**Role Description & Person Specification**

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| **Role title** | LCFA Women Referee Lead |
| **Reports to** | CFA RDO |

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| **Job purpose(s)** |
| The LCFA Women Referee Lead is responsible for the support of existing female referees within Merseyside, as well as recruiting new referees.  |
| **Direct reports** | None |

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| **Location** | **Liverpool County FA Head Office****Walton Hall Park, Walton Hall Avenue, Liverpool, L4 9XP** |
| **Working hours** | Flexible |
| **Contract type**  | Voluntary |

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| **Responsibilities** |
| * Ensure all female LCFA referees have a support mechanism.
* Highlight to the RDO any female referees who need additional support.
* Work collaboratively with the Referee Development Team (RDT).
* Work closely with the Referee Appointments Coordinator and RDO in providing names of referees who are able to progress and who are ready for additional challenges.
* Attend RDT meetings.
* Write a report each quarter to share with the RDO and RDT.
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| **Person specification** |
| **Essential** * Experience as a referee.
* Experience in developing and supporting people.
* Good communication and personal skills.
* Availability to attend a quarterly RDT meeting and provide an appropriate report.
* A valid FA DBS Check.
* A valid FA Safeguarding Children Qualification.
 | **Desirable** * Experience supporting female referees.
* An ability to give guidance and advice through verbal or written feedback in a constructive manner.
* Experience in presenting or delivering sessions.
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| **The role holder will be expected to understand and work in accordance with the values and behaviours described below**  |
| **FA value** | **Behaviours** |
| Teamwork | * 11 passionate and experienced individuals working as 1 team for the benefit of grassroots football in Merseyside
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| Integrity | * We strive to do the right thing always, acting truthfully and respectfully to safeguard the integrity of the game
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| Inclusive | * We’ve got the World in One City and no one will be left on the sidelines, football is for everyone
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| Passionate | * To always have our best starting 11 bringing their love of football, passion, pride and promise to you all, every time.
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| **Role description reviewed and modified by:** | Natasha Wilson |
| **Date role description reviewed and modified:** | August 2021 |
| **Role description authorisedby:** |  |

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| **Signed by role holder (on appointment):**  |  |
| **Date signed:** |  |

One copy to be retained by the role holder, one signed copy to be stored confidentially by the employer.