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| **Meeting** | Lincolnshire FA Youth Council | |
| **Date** | 30th July 2022, 10am-1pm | |
| **Venue** | Lincolnshire FA Office | |
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| **Present** | Jordan Mason, Mark Johnson, Tom, Lauren, Millie, Ethan, Amaya (remote), Riley (remote) | |
| **Apologies** | Alex, Suzy | |
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| **Agenda Item** | **Description** | **Action** |
| 1. **Minutes of last meeting.** | Outstanding Action(s):   * Group to send safeguarding certificates to Sarah * Alex to send Profile to Jordan (Completed) * Group to send interest and availability for Safeguarding Visits to Jordan (completed) * Group to send headshot photo to Sarah for ID Cards (completed) * Jordan to review Tom and Amaya’s DBS progress   Other actions covered in agenda | **Jordan to review Amaya and Tom’s DBS Progress** |
| 1. **Collaboration with Grimsby Town Sport and Education Trust** | The group fed back on their workshops for the respective topics.  Tom and Amaya – Healthy Relationships  Tom had spoken to his students to discuss “what makes a healthy friendship or relationship?”  The workshop will centre around ranking the characteristics of what makes a good friend, and discussing them.  Riley and Suzy – Inclusion and Positive Environment  The session will start with an ‘acceptable and unacceptable’ terminology activity. These will focus on a range of protected characteristics and topics.  Riley aims to take learnings from the LGBTQ+ Workshop he had recently attended.  Ethan and Millie – Careers  The session will use flash cards to associate job roles with the skills you might need. This would be followed by a discussion to reflect on them.  The session will also involve a ‘guess the player by the CV’ – introducing the concept of CV’s to the group.  Tom suggested reordering some of the activities to maximise engagement – starting with a fun task will get buy in from the start.  Lauren and Alex – Mental Health  Lauren proposed splitting the session to ensure it is appropriate for the relevant age groups.  The session would use flashcards for definitions (key words and conditions). The aim is to use positive and negative words to challenge stigma and ensure mental health doesn’t have negative connotations.  There would then be a conversation on stigma and why there is a stigma. Jordan suggested this could start with a prompt “what do you think of when I say mental health?”, as many of the responses may be negative.  Lauren mentioned a signposting activity, of which Ethan suggested providing a handout for them to take home. Jordan will support with this.  For younger ages, the session will focus on emotions. There will be a discussion on feelings and when you feel them – such as in football scenarios.  Tom said he can provide the curriculum for primary ages to ensure the session aligns with it.  The session would end with a game of charades on emotions.  The group confirmed they would have their sessions finalised by the next meeting. Jordan proposed inviting Kristan along to see the workshops – the group agreed. | **Tom and Amaya to finalise session.**  **Riley and Suzy to finalise session.**  **Ethan and Millie to finalise session.**  **Lauren and Alex to finalise session.**  **Jordan to support Lauren with resources for signposting.**  **Jordan to invite Kristan to the next meeting.** |
| 1. **Developing Youth Committees in Clubs and Leagues** | Lauren introduced the item and queried whether the structure should be called a committee or a council? The group agreed to stick with committee.  Ethan and Lauren and drafted a plan and a document. The document had been pulled from the FANYC Documents and had been fine tuned.  Ethan queried ages and group size – currently the recommendation is a minimum of 8 and an age range of 14-22. Tom proposed that this should be a recommendation and is entirely based on the size and landscape of the club.  Tom mentioned how this project will bring teams within clubs together – making players feel ‘part of it’ whereas at current a lot of clubs are disjointed between age groups.  Riley mentioned once ready to launch, we use one club to get it right rather than promoting straight away. Ethan then proposed we have it on the Youth Council section of the website, but with an ‘application’ process – ensuring it is applied accurately by clubs. We can also promote clubs that have one on the website.  The group queried if there is scope for clubs to have access to the ‘Youth Investors Award’ on their kits. This may be possible, but the costs associated would be picked up by clubs. | **Lauren and Ethan to finalise programme by next meeting and share with Jordan to send off to graphic designer.** |
| 1. **Key Messaging with Young People** | 5- to 11-year-olds:  Jordan updated that the previous newsletter was sent out to all club secretaries who have teams within the U6 to U12 age range. To date, 19 individuals had signed up to receive the newsletter directly.  Amaya had drafted up the November edition of the newsletter. This is focused on the World Cup. The plan is to utilise the World Cup engagement to gain traction on the newsletter.  The profiles and Bitmoji’s of Amaya and Suzy will be added to this edition of the newsletter.  There was a hugely positive reception to the newsletter that Amaya had drafted. The group were particularly fond of the use of activities (e.g., wordsearches).  The January edition of the newsletter is going to be focused on Safeguarding. There is going to be a Lottie and Larry comic strip of a safeguarding concern:   1. L&L Playing Football 2. Sideline abuse/negative comment, repeated 3. L&L get upset at incident 4. L&L talk to Club Welfare Officer 5. The comic ends with L&L happy with the outcome (e.g., the abusive spectator has been removed from the sideline).   The Club Welfare Officer will be depicted as a superhero (e.g., with CWO on their chest).  The newsletter will also have a definition of a CWO.  L&L will ask the questions, “What would you do if this happened to you?” and “Do you know who your Club Welfare Officer is?”  Ethan and Millie will feature on the next newsletter, which will include a New Year’s Resolution.  12+:  Amaya will lead on the Instagram, with support from Tom. Jordan will also have access to the account.  Amaya to lead on posting the current resources (profiles, introduction to the YC, Current Projects). The group agreed to post the key projects in separate posts, whilst the profiles would be uploaded together.  The group will share the posts once live.  It was discussed to utilise the World Cup for engagement – polls etc on score predictions, top scorers, etc.  Jordan raised with Amaya to lean on the group if she is struggling with capacity. The newsletter and the Instagram are two large work areas that the whole group can pitch in on to support. | **Jordan to send to Esports Media, then share with group before release**  **Jordan to look into L&L Creators, to support with the comic strip.**  **Amaya to lead on development of the newsletter with support from group via Whatsapp**  **Jordan to share login details with Amaya and Tom**  **Amaya to lead on posting the produced content.**  **Group to repost content.**  **Amaya will lead on WC engagement with support from Tom.** |
| 1. **AOB** | Jordan notified the group that Damian had stepped down from the Youth Council. The group decided to reopen applications for another member.    Ethan raised the Lottie and Larry themed tournament discussed in the first meeting. Tom suggested we should prioritise our current projects and look to deliver this in the summer of 2024.  Jordan raised the Youth Council survey that was ran during his time in the Youth Council. The group liked this idea, and wish to undergo a similar process. The group stated they will review the previous survey that ran and decide how best to progress.  Jordan announced a new embroidery supplier had been sourced. The organisation have just sent off a sample hoodie. | **JM to promote application again. Group to share among their channels.**  **Jordan to share previous survey.** |
| **Next meeting date** | Wednesday 11th January, 6pm-8pm, in-person or remote. | |