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| **Meeting** | Lincolnshire FA Youth Council  |
| **Date** | 30th July 2022, 10am-1pm |
| **Venue** | Lincolnshire FA Office  |
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| **Present** | Jordan Mason, Sarah Pridmore, Lauren, Alex, Millie, Ethan, Suzy and Amaya |
| **Apologies** | Tom, Riley, Damian |
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| **Agenda Item** | **Description** | **Action** |
| 1. **Minutes of last meeting.**
 | Outstanding Action(s):* Safeguarding Courses – all present had completed
* DBS Verifications – all completed
* Profiles – all now sent other than Alex
* Safeguarding Visits & ID Cards

Other actions covered in agenda | **Group to send Safeguarding certificates to Sarah** **Alex to send profile to Jordan****Group to send interest and availability of safeguarding visits to Sarah** **Group to send passport style photo to Sarah for LFA ID Card** |
| 1. **Collaboration with Grimsby Town Sport and Education Trust**
 | Jordan outlined that Lincoln City Foundation are also wanting to engage with the Youth Council on PL Kicks. Once the workshops are drafted, these will be shared with both GTSET and LCF.The group discussed a standardised model for sessions, utilising flashcards. With sessions split into 4 x 5 minutes intervals, the group agreed that:Interval 1: Using flashcards to explain concepts, definitions, stats etcInterval 2: quizzing on flashcards Interval 3: Discussing the flashcardsInterval 4: Utilising the flashcards as a game, i.e., quiz, relay race, etc. Alex suggested the flashcards can be added to a website too where participants can access these after the sessions.When discussing topics, Amaya suggested referencing footballers’ mental health stories to contextualise the topic and also keep participants interested. Sarah suggested a resource called ‘[Twinkl’](https://www.twinkl.co.uk/) – free resources for teaching different age groups. There are lots of mental health resources on here.The group agreed they need to consider the age rang of their session – they might need to tailor the content slightly for 11-14 year olds and 15-18 year olds.The group delegated the topics out to be worked on and finalised by the next meeting:Alex and Lauren – Mental HealthRiley and Suzy – Inclusive and Positive Environment (Gender, Identity & Football)Ethan and Millie – CareersTom, Amaya and Damian – Healthy Relationships  | **Group to collaborate with partner / small group to draft a workshop session on topic by next meeting** |
| 1. **Key Messaging with Young People**
 | 5- to 11-year-olds:Now all content has been collated, Jordan will send to Esports Media to produce. This will be shared with the group before being circulated via: * Direct to clubs with u6-u11 teams
* ‘Sign up’ link added to website

The second edition of the newsletter will launch in November, and will be World Cup themed. Sections / topics could include:* Quiz, wordsearch, etc
* Flags and Countries included
* Quote or statement from Lincoln City player on WC?
* 2 more profiles (Ethan and Amaya)
	+ Giving favourite team, player and food
* World Cup Mascot

12+:Once Jordan has Alex’s profile, we will send content off to be designed for Instagram by Esports Media. This will introduce the profile of every YC member, and give a brief outline on our current projects and objectives.In November, Amaya will lead on utilising using Instagram to engage followers using the World Cup, including quizzes, polls, Q&As etc on the WC.Amaya questioned using Tik Tok as well as Instagram to engage with young people. Sarah to look into. | **Jordan to send to Esports Media, then share with group before release****Amaya to lead on development of the newsletter with support from group via Whatsapp****Jordan to work with Esports Media to produce Instagram posts with the relevant information****Group to plan at November meeting. Amaya to lead.****Sarah to confirm** |
| 1. **Youth Committees**
 |  It was outlined that the FANYC resources, whilst useful, are too large and bulky to be useful for sending to clubs. Therefore, the group agree to design their own which is shorter and clearer. Ethan and Lauren will lead on the development of this, then will approach a club and support them to appoint a Youth CommitteeOne club has been highlighted as a worthwhile pilot due to connections between the YC and the club. It was suggested that clubs could have a digital badge for their website/social media that demonstrates their commitment to Youth Leadership/Engagement.The group developed a list of benefits and a step-by-step guide to act as a starting point for clubs:Benefits: * Player retention (Lauren suggested writing a testimony of a bad experience at a previous club due not having a youth voice there)
* Easy to set up
* Improves inter-club networking and relations
* Grows capacity (tasks can be delegated to Youth Committee Members)
* Lincolnshire FA YC can facilitate the first meeting

Steps: 1. Find members (process should be informal, team captains make a good starting point)
2. Start at under 14s, aim for a minimum of 5 members
3. First meeting can focus on internal discussions about the club, including:
* What do you like about your club? Consider coaches, committee, teammates, pitch & facilities, kit & equipment
* What could be better about your club?
* What impact would you like to have as a member of the Youth Committee?
1. Future objectives can look at taking these discussions external, e.g., completing a youth survey about the club.
 | **Ethan and Lauren to lead on development of an LFAYC resource.****Group to approach club once plans finalised****Jordan to send ideas to Esports Media for badge****Lauren and Ethan to finalise benefits and steps and prepare how to present this to clubs** |
| * **AOB**
 | Jordan outlined that the FA Regional Youth Network are now recruiting – deadline 22nd September. This is a great opportunity to get involved with other like-minded youth leaders in football across the East-Midlands, with great opportunities to collaborate with FANYC. He will share information and application form with group.Jordan also outlined the Respect Group, a sub-group of Lincolnshire FA of people that are looking to improve the football environment and drive RESPECT. This is being led by Mark Johnson of Lincolnshire FA. Jordan will share the role profile with group.JM informed the group that the County FA will be going through an Equality, Diversity and Inclusion Training by an external company. The workshop should take about 2.5 hours and is for all staff, board, council and sub-groups of the County FA. The group have the opportunity to undergo professionalised ED&I training.   | **JM to share application and information.****Jordan to share role profile.****JM to communicate when training dates are booked.** |
| **Next meeting date**  |  Tuesday 1st November 6-8pm – LFA Office or Remote  |