meeting and explained that due to COVID-19 restrictions, only a very limited number of London FA Directors were permitted to attend this meeting in person. He introduced the Directors present (listed above) and welcomed the 22 members who had joined the EGM virtually (via Microsoft Teams and conference call). Each member then introduced themselves.	
1.2	PB confirmed attendance at the meeting in person (see above) and by proxy (see below) and confirmed that a quorum (more than 25 members) had comfortably been reached.	
1.3	SH explained the purpose of the EGM, namely for members to consider and vote on the three special resolutions set out in the EGM calling notice. All these special resolutions were set out in response to the COVID-19 pandemic, which has severely impacted London FA business and as a result requires certain changes to the Articles to ensure the Association can sensibly and technically comply with its own rules.	
1.4	SH described each of the three proposed special resolutions in turn, referring to the calling notice and London FA Member Communication EGM1 circulated as advance papers to the members.	
1.5	PB then gave a summary of the consultation process and feedback from members, as follows: <ul style="list-style-type: none"> <li>The London FA Board had agreed to propose the following three special resolutions in response to the COVID-19 pandemic and this information was provided to the London FA Council members on 17<sup>th</sup> April 2020, in a detailed communication and briefing paper. Council members were asked to respond with any feedback.</li> <li>Council member feedback was overwhelmingly in favour of the proposals and so the papers were distributed via email and by post to members on 1<sup>st</sup> May 2020, well within the 21-day EGM advance notice requirements. These documents were also placed on the London FA website.</li> </ul>	

	<ul style="list-style-type: none"> <li>Two council members had expressed concerns that the proxy notice circulated as document EGM2 did not allow members to vote against the special resolutions. A response had been provided to those Council members by the CEO and PB explained to members that the proxy notice at document EGM2 does make clear how members can issue specific instructions to their proxy and request that their vote is recorded against any of the three resolutions (notes 4 &amp; 5).</li> </ul>	CEO to update proxy notice to make this clearer
2	<p><b>Special Resolution 1</b></p> <p>2.1 JM took members through the detail of the proposed changes to the LFA Articles, as set out in Special Resolution 1 and outlined in detail in the following papers:</p> <ul style="list-style-type: none"> <li>- Calling Notice &amp; Agenda</li> <li>- London FA Member Communication EGM1</li> <li>- London FA Proxy Form EGM2</li> </ul> <p>2.2 JM asked the CEO to confirm the number of proxy votes submitted in time to be included as votes on this resolution. PB confirmed this was 55 and these proxies had been distributed in hard copy to the directors named as proxies.</p> <p>2.3 JM asked each Director present to confirm their number of proxy votes and indicate whether any specific instructions had been provided on any of their proxies. Proxies were JM ..., IW ... and SH...There were no additional instructions.</p> <p>2.4 JM asked directors to vote on Special Resolution 1. Resolution carried unanimously (3 votes in person; 55 by proxy).</p>	<p>List of confirmed proxies to be included with the meeting minutes</p> <p>Carried</p>
3	<p><b>Special Resolution 2</b></p> <p>3.1 JM took members through the detail of the proposed changes to the LFA Articles, as set out in Special Resolution 2 and outlined in detail in the following papers:</p> <ul style="list-style-type: none"> <li>- Calling Notice &amp; Agenda</li> <li>- London FA Member Communication EGM1</li> <li>- London FA Proxy Form EGM2</li> </ul> <p>3.2 JM asked the CEO to confirm the number of proxy votes submitted in time to be included as votes on this resolution. PB confirmed this was 55 and these proxies had been distributed in hard copy to the directors named as proxies.</p> <p>3.3 JM asked each Director to confirm their number of proxy votes and indicate whether any specific instructions had been provided on any of their proxies. Proxies were JM..., IW.... and SH.... There were no additional instructions.</p> <p>3.4 JM asked directors to vote on Special Resolution 2. Resolution carried unanimously (3 votes in person; 55 by proxy).</p>	<p>List of confirmed proxies to be included with the meeting minutes</p> <p>Carried</p>

3.5	Duncan Hart (London FA Council Member / Packham Town FC) asked whether the election of Council /Board Directors could be managed virtually, should the current lockdown restrictions continue for a lengthy period. JM confirmed that the London FA wanted to be flexible and managing the process virtually was a genuine option.	London FA Board to consider a virtual process, if necessary
4	<p><b>Special Resolution 3</b></p> <p>4.1 JM took members through the detail of the proposed changes to the LFA Articles, as set out in Special Resolution 3 and outlined in detail in the following papers:</p> <ul style="list-style-type: none"> <li>- Calling Notice &amp; Agenda</li> <li>- London FA Member Communication EGM1</li> <li>- London FA Proxy Form EGM2</li> </ul> <p>4.2 JM asked the CEO to confirm the number of proxy votes submitted in time to be included as votes on this resolution. PB confirmed this was 55 and these proxies had been distributed in hard copy to the directors named as proxies.</p> <p>4.3 JM asked each Director to confirm their number of proxy votes and indicate whether any specific instructions had been provided on any of their proxies. Proxies were JM ..., IW ... and SH .... There were no additional instructions.</p> <p>4.4 JM asked directors to vote on Special Resolution 3. Resolution carried unanimously (3 votes in person; 55 by proxy).</p> <p>4.5 JM highlighted prior feedback to him directly from Graham Etchell (London FA Vice-President) about the scope of the powers granted to the London FA Directors by this resolution. SH explained that the Article was very clear that any powers were timebound and limited only to developments out of London FA's control or related to the COVID-19 pandemic</p>	<p>List of confirmed proxies to be included with the meeting minutes</p> <p>Carried</p>
5	<p><b>Chair's closing remarks</b></p> <p>There being no further business, the EGM was concluded at 16.55 and members who had joined the meeting were invited to participate in an informal update from the CEO and general Q&amp;A session.</p>	

**List of London FA members who attended by proxy**

<b>Member</b>	<b>Club / Role</b>
Stephen Thompson	Christ Church Chislehurst FC
Bernard Shannon	Dulwich Hamlet Junior FC
Richard Leach	Sporting Club Thamesmead FC
Arif Ahmed	Tubeliners FC
Peter Allen	Met Police FC
Enoch Charway	Advent M Royals FC
Chris Conroy	London FA Council
Ricardo Mfuka	Chettle Court Rangers (Youth) FC
Alistair Morgan	London FA Finance & Risk Board Director
Drew Patterson	London FA Board Director
Chelsea Sabine	Copenhagen Youth Project (CYP)
Martynas Stonkus	London FA Council
Graham Taylor	London FA Council
Gordon Manning	London FA Council
Abigail Ingram	Girls United FC
Alan Clarke	London FA Council
Clifford Seely	London FA Council
Cyril Rebak	London FA Council
Lockie Bramzell	London FA Council
David Richbell	President – London FA
William Neicho	London FA Council
Frederick White	London FA Council
David Lando	London FA Council
Michael Donnelly	FC Forza Greenwich
Tony Sharples	London FA Council
Lib Di Cesare	London FA Council
James Coates	Thameside Albion FC
Jack Shearing	Greenwich Hotshots FC
John Taylor	London FA Council
E.A.Ellis	Aries Veterans FC
Michael Burke	London FA Council
Roger Fox	London FA Board Director
Colin Wheeler	London FA Council
Barrie Whittington	Wimbledon & District Football League
Andrew Morton	London FA Council
Andrew Lowe	Alexandra Park Youth FC
Umberto Bernini	London FA Council
Cliff Brown	South London Kings FC
David Wolff	London FA Council
Douglas Scott	Parkwood Rangers FC
Duncan Hart	Peckham Town FC / London FA Council
Ersin Kirkak	Anatolians FC
Graham Etchell	London FA Council
Helen Gilhooley	Mitcham Park FC
Ian Yearwood	London FA Council



Jeff Pettitt	London FA Council
John McCulloch	London FA Council
Karen Hardy	AFC Wimbledon Ladies
Michael Chard	London FA Council
Peter Rogers	Harrow Borough FC
Sarah Pearce	Kidbrooke Knights JFC
Sue Prior	Charlton Athletic Women FC
Rory Good	Summertown Casuals FC
Wale Ojelabe	WO Sports FC
Yasmin Hussain	London FA Council