



JERSEY FA

RECRUITMENT PACK

**INCLUSION ADVISORY GROUP (IAG) CHAIR
& NON-EXECUTIVE DIRECTOR**



FOOTBALL FOR ALL

Established in 1905, the Jersey Football Association is the governing body for football in Jersey.

Our mission is to provide Football For All.

The Jersey FA, affiliated to the FA in England, is a registered Jersey charity and aims to grow participation levels, encourage diversity, promote best practices and create a safe learning environment for all to enjoy the game. The JFA is also a Registered Childcare Provider.

There are over 2,000 players of all ages involved in football in the island, supported by 500+ volunteers working alongside us to ensure the grassroots game flourishes, grows and continues to be the island's number one participation sport. 23 clubs affiliated to the JFA for the 2020/21 season.

We run the local league and cup competitions through our JFA Combination League.

We are looking for a dynamic, self-motivated and proactive individual who wants to make a positive contribution to the governance of grassroots football in Jersey.

The Inclusion Advisory Group (IAG) Chair will use their experience to lead and steer the group to promote Inclusion and Diversity throughout the organisation, ensure the group is focused and provide advice and guidance in relation to the challenges that we face in local football.

The Inclusion Advisory Group will report directly to the Board on all issues relating to Inclusion, Equality and Diversity.

There will be a minimum of four IAG meetings each season (although this could change according to need) as well as communication between meetings to support the Jersey FA in delivering the National Game Strategy and its contract with The FA.

There will also be a requirement to attend Board meetings when required and attend the National County FA Inclusion Day annually.

The Inclusion Advisory Group embed inclusion into the Jersey FA, through support and advice on all issues of diversity and equality within the strategic and operational workings of the Jersey FA.

The successful applicant must also be able to demonstrate excellent communication and influencing skills.

What can we offer?

- **A seat as a Non-Executive Director on the Jersey FA Board**
- **An exciting opportunity to be part of a forward thinking, progressive business**
- **To work with key stakeholders within the grassroots and game**
- **A commitment to empower and support personal development**

Recruitment for the voluntary role will be based on both the technical ability to fulfil the role and also the following key behavioural competencies, as defined in the County Football Association Competency Model:

- **Honesty**
- **Efficiency**
- **Respect**
- **Teamwork**
- **Trust**

We would appreciate if you could complete Jersey FA's Diversity Monitoring form along with your application. Completion of this form is entirely optional however it does, on a generalised level, provide the Association with the opportunity to track the breadth and depth of the applications from different parts of the community. This form should be filled out anonymously and sent to us separately to your application form. This data will then be collected and collated anonymously.



INCLUSION ADVISORY GROUP

The role of the Inclusion Advisory Group:

- To check, challenge and support the Jersey FA with regards to inclusion, equality and diversity.
- Build good relationships with, and between, all our communities to ensure that all football participants are represented equally.
- Eliminate unlawful discrimination, bullying, harassment and victimisation and any form of abuse directed at any group within society.
- Be at the forefront of advancing equality of opportunity amongst all of our communities as well as having a focus on protected character.

JerseyFA



25**MARCH***Application process opens*

15**APRIL***Application deadline at 5pm*

19**APRIL***Applicants who have not heard back by this date should assume they have been unsuccessful*

03**MAY***Likely interview date*

The Jersey FA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake an enhanced Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Jersey FA Ltd is an equal opportunities employer and would actively encourage people from diverse backgrounds to apply.

The interview process:

The date for applications to close will be at 5pm on Friday 15th April.

Applications will be shortlisted and we will invite some candidates for an interview. The interviews will take place on 3rd May and will be hosted by Jersey FA. We can be flexible with interview times where required. A formal induction process will take place once we have appointed an IAG Chair. This process will be adapted for anyone who has a disability or any other accessibility requirements.

