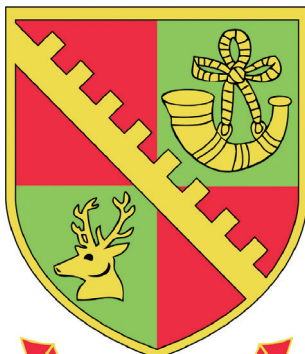


HUNTINGDONSHIRE FA

Uniting **Huntingdonshire** to improve the **Football** Experience

Handbook
2019/20

HuntsFA



125 YEARS

1894 • 2019

HUNTINGDONSHIRE FA
COUNTY CUP WINNERS

WWW.HUNTSFA.COM

the Eynesbury team
On the right

125 Years



THE TEAM KITLOCKER PROGRAMME: SIGN YOUR CLUB UP TODAY

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#CHANGINGTEAMWEAR



HUNTINGDONSHIRE



FOOTBALL ASSOCIATION LIMITED

(Founded 1894)

OFFICIAL HANDBOOK

Season 2019/20

Huntingdonshire Football Association Limited
Headquarters and Registered Office
Ambury House, Sovereign Court
Lancaster Way, Ermine Business Park
Huntingdon PE29 6XU

General Enquiries:

01480 414422

Email:

info@huntsfa.com

Website:

www.huntsfa.com

Facebook:

www.facebook.com/HuntsFA

Twitter:

<https://twitter.com/HuntsFA>

Incorporated as a Private Limited Company July 2002
Company Number 4451011
Registered as a Registered Charity April 2016
Charity Number 1166644



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COUNCIL OF THE ASSOCIATION

Patron

Rt.Hon. Sir John Major KG, CH.

President

Maurice Armstrong

Chairman

Mark Frost

Vice-Chairman

Michael Hair

Trustees

Mark Frost (2019 - 2020)

Tel: 07378 341221

Email: markcfrost11@gmail.com

Mike Hair (2018 - 2019)

Tel: 01733 552754

Email: M.hair12@btinternet.com

Richard Stephen (2018 - 2019)

Tel: 01480 434091

Email: Richard.Stephen.1.gb@us.af.mil

Andy Barks (2019 - 2021)

Tel: 01733 239283

Email: Andrewbarks65@hotmail.com

Maurice Armstrong (2019 - 2021)

Tel: 01832 293262

Email: Maurice249@btinternet.com



LIFE VICE-PRESIDENTS

Maurice Armstrong (1974)

Alan Andrews (1989)
Tel: 01733 735726
Email: alandrews100@gmail.com

Eric Heads (1979)
Tel: 07933163108
Email: e.heads@sky.com

Brian O Bray (1982)
Tel: 01480 454362
Email: brianobray@hotmail.co.uk

Vice-Presidents

R Adams - Ramsey
A Barks - Peterborough
S Bassett - St Neots
R J Bull - Huntingdon L
Cooke - Holme
R S Matthews - Catworth
K Miles - Brampton
K C Minney - St Neots
G S Richardson - Abbots Ripton
R Stephen - Huntingdon
A C Dockerill - Fenstanton
J Drewnicki - Peterborough

M C Frost - March
M A Hair - Peterborough
Mrs M Howlett - Huntingdon
J Lenton - Yaxley
A Poulain - St Neots
I Taylor - Brampton
R Terrell - Peterborough
J S Walker - St Neots
N Vidale - Eynesbury
R Yezek - Huntingdon
A McCormick - Somersham
D Walker - Yaxley



SERVING VICE-PRESIDENTS

Ray Bull (1999)
Tel: 01480 451363
Email: r126bull@btinternet.com
(3 Year Term 2018-2021)

Kevin Miles (2004)
Tel: 01480 457770
Email: kevinbryanmiles@gmail.com
(3 Year Term 2019-2022)

Lawrie Cooke (2004)
Tel: 01487 830114
Email: lawrence.l.cooke@btinternet.com
(3 Year Term 2017-2020)

Mike Hair (1998)
(3 Year Term 2018-2021)

Richard Stephen (2004)
(3 Year Term 2019-2022)

Mark Frost (2004)
(3 Year Term 2017-2020)

REPRESENTATIVES TO THE FOOTBALL ASSOCIATION

F.A. Life Vice President
Maurice Armstrong

Huntingdonshire FA Representative
Mark Frost
(3 Year Term 2017 - 2020)



HUNTINGDONSHIRE FA DIVISIONAL REPRESENTATIVES

Division 1

Andy Barks (2005)

Tel: 01733 239283

Email: Andrewbarks65@hotmail.com
(3 Year Term 2019-2022)

Division 2

Alan Poulain (2019)

Tel: 07852 813510

Email: Alan.Poulain1@Gmail.com (3
Year Term 2019-2022)

Division 3

Stephen Bassett (2010)

Tel: 01480 474839

Email: Stevejbassett@Gmail.com
(3 Year Term 2017-2020)

Division 7

Dee Walker (2013)

Tel: 01733 312216

Email: Dee.cowalker@btinternet.com
(3 Year Term 2019-2022)

Hunts Youth League Representative

Richard Cosbey (2017)

Tel: 07734 136419

Email: Richard.Cosbey@ntlworld.com
(1 Year Term 2019 - 2020)

Division 4

Ian Taylor (2012)

Tel: 07436 799655:

Email: Stumpypen@btinternet.com
(3 Year Term 2017-2020)

Division 5

Russell Yezek (2011)

Tel: 01480 394903

Email: Russell.Yezek@ntlworld.com
(3 Year Term 2018-2021)

Division 6

Marina Howlett (2011)

Tel: 07951 760481

Email: Secretaryhyl@aol.com
(3 Year Term 2018-2021)



Huntingdonshire Referees Association Representative

Russell Matthews (2008)

Tel: 07721 030649

Email: russell@matthewsmail.com

(1 Year Term 2019 - 2020)

Huntingdonshire Sunday Football League Representative

Chris Skepper (2017)

Tel: (m) 07894 176932

Email: chrisskepper2104@gmail.com

(1 Year Term 2019 - 2020)



MEMBERS OF STAFF

County Secretary / Company Secretary

Dean Watson

Tel: 01480 447480 (m) 07946 195988

Email: Dean.Watson@HuntsFA.com

Senior Football Development Officer

Andy Coles

Tel: 01480 447483 (m) 07931 956651

Email: Andy.Coles@HuntsFA.com

Football Development Officer

Gary Marheineke

Tel: 01480 447486

Email: Gary.Marheineke@HuntsFA.com

Marketing and Referee Development Officer

Stefan Renwick

Tel: 01480 447481

Email: Stefan.Renwick@HuntsFA.com

Finance Officer Susan Brydon

Tel: 01480 447488

Email: Susan.Brydon@HuntsFA.com

Football Development Officer (Disability)

Sarah Hudson

Tel: 01480 447487

Email: Sarah.Hudson@HuntsFA.com

Football Services Officer

David Copson

Tel: 01480 447485

Email: David.Copson@HuntsFA.com

Course Administrator

Wendy Chambers Tel: 01480 447482

Email: Wendy.Chambers@HuntsFA.com

Designated Safeguarding Officer (Monday, Wednesday and Thursday)

Mark Moffett

Tel: 01480 447484 (m) 07963 323787

Email: Mark.Moffett@HuntsFA.com

Independent Financial Examiner:

David Mason DWM Accounting



COMMITTEES 2018-2019

The Chairman, Vice Chair and County Secretary are Ex-Officio Members of all Committees

Emergency Committee

Consists of any **five** Members

Club Accounts Committee

Chair: Andy Barks

Vice Chair: Richard Stephen *Secretary:* Dean Watson

Committee Members:

Alan Andrews, Steve Bassett, Mike Hair, Kevin Miles, Brian Obray, Chris Skepper, Dee Walker, Mark Frost, Ian Taylor and Russell Yezek

County Cups Committee

Chair: Lawrie Cooke

Vice Chair: Richard Stephen *Secretary:* Dean Watson

Committee Members:

Maurice Armstrong, Andy Barks, Steve Bassett, Ray Bull, Richard Cosbey, Mike Hair, Eric Heads, Marina Howlett, Kevin Miles, Brian Obray, Alan Poulain, Russell Mathews, Ian Taylor, Dee Walker, Mark Frost, Russell Yezek and David Copson

Disciplinary Committee

Chair: Maurice Armstrong

Vice Chair: Mark Frost *Secretary:* David Copson

All Council Members are ex-officio members of the committee providing they have attended an FA Training Course within the previous 12 months

**Referees Committee**

Chair: Mike Hair

Vice Chair: Russell Matthews **Secretary:** Dean Watson

Senior, Adult & FA Cups Appointments Secretary: Russell Matthews

Youth Cups Appointments Secretary: Martin Brock

Assessing Secretary: Phil Crossland

Referees Development Officer: Stefan Renwick

Committee Members:

Maurice Armstrong, Andy Barks, Ray Bull, Eric Heads,
Chris Skepper, Mark Frost, Lawrie Cooke and Richard Stephen

Rules, Advisory and Sanctions Committee

Chair: Marina Howlett

Vice Chair: Richard Cosbey **Secretary:** Dean Watson

Committee Members:

Alan Andrews, Lawrie Cooke, Richard Stephen, Mike Hair, Chris Skepper, Mark
Frost, Dee Walker and Russell Yezek

Marketing Committee

Chair: Alan Poulain

Vice Chair: Ian Taylor **Secretary:** Dean Watson

Committee Members:

Andy Barks, Lawrie Cooke, Mark Frost, Mike Hair, Maurice Armstrong, Richard
Stephen, Alan Andrews, Kevin Miles, and Dee Walker



Governance Review Working Party

Chair: Alan Andrews

Vice Chair: Dee Walker *Secretary:* Dean Watson

Working Party Members:

Lawrie Cooke, Richard Cosbey, Mark Frost, Marina Howlett, Russell Matthews,
Alan Poulain, and Ian Taylor

Huntingdonshire FA Youth Forum

Chair: To be appointed

Secretary: Gary Marheineke

Youth Forum Members

Callum Hamilton, Alex Satchell, Luke Cosbey, Jacob Young, Chris Ferguson,
Sophie Marjoram, Molly Berryman and Phoebe Webb

Huntingdonshire FA Inclusion Advisory Group

Independent Chair: Abbasali Damani

Secretary: Andy Coles

Trustee Representative: Mike Hair



TRUSTEES AND COMMITTEE MEETINGS

Meeting Dates 2019 - 2020

Council

Thursday October 3th 2019
Thursday December 5th 2019
Thursday February 6th 2020
Thursday April 2nd 2020
Thursday June 4th 2020
Thursday July 2nd 2020

Trustees

Tuesday September 10th 2019
Tuesday November 12th 2019
Tuesday January 14th 2020
Tuesday March 10th 2020
Tuesday May 12th 2020
Tuesday June 16th 2020

Annual General Meeting

Monday June 8th 2020

Club Accounts Committee

All meetings when required.

Disciplinary Committee

All meetings when required.

County Cups Committee

Thursday October 17th 2019
Thursday January 30th 2020
Thursday May 7th 2020

Marketing Committee

All meetings when required.

Referees Committee

Thursday September 5th 2019
Thursday November 21st 2019
Thursday March 12th 2020
Thursday May 21st 2020

Rules, Advisory and Sanctions Committee - Plus Marketing Committee

All meetings when required.

**All meetings will be held at the Hunts FA Headquarters
Ambury House, Sovereign Court, Lancaster Way, Huntingdon PE29 6XU**



HUNTINGDONSHIRE FA DIVISIONS SEASON 2019 - 2020

DIVISION 1

Representative - Andy Barks

City of Peterborough Futsal, Cross Keys, Farcet United, Feeder FC, MVF, My Music Solutions FC, Parkside, Parkside Athletic, ICA Sports, ICA Sports Youth, Peterborough NECL, Peterborough Regional College, Premier

DIVISION 2

Representative - Alan Poulain

Bluntisham Blasters, Bluntisham Rangers, Needingworth Colts, Needingworth United, Ramsey Colts Football Development, Ramsey Rangers, Ramsey Town, Somersham Town, Somersham Town Youth, Warboys Colts, Warboys Town

DIVISION 3

Representative - Stephen Bassett

Cambridge United Women, Eaton Park rangers, Eaton Socon, Eynesbury Rovers, Eynesbury Rovers Youth, Eynesbury United, Gransden Youth, Great Paxton, Great Paxton Colts, Little Paxton Colts, Priory Park Eagles, Priory Parkside Colts, St Neots Town, St Neots Town Youth

DIVISION 4

Representative - Ian Taylor

Alconbury, Alconbury Colts, Brampton, Brampton Spartans, Buckden Buckden Juniors, Catworth, Kimbolton Town Colts, Offord United Kingfishers, Sawtry, Sawtry Colts

**DIVISION 5****Representative - Russell Yezek**

AFC Barley Mow, Cambs Police, Eunice Huntingdon, Godmanchester Rovers Youth, Golden Knight, Huntingdon Girls, Huntingdon Rangers, Huntingdon Rovers, Huntingdon Town Huntingdon Town Rowdies Youth, Huntingdon United, Stukeley Meadows Youth

DIVISION 6**Representative - Marina Howlett**

Fenstanton, Fenstanton Youth, Godmanchester Rovers, Godmanchester Town, Hemingford Colts, Hemingfords United, Houghton & Wyton Saturday, St.Ives Rangers, St.Ives Rangers Colts, St.Ives Town

DIVISION 7**Representative - Dee Walker**

Cardea, Cardea Ladies, Hampton, Holme FC, PTA, Marcus Garvey FC, Moorhen, Park Farm Pumas, Phoenix, Riverside, Riverside Rovers, Sporting, Stanground Sports Youth, Stilton United, Stilton United Colts, Yaxley Falcons, Yaxley, Yaxley Juniors

Alterations to Divisions will be made as required by the Council.



COUNTY CUP ROUND DATES

Senior Cup - Dates are "to be played midweek on or before"

Round 1	06/11/2019
Semi Finals	12/02/2020
Final (Wednesday)	25/03/2020

Intermediate Cup (Scott Gatty)

Round 1	19/10/2019
Round 2	23/11/2019
Semi Finals	11/01/2020
Final (Wednesday)	18/03/2020

Junior Cup

Round 1	14/09/2019
Round 2	12/10/2019
Round 3	16/11/2019
Semi Finals	25/01/2020
Final (Wednesday)	08/04/2020

Lower Junior Cup

Round 1	28/09/2019
Round 2	26/10/2019
Round 3	30/11/2019
Semi Finals	18/01/2020
Final (Wednesday)	11/03/2020

Sunday Cup

Round 1	10/11/2019
Round 2	08/12/2019
Round 3	19/01/2020
Final (Wednesday)	15/04/2020

Under 18 Gayton Cup -

To be played on or before:

Round 1	10/11/2019
Round 2	08/12/2019
Round 3	19/01/2020
Final (Friday)	03/04/2020

Under 16 Cup

Round 1	07/09/2019
Round 2	12/10/2019
Round 3	23/11/2019
Semi Final	01/02/2020
Final (Wednesday)	01/04/2020

Under 15 Cup

Round 1	14/09/2019
Round 2	19/10/2019
Round 3	30/11/2019
Semi Final	08/02/2020
Final (Sunday)	26/04/2020

Under 14

Round 1	21/09/2019
Round 2	26/10/2019
Round 3	07/12/2019
Semi Finals	15/02/2020
Final (Sunday)	26/04/2020

**Under 13 Cup 11v11**

Round 1	05/10/2019
Round 2	09/11/2019
Round 3	11/01/2020
Semi Finals	22/02/2020
Final (Friday)	17/04/2020

Under 13 Cup 9v9

Round 1	16/11/2019
Round 2	18/01/2020
Semi Finals	29/02/2020
Final (Friday)	01/05/2020

Under 12 Cup 9v9

Round 1	28/09/2019
Round 2	02/11/2019
Round 3	14/12/2019
Round 4	25/01/2020
Semi Finals	07/03/2020
Final (Sunday)	03/05/2020

Women's Senior Cup

Dates to be confirmed.

Check www.HuntsFA.com

Girls Under 15 Cup

Dates to be confirmed.

Check www.HuntsFA.com

Girls Under 14 Cup

Dates to be confirmed.

Check www.HuntsFA.com

Girls Under 13 Cup

Dates to be confirmed.

Check www.HuntsFA.com

Girls Under 12 Cup

Dates to be confirmed.

Check www.HuntsFA.com



COUNTY CUP KICK OFF TIMES

Adult Saturday Competitions - 3.00pm (For grounds without floodlights)

3.00pm between September 2019 and October 6th 2019 plus March 2020 and April 2020

Otherwise 1.30pm for all dates not included in the above

Kick Off Times for the Sunday Cup

10.30am for the Sunday Cup

Youth Competitions

Kick Off Times are 10.30am - unless the home team has a regular kick-off time other than 10.30am. (Except for Cup Finals which are to be advised)

In such circumstances, the home club secretary must submit a written request to the County Secretary at least **14 days** prior to the date of the match seeking permission to change the time of kick off.

Under 18 Cup - Matches may be played midweek evening, if both clubs agree and as above **14 days notice seeking such request is given to the County Secretary.** In such circumstances matches must be played before the published date of each round.



SCHEDULE OF FEES AND FINES - SEASON 2019 - 2020

Affiliation Fees	Clubs playing at Steps 1 to 4	£65.00 + £25.00 per team
	Clubs playing at Steps 5 & 6	£55.00 + £25.00 per team
	Clubs playing at Step 7	£45.00 + £25.00 per team
	Junior Clubs (Outside the National League System)	£25.00 + £25.00 per team
	Youth Clubs / Mini Soccer Leagues	£10.00 + £25.00 per team
League / Competition Affiliation Fee		£15.00
Late Club Affiliation Fee		£50.00
Referee Registration Fee / Late Registration Fee		£20.00 + £10.00 = £30.00
County Handbooks (via App Free) Printed version optional		£15.00 each
Failure to inform change of Secretary		£10.00
Failure to inform temporary change of Secretary and / or address		£10.00
Failure to inform change of playing colours		£10.00
Failure to reply to correspondence		£10.00
Discipline Administration Fee		£10.00 per case
Personal Hearing Fee Steps 5/6/7 - Non 5/6/7 & Youth		£50 per case / £30 per case
Cup Entry Fees	Senior Cup	£55.00
	Scott Gatty Intermediate Cup	£25.00
	Junior Cup	£25.00
	Lower Junior Cup	£25.00
	Sunday Cup	£25.00
	Under 18 Cup	£25.00
	All other Youth Cups U12 - U16	£11.00
Withdrawing from the Senior Cup after entry		Not exceeding £1000
Withdrawing from the Intermediate Cup after entry		Not exceeding £100
Withdrawing from the Junior Cup after entry		Not exceeding £75



SCHEDULE OF FEES AND FINES - SEASON 2019 - 2020

Withdrawing from other Cups after entry		Not exceeding £50 per Cup
Playing an understrength team		Not exceeding £30.00
Playing an ineligible player		Not exceeding £20 per player
Appeal / Protest Fee		£25 - £5 for Youth Matters
Late Kick Off		Not exceeding £25.00
Short Team		£5.00 per player
Failure to have qualified 1st Aid and first aid bag		Not Exceeding £50
Failure to return Result Sheet 1st / 2nd / 3rd offence		£10.00 / £15.00 / £20.00
Failure to supply Club Assistant Referee		£10.00
Failure to SMS Result - to be received by the office		£10.00
County Cup Referees Fees Assistant Referees Fees (in brackets)	Senior Cup	£45.00 (£30.00)
	Scott Gatty Intermediate	£27.00 (£22.00)
	Junior Cup	£20.00 (£16.00)
	Lower Junior Cup	£20.00 (£16.00)
	Sunday Cup	£20.00 (£16.00)
	Under 18 Cup	£25.00 Flat Fee (£16.00)
	Under 16 Cup	£25.00 Flat Fee (£16.00)
	U15 - U12 Cups	£25.00 Flat Fee 11v11 or £20.00 Flat Fee for 9v9 (£16.00)
Mileage Allowance		£0.35p per mile
Failure to telephone and / or submit written report of unplayed match		Not exceeding £50.00
Falsifying Team Sheet		£50 per player
Failure to display numbers on shirts		Not exceeding £50 per player
Displaying names and / or obscure numbers on shirts		Not exceeding £50.00
Late arrival of match officials		Not exceeding £10
Failure to submit annual accounts		Not exceeding £25.00
Failure to exchange team sheets with opponents / match officials		£5.00



SCHEDULE OF INSURANCE COVER REQUIRED

Public Liability Insurance

Minimum level of cover required - £10 Million - As per Bluefin CountyCover Plus Policy (Must include player to player and member to member cover)

Personal Accident Insurance

Minimum Requirements

	Adult Teams	Youth Teams
Accidental Death	£30,000	£10,000
Life Cover	£10,000	£10,000
Permanent Total Disablement		
(Including Permanent Partial Disablement)	Up to £60,000	Up to £30,000
Loss of Sight in one or both eyes	£35,000	£30,000
Loss of one or more limbs	£35,000	£30,000
Loss of speech	£35,000	£30,000
Loss of hearing (both ears)	£35,000	£30,000
Loss of internal organ	£35,000	£67,500
Emergency Medical Expenses	£500	£100
Rehabilitation and retraining	Up to £2,500	Up to £2,500
Home/Car Adaptation Expenses	Up to £10,000	Up to £10,000
Extra Travel expenses		
Benefit Period 4 weeks	Up to £25 per week	not applicable
Hospitalisation Benefit period 30 days	£25 per day	£15 per day
Coma Benefit period 365 days	£25 per day	£25 per day
Emergency Dental (pain relief)	£100	£100
Legal advice and Counselling helplines	24/7	24/7
Broken Bones		
(legs, collar arms & or cheek)	£150	£150
(Fingers & Toes)	Youth Only	£50
Primary dislocation of kneecap,		
Elbow, Shoulder or Hip	£150	not applicable
Weekly benefit	£30 per week	not applicable
(Temporary total disablement - TTD) -		
Benefit period 104 weeks - 14 day deferment period		
Home Help	includes being a f/t housewife	
(TTD extension)	or househusband as an occupation	not applicable



FA CUP FINAL TICKET APPLICATION FORM SATURDAY MAY 23RD 2020

Applications for an allocation of a ticket or tickets for this match **MUST** be made on the form overleaf to arrive not later than January 31st 2020.

Conditions:

1. No money to be sent with applications, if you do not receive an acknowledgment within 7 days please contact the Association Office.
2. Application does not guarantee an allocation of a ticket or tickets. Tickets cannot be guaranteed to be with the supporters of your choice, nor will claims for a refund be accepted if the ticket is not with the supporters of your choice.
3. Do not expect any notification of allocation until March or April 2020.
4. Those who secure tickets must take all possible precautions to prevent the tickets being supplied to any person for re-sale at enhanced prices, or for the use as prizes in lotteries or competitions.
5. For information, if your application is successful, an invoice for payment will be issued in March/April 2020.
6. All tickets will be required to be collected from the Huntingdonshire FA Office, it will be the responsibility of the Club Secretary to ensure that the recipient received the ticket(s).
7. Within 14 days of the final, clubs and leagues must return the ticket stub to the Association Office. Anyone failing to comply with this condition will be excluded from receiving any future allocation of ticket(s). The Association will return any stubs if a stamped addressed envelope is enclosed.

**PLEASE NOTE CLUBS AFFILIATING AFTER SEPTEMBER 30th 2019 SHALL NOT
BE ENTITLED TO AN ALLOCATION OF TICKETS**



FA CUP FINAL TICKET APPLICATION FORM SATURDAY MAY 23RD 2020

**APPLICATION FOR TICKETS BY AFFILIATED CLUBS AND LEAGUES
COMPLETE AND RETURN THIS FORM TO THE ASSOCIATION OFFICE**

Name of Club / League

Affiliation Number

On behalf of the above Huntingdonshire FA affiliated Full Member Club / League I wish to make application for an allocation of a ticket for the 2020 FA Cup Final. (not applicable to Small Sided Clubs or Small Sided Leagues / Competitions)

Signed Secretary

This application to be sent to the Huntingdonshire FA Office and is to arrive no later than the January 31st 2020. An acknowledgement will be sent to you upon receipt by the Association Office. If possible, please supply an email address for acknowledgement.

Email address
for acknowledgement:

Do not enclose any money with this application. If your application is successful you will receive an invoice for payment in March / April 2020.

Applications will only be valid if received on this form in accordance with the dates above. Allocation is made on a first come first served basis.

For Hunts FA Use:



BENEVOLENT FUND RULES

1. The object of the Fund shall be to grant assistance to necessitous players, families and others who have rendered service to the game.
2. The fund shall be under the management of the 'Huntingdonshire Football Association Benevolent Fund',
3. The Trustees shall have the power to make a grant from the balance in the hands of the Fund at any time, to arrange a match for the benefit of the Fund and to write private subscriptions or donations.
4. Applications for grant shall be made using the appropriate form sent to the Secretary stating the nature of the injury received, and shall be countersigned by a Member of the Council who is prepared to support the application.
5. The payments shall be made in the form of a (1) lump sum or (2) a series of weekly payments or as decided by the Council.



MATCHES AGAINST FOREIGN CLUBS

Associations, Leagues and Clubs, members of The Association, wishing to play Associations, Leagues or Clubs of another nationality must apply to The Association for consent **at least 28 days before the date of the intended match.**

The Association will inform the other Association concerned when consent has been given for matches applied for.

The rules connected with the playing of matches abroad are probably the ones which are broken most. A minimum notice of 28 days should be given, though experience shows that this is not enough. When a request is made for a match to be played against foreign opposition, home or away, the national association of the opponent's club must be approached to see if that club is properly affiliated. This takes time, and at busy periods such as Easter and Whitsuntide, when many junior clubs go abroad, frequently consent is not received until shortly before the match is to be played. More unfortunately, notification is received that the proposed opponents are not affiliated, in which case the match cannot be played. Clubs have been severely punished and banned from foreign touring for periods of time for breaches of this rule.

In the case of senior professional clubs, matches between European clubs may only be arranged by agents who are licensed by the European Federation (U.E.F.A.). Lists of licensed agents are obtainable from The Football Association. It is almost courting disaster to attempt to arrange a match against foreign opposition at short notice, and "short notice" means less than a month.

Clubs should ensure that they follow their safeguarding children policy and procedures at all times and refer to The FA's recommended guidance on Travel Trips and Tournaments via <http://www.thefa.com/football-rules-governance/safeguarding/raising-awareness--downloads-section>



RESPONSIBILITY FOR BEHAVIOUR

On the two types of application form for Tours abroad, The FA states that -“All clubs given permission to play matches abroad are directed to ensure that, both on and off the field members of the party should uphold the prestige of The Association and of their clubs. It is a condition of permission being granted that a Director or Senior Committee Member of the club must travel with the party and must accept full responsibility for the actions and conduct of the party on tour.”

Consent is also conditional upon the Laws of the Game being strictly observed. For example, even in friendly matches up to six substitutes may be used. If the matches are to be played outside Europe, clubs are reminded that in their own interest they should forward details of their visit and the matches to be played to the British Embassy in the countries concerned, and The Association will endeavor to assist in transmitting this information. This procedure is always followed in the case of an England or Representative FA side.



APPLICATION TO PARTICIPATE IN MATCHES AGAINST FOREIGN OPPOSITION

Only for use by those that are NOT a Premier League or English Football League Club

To be completed in full and forwarded to the County Association to which your Club is Sanctioned /Affiliated at least 60 days prior to the date of the intended match or the first of a series of matches



We the applicant Club with

Affiliation Number, wish to arrange the following match(es) against the following foreign team(s):-

Name of Club(s)/ Tournament	First Team Reserves Age Group	Date of match(es) and kick-off time	Venue	Host Association	National Association of Team(s)

(If insufficient space, please provide a separate list along with this form)

In submitting this application we acknowledge and confirm that in relation to the match(es)/tournament for which consent to participate is requested we shall fully comply with the Laws of the Game and all FA Rules, Regulations, Procedures and Policies.

In circumstances where the match(es)/tournament involves one or more youth teams, we additionally acknowledge and confirm the following:

- We shall fully comply with The FA's Safeguarding Children Policies and Procedures - <http://www.thefa.com/football-rules-governance/safeguarding>;
- We shall at all times be responsible for the safeguarding and welfare of our Club's Officials, Players and Staff;
- We hold written consents from the parents/carers of all young persons aged under 16 that will attend the match(es)/tournament. No young person shall participate in the match(es)/tournament in the absence of such consent;
- Where match(es)/tournaments involving young persons of school age are due to take place during term time, we hold written permissions from the head teachers of all young persons involved;
- We have read and shall adhere to the Safe Sports Events, Activities and Competitions Guidance provided by the NSPCC, Child Protection in Sport Unit - <https://thecpsu.org.uk/resource-library/2013/safe-sport-events-activities-and-competitions/> and
- We have satisfied ourselves that there will be an adequate Safeguarding Plan (compliant with the NSPCC's Safe Sports Events, Activities and Competitions Guidance), onsite emergency procedures and first aid provision in place to ensure the safety and welfare of all participants of the Club at all times during the match(es)/tournament.

If the Club requires safeguarding support please contact your County Welfare Officer.

Club Signatory Print Name

Email address Date

TO BE COMPLETED BY THE COUNTY FOOTBALL ASSOCIATION

..... County Football Association hereby approves the above application to play against foreign teams.

Signed by the Secretary/Youth Secretary:
Print name

Date

Completed form to be forwarded to: Licensing & Sanctioning Dept, The Football Association, Wembley Stadium, London, SW1P 9EQ, PO Box 1966

Email: sanctioning@thefa.com Tel: 0800 169 1863 x4601



GUIDE TO THE PROVISIONS FOR THE ANNUAL GENERAL MEETING OR AN EXTRAORDINARY GENERAL MEETING.

These guidelines are prepared as an aide memoir, the full procedures can be found in the Articles of the Association and the Rules of the Association.

1. The Association shall hold an Annual General Meeting not later than July 1st in any year.
2. Each Club shall be entitled to send up to (2) two representatives to the AGM or EGM, however only one of the members shall have a vote via a show of card by hand or by ballot. No person may represent more than one member.
3. Each Associate Member (note Affiliated Leagues are Associate Members of the Association) shall be entitled to send (1) one representative to the AGM or EGM, but shall not be entitled to vote thereat. No person may represent more than one member.
4. Each Council Member shall be entitled to attend and vote at such meetings.
5. The quorum for a meeting shall be not less than 15 members
6. Business to be conducted at a General Meeting.
 - (a) To receive from the Directors a full statement of account.
 - (b) To receive from the Directors a report of the activities of the Association since the previous AGM.
 - (c) To announce the appointments of the Divisional Representatives.
 - (d) To elect the Patron, President, Vice Presidents and 2 Serving Vice Presidents.
 - (e) To appoint the Association's Auditors / Financial Advisors.
 - (f) To transact such other business as may be brought before it in accordance with the Articles of the Association.

Only items on the agenda may be discussed at General Meetings.



7. The Directors may call General Meetings.
8. One tenth of the members may call Extraordinary General Meetings.
9. 21 days notice shall be given for the AGM or an EGM required for the passing of a special resolution. At least 14 days' notice shall be required for any other General Meeting.
10. Unless stated by the Chairman, voting shall be conducted by a show of card by hand. Voting cards will be issued at each meeting. The Chairman or the Members (at least 2) present have the right to decide that a vote shall be conducted by ballot.

Members unable to be present at an AGM or EGM may exercise their right to vote via Proxy.

11. The Chairman shall have a casting vote in addition to any other vote he may have.
12. Any proposed amendment, variation or revocation to the Rules of the Association must be received in writing by the County Secretary by January 1st in any year.
13. Nominations for Divisional Representative must be received by the County Secretary by May 1st in each year. Such nominations shall be at the approval of the Directors of the Association.
14. Nominations for Patron must be received by the County Secretary by May 1st in each year. Such nominations shall be at the approval of the Directors of the Association.
15. Nominations for President must be received by the County Secretary by May 1st in each year. Such nominations shall be at the approval of the Directors of the Association.
16. Nominations for Vice Presidents must be received by the County Secretary by May 1st in each year. Such nominations shall be at the approval of the Directors of the Association.
17. Nominations for Serving Vice Presidents must be received by the County Secretary by May 1st in each year. To be nominated as a Serving Vice President, the nominee must be an existing Vice President. Such nomination or nominations shall be at the approval of the Directors of the Association.



Company Number: 4451011

The Companies Act 2006
Company Limited by Guarantee and not
having a Share Capital

Articles of Association
of
Huntingdonshire Football Association Limited

Incorporated on May 22nd 2002
Articles amended June 23rd 2016



1. Definitions and Interpretation

1.1 In these Articles, unless the context requires otherwise:

Affiliated Club	means a football club which the Directors have accepted from time to time may affiliate to the Charity;
Affiliated League	means a league of Affiliated Clubs which the Directors have accepted from time to time may affiliate to the Charity;
Annual General Meeting	has the meaning given in Article 14:
Area	means the County or such area as is determined by the Directors;
Articles	means these articles of association of the Charity;
Associate Member	means a person, Competition or an Affiliated League who the Charity from time to time has admitted as an associate member of the Charity in accordance with these Articles and any Rules (and Associate Membership shall be construed accordingly); but who shall not be entitled to vote at general meetings of the Charity.
Board	means the board of Directors of the Charity;
CA 2006	means the Companies Act 2006 including any statutory re-enactment or modification for the time being in force;
Chair	means the person appointed in accordance with Article 27 from time to time to be the Chair of the Board of Directors.
Charity	means the company intended to be regulated by these Articles
Circulation Date	in relation to a written resolution has the meaning given in Section 290 of the CA 2006;
Clear Days	in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;
Commission	means the Charity Commission for England and Wales (or its successor);



Companies Acts	has the meaning given to it in Section 2 of the CA 2006 insofar as the Companies Acts apply to the Charity;
Competition	means a competition of Affiliated Clubs which the Directors have accepted from time to time may affiliate to the Charity;
Connected Person	in relation to a Director means any person falling within 1 (one) or more of the following categories: <ul style="list-style-type: none"> (a) any spouse, civil partner, parent, child, sibling, grandparent or grandchild of a Director; (b) the spouse or civil partner of any person in paragraph (a) above; (c) any person in a relationship with a Director which may reasonably be regarded as equivalent to such a relationship as is referred to in paragraph (a) or (b) above; (d) any company, partnership, limited liability partnership or firm of which a Director is a paid director, member, partner or employee or a shareholder holding more than 1 (one) per cent of the issued share capital; (and in relation to a Director Connected has a corresponding meaning);
Council	means the council of the Charity as constituted under these Articles and any Rules;
Council Member	means a person appointed or elected from time to time to be a member of the Council in accordance with these Articles and any Rules (and Council Membership shall be construed accordingly);
County FA	means a county football association (or non-geographical equivalent) as recognised from time to time by The Football Association;
The Directors	"the directors" means the directors of the charity. The directors are charity trustees as defined by section 177 of the Charities Act 2011;
Division	means such geographical area of the County as is determined by the Directors from time to time;
Divisional	means a person elected from time to time to be a member



Representative	of the Council in accordance with these Articles and any Rules (and Elected Council Membership shall be construed accordingly);
Document	includes a summons, notice, order or other legal process and includes, unless otherwise specified, any document sent or supplied in Electronic Form;
Elected Council Member	means a person elected from time to time to be a member of the Council in accordance with these Articles and any Rules (and Elected Council Membership shall be construed accordingly);
Electronic Form and Electronic Means	have the meanings respectively given to them in Section 1168 of the CA 2006;
Executed	includes any mode of execution;
FA Representative	means the person appointed in accordance with these Articles and any Rules to be the Charity's representative from time to time at The Football Association under the articles of association of The Football Association;
Financial Expert	means an individual, company or firm who or which is authorised to give investment advice under the Financial Services and Markets Act 2000 including any statutory re-enactment or modification of it;
Game	means the game of association football;
Hard Copy and Hard Copy Form	have the meanings respectively given to them in Section 1168 of the CA 2006;
Laws of the Game	means the laws of association football as settled by FIFA from time to time;
Life Vice Presidents	the persons appointed from time to time to be life vice-presidents of the Charity in accordance with these Articles and any Rules;
Members	means the members of the Charity for the purposes of these Articles and the Companies Acts (and Membership shall be construed accordingly);
Membership Rules	means the membership rules of the Charity (if any) created and amended from time to time under these Articles;
Memorandum	means the memorandum of association of the Charity;



Office	means the registered office of the Charity;
Officers	includes the Directors and the Secretary of the Charity;
Patron	Means the person elected from time to time to be the patron of the Charity in accordance with the articles;
President	means the person elected from time to time to be President of the Charity in accordance with Article 36 and any Rules;
Public Holiday	means Christmas Day, Boxing Day, New Year's Day, Good Friday, Easter Monday, early May bank holiday, Spring bank holiday and Summer bank holiday and any day that is a public holiday or a bank holiday under the Banking and Financial Dealings Act 1971 in the part of the United Kingdom where the Charity is registered;
Register of Members Rules	has the same meaning as in section 113 of the CA 2006; means the rules, regulations, standing-orders and bye-laws of the Charity as amended from time to time including the Membership Rules;
Rules of The Football Association	means the rules of The Football Association as amended from time to time;
Seal	means the common seal of the Charity (if any);
Secretary	means the company secretary of the Charity or any other person appointed to perform the duties of the secretary of the Charity including a joint, assistant or deputy secretary (if any);
Serving Vice Presidents	Means the vice-presidents elected from time to time to be serving vice presidents of the Charity in accordance with the articles;
Standing Committees	Means the standing committees of the Council created and as amended from time to time in accordance with the articles;
Subsidiary Company	means any company in which the Charity holds more than 50 (fifty) per cent of the shares, controls more than 50 (fifty) per cent of the voting rights attached to the shares or has the right to appoint a majority of the board of directors;



- The Football Association** means The Football Association Limited, a private company limited by shares (company no: 00077797);
- United Kingdom** means Great Britain and Northern Ireland;
- Vice Chair** means the person appointed in accordance with Article from time to time to be the Vice Chair of the Council;
- Vice Presidents** means the persons elected from time to time to be the vice presidents of the Charity in accordance with the Articles and any Rules;
- Writing** includes the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise; and
- Year and Years** means the period between an Annual General Meeting and the next one.
- 1.2 Subject as aforesaid, words or expressions contained in these Articles shall, unless the context requires otherwise, bear the same meaning as in the Companies Acts as in force on the day on which the Articles become binding on the Charity.
- 1.3 Subject to Article 1.2 any reference in the Articles to an enactment includes a reference to that enactment as re-enacted or modified from time to time by statute and to subordinate legislation made under it.
- 1.4 Words denoting the masculine gender only shall include the feminine and neuter gender. Use of the singular includes the plural and vice versa. Words denoting persons include bodies corporate (howsoever incorporated) and unincorporated including unincorporated associations of persons and partnerships.
- 1.5 Any phrase introduced by the terms including, include, in particular or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms.
- 1.6 Heading are inserted for convenience only and do not affect the construction of these Articles.
- 1.7 The model articles of association for a company limited by guarantee set out in Schedule 2 of the Companies (Model Articles) Regulations 2008 (SI2008/3229) and any amendment or replacement from time to time shall not apply to the Charity and are hereby expressly excluded.



2. Name and Office

- 2.1 The name of the Charity is 'Huntingdonshire Football Association Limited' save that the Charity's name may be changed by special resolution or a unanimous decision of the Directors in accordance with these Articles.
- 2.2 The Office of the Charity is to be situated in England and Wales.

3. Objects

The Charity's objects (Objects) are for the public benefit generally but with particular reference to the inhabitants of the County and its surrounding areas:

- 3.1 to promote, develop and support community participation in healthy recreation by providing or assisting in the provision of **facilities** for the playing of the Game and such other sports or physical activities which improve fitness and health (facilities in this Article 3 means land, buildings, equipment and organising sporting activities);
- 3.2 to advance amateur sport by promoting the amateur playing of the Game and such other sports or games which promote health by involving physical or mental skill or exertion and which are undertaken on an amateur basis;
- 3.3 to help and educate children and young people by providing facilities for the playing of the Game and other sports as to develop their physical, mental and social capacities that they may grow to full maturity as individuals and members of the community; and
- 3.4 to relieve people with disabilities, learning difficulties or ill-health by the provision of facilities for the playing of the Game and other sport, recreation or leisure time occupation in the interests of social welfare and with the object of improving the conditions of life of such people.

4. Exercise of Powers

In furtherance of the Objects but not otherwise the Charity may exercise the following powers:

- 4.1 to provide for, organise and deal with the affiliation and registration of clubs and other organisations, leagues, cup competitions, and tournaments;
- 4.2 to provide for the affiliation and registration of players, referees, coaches and others involved in the Game;
- 4.3 to provide for sports coaching and training, holding matches and organising related activities;
- 4.4 to take steps as shall be thought necessary to prevent infringement of the Laws of the Game or any improper methods of practices of the Game;



- 4.5 to make, adopt, vary and publish Rules for regulation of the Game within the County or such other area as the Directors shall determine;
- 4.6 to support the principle of fair play in the Game by encouraging everyone involved to show respect to each other and to behave in a sporting manner both on and off the field;
- 4.7 to promote, foster, develop and support organisations designed to promote, foster, develop and support the Game, including playing, training and regulation of players, coaches and referees, the promotion of sportsmanship, the advancement of sciences and medicine as they apply to the Game and in any way in relation to all other aspects of the Game;
- 4.8 to cooperate with The Football Association in all matters relating to the Game including compliance with the Rules of The Football Association;
- 4.9 to promote and carry out research (provided that such research shall be made available to the public);
- 4.10 to provide information, advice and guidance;
- 4.11 to publish or distribute information including by means of reports, books, leaflets, films, videos, websites and any other media;
- 4.12 to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments and to operate bank accounts in the name of the Charity;
- 4.13 to accept or disclaim gifts of money or any other property;
- 4.14 to raise funds and to invite and receive contributions (provided that in raising funds the Charity shall not undertake any substantial permanent trading activities and shall conform to any relevant statutory regulations);
- 4.15 to purchase, take on, lease, acquire, alter, improve, construct and maintain property and equip it for use;
- 4.16 to sell, charge, let, mortgage or otherwise dispose of property and buildings (subject to such consents as may be required by law including Part 7 of the Charities Act 2011);
- 4.17 (subject to Article 5) to employ such staff as are necessary for the proper pursuit of the Objects and to make all reasonable provisions for the payment of pensions and superannuation to staff and their dependants;
- 4.18 to support or establish or aid in the establishment of any charitable trusts, associations or institutions formed for all or any of the Objects;
- 4.19 to acquire, merge, collaborate, amalgamate or co-operate with other charities



or voluntary bodies operating in furtherance of the Objects or similar charitable purposes and to exchange information and advice with them;

- 4.20 alone or with other organisations to seek to influence public opinion and to make representations to and to seek to influence governmental and other bodies and institutions regarding the reform, development and implementation of appropriate policies, legislation and regulations (provided that at all times all such activities shall be confined to those which a charity may properly undertake);
- 4.21 (subject to Section 189 of the Charities Act 2011) to insure the property of the Charity against any foreseeable risk and to take out other insurance policies to protect the Charity and the Directors when required including:
- 4.21.1 the provision of indemnity insurance to cover the liability of the Directors and other Officers:
 - 4.21.1.1 which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Charity;
 - 4.21.1.2 to make contributions to the assets of the Charity in accordance with the provisions of Section 214 of the Insolvency Act 1986;
 - 4.21.2 any such insurance in the case of Article 4.21.1.1 above shall not extend to:
 - 4.21.2.1 any liability resulting from conduct which the Directors knew, or must be assumed to have known, was not in the best interests of the Charity, or which the Directors did not care whether it was in the best interests of the Charity or not;
 - 4.21.2.2 any liability to pay the costs of unsuccessfully defending criminal prosecutions for offences arising out of the fraud or dishonesty or wilful or reckless misconduct of the Directors;
 - 4.21.2.3 any liability to pay a fine;
 - 4.21.3 any insurance in the case of Article 4.21.1.2 shall not extend to any liability to make such a contribution where the basis of the Director's liability is his or her knowledge prior to the insolvent liquidation of that company (or reckless failure to acquire that knowledge) that



there was no reasonable prospect that the Charity would avoid going into insolvent liquidation;

- 4.22 to establish or acquire subsidiary companies to assist or act as agents for the Charity or to carry on any trading activity;
- 4.23 to borrow money and give security for loans subject always to and in accordance with the Director Act 2000 and the Charities Act 2011;
- 4.24 to deposit or invest the Charity's funds in or upon any investments, securities or property of any kind or in any other manner as the Directors may think fit;
- 4.25 to employ or engage a Financial Expert or Experts and to arrange for the investments or other property of the Charity to be held in the name of a nominee in the same manner and subject to the same conditions as the Directors of a trust are permitted to do by the Director Act 2000;
- 4.26 to deposit documents or other physical assets with any company or other body registered or having a place of business in England and Wales as custodian and to pay any reasonable fee required;
- 4.27 to pay out of the funds of the Charity the costs, charges and expenses of and incidental to the formation of the Charity and its registration with the Charity Commission and HM Revenue & Customs and the maintenance of a policy of Director indemnity insurance (as the Directors may require from time to time in accordance with Article 4.21 above);
- 4.28 to lend money and give credit and take security for such loans or credit and guarantee or give security for the performance of contracts by any person or company (but only in accordance with the restrictions imposed by the Charities Act 2011);
- 4.29 to apply the capital or income of the Charity:
 - 4.29.1 to make grants, prizes, awards, scholarships or bursaries to such person(s), association, club, company or other organisation in furtherance of the Charity's Objects as the Directors shall at their sole discretion decide for the purpose of (but not restricted to) establishing, improving or developing their chosen sport, club, league or other association or for any other purpose approved by the Directors;
- 4.30 to set aside income for special purposes or as a reserve against future expenditure but only in accordance with a policy in Writing on reserves determined by the Directors; and
- 4.31 to do all such other lawful things as may further the Objects.

5. Income and Expenditure

- 5.1 The income and property of the Charity shall be applied solely towards the promotion of the Objects.
- 5.2 No part shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any Members of the Charity and no Director shall be appointed to any office of the Charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Charity: provided that nothing in these Articles shall prevent any payment in good faith by the Charity:
- 5.2.1 of a benefit to any Member of the Charity or to any Director (or a Connected Person) in his or her capacity as a beneficiary of the Charity;
 - 5.2.2 to any Director of reasonable and proper out of pocket expenses reasonably and properly incurred in the discharge of their duties to the Charity;
 - 5.2.3 of fees, remuneration or other benefit in money or money's worth to any company of which a Member of the Charity or a Director (or a Connected Person) may also be a member holding not more than 1 (one) per cent of the issued share capital of that company;
 - 5.2.4 of reasonable and proper remuneration for any goods or services supplied to the Charity by any Member of the Charity who is not a Director (or a Connected Person);
 - 5.2.5 of reasonable and proper remuneration to any Director (or a Connected Person) for any goods or services supplied to the Charity on the instructions of the Directors (excluding in the case of a Director the service of acting as Director and any services performed under a contract of employment with the Charity) provided that this provision together with Article 5.3.5 may not apply to more than half of the Directors in any financial year (and for these purposes this provision is also treated as applying to any Director if it applies to a person Connected with that Director);
 - 5.2.6 of interest on money lent by any Member of the Charity or a Director (or a Connected Person) at a reasonable and proper rate;
 - 5.2.7 of reasonable and proper rent or hire fee for premises demised or let or hired out by any Member of the Charity or a Director (or a Connected Person);



- 5.2.8 of reasonable and proper premiums in respect of Director indemnity insurance effected in accordance with Article 4.21;
 - 5.2.9 to any Director or other Officer of the Charity of any indemnity effected in accordance with Article 56; or
 - 5.2.10 of any benefit expressly authorised in Writing by the Commission; so long as in the case of any benefit conferred on a Director or a Connected Person under this Article 5.2 the relevant Director must comply with Article 31.
- 5.3 These Articles shall not prevent any payment in good faith by any Subsidiary Company:
- 5.3.1 of a benefit to any Member of the Charity or to any Director (or Connected Person) in his or her capacity as a beneficiary of the Charity or any Subsidiary Company;
 - 5.3.2 to any Director of reasonable and proper out of pocket expenses reasonably and properly incurred in the discharge of their duties to the Charity or any Subsidiary Company;
of fees, remuneration or other benefit in money or money's worth to any company of which a Member of the Charity or a Director (or Connected Person) may also be a member holding not more than 1 (one) per cent of the issued share capital of that company;
 - 5.3.4 of reasonable and proper remuneration for any goods or services supplied to any Subsidiary Company by any Member of the Charity who is not a Director (or a Connected Person);
 - 5.3.5 of reasonable and proper remuneration to any Director (or a Connected Person) for any goods or services supplied to any Subsidiary Company with the approval of the Directors (excluding in the case of a Director the service of acting as a Director of the Charity but including any other services performed by a Director or a Connected Person under a contract of employment with any Subsidiary Company) provided that this provision together with Article 5.2.5 may not apply to more than half of the Directors in any financial year (and for these purposes this provision is also treated as applying to any Director if it applies to a person Connected with that Director);
 - 5.3.6 of interest on money lent by any Member of the Charity or a Director (or a Connected Person) with the approval of the Directors at a reasonable and proper rate;



- 5.3.7 of reasonable and proper rent or hire fee for premises demised or let or hired out by any Member of the Charity or a Director (or a Connected Person);
- 5.3.8 of reasonable and proper premiums in respect of indemnity insurance effected in subject to the Companies Acts;
- 5.3.9 to any Director or other officer of any Subsidiary Company of any indemnity effected subject to the Companies Acts; or
- 5.3.10 of any benefit expressly authorised in Writing by the Commission; so long as, in the case of any benefit conferred on a Director or a Connected Person under Articles 5.3.5 to 5.3.7 inclusive, the relevant Director must obtain the approval of the Directors and comply with Article 31.

5.4 Scope and powers permitting directors' or connected persons' benefits

- 5.4.1 A director or connected person may receive a benefit from the charity in the capacity of a beneficiary of the charity provided that a majority of the directors do not benefit in this way.
- 5.4.2 A director or connected person may enter into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the charity where that is permitted in accordance with, and subject to the conditions in, sections 185 and 186 of the Charities Act 2011.
- 5.4.3 Subject to sub-clause 5.5.1 of this article a director or connected person may provide the charity with goods that are not supplied in connection with services provided to the charity by the director or connected person.
- 5.4.4 A director or connected person may receive interest on money lent to the charity at a reasonable and proper rate which must be not more than the Bank of England bank rate (also known as the base rate).
- 5.4.5 A director or connected person may receive rent for premises let by the director or connected person to the charity. The amount of the rent and the other terms of the lease must be reasonable and proper. The director concerned must withdraw from any meeting at which such a proposal or the rent or other terms of the lease are under discussion.
- 5.4.6 A director or connected person may take part in the normal trading

and fundraising activities of the charity on the same terms as members of the public.

5.5 Payment for supply of goods only - controls

- 5.5.1 The charity and its directors may only rely upon the authority provided by sub-clause 5.4.3 of this article if each of the following conditions is satisfied:
- 5.5.2 The amount or maximum amount of the payment for the goods is set out in an agreement in writing between the charity or its directors (as the case may be) and the director or connected person supplying the goods ('the supplier') under which the supplier is to supply the goods in question to or on behalf of the charity.
- 5.5.3 The amount or maximum amount of the payment for the goods does not exceed what is reasonable in the circumstances for the supply of the goods in question.
- 5.5.4 The other directors are satisfied that it is in the best interests of the charity to contract with the supplier rather than with someone who is not a director or connected person. In reaching that decision the directors must balance the advantage of contracting with a director or connected person against the disadvantages of doing so.
- 5.5.5 The supplier is absent from the part of any meeting at which there is discussion of the proposal to enter into a contract or arrangement with him or her or it with regard to the supply of goods to the charity.
- 5.5.6 The supplier does not vote on any such matter and is not to be counted when calculating whether a quorum of directors is present at the meeting.
- 5.5.7 The reason for their decision is recorded by the directors in the minute book.
- 5.5.8 A majority of the directors then in office are not in receipt of remuneration or payments authorised by article 7.

6. Liability of Members

The liability of the Members is limited.

7. Members' Guarantee

Every Member of the Charity undertakes to contribute such amount as may be required (not exceeding £10) to the Charity's assets if it should be wound up while he or she is a Member or within 1 (one) year after he or she ceases to be a Member for:



- 7.1 payment of the Charity's debts and liabilities contracted before he or she ceases to be a Member;
- 7.2 payment of the costs, charges and expenses of winding up; and
- 7.3 adjustment of the rights of the contributors among themselves.

8. Residual Assets

- 8.1 At any time before, and in expectation of, the winding up or dissolution of the Charity the Members of the Charity or, subject to any resolution of the Members, the Directors may resolve that any net assets of the Charity after all its debts and liabilities have been paid, or provision has been made for them, shall on the dissolution or winding up of the Charity be applied or transferred in any of the following ways:
 - 8.1.1 directly for the Objects of the Charity;
 - 8.1.2 to any charitable institution or institutions for purposes falling within the Objects of the Charity; or
 - 8.1.3 to any charitable institution or institutions for purposes similar to the Objects of the Charity.
- 8.2 In no circumstances shall the net assets of the Charity be paid to or distributed among the Members of the Charity under this Article 8 (except to any Member which is itself a charitable institution chosen to benefit under this Article 8).
- 8.3 If no resolution is passed in accordance with Article 8.1, the net assets of the Charity shall be transferred to the Huntingdonshire Football Association Benevolent Fund or a local charitable football club or shall be applied for such charitable purposes as directed by the Commission.

9. Members

- 9.1 The Directors and such other persons or organisations as are admitted to Membership in accordance with the Membership Rules made under Article 57 shall be the Members of the Charity from time to time.
- 9.2 The Directors shall be admitted to Membership upon appointment as a Director (and shall be deemed to have consented to being admitted to Membership) and shall cease to be a Member (unless otherwise entitled to Membership under the Membership Rules) upon ceasing to be a Director.
- 9.3 The Directors must keep and maintain a Register of Members.



10. Classes of Membership

- 10.1 The Directors may make Membership Rules under Article 57 establishing classes of Membership with different rights and obligations and shall record such rights and obligations in the Register of Members.
- 10.2 The Directors may not directly or indirectly alter the rights or obligations attached to a class of Membership.
- 10.3 The rights attached to a class of Membership may only be varied if:
 - 10.3.1 Three-quarters of the Members of that class consent in writing to the variation; or
 - 10.3.2 A special resolution is passed at a separate general meeting of the Members of that class agreeing to the variation.
- 10.4 The provisions in these Articles about general meetings shall apply to any meeting relating to the variation of the rights of any class of Members.

11. Associate Membership

The Directors may make Rules under Article 57 establishing such classes of Associate Membership (if any) with such description and with such rights and obligations (including the obligation to pay a subscription) as they think fit and may admit and remove such Associate Members in accordance with such Rules as the Directors shall make provided that no such Associate Members shall in such capacity be Members of the Charity for the purposes of these Articles or the Companies Acts.

12. Admission to Membership

- 12.1 Subject to Article 9, no person may become a Member of the Charity unless:
 - 12.1.1 the Member is eligible for Membership in accordance with the Membership Rules;
 - 12.1.2 he or she has applied for Membership in a manner approved by the Directors; and
 - 12.1.3 the Directors have approved the application.
- 12.2 Unless the Charity in general meeting shall make other provision under Article 57, the Directors may in their reasonable discretion decline any application for Membership of the Charity.
- 12.3 Membership is not transferable to anyone else.

13. Cessation of Membership

- 13.1 A Member may resign from Membership of the Charity by giving at least 7 (seven) days' notice in Writing to the Charity provided that upon such retirement taking effect the number of Members is not less than 1 (one).
- 13.2 Membership shall terminate if:
- 13.2.1 the Member dies or, if it is an organisation, ceases to exist;
 - 13.2.2 the Member, being an individual, is convicted of a criminal offence which involves dishonesty;
 - 13.2.3 the Member resigns in accordance with Article 13.1;
 - 13.2.4 the Member is in arrears to the Charity and his or her subscriptions or any other payments to the Charity are at least 1 (one) month overdue;
 - 13.2.5 the Member is removed from Membership by a resolution of the Directors on the grounds that it is in the best interests of the Charity that his or her Membership is terminated. A resolution to remove a Member from Membership may only be passed if:
 - 13.2.5.1 the Member has been given at least 21 (twenty one) days' notice in Writing of the meeting of the Directors at which the resolution will be proposed and the reasons why it is to be proposed; and
 - 13.2.5.2 the Member or, at the option of the Member, the Member's representative (who need not be a Member of the Charity) has been allowed to make representations to the meeting; or
 - 13.2.6 the Member no longer satisfies the applicable eligibility criteria or conditions of membership set out in the Membership Rules.

14. Annual General Meeting

- 14.1 The Directors shall call an annual general meeting (Annual General Meeting) each year (except that the first Annual General Meeting may be held at any time within 18 (eighteen) months after the formation of the Charity).
- 14.2 The business of the Annual General Meeting shall include the following items:
- 14.2.1 receive the Directors' report on the Charity's activities since the previous Annual General Meeting;



- 14.2.2 receive the accounts of the Charity for the previous financial year;
- 14.2.3 consider any proposed amendments to the Articles or Rules of the Charity;
- 12.2.4 To announce the appointment of the Divisional Representatives elected pursuant to Article 43
- 14.2.5 To elect the Patron, the President, The Vice Presidents and two Serving Vice Presidents in accordance with these articles and any Rules;
- 14.2.6 appoint the auditors of the Charity;
- 14.2.7 discuss and determine any issues of policy or deal with any other business put before them. All general meetings other than annual general meetings shall be called extraordinary general meetings.

15. General Meetings

- 15.1 The Directors may call a general meeting at any time and on the requisition of Members pursuant to the provisions of the Companies Acts the Directors shall call a general meeting within 21 (twenty one) days from the date of receipt of the requisition and the general meeting shall be held no later than 28 (twenty eight) days after the date of the notice calling the meeting.
- 15.2 If there are not within the United Kingdom sufficient Directors to call a general meeting any Director or any Member of the Charity may call a general meeting.

16. Notice of General Meetings

- 16.1 A general meeting shall be called by at least 14 (fourteen) Clear Days' notice but a general meeting may be called by shorter notice if it is agreed by a majority in number of Members having a right to attend and vote being a majority together holding not less than 90 (ninety) per cent of the total voting rights at the meeting of all the Members.
- 16.2 The notice shall specify the date, time and place of the meeting and the general nature of the business to be transacted and, in the case of an Annual General Meeting, shall specify the meeting as such. If a special resolution is to be proposed, the notice must include the text of the proposed resolution and specify that it is proposed as a special resolution. The notice must also contain a statement setting out the right of Members to appoint a proxy under Section 324 of the CA 2006.



- 16.3 Notice of any general meeting shall be given to every Member, to the Directors and to the auditors of the Charity.
- 16.4 The accidental omission to give notice of a general meeting to or the non-receipt of notice of a general meeting by any person entitled to receive notice shall not invalidate the proceedings at that meeting.

17. Proceedings at General Meetings

- 17.1 No business shall be transacted at any general meeting unless a quorum is present. Unless otherwise determined by ordinary resolution, 15 (fifteen) persons entitled to vote upon the business to be transacted (being a Member, a proxy or a duly authorised representative of an organisational Member) or one third of the total number of such persons for the time being (rounded up to a whole number), whichever is the greater, shall constitute a quorum.
- 17.2 If a quorum is not present within half an hour from the time appointed for the meeting or if during a meeting a quorum ceases to be present the meeting shall stand adjourned to the same day in the next week at the same time and place as the Directors may determine.
- 17.3 The Chair or in his or her absence the Vice Chair or on their absence some other Director nominated by the Directors shall preside as chair of the meeting, but if neither the Chair, the Vice Chair nor such other Director is present within 15 (fifteen) minutes after the time appointed for holding the meeting and willing to act, the Directors present shall elect 1 (one) of their number to be chair of the meeting and if there is only 1 (one) Director present and willing to act, he or she shall be chair of the meeting. If no Director is willing to act as chair of the meeting or if no Director is present within 15 (fifteen) minutes after the time appointed for holding the meeting, the Members present and entitled to vote shall choose 1 (one) of their number to be chair of the meeting.
- 17.4 The chair of the meeting may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had adjournment not taken place. When a meeting is adjourned for 14 (fourteen) days or more at least 7 (seven) Clear Days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.
- 17.5 The Directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to



speaking or voting in particular that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting whether directly or by telephone communication or by video conference, an internet video facility or similar electronic method allowing visual and/or audio participation.

18. Voting Procedure at General Meetings

- 18.1 A resolution put to the vote of a meeting shall be decided on a show of hands unless before or on the declaration of the result of the show of hands a poll is duly demanded.
- 18.2 Subject to the provisions of the Companies Acts, a poll may be demanded:
- 18.2.1 by the chair of the meeting; or
 - 18.2.2 by at least 2 (two) Members having the right to vote at the meeting; or
 - 18.2.3 by a Member or Members representing not less than one tenth of the total voting rights of all the Members having the right to vote at the meeting.
- 18.3 Unless a poll is duly demanded a declaration by the chair of the meeting that a resolution has been carried or carried unanimously or by a particular majority or lost or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
- 18.4 The demand for a poll may be withdrawn before the poll is taken but only with the consent of the chair of the meeting. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for the poll was made.
- 18.5 A poll shall be taken as the chair of the meeting directs and he or she may appoint scrutineers (who need not be Members) and fix a time and place for declaring the results of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll is demanded.
- 18.6 An ordinary resolution may only be passed by a simple majority in accordance with Section 282 of the CA 2006. A special resolution may only be passed by a majority of not less than 75 (seventy five) per cent in accordance with Section 283 of the CA 2006.
- 18.7 In the case of an equality of votes whether on show of hands or on a poll the chair of the meeting shall be entitled to a casting vote in addition to any other vote he or she may have.



- 18.8 A poll demanded on the election of a chair of the meeting or on a question of adjournment shall be taken immediately. A poll demanded on any other question shall be taken either immediately or at such time and place as the chair of the meeting directs not being more than 30 (thirty) days after the poll is demanded. The demand for a poll shall not prevent continuance of a meeting for the transaction of any business or other than the question on which the poll is demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn the meeting shall continue as if the demand had not been made.
- 18.9 No notice need be given of a poll not taken immediately if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In other cases at least 7 (seven) Clear Days' notice shall be given specifying the time and place at which the poll is to be taken.

19. Votes of Members

- 19.1 Subject to Article 19.2, every Member shall have 1 (one) vote at a general meeting and be entitled to appoint another person as his or her proxy to exercise any of his or her rights to attend and speak and vote at a general meeting of the Charity.
- 19.2 No Member shall be entitled to vote at any general meeting unless all monies then payable by him or her to the Charity have been paid.
- 19.3 Each Member is entitled to appoint no more than 1 (one) person as his or her proxy to exercise all or any of his or her rights to attend and to speak and vote at a general meeting of the Company. A proxy must vote in accordance with any instructions given by the Member by whom the proxy is appointed.
- 19.4 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chair of the meeting whose decision shall be final and conclusive.
- 19.5 A vote given or poll demanded by the duly authorised representative of an organisational Member shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Charity at the Office before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.



- 19.6 Any organisation which is a Member of the Charity may by resolution of its council or other governing body authorise such person as it thinks fit to act as its representative at any meeting of the Charity and the person so authorised shall be entitled to exercise the same powers on behalf of the organisation which he or she represents as the organisation could exercise if it were an individual Member of the Charity.

20. Proxies

- 20.1 An instrument appointing a proxy shall be in Writing, signed by or on behalf of the appointer and shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the Directors may approve from time to time):

"I/We,, of, being a Member/Members of the above named charity, hereby appoint of, or in his absence, of as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual general meeting/general meeting of the charity to be held on20[], and at any adjournment thereof.

Signed on 20[]"

- 20.2 Where it is desired to afford Members an opportunity of instructing the proxy how he or she shall act, the instrument appointing a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the Directors may approve):

"I/We,, of, being a Member/Members of the above named charity, hereby appoint of, or in his absence, of, as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual general meeting/ general meeting of the charity, to be held on 20[], and at any adjournment thereof.

This form is to be used in respect of the resolutions mentioned below as follows:

*Resolution No. 1 *for *against*

*Resolution No. 2 *for *against.*

**Strike out whichever is not desired.*

Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting.

Signed on 20[]"

- 20.3 The instrument appointing a proxy and any authority under which it is



signed or a copy of such authority certified by a notary or in some other way approved by the Directors may:

- 20.3.1 be deposited at the Office or at such other place within the United Kingdom as is specified in the notice calling the meeting or in any instrument of proxy sent out by the Charity in relation to the meeting not less than 48 (forty eight) hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or
- 20.3.2 in the case of a poll taken more than 48 hours after it is demanded, be deposited as aforesaid after the poll has been demanded and not less than 24 (twenty four) hours before the time appointed for the taking of the poll;
- 20.3.3 where the poll is not taken forthwith but is taken not more than 48 (forty eight)) hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chair of the meeting or to the Secretary or to any Director; and an instrument of proxy which is not deposited or delivered in a manner so permitted shall be invalid.

20.4 A vote given or poll demanded by proxy or by the duly authorised representative of a corporate Member shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Charity at the Office or at such other place at which the instrument of proxy was duly deposited before the commencement of the meeting or adjourned meeting at which the vote given or the poll demanded or (or in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.

21. Amendments to Resolutions

21.1 An ordinary resolution to be proposed at a general meeting may be amended by ordinary resolution if:

- 21.1.1 notice of the proposed amendment is given to the Charity in Writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chair of the meeting may determine); and
- 21.1.2 the proposed amendment does not, in the reasonable opinion of the chair of the meeting, materially alter the scope of the resolution.

21.2 A special resolution to be proposed at a general meeting may be amended

by ordinary resolution, if:

21.2.1 the chair of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed; and

21.2.2 the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.

21.3 If the chair of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chair's error does not invalidate the vote on that resolution.

22. Written Resolutions

22.1 Subject to this Article 22 and the Companies Acts, a written resolution agreed by:

22.1.1 in the case of an ordinary resolution Members representing more than 50 (fifty) per cent; or

22.1.2 in the case of a special resolution Members representing not less than 75 (seventy five) per cent;

of the total voting rights of Eligible Members shall be as effective as if passed at a duly convened general meeting. For the purposes of this Article 22 the Eligible Members are the Members who would have been entitled to vote on the written resolution on the Circulation Date of the resolution.

22.2 Subject to Article 19.2, on a written resolution each Member shall have one vote.

22.3 A written resolution is not a special resolution unless it stated that it was proposed as a special resolution.

22.4 A Members' resolution under the Companies Acts removing a Director or auditor before the expiry of his or her term of office may not be passed as a written resolution.

22.5 A copy of the proposed written resolution must be sent to every Eligible Member together with a statement informing the Member how to signify his or her agreement and the date by which the resolution must be passed if it is not to lapse.

22.6 The required majority of Eligible Members must signify their agreement to the written resolution within the period of 28 (twenty eight) days beginning with the Circulation Date.



23. The Directors

- 23.1 The number of Directors shall be not less than 5 (five) and, unless otherwise determined by ordinary resolution, shall be not more than the maximum set out in Article 23.2.
- 23.2 The Board shall comprise of the following:
- (i) the Chairman in accordance with Article 37;
 - (ii) up to four (4) Elected Directors elected in accordance with Article 30;
 - (iii) Finance Director:- If none of the five (5) Directors holds adequate financial qualifications equivalent to (FCCA or ACMA) an additional Director with such qualifications may be appointed. Such person need not be an existing Council Member and may serve for a one (1) year term and shall be eligible for re-appointment at the first Council Meeting following the next annual general meeting if the position is required.
- 23.3 A Director may not appoint an alternate director or anyone to act on his or her behalf at meetings of Directors.

24. Election to the Board

- 24.1 At the first Council meeting following the annual general meeting in each year, the Council shall decide which Council Members shall be the persons elected as Directors by the Council. Directors shall hold office for two years until the first Council meeting following the second annual general meeting following their appointment but are eligible for re-appointment. Directors two year terms of election shall be staggered over two years, in that two Directors shall be elected each year for a period of two years.

For the avoidance of doubt if a Finance Director should be elected in accordance with Article 63(iii) he may serve for a one year term and be eligible for re-appointment at the first Council meeting following the next annual general meeting if the position is required.

- 24.2. Only Council Members are eligible for election as a director and only Council Members may participate in the election of directors. The County Secretary shall send, on request, to Council Members a nomination paper on or before such date as the directors shall prescribe each year. Such nomination paper must be completed and returned to the County Secretary not later than such date as the directors shall prescribe each year.
- 24.3 Any Council Member may nominate another Council Member to be a director on the form provided, which must be seconded by another Council Member



and signed by the candidate. Council Members may only nominate or second one candidate.

- 24.4 A voting paper containing the names of all candidates will be handed to each Council Member at such time as the Board shall prescribe each year. The name of any person nominated as a director who has failed to be re-appointed to the Council at the annual general meeting shall be withdrawn from the ballot.
- 24.5 In the event that a ballot is necessary, such ballot shall take place at the first Council meeting following the annual general meeting in such manner as the directors shall prescribe.
- 24.6 The requisite number of candidates recording the highest number of votes shall be declared elected at the first Council meeting following the annual general meeting to fill the vacancies that have arisen, such persons to serve for a two year term (as appropriate pursuant to Article 24) from that Council meeting.

25. Power of Directors

- 25.1 Subject to the provisions of the Companies Acts and the Articles and to any directions given by special resolution, the business of the Charity shall be managed by the Directors who may exercise all the powers of the Charity.
- 25.2 No alteration of the Articles and no such direction by the Members shall invalidate any prior act of the Directors which would have been valid if that alteration had not been made or that direction had not been given.
- 25.3 The powers given by this Article 25 shall not be limited by any special power given to the Directors by the Articles and a meeting of the Directors at which a quorum is present may exercise all the powers exercisable by the Directors.
- 25.4 In addition to all powers hereby expressly conferred upon them and without detracting from the generality of their powers under the Articles the Directors shall have the following powers namely:
- 25.4.1 to expend the funds of the Charity in such manner as they shall consider most beneficial for the achievement of the Objects and to invest in the name of the Charity such part of the funds as they may see fit and to direct the sale or transposition of any such investments and to expend the proceeds of any such sale in furtherance of the Objects of the Charity; and
- 25.4.2 to enter into contracts on behalf of the Charity.



26. Eligibility to be a Director

- 26.1 Any person who is eligible and willing to act as a Director may be appointed to be a Director in accordance with these Articles and any Rules.
- 26.2 No person may be appointed as a Director:
- 26.2.1 unless he or she also consents to admission as a Member of the Charity;
 - 26.2.2 unless he or she has attained the age of 18 (eighteen) years;
 - 26.2.3 if (had he or she already been a Director) he or she would have been disqualified from acting under the provisions of Article 28; or
 - 26.2.4 his or her appointment would result in the number of Directors exceeding the maximum set by or in accordance with these Articles.

27. Retirement of Directors

- 27.1 If the retirement of an Elected Director under Article 24 causes the number of Directors to fall below the minimum specified in Article 23.1 the retiring Elected Director shall remain in office but only until a new appointment is made.

28. Disqualification and Removal of Directors

A Director shall cease to hold office if he or she:

- 28.1 ceases to be a director by virtue of any provision in the Companies Acts or the Insolvency Act 1986 or is disqualified from acting as a Director by virtue of Section 178 of the Charities Act 2011;
- 28.2 is deemed by HM Revenue & Customs not to be a fit and proper person to be a manager of a charity;
- 28.3 becomes incapable by reason of illness or injury of managing and administering his or her own affairs;
- 28.4 resigns from his or her office by notice to the Charity (but only if at least the minimum number specified in Article 23.1 will remain in office when the notice of resignation is to take effect);
- 28.5 is absent without the permission of the Directors from all their meetings held within a period of 6 (six) months without good reason and the Directors resolve that his or her office be vacated;
- 28.6 is the subject of a bankruptcy order or an order is made against him or her in individual insolvency proceedings in a jurisdiction other than England and Wales which has an effect similar to that of bankruptcy;



- 28.7 makes a composition with his or her creditors generally in satisfaction of his or her debts;
- 28.8 ceases to be a Member of the Charity for any reason;
- 28.9 is removed from office by the Directors on the grounds that he is in material or persistent breach of the Charity's code of conduct as amended from time to time. A decision to remove a Director from office under this Article 28.9 may only be passed if:
- 28.9.1 the Director has been given at least 21 (twenty one) Clear Days' notice in writing of the meeting of the Directors at which the decision will be made and the reasons why it is to be proposed; and
 - 28.9.2 the Director or, at the option of the Director, the Director's representative (who need not be a Director) has been allowed to make representations to the meeting;
- 28.10 is removed from office in accordance with these Articles; or
- 28.11 is removed from office in accordance with Section 168 of the CA 2006.

29. Directors' Appointments

- 29.1 Subject to the provisions of the Companies Acts and to Article 5, the Directors may appoint 1 (one) or more of their number to the unremunerated office of managing director or to any other unremunerated executive office of the Charity. Any such appointment may be made upon such terms as the Directors shall determine. Any appointment of a Director to an executive office shall terminate if he or she ceases to be a Director.
- 29.2 Except to the extent permitted by Article 5, no Director shall take or hold any interest in property belonging to the Charity or receive remuneration or be interested otherwise than as a Director in any other contract to which the Charity is a party.

30. Proceedings of Directors

- 30.1 At the first directors' meeting following the appointment of directors in accordance with Article 24 and at the first meeting following the annual general meeting in each subsequent year the directors shall appoint such persons whether or not Council Members as they think fit to the following Standing Committees of the Council to hold office until the first directors' meeting following the next annual general meeting:
- (a) Disciplinary;
 - (b) Cup Competitions;



- (c) Rules, Advisory and Sanction;
- (d) Referees;
- (e) Youth & Representative Match;
- (f) Club Accounts Committee
- (g) Such other ad hoc committees to deal with footballing matters as the directors see fit.

- 30.2 The directors may in their absolute discretion at any time amend or add to the list of Standing Committees in Article 30 and the directors may at any time dispense with the need for any of the Standing Committees set out in Article 30 The directors may also amend the name of any Standing Committee at any time.
- 30.3 Each Standing Committee appointed in accordance with Article 30 shall decide which of its number shall be chairman and which vice-chairman of the Standing Committee. The chairman of the Standing Committee shall ensure that minutes of each meeting are taken. Each Standing Committee shall conduct its business in accordance with any terms of reference and standing orders set by the directors from time to time.
- 30.4. The Chairman and County Secretary shall be members of all Standing Committees ex officio and are entitled to receive notice of all meetings of Standing Committees and shall be entitled to attend and speak and vote at such meetings.
- 30.5 The secretary shall be entitled to receive notice of all general meetings, all meetings of the Council, all meetings of the Standing Committees and all directors' meetings and shall be entitled to attend and speak at such meetings but shall not be entitled to vote at such meetings unless he is appointed as a Council Member or director.
- 30.6 The directors shall regularly report to the Council on all their activities.
- 30.7 The Board may at its discretion, award honoraria to such persons as it thinks fit.
- 30.8 Subject to the provisions of the Articles, the Directors may regulate their proceedings as they think fit.
- 30.9 The Directors shall meet not less than 4 (four) times each year.
- 30.10 Two Directors or the Chair may (and the Secretary shall upon such request) call a meeting of the Directors. It shall not be necessary to give notice of a meeting to a Director who is absent from the United Kingdom.



- 30.11 The quorum for the transaction of the business of the Directors may be fixed by the Directors but shall not be less than 3 (three) Directors.
- 30.12 The Directors may act notwithstanding any vacancies in their number but if the number of Directors is less than the number fixed as the quorum the continuing Directors or Director may act only for the purpose of filling vacancies or of calling a general meeting.
- 30.13 The Council shall appoint one of the Elected Directors as the Chair of the Directors and may remove him or her at any time. The Directors may appoint one of their number as the Deputy Chair who shall deputise for the Chair in his or her absence and may remove him or her at any time.
- 30.14 Unless he or she is unwilling to do so, the Chair (or in his or her absence the Deputy Chair) shall preside at every meeting of Directors at which he or she is present but, if there is no Director holding such office or if the Chair (and the Deputy Chair) is unwilling to preside or is not present within 5 (five) minutes after the time appointed for the meeting, the Directors present may appoint 1 (one) of the number to be chair of the meeting.
- 30.15 Questions arising at a meeting shall be decided by a majority of votes but in the case of an equality of votes the chair of the meeting shall (subject to Article 31) have a second or casting vote.
- 30.16 A meeting of the Directors at which business is to be transacted may consist of a conference between Directors who are not all in the same place, but of whom each is able (whether directly or by telephonic communication or by video conference, an internet video facility or similar electronic method allowing simultaneous visual and/or audio participation) to speak to each of the others and to be heard by each of the others simultaneously.

31. Declaring Conflicts of Interest

- 31.1 Unless Article 31.2 below applies, a Director must declare the nature and the extent of:
- 31.1.1 any direct or indirect interest which he or she (or a Connected Person) has in a proposed or existing transaction or arrangement with the Charity or any Subsidiary Company; and
 - 31.1.2 any duty owed to a third party or any direct or indirect interest which he or she (or a Connected Person) has which conflicts or possibly may conflict with his or her duties to the Charity or the interests of the Charity.
- 31.2 There is no need to declare any interest or duty:



- 31.2.1 of which the other Directors are, or ought reasonably to be, already aware; or
- 31.2.2 of which the Director is not aware (but for this purpose a Director is treated as being aware of matters of which he or she ought reasonably to be aware).
- 31.3 If the interest or duty of the Director (or the Connected Person) cannot reasonably be regarded as likely to give rise to a conflict of interests or duties with, or in respect of, the Charity, the Director is entitled to participate in any decision making process, to be counted in the quorum and to vote under the normal procedures but may recuse himself or herself from any such participation. Any uncertainty about whether an interest or duty of a Director (or a Connected Party) is reasonably likely to give rise to a conflict of interests or duties with, or in respect of, the Charity shall be determined by the other Directors acting reasonably and in good faith.
- 31.4 Unless Article 31.5 below applies, whenever a Director (or a Connected Person) has an interest or duty which conflicts (or may reasonably be regarded as likely to give rise to a conflict of interests or duties) with, or in respect of, the Charity, the relevant Director must:
- 31.4.1 withdraw from that part of the meeting unless expressly invited to remain but only for the purposes of providing information to the meeting;
- 31.4.2 not be counted in the quorum for that part of the meeting; and
- 31.4.3 withdraw during the vote and have no vote on the matter.
- 31.5 The provisions of Articles 31.4.1 to 31.4.3 inclusive shall not apply in relation to any discussion or decision in relation to the following payments or other benefits:
- 31.5.1 any benefit received by a Director or a Connected Person in his or her capacity as a beneficiary of the Charity under Article 5.2.1 and which is generally available to the beneficiaries of the Charity;
- 31.5.2 reimbursement of a Director's expenses permitted under Article 5.2.2;
- 31.5.3 the purchase of any premium in respect of Director indemnity insurance permitted under Article 5.2.8; or
- 31.5.4 payment to a Director or other Officer of an indemnity permitted under Article 5.2.9; unless in the circumstances the other Directors decide to the contrary.



32. Authorising Conflicts of Interest

- 32.1 The Directors may, in accordance with the requirements set out in this Article 32, authorise any matter proposed to them by any Director which would, if not authorised, involve a Director breaching his or her duty under Section 175 of the CA 2006 to avoid a conflict of interests. For the avoidance of doubt nothing in this Article 32 shall permit or authorise the conferral of any payment or other benefit from the Charity not expressly permitted under Article 5.
- 32.2 Any authorisation under this Article 32
- 32.3 shall be effective only if:
- 32.2.1 the matter is proposed to the Directors in accordance with these Articles or as otherwise agreed by the Directors;
 - 32.2.2 the Directors comply with the procedure set out at Article 31; and
 - 32.2.3 the unconflicted Directors consider it in the interests of the Charity to authorise the conflict of interests in the circumstances applying.
- 32.3 Any authorisation of a matter under this Article 32 may:
- 32.3.1 extend to any actual or potential conflict of interests which may reasonably be expected to arise out of the matter so authorised;
 - 32.3.2 be subject to such terms and for such duration or to such limits or conditions as the Directors may determine; and
 - 32.3.3 be terminated or varied by the Directors at any time (but this will not affect anything done by the Director in accordance with the terms of authorisation prior to such termination or variation).
- 32.4 In authorising a conflict of interests under this Article 32, the Directors may decide (whether at the time of giving the authority or subsequently) that, if the relevant Director has obtained any information through his or her involvement in the conflict of interests otherwise than as a Director of the Charity and in respect of which he or she owes a duty of confidentiality to another person, the relevant Director shall be under no obligation to:
- 32.4.1 disclose such information to the Directors or to any Director, Officer or employee of the Charity;
 - 32.4.2 where, to do so, would amount to a breach of that duty of confidentiality.
- 32.5 Where the Directors authorise a conflict of interests under this Article 32, they may provide without limitation (whether at the time of giving the authority or subsequently) that the relevant Director is not given any document or other



information relating to the conflict of interests.

32.6 Where the Directors authorise a conflict of interests under this Article 32, the relevant Director:

32.6.1 will be obligated to conduct himself or herself in accordance with any terms imposed by the Directors in relation to the conflict of interests; and

32.6.2 will, notwithstanding such authorisation, comply at all times with his or her overriding obligation not to infringe any duty he or she owes to the Charity by virtue of Sections 171 to 177 of the CA 2006.

32.7 A Director is not required, by reason of being a Director (or because of the fiduciary relationship established by being a Director) of the Charity to account to the Charity for any remuneration, profit or other benefit which he or she derives from or in connection with a relationship involving a conflict of interests which has been authorised by the Directors or by the Charity in general meeting (subject in each case to any terms, durations, limits or conditions attaching to that authorisation) and no contract shall be avoided on such grounds.

32.8 For the avoidance of doubt a Director's duty under Section 175 of the CA 2006 to avoid conflict of interests with the Charity shall be disapplied in relation to all transactions and arrangements permitted under or by virtue of Article 5 and described in Articles 5.2.1 to 5.2.10 inclusive and Articles 5.3.1 to 5.3.10 inclusive.

33. Validity of Directors' Acts

33.1 Subject to Article 33.2, all acts done by a Directors Meeting, or of a committee of Directors, shall be as valid notwithstanding the participation in any vote of a Director:

33.1.1 whose appointment was defective;

33.1.2 who was disqualified from holding office;

33.1.3 who had previously retired or who had been obliged by the constitution to vacate office; or

33.1.4 who was not entitled to vote on the matter, whether by reason of a conflict of interests or otherwise; as if that person was qualified and had been duly appointed and had continued to be a Director and had been entitled to vote.

33.2 Article 33.1 does not permit a Director to keep any benefit that may be conferred upon him or her by a resolution of the Directors or of a committee of Directors if the Director has not complied with Article 31 or if, but for



Article 33.1, the resolution would have been void or not duly passed.

34. Written Resolutions of Directors

- 34.1 A resolution in Writing signed by all the Directors entitled to vote on a matter (or all the committee members entitled to vote on a matter) shall be as valid and effective as if it had been passed at a meeting of Directors (or a committee of Directors) duly convened and held.
- 34.2 Such a resolution may consist of several documents in the same form each signed by 1 (one) or more of the Directors (or committee members) or to which 1 (one) or more of the Directors (or committee members) has indicated agreement in Writing.

35. Patron

- 35.1 The Patron shall:
- 35.1.1 hold office as Patron of the Charity and shall have such rights and privileges and duties as the Directors shall from time to time prescribe;
- 35.2 Only the Council may nominate a person for election as Patron. Such nominations shall be made by such date as the Directors shall prescribe in each year. If there is only one nomination, such person shall be declared elected at the Annual General Meeting. In the event of there being more than one nomination for Patron, an election shall be held at the Annual General Meeting.
- 35.3 A person elected as Patron shall hold office for a one year term until the conclusion of the next Annual General Meeting but shall be eligible for re-election. In the event of a casual vacancy occurring the Council shall have the power (but shall not be obliged) to appoint a substitute Patron for the remainder of the term of office.

36. President

- 36.1 The President shall:
- 36.1.1 hold office as President of the Charity and shall have such rights and privileges and duties as the Directors shall from time to time prescribe;
- 36.2 Only the Council may nominate a person for election as President. Such nominations shall be made by such date as the Directors shall prescribe in each year. If there is only one nomination, such person shall be declared elected at the Annual General Meeting. In the event of there being more than one nomination for President, an election shall be held at the Annual General Meeting.



- 36.3 A person elected as President shall hold office for a one year term until the conclusion of the next Annual General Meeting but shall be eligible for re-election. In the event of a casual vacancy occurring the Council shall have the power (but shall not be obliged) to appoint a substitute President for the remainder of the term of office.

37. Chairman and Vice Chairman

- 37.1 At the first Council meeting following the annual general meeting in each year, the Council shall decide which Council Members shall be appointed as the Chairman and the Vice-Chairman. Those persons appointed as the Chairman and the Vice-Chairman shall hold office for a one year term from the Council meeting at which they are appointed but are eligible for re-appointment. The Chairman and Vice Chairman shall have such rights and privileges as the Directors shall from time to time prescribe. Any vacancy in the position of Chairman and Vice Chairman shall be filled in accordance with Article 41.

38. Life Vice-Presidents

- 38.1 Life Vice-Presidents may be appointed at any time by the Council. No person shall be eligible for election as a Life Vice-President unless he has been a Member of Council for in excess of 25 years (not necessarily continuous) and in the opinion of the Council given meritorious service to the Association. Life Vice-Presidents shall, on being elected pursuant to this Article, be entitled to remain on the Council and vote at Council meetings for the rest of their lives without the need to be re-appointed. Life Vice-Presidents shall have such rights and privileges as the directors shall from time to time prescribe.

39. Vice-Presidents

- 39.1 At the first annual general meeting and at the annual general meeting in each subsequent year, the Vice-Presidents shall retire but shall be eligible for re-election. Nominations for the office of Vice-President may be made by any member (other than an Associate Member). Such persons appointed as Vice-Presidents shall hold office for a one year term from the annual general meeting at which they are elected until the next annual general meeting, but shall be eligible for re-election. Vice-Presidents shall have such rights and privileges as the Directors shall from time to time prescribe.

40. Serving Vice-Presidents

- 40.1 There shall be a maximum of six Serving Vice-Presidents at any time. At the Annual General Meeting one third of the Serving Vice-Presidents or if their number is not three or a multiple of three, the number nearest to one third



shall retire but shall be eligible for re-election. Those to retire shall be those who have served longest in office since their last election. As between those who have served for an equal length of time the Serving Vice-President to retire shall (unless they otherwise agree) be determined by lot. The members entitled to vote shall elect the Serving Vice-Presidents at the annual general meeting (only on the recommendation of the Council) in place of those retiring. No person may be elected as a Serving Vice-President unless he has previously been elected as a Vice-President. Those persons appointed as Serving Vice-Presidents shall hold office for a three year term from the annual general meeting at which they are elected until the annual general meeting in the third year thereafter but shall be eligible for re-election. Serving Vice-Presidents shall be entitled to receive notice of, attend and vote at all Council meetings. Serving Vice-Presidents shall have such rights and privileges as the directors shall from time to time prescribe. Any vacancy in the position of Serving Vice President shall be filled in accordance with Article 42.

41. FA Representative

- 41.1 The Council shall decide which person should be the FA Representative each year. Such person shall be appointed for a three year term and upon such conditions as the Council think fit. Any person so appointed may be removed at any time by the Council. A casual vacancy arising in the position of FA Representative shall be filled by the Council in accordance with Article 42.

42. Council

- 42.1 The Charity may make Rules & Regulations under Article 57 to establish and regulate the Council and shall determine the composition and terms of reference of and the procedures applicable to the conduct of business by the Council provided always that (for the avoidance of doubt) the Council shall have no authority to bind the Directors or to direct the Directors to do or refrain from doing any act.
- 42.2 Without prejudice to Article 42.1, the Directors may from time to time delegate such of its powers and functions to the Council in accordance with Articles 45 and 46.

43. Elections to Council

- 43.1 The Council shall divide the County into seven geographical areas known as Divisions. The Divisions shall be numbered from one to seven. Each Division shall be entitled to one Divisional Representative. At the annual general meeting in 2016 and at the annual general meeting in every third



year thereafter, the Divisional Representatives representing Divisions one and seven shall retire but shall be eligible for re-election. At the annual general meeting in 2017 and at the annual general meeting in every third year thereafter, the Divisional Representatives representing Divisions three and four shall retire but shall be eligible for re-election. At the annual general meeting in 2018 and at the annual general meeting in every third year thereafter, the Divisional Representatives representing Divisions two, five and six shall retire but shall be eligible for re-election.

- 43.2 Each year the County Secretary shall send to the Affiliated Clubs within each Division whose Divisional Representatives are due to retire that year a nomination form for the election of a Divisional Representative in the place of the Divisional representative retiring. Those persons proposed to be nominated as a Divisional Representative to fill any vacancy that has arisen must be nominated by two Affiliated Clubs within the relevant Division on the nomination form prescribed by the Board. Such form must be submitted to the County Secretary by such date as the Board shall prescribe each year and must be signed by the chairman of the meeting of the Affiliated Club at which the candidate was nominated and counter-signed by the secretary of that member and by the candidate himself. No affiliated Club may nominate more than one candidate for any one vacancy.
- 43.3 No person may be nominated as a Divisional Representative for more than one Division.
- 43.4 If there is only one candidate nominated to be the Divisional Representative for a particular Division, that candidate shall, subject to the Board's approval, be declared elected unopposed as the Divisional Representative for that particular Division at the next annual general meeting. If there is more than one candidate nominated for a particular Division there shall be a postal ballot for that particular Division in accordance with the provisions of Articles 41 to 43.
- 43.5 If there is to be a postal ballot, the names of the candidates and voting papers shall be sent at such time as the Board shall prescribe each year to the Affiliated Clubs playing within the Division concerned.
- 43.6 Voting papers must be delivered in a sealed envelope by such time as the Board shall prescribe to the office and shall be opened by such person or persons as the Board shall decide. The candidate receiving the largest numbers of votes for each Division shall, subject to the Board's approval, be declared elected at the annual general meeting.
- 43.7 In the case of two or more candidates polling an equal number of votes, at



the first Council meeting following the annual general meeting the Council shall elect one such candidate to be the Divisional Representative for that particular Division and for the purposes of Article 41.8, the Divisional Representative so appointed shall be deemed to have been appointed from the date of the previous annual general meeting. In the event of no nomination having been received from a Division the representative for that particular Division may be appointed by the Council at the first Council meeting after the annual general meeting.

- 43.8 Subject to Article 42.2, those persons elected as Divisional Representatives shall hold office for a period of three years from the annual general meeting at which their election was announced but shall be eligible for re-election.

44. Appointment to Council

- 44.1 Each organisation or group of organisations, entitled to nominate a person to be a Council Member pursuant to Article 42, shall submit to the Council for approval by such time in each year as the Board shall prescribe, the name of the person they propose to nominate as a Council Member. Such persons, if approved by the Council, shall serve for a one year term from the annual general meeting in each year and shall be eligible for re-appointment.
- 44.2 In the event of a casual vacancy occurring in relation to any Divisional Representatives, the Affiliated Clubs within the Division concerned shall have power but shall not be obliged to appoint, in accordance with such procedure as the Board shall decide and, subject to the Board's approval, a substitute Divisional Representative, suitably qualified to represent that Division. In the event that the Affiliated Clubs within the Division do not fill the vacancy, the Council shall have power (but shall not be obliged) to appoint a suitably qualified substitute. A person so appointed shall hold office until such time as the person who was replaced was due to retire and shall be eligible for re-election in accordance with these Articles.
- 44.3 A Council Member shall remain in office until the end of the meeting at which he is due to retire unless he is re-appointed. In addition to the power set out in Article 44, the Council shall have power to fill any other vacancy which may occur on the Council during the year. A Council Member so appointed to fill a vacancy shall hold office until such time as the person who was replaced was due to retire but shall be eligible for re-appointment in accordance with these Articles.
- 44.4 No person shall be elected or serve as a Council Member if they are a member of the Council of any other county football association, either at the time of nomination or after election.



- 44.5 Subject to Article 44, the Council shall have power to fill any other vacancy which may occur on the Council during the year. A Council Member so appointed to fill a vacancy shall hold office until such time as the person who was replaced was due to retire but shall be eligible for re-appointment in accordance with these Articles.

45. Delegation by the Directors

- 45.1 Subject to the Articles, the Directors may delegate to any person or committee:

- 45.1.1 any of their powers or functions;
- 45.1.2 the implementation of any of their decisions; and
- 45.1.3 the day to day management of the affairs of the Charity;
by such means, to such an extent, in relation to such matters or territories and on such terms as they think fit.

- 45.2 The terms of delegation may permit sub-delegation.

- 45.3 The Directors may at any time revoke any such delegation in whole or in part or alter the terms and conditions of any such delegate.

- 45.4 The Directors may by power of attorney or otherwise appoint any person to be the agent of the Charity for such purposes and on such terms and conditions as they determine.

46. Delegation to Committees

- 46.1 Where the Directors delegate to a committee:

- 46.1.1 the terms of delegation shall specify those who may serve or be asked to serve on the committee (although the delegation may also allow the committee to make co-options up to a specified number);
- 46.1.2 the composition of any committee shall be at the discretion of the Directors but must include at least 1 (one) of their number;
- 46.1.3 the acts and proceedings of any committees shall be fully and promptly reported to the Directors; and
- 46.1.4 no committee shall knowingly incur expenditure or liability on behalf of the Charity except as authorised by the Directors or in accordance with a budget approved by the Directors.

- 46.2 The meetings and proceedings of any committee shall be governed by those Articles regulating the meetings and proceedings of the Board insofar as they apply and are not superseded by any Rules to the contrary.



47. Delegation of Management Powers

47.1 Where the Directors delegate management powers to the *Secretary*:

- 47.1.1 the delegated power shall be to manage the Charity by implementing the policies and strategies adopted by and within the budget approved by the Directors and to advise the Directors in relation to such policies, strategies or budget.
- 47.1.2 the Directors shall provide the Secretary with a description of his or her role and the extent of his or her authority; and
- 47.1.3 the Secretary shall report regularly to the Directors on the activities undertaken in managing the Charity and provide them regularly with management accounts and narrative reports (as the case may be) sufficient to explain the financial position and performance of the Charity (as the case may be).

48. Delegation of Investment Management

48.1 The Directors may delegate the management of investments to a Financial Expert or Experts provided that:

- 48.1.1 the investment policy is set out in Writing for the Financial Expert or Experts by the Directors;
- 48.1.2 timely reports of all transactions are provided to the Directors;
- 48.1.3 the performance of the investments is reviewed regularly with the Directors;
- 48.1.4 the Directors are entitled to revoke such delegation arrangement at any time;
- 48.1.5 the investment policy and the delegation arrangements are reviewed regularly;
- 48.1.6 all payments due to the Financial Expert or Experts are on a scale or at a level which is agreed in advance; and
- 48.1.7 the Financial Expert or Experts must not do anything which is outside the powers of the Directors.

49. Bank Account

Any bank account in which any part of the assets of the Charity is deposited shall be operated by the Directors and shall indicate the name of the Charity. All cheques and orders for the payment of money from any such account shall be signed by:

49.1 the Secretary or other authorised signatory appointed by the Directors from



time to time for the purpose of this Article up to a certain specified amount determined and agreed by the Directors at a duly convened meeting of the Directors; and/or

- 49.2 at least 2 (two) Directors or 2 (two) duly authorised signatories appointed by the Directors from time to time for the purpose of this Article 49.

50. Secretary

The Directors may appoint a Secretary for such term at such remuneration (subject to Article 5) and upon such conditions as they may think fit; and any Secretary so appointed may be removed by them.

51. Seal

The Seal (if any) shall only be used by the authority of the Directors or of a committee of Directors authorised by the Directors. The Directors may determine who shall sign any instrument to which the Seal is affixed and unless otherwise so determined it shall be signed by a Director and by the Secretary or by a second Director.

52. Irregularities

The proceedings at any meeting or on the taking of any poll or the passing of a written resolution or the making of any decision shall not be invalidated by reason of any accidental informality or irregularity (including any accidental omission to give or any non-receipt of notice) or any want of qualification in any of the persons present or voting or by reason of any business being considered which is not specified in the notice.

53. Minutes

The Directors must cause minutes to be made in books kept for the purpose:

- 53.1 of all appointments of officers made by the Directors;
- 53.2 of all resolutions of the Charity and of the Directors (including decisions of the Directors made without a meeting); and
- 53.3 of all proceedings and reports of meetings of the Charity and of the Directors, the Council and of committees of Directors, including the names of the Directors present at each such meeting.

54. Records and Accounts

- 54.1 The Directors shall comply with the requirements of the CA 2006 and the Charities Act 2011 as to maintaining a Register of Members, keeping financial records, the audit or examination of accounts and the preparation and transmission to the Commission of:



- 54.1.1 annual reports;
- 54.1.2 annual returns; and
- 54.1.3 annual statements of account.

54.2 No Member shall (in such capacity) have any right of inspecting any accounting records or other book or document of the Charity except as conferred by any rule of law or authorised by the Directors or by ordinary resolution of the Members.

55. Communications by the Charity

55.1 Subject to the Articles and the Companies Acts, any Document or information (including any notice, report or accounts) sent or supplied by the Charity under the Articles or the Companies Acts may be sent or supplied in any way in which the CA 2006 provides for Documents or information which are authorised or required by any provision of the CA 2006 to be sent or supplied by the Charity, including:

- 55.1.1 in Hard Copy Form;
- 55.1.2 in Electronic Form; or
- 55.1.3 by making it available on a website.

55.2 A Document or information may only be sent or supplied in Electronic Form or by making it available on a website if the recipient has agreed that it may be sent or supplied in that form or manner or is deemed to have so agreed under the Companies Acts (and has not revoked that agreement).

55.3 Subject to the Articles, any notice or Document to be sent or supplied to a Director in connection with the taking of decisions by Directors may also be sent or supplied by the means which that Director has asked to be sent or supplied with such notices or Documents for the time being.

55.4 A Member present in person or by proxy at a meeting of the Charity shall be deemed to have received notice of the meeting and the purposes for which it was called. Where any Document or information is sent or supplied by the Charity to the Members:

- 55.4.1 where it is sent by post it is deemed to have been received 48 (forty eight) hours (excluding Saturdays, Sundays and Public Holidays) after it was posted;
- 55.4.2 where it is sent or supplied by Electronic Means, it is deemed to have been received on the same day that it was sent;
- 55.4.3 where it is sent or supplied by means of a website, it is deemed to



have been received when the recipient received (or is deemed to have received) notice of the fact that the material was available on the website.

- 55.5 Proof that an envelope containing a Document, a notice or information was properly addressed, prepaid and posted shall be conclusive evidence that such Document, notice or information was sent. Proof that a Document, a notice or information was properly addressed and sent or supplied by Electronic Means shall be conclusive evidence that such Document, notice or information was sent or supplied.
- 55.6 Subject to the Companies Acts, a Director or any other person (other than in their capacity as a Member) may agree with the Charity that notices or Documents sent to that person in a particular way are deemed to have been received within a specified time, and for the specified time to be less than 48 (forty eight) hours.
- 55.7 Copies of the Charity's annual accounts and reports need not be sent to a person for whom the Charity does not have a current address. Notices of general meetings need not be sent to a Member who does not register an address with the Charity or who registers only a postal address outside the United Kingdom, or to a Member for whom the Charity does not have a current address.

56. Indemnity

Subject to the provisions of the Companies Acts, every Director or other Officer of the Charity shall be indemnified out of the assets of the Charity against any liability incurred by him or her in that capacity in defending any proceedings (whether civil or criminal) in which judgment is given in his or her favour or in which he or she is acquitted or in connection with any application in which relief is granted to him or her by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Charity

57. Rules

- 57.1 The Directors may from time to time make such Rules as they may deem necessary or expedient or convenient for the proper conduct and management of the Charity and for the purposes of prescribing classes of and conditions of Membership and Associate Membership in particular they may by such rules or bye laws regulate:
- 57.1.1 the admission and classification of Members and Associate Members of the Charity (including the admission of organisations to Membership and Associate Membership) and the rights, privileges



and obligations of such Members and Associate Membership and the conditions of Membership and Associate Membership and the terms on which Members and Associate Members may resign or have their Membership or Associate Membership terminated and the entrance fees, subscriptions and other fees or payments to be made by Members and Associate Members;

- 57.1.2 the conduct of Members and Associate Members of the Charity in relation to one another and to the Charity's Officers or servants and any disciplinary procedures;
- 57.1.3 the setting side of the whole or any part of parts of the Charity's premises at any particular time or times or for any particular purpose or purposes;
- 57.1.4 the procedure at general meetings and meetings of the Directors and committees of the Directors insofar as such procedure is not regulated by the Articles;
- 57.1.5 to resolve or establish procedures to assist the resolution of disputes or complaints within the Charity;
- 57.1.6 generally all such matters as are commonly the subject matter of company rules.

- 57.2 The Charity in general meeting shall have power to alter, add to or repeal the Rules and the Directors shall adopt such means as they think sufficient to bring to the notice of the Members and Associate Members of the Charity (as applicable) all such Rules, which shall be binding on all Members and Associate Members of the Charity (as applicable): provided that (unless otherwise expressly provided for in these Articles) no Rule shall be inconsistent with or shall affect or repeal anything contained in the Articles and in the event of any conflicting provisions the Articles shall prevail over these Rules.
- 57.3 The Charity and its Members and Associate Members shall be bound by and subject to and shall act in accordance with these Rules and the Rules of The Football Association and any regulations, standing orders, decisions, rulings or other findings or orders of any nature made pursuant to the Rules or the Rules of The Football Association. In the event of any inconsistency the Rules of The Football Association shall take precedence (provided that such Rule shall not cause the Charity to cease to be a charity or be in breach of the law of charity or any other rule of law from time to time).



58. Alteration of the Articles

- 58.1 No additions, alterations or amendments shall be made to or in the provisions of these Articles except by special resolution passed in general meeting or by written resolution in accordance with these Articles.
- 58.2 No additions, alterations or amendments shall be made to or in the provisions of the Articles which would have the effect that the Charity would cease to be a company to which section 60 of the CA 2006 applies or would cease to be a charity.
- 58.3 The Charity shall make no regulated alterations (as defined in section 198 of the Charities Act 2011) to or in the provisions of the Articles without the prior written consent of the Commission.

59. Winding Up

- 59.1 The Charity may be wound up voluntarily at a general meeting called on not less than 21 (twenty one) days' notice subject to the passing of a special resolution.
- 59.2 In the event of the winding up of the Charity in accordance with Article 59.1 above the Directors after settlement of all financial obligations shall distribute the proceeds of the Charity's residual assets in accordance with Articles 7 and 8 above.



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED MEMBERSHIP RULES

These rules must be read in conjunction with the Articles of Association.

1. Title and Affiliation

- 1.1. This Association shall be called "The Huntingdonshire Football Association Limited", (known as the Huntingdonshire Football Association) and shall be affiliated to The Football Association Limited (known as The Football Association), and members of the Association of Football Associations.
- 1.2. This Association shall strictly enforce the Rules of The Football Association.
- 1.3. The playing season shall be as determined by The Football Association.

2. Area

- 2.1. The Area* of the Association shall be as defined by The Football Association as being under the jurisdiction of the Huntingdonshire Football Association.

** The County of Huntingdonshire as defined by the 1908 Commission.*

3. Membership

- 3.1. All Clubs, Leagues or Competitions having their headquarters within the area of the Association shall be eligible to apply for membership of the Association. For such Clubs, on acceptance into membership, this Association shall be known as their "Parent Association".
- 3.2. Senior and Junior Clubs whose parent Association is another recognised football association, on acceptance into membership shall be known as "Associate Clubs".
- 3.3. Before being admitted to membership every Club must satisfy the Association that it is properly constituted for the playing and administration of association football in accordance with the Laws of the Game and observes the Rules and Regulations of The Football Association.
- 3.4. The Council of the Association shall determine the status of Senior Clubs and Junior Clubs.
- 3.5. Clubs affiliating to this Association shall register their details as per the nominated form.
- 3.6. A Club changing its registered colours without prior consent of the Council shall be liable to a fine not exceeding that as per the schedule of fees or fines.



- 3.7. Clubs, Leagues and Competitions affiliated to this Association shall notify the County Secretary in writing as to the details of a change of Secretary. Failure to notify the County Secretary within 14 days of such change, the Club, League or Competition shall be liable to be fined as per the schedule of fees and fines.
- 3.8. If the Secretary of a Club/League/competition is proposing to leave the address registered with the Association for a period of at least seven (7) days the secretary must inform the County Secretary in writing before the absence together with the name and address of a deputy to act during such period. Any Club which fails to observe this rule shall be fined as per the schedule.
- 3.9. All Correspondence from this Association will be sent to the Secretary of the Club, League or Competition as appropriate.
- 3.10. A Club who is parented to this Association shall enter all of its eligible teams in the appropriate County Cup(s).
- 3.11. In the event of a deficit for the Association at the end of the season Clubs affiliated may be levied equally to cover the loss.

4. Subscriptions

- 4.1. The annual subscription for each club shall be as per the schedule of fees and fines.
- 4.2. The Subscription for each League or Competition shall be as per the schedule of fees and fines for Leagues and Competitions per annum.
- 4.3. Each affiliated Club shall purchase at least two copies of the handbook each year as per the Schedule of Fees.
- 4.4. All Clubs whose Parent Association is this Association shall effect to an approved level as per the schedule of fees or fines Public Liability Insurance in respect of all teams registered under this rule.
- 4.5. The Association shall arrange such cover for Public Liability Insurance on behalf of all eligible clubs in membership, who shall be required to pay the premium, unless a valid policy certificate confirming at least equal cover is furnished at the time of affiliation.
- 4.6. It shall be the responsibility of Clubs to effect to an approved level, Personal Accident Insurance for all of its teams. Clubs must furnish the Association at the time of affiliation, a copy of a valid policy certificate confirming that Personal Accident Insurance is in place for all teams of the Club.
- 4.7. The Council shall agree the approved levels of Public Liability Insurance and Personal Accident Insurance annually.



- 4.8. All Clubs, Leagues and Competitions which have been previously accepted into membership of the Association and which seek to continue membership for the year commencing on 1st July next ensuing shall complete the nominated form supplied by the Association and send it to the County Secretary by 31st May in each year together with proof of annual (12 months) Personal Accident Insurance cover to the approved level of cover as per rule 4(f) in accordance with the Schedule of Fees. Those Clubs who take out their own Public Liability Insurance are required to supply proof of cover as per rule 4(e). The appropriate subscription shall be paid in accordance with the instructions given on the affiliation form. (i) Any Club whose Personal Accident Insurance expires after re-affiliation
- 4.9. and before 1st June next must provide a copy of the new certificate of Insurance to the County Secretary prior to the renewal date. Failure to comply with this rule will result in the club being suspended from all football activities until such time as Personal Accident Insurance is in place and proof provided to the County Secretary.
- 4.10. Any Club, League or Competition which has not paid the subscription by 31st May in each year and subsequently desires to renew its membership shall be required to pay an additional fee as per the schedule of fees and fines.
- 4.11. Any Club, League or Competition whose subscription is unpaid on the 30th day of September of the ensuing year shall cease to be a member.

5. Council

- 5.1. The Chairman and Vice Chairman shall be elected annually at the first Council meeting of the season in accordance with the Regulations of the Association.
- 5.2. The Directors shall be elected annually at the first Council meeting of the season in accordance with the Regulations of the Association.
- 5.3. The voting at Council meetings shall be by a show of hands or by ballot if requested by 75% of the members present or at the discretion of the Chairman of the meeting, all matters shall be decided by the majority of votes cast. In the event of votes being equal, the Chairman of the meeting shall be entitled to a casting vote in addition to any other vote he may have.
- 5.4. The Secretary or The Chairman of Council shall have the power to call a meeting of the Emergency Committee.
- 5.5. The Council shall have the power to call upon any Club or Participant to produce any books, letters, documents or other such evidence the Council or Emergency Committee called for the purpose may determine.



- 5.6. In addition to the Members of Council, minutes of all meetings of the Council shall be circulated to affiliated Clubs.
- 5.7. Members of Council shall be entitled to claim expenses when on Council Business in the manner laid down by the Association.
- 5.8. The Referees Co-Ordinator shall be appointed by Council annually at the first Council meeting of the season.
- 5.9. Each Officer and Council member shall be supplied with a copy of these Rules and bound thereby.
- 5.10. No Member, Official of any Club or Competition or a Referee shall sit as a member of Council or of a Committee during the hearing or appeal, protest, complaint or business in which such Member, Club, Competition or Referee may be concerned.
- 5.11. If the Council should subsequently discover that any rule or agreement of the rules has in their opinion been violated by mutual agreement or otherwise, it shall be in the powers of
- 5.12. the Council to impose such penalty as it may think fit without protest having been received by the County Secretary.
- 5.13. The Council shall have the power to deal with any matter not covered within the Articles or Rules of this Association.

6. Committees

- 6.1. The quorum for any meeting of any Committee shall be four (4) Members.
- 6.2. The voting at Committee meetings shall be by a show of hands or by ballot if requested by 75% of the members present or at the discretion of the Chairman of the meeting, all matters shall be decided by the majority of votes cast. In the event of votes being equal, the Chairman of the meeting shall be entitled to a casting vote in addition to any other vote he may have.

7. Annual or Extraordinary General Meetings

- 7.1. All business conducted at the Annual General Meeting or at an Extraordinary General Meeting shall be carried out in accordance with the provisions of the Articles of the Association.
- 7.2. The Annual General Meeting shall be held not later than 1st July each year.
- 7.3. Any Member being expelled from the Council shall not be eligible for re-election for a period of (3) three years.
- 7.4. Any new Club, League or Competition seeking membership of the



Association shall be entitled to attend the Annual General Meeting of the season concluding but shall not be allowed to speak unless asked to do so by the Chairman of the meeting. Such new member shall have no voting rights at this meeting.

- 7.5. All rule changes shall take effect immediately after the General Meeting in which they were approved.

8. Club and Financial Records

- 8.1. All Clubs, Leagues and Competitions shall keep accounting records for recording the fact and nature of all payments and receipts so as to disclose with reasonable accuracy, at any time, the financial position including the assets and liabilities of the Club, League or Competition.
- 8.2. Clubs, Leagues and Competitions shall retain accounting records for six years.
- 8.3. All Clubs, Leagues and Competitions must keep a minute book of their meetings which shall be open to inspection by the Association if required. Each Club shall hold a General Meeting in each calendar year and such meeting shall be held not more than 15 months from the date of the previous meeting. At such meeting the Clubs Financial Records shall be presented.
- 8.4. Corporate Bodies - Clubs, Leagues and Competitions which prepare annual accounts in accordance with the Companies Act 1985 shall, on demand, forward a copy of the annual accounts to the Association by 1st October in each year.
- 8.5. Unincorporated Bodies - Financial Statements - Clubs, Leagues and Competitions which do not prepare annual accounts in accordance with the Companies Act 1985 shall prepare a Financial Statement, in such format as shall be determined by The Football Association from time to time. The Financial Statement shall be verified by an independent, appropriately qualified person. A copy of any Financial Statement shall be forwarded to the Association by 1st October in each year.
- 8.6. Any Club, League or Competition failing to comply with the request to submit their Financial Statement to the Association shall be liable to a fine not exceeding as per the schedule. Payment of the fine will not replace the requirement to submit the Financial Statement.

9. Misconduct

- 9.1. This Association shall adopt the Football Association's Disciplinary Memorandum of Procedures as part of these rules, a full copy of which is contained within the County Handbook.



- 9.2. Each club shall be responsible to the Council for the action of its players, officials and spectators and clubs are further required to take all necessary precautions to prevent spectators abusing, threatening or assaulting officials and players prior to, during or at the conclusion of matches. Any infringement of this rule will be dealt with in accordance with the "Disciplinary Memorandum of Procedures" Part 1 and Part 2.
- 9.3. It shall be misconduct for any member club to play a club who are not affiliated to this or any other recognised Football Association. Any Club in breach of this Rule shall be dealt with as the Council may determine.
- 9.4. When a report of alleged misconduct is received by the Association (including a report from a referee alleging misconduct by a person other than a player) it shall be dealt with in accordance with "Disciplinary Memorandum of Procedures" Part 1 and Part 2.
- 9.5. If, after due investigation by the Commission appointed, the case is found proven, the Association shall have the power [i] to impose a fine, [ii] to censure,[iii] to suspend for a stated period, [iv] to impose such other penalty as thought fit. However, the Commission shall not have the power to expel a Club, Competition or Official from membership but may so recommend to the Council.
- 9.6. It shall be misconduct for any member Club to engage in any football activities with a Club under suspension during the period of suspensions or with any Club after exclusion by this Association. Should the Association receive a report alleging a violation of this section of this Rule, the procedure set out in sections (c) and (d) shall be operated.
- 9.7. It shall be misconduct for any member Club to allow a player to play for the Club whilst under suspension by this Association or any other Football Association. Should the Association receive a report alleging a violation of this section of this Rule, the procedure set out in sections (c) and (d) shall be operated.
- 9.8. The Association shall have the power to publish in the public press, on a web site or in any other manner considered appropriate, reports of any hearing, order, requirement, instruction, decision, proceedings, acts, resolution, finding and penalty and any transcript or document prepared in the course of proceedings, or evidence, whether or not this reflects on the character or conduct of a Participant. Each Participant shall be deemed to have consented to any inquiry or Commission of Inquiry, Disciplinary Commission or Appeal Board and to the publication of any report.



10. Representative Teams

- 10.1. A player born within the area of this Association shall be eligible for selection for a representative team. Additionally, a player shall be eligible for selection if he or she is a member of a Club in membership of the Association or attends a school or college within the area of this Association. No player who has participated in matches for another recognised football Association shall be eligible to play for this Association in the same season.
- 10.2. Clubs affiliated to the Association shall place their non contract players at the disposal of the Association for County matches, training sessions and trials each season.
- 10.3. Any Player, who has been selected in a squad for a Representative Team of the Association shall not be permitted to play for their Club during the 24 hours prior to the kick off time of the Representative match concerned. Any Player and or Club found guilty of a breach of this Rule shall be dealt with in accordance with FA Rule E1 and/or E2.
- 10.4. Any Player, who qualifies and is selected for a County Representative team fails to make themselves available for the match, will not be permitted to play for his or her club on the day of the County match or for 48 hours thereafter unless the County Team manager gives permission. Any Player and/or Club found guilty of a breach of this Rule shall be dealt with in accordance with FA Rule E1 and/or E2.

11. Regulations

- 11.1. Any Regulation made by this Association in accordance with the Articles of the Association shall have the same status as these rules.

DUTIES AND POWERS OF COMMITTEES

Disciplinary Committee

To deal with all cases of misconduct connected with the playing of matches and such other disciplinary matters as may be referred to the Committee by the Council. The Committee shall have the power to delegate to any affiliated Association any case where it is felt justice will be better served by doing so.

Emergency Committee

The duties of an Emergency Committee shall be to give decisions on matters of immediate urgency and importance relating to football matters. The Committee shall consist of any 5 Members of Council.

**Club Accounts Committee**

To examine Clubs accounts where available and to investigate where necessary. The Committee are to report their findings to the Board.

County Cups Committee

To control and manage the Cup Competitions including the acceptance of entries, making exemptions, making the draws, making arrangements for matches where necessary and applying penalties for breaches of the Rules of the Competition.

Rules, Advisory and Sanction Committee

To receive and consider all applications for sanction received from Competitions and to grant sanction under "the Football Association Limited's Regulations for the Sanction and Control of Leagues and Competitions" if requested to do so. To receive suggested changes in the Rules of the Association (including Cup Competition Rules), to draft and revise any Rules of the Association, to account any alterations in the Rules and Regulations of The Football Association Limited. To submit to the Council all proposals for changes arising from any of the foregoing items and to submit to the Council any proposals to resolve any anomalies which become apparent to the Committee.

Referees Committee

To be responsible for matters arising under the "Regulations for the Registration and Control of Referees" to arrange for the recruitment and training of referees and for the training of practising referees and to have executive powers for the promoting and suspending of Referees.

To be responsible for matters arising under the "Regulations for the Registration and Control of Referees" as determined by The Football Association Limited and supplemented by Regulations made by the Association; in so much as to make appointments for the Association's Cup Competitions and to make any other appointments so requested.

Governance Review Committee

To review the current workings of Huntingdonshire FA to ensure that it is relevant and meeting the needs of modern-day grassroots in Huntingdonshire.

The Chairman and County Secretary are Ex-Officio Members of all Committees.



REGULATIONS OF THE ASSOCIATION

1. Council

- 1.1. The Council shall comprise:
- 1.2. the Patron;
- 1.3. the President;
- 1.4. the Chairman;
- 1.5. the Vice-Chairman;
- 1.6. the Life Vice-Presidents;
- 1.7. the Serving Vice-Presidents;
- 1.8. the County Secretary;
- 1.9. the Divisional Representatives;
- 1.10. one representative appointed by the Huntingdonshire Referees' Association;
- 1.11. one representative appointed by the Huntingdonshire Sunday Football League;
- 1.12. one representative appointed by the Hunts Youth League;

2. Representative Awards

A player representing the Association in Competition matches shall be awarded suitable mementoes following 1 match, 5 matches and 10 matches.

3. FA Cup Final Ticket Applications

Applications for ticket(s) for the Football Association Challenge Cup Final MUST be submitted in writing to the County Secretary by January 31st of each year using the prescribed form.

4. Sanctioned Competitions playing season end date

Any Competition sanctioned by the Association shall complete all fixtures by the second Sunday in May unless written permission to extend the Season is granted by the Association.

5. Disciplinary Administration fees

Administration Charges in connection with Disciplinary Matters shall be as per Schedule per player.

6. Request to purchase wedding gifts from club funds



Clubs desirous of purchasing wedding gifts for members of their respective Club may do so providing the amount spent does not exceed as per the Schedule

7. Provision of First Aid kits at matches

Each Affiliated Club shall provide a First Aid Kit for each Match.

8. Personal Hearing fees

Any person or Club requesting a Personal Hearing to forward a Deposit as per the Schedule, to the Secretary which may be forfeited after the hearing to the discretion of the Committee.

9. Assault upon a Match Official

In addition to assisting a Referee who has reported an assault upon him by a player following which proceedings in a Court of Law are contemplated, the appropriate affiliated Association shall without delay investigate the report and if the Chairman or Secretary of the Association or their nominees are satisfied that a prime facie case can be made out against the player shall take such steps as are necessary to ensure that a Disciplinary Charge is brought against the player within 28 days of the assault. Until the Disciplinary Committee has heard and adjudicated on the charge the player shall not participate in any football activity.

10. Payment of Fines and Administration Fees

Clubs are requested to collect fines and administration charges on players and to forward the sum to the County Secretary within 14 days of the fine being imposed. Failure will result in the club being suspended and the player will remain under suspension until the fine has been paid to the club.

11. Continuing Misconduct (players)

The Council shall have the power to charge a player with continuing misconduct where the player has received 5/10/15 Cautions in the current season.

12. Continuing Misconduct (Clubs)

The Council shall have the power to fine, suspend or cancel the affiliation of a Club whose members are frequently found guilty of misconduct.

13. FA Representative

The F.A. Representative shall be elected by the Council to serve for a 3 year period and shall be eligible for re-election. Nominations for the appointment of the Representative are to be received by the County Secretary not later than 28th February of the Election Year. In accordance with the Articles of the Football Association the County shall during the month of June in each year, forward the name and address of such Representative to the Football Association. Should a



vacancy occur, the Council shall elect a Representative within 21 days. If necessary a Special meeting of the Full Council shall be called to elect the Representative.

14. Long Service Awards

Any person contributing 15 years' service to an Affiliated Club of the Association shall be entitled to receive a long service certificate.

15. Long Service Awards (Council Members)

Any Council member having given 15 and 30 years' service to the Council shall be entitled to receive a long service award.

16. Referees Uniforms

All Registered Referees officiating under the jurisdiction of the Association shall be required to wear the standard black uniform and a County Badge.

17. Long Service Awards (Referees)

Any Referee having given 25 years' service to the Association shall be entitled to receive a Long Service Award.

18. County Representative Team Manager(s)

The County Representative Manager(s) (where appropriate) shall be elected annually by the Council. Nominations to be forwarded to the Secretary in writing.

19. First Aiders in attendance at matches

All affiliated Clubs to have a minimum of one person who has attended the Football Association Emergency Aid Course present at each match.

20. Changes to Rules

Any proposed amendment, variation or revocation to the Rules of the Association must be received in writing by the County Secretary by January 1st in any year.

21. Subscriptions/ Affiliation Fees

In accordance with the Membership Rules the members shall pay any subscription or affiliation fees set by the Trustees. Any member whose subscription or affiliation fee is in arrears as at September 30th in any year shall be deemed to have resigned his membership of the Association.

22. Divisional Representatives

In accordance with Article 43 nominations for Divisional Representatives must be received in writing by the County Secretary by May 1st in each year.



23. Divisional Representatives (Ballot)

In accordance with Article 43 in the case where the County Secretary has received more than one nomination for Divisional Representative, such candidates being subject to the approval of the Board, where a ballot is required such ballot papers must be returned to the County Secretary by May 31st in each year.

24. Referees Association Representative to Council

Nomination for Representative for Council from the Referees Association must be received in writing by the County Secretary by May 1st in each year.

25. Huntingdonshire Sunday Football League Representative to Council

Nomination for the Representative for Council from the Huntingdonshire Sunday Football League must be received in writing by the County Secretary by May 1st in each year.

26. Hunts Youth League Representative to Council

Nomination for Representative for Council from the Hunts Youth League must be received in writing by the County Secretary by May 1st in each year.

27. Patron

In accordance with Article 35 nominations for Patron must be received in writing by the County Secretary by May 1st in each year.

28. President

In accordance with Article 36 nominations for President must be received in writing by the County Secretary by May 1st in each year.

29. Vice Presidents

In accordance with Article 39 nominations for Vice President must be received in writing by the County Secretary by May 1st in any year.

30. Serving Vice Presidents

In accordance with Article 40 nominations for Serving Vice Presidents must be received in writing by the Secretary by May 1st in any year.

31. Chairman and Vice Chairman

In accordance with Article 37 nominations for Chairman and Vice Chairman must be submitted in writing to the County Secretary by the proposer and seconder both of whom must be members of Council at the time of the proposal, the proposal must be submitted in writing to the County Secretary after the Annual General Meeting in that year but no later than 7 days prior to the first Council meeting of the season.



32. Trustees

In accordance with Article 24 nominations for Trustees must be submitted in writing to the County Secretary by the proposer and seconder both of whom must be members of Council at the time of the proposal, the proposal must be submitted in writing to the County Secretary after the Annual General Meeting in that year but no later than 7 days prior to the first Council meeting of the season.

33. Council Members Expenses

Members of Council shall be entitled to claim expenses on the official forms. All expenses shall be claimed quarterly from 1st January in each year. Claims not received within 28 days from the end of each quarter will be deemed to have been waived.

34. Co-option to Committees

Should any Standing Committee, wish to enroll the services of a Non Council Member onto the Committee who would be of service to the Association, the Committee shall submit in writing to the County Secretary at least seven (7) days prior to the first meeting of the Trustees following the Annual General Meeting each year no more than five (5) Non Council Members to the Trustees for consideration. Any Non-Council members approved by the Trustees shall have the same privileges as any other member of that Committee. In the event of a need to co-opt to a Committee after the timescale above, such a proposal shall be made from the Committee to the Trustees for their consideration.

35. Trustees Interests

Should any item(s) be tabled in any meeting of the Trustees where a Director has an interest either directly or indirectly, he shall inform the Chairman of the Board immediately. Once notified, the Chairman or the appointed Chairman for the item or items under discussion shall ensure Article 31 is complied with along with the following.

The Director or Trustees concerned shall not be entitled to participate in the proceedings of the item(s) tabled and shall leave the meeting room if the remaining Trustees' request so, for the duration of the item(s) concerned.

36. Conformity

Any proposed rule changes shall be consistent with and subject to the articles of the Huntingdonshire Football Association Limited and the Articles and Rules of The Football Association

37. Correspondence

The reply to correspondence from the Association must be received within a period ending at the close of Office Hours (5pm) 14 days after the date of the Association's correspondence unless otherwise specified. Replies should be sent to the Association Office or to the person issuing the correspondence as appropriate. Fax or email replies will only be accepted if the original correspondence indicates their acceptability. Failure to comply with the Regulation may result in the levy of a fine in accordance with the schedule of fines against the defaulting party.

38. Entry to Grounds

All Members of Council shall be provided with a pass which, on production, shall entitle the member to be admitted to any part of the ground of a member club when home matches are being played, other than Football Association Competitions.

39. FA Procedures and Policies

The Association and all affiliated to this Association shall adopt all FA Policies and Procedures

40. Vice Presidents attendance at General Meetings

Vice Presidents shall be entitled to attend and vote at a General Meeting.

41. Council Members witnessing misconduct

Where a member of Council is present at a match and witnesses an incident of misconduct, the member is required to submit a written report to the County Secretary as soon as possible. Failure to comply will cause the member to be charged with a breach of Regulations.

42. Election of Standing Committee Chairmen and Vice Chairmen

All Standing Committees shall hold meetings at the conclusion of the first Council Meeting of the season for the purpose of the election of the Committee Chairman and Vice Chairman.

43. Chairmen of Standing Committees

A Member of Council shall only be permitted to hold the position of Chairman of any one Standing Committee at a time during a season. A Member of Council who holds the office of Chairman of a Standing Committee shall not be eligible to be elected as Chairman of another Standing Committee in the same season. For clarification:-

A Member of Council may hold the office of Chairman of any Standing Committee during his Membership of Council. If a Member of Council resigns from the office of Chairman of a Standing Committee in a season, he shall be eligible for election as Chairman of a different Standing Committee in the same season.



A Member of Council, who holds the office of Chairman of a Standing Committee, shall be eligible to hold the office of Vice Chairman of any other Standing Committee or Committees in the same season.

44. Staff Members - non eligibility to be elected as a Member Council

No person shall be elected or serve as a Council Member if they are a Current Member of the staff of the Association. If a Member of Council becomes a member of Staff, they will cease to become a Member of Council as of the date they are appointed a member of staff.

Notes for clarification and for the avoidance of doubt: -

44.1. The County Secretary is by appointment a Member of Council, as covered by Article 42.

44.2. A former Member of Staff is eligible to become a Member of Council.

45. Referee Registration - fee for late registration

Referees shall be required to re-register each season using the registration procedure as set from time to time by the Council. It shall be a requirement that referees shall re- register within 28 days of notification that the registration procedure is available for use. Any Referee failing to re-register within 28 days of the registration procedure being available shall be required to pay a late registration fee as per the schedule of fees and fines.



COUNCIL STANDING ORDERS

1. The Council, at its first meeting after the Annual General Meeting, shall determine the date, time and place of all meetings of the Council. Each Standing Committee shall similarly determine the dates, times and places of its meetings.
2. The Chairman or Secretary of each Standing Committee shall have the power to call an emergency meeting of that Committee. Minutes of the meeting shall be kept and presented to the next full meeting of the Committee.
3. A Member of Council wishing to speak on any matter shall be entitled to do so only at the invitation of the Chairman. A Member of Council who is invited to speak shall address the Chairman.
4. A Member of Council may at any time raise a point of order. Such shall be dealt with by the Chairman in such manner as he considers appropriate.
5. A Member of the Council may submit a motion for consideration of the Council provided it is received by the Secretary at least 14 days prior to the date of the meeting they would like the item discussed.
6. However, a Member of Council may submit a motion for consideration by a meeting at the meeting provided that a copy thereof has been supplied to the Chairman of the meeting before discussion has commenced and that a motion to allow consideration has been approved by 75% or more of the Members present.
7. All questions shall be determined by a show of hands, unless either: (a) a ballot; or (b) the recording of votes, is requested by any Member of Council, supported by at least 2 others. In the event of votes being recorded under (b), the names for, and against, shall be registered and entered in the minutes. In the event of there being validly supported requests for both procedures (a) and (b), the procedure to be applied shall first be determined by a ballot.
- 7.1. Save where provided specifically to the contrary:
 - 7.1.1. a matter shall be passed if supported by more than 50% of those Members of Council present and voting; and
 - 7.1.2. a Member of Council may vote only if he is present at a meeting of Council.
- 7.2. A Member of Council may submit his vote in writing via the following means [post or email] to the County Secretary prior to a meeting in any one or more of the following matters:
 - 7.2.1. for the election of the Chairman



- 7.2.2. for the election of the Vice-Chairman
- 7.2.3. for the election of Trustee or Trustees
- 7.2.4. for the election of the FA Representative

A declaration by the Chairman of the meeting that a resolution has been carried or carried unanimously, or by any particular majority, or lost, or not carried by a particular majority, and an entry to that effect made in the minutes of the proceedings of the meeting, shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting shall be entitled to a casting vote.

Members of Council are bound by Collective Responsibility. A Member of Council shall work within the concept of collective decision making by the whole Council. A Member has the right to argue for their point of view, but after a collective decision has been taken (i.e. by a Standing Committee or meeting of the Directors) the Member is bound to corporately support that decision.

- 8. No resolution shall be rescinded at the meeting of the Council at which it has been passed, unless the motion to rescind shall be carried by 75% or more of the members present.
- 9. Proposals to rescind resolutions passed at a previous meeting shall not be accepted unless three days' notice in writing has been given to the County Secretary.
- 10. That business under any notice upon the Agenda shall not (except by consent of the Council) be processed in the absence of the Member of the Council in whose name it stands, unless he has given written authority for it to taken up by some other Member.
- 11. That a record of attendance of members at all Council and Standing Committee meetings (except The Annual General Meeting or Extraordinary General Meetings) be entered in the minutes for each meeting. Any member unable to attend a meeting shall tender his apologies to the Secretary prior to the meeting.
- 12. The Secretary of the Association shall send to every member of the relevant standing Committees the agenda, reports and minutes at least five days prior to any meeting.
- 13. All Council and Committee meetings if not concluded earlier shall terminate at 10pm unless the members present by resolution agree to extend the



meeting. No contentious business shall be considered during any extension and any items remaining unconsidered at the termination shall be dealt with at the next ordinary meeting or a special meeting called for the purpose.

14. When an item of the agenda for any meeting of the Council or a Committee relates to an association, Competition or Club and a member of the Council or of the Committee is or has been a member of the organisation, the member shall as soon as the item is called by the Chairman of the meeting, declare his interest and shall not take part in the discussion or any decision unless invited by the Chairman of the meeting. The Chairman if requested by a majority of members present shall ensure the member leaves the meeting room for the duration of the item(s).
15. Dress Code for Council Meetings - Members shall be required to wear a collar and tie, blazer or lounge suit. Jackets may be removed with the permission of the Chairman.
16. The business of ordinary meetings shall proceed in the following order:-
 - 16.1. Apologies for Absence.
 - 16.2. The minutes of the previous ordinary meeting and of any special meetings held subsequently shall be submitted. Subject to any amendments the minutes shall be signed by the Chairman. Any matters arising from the minutes shall then be considered.
 - 16.3. Reports and minutes of Standing Committees shall be submitted. All reports and minutes shall be in writing and be presented by the Chairman of Committees. If a report or minutes have not been sent to every member of the Council prior to the meeting, they may be submitted if the Council, by resolution, so decides. Reports and minutes may be considered in sections or in their entirety at the discretion of the Council. Reports shall then be adopted, with or without amendments. Minutes of committees shall be received and noted. Reports and minutes shall be entered fully in the minutes of the Council Meeting.
 - 16.4. Correspondence with the Association since the previous ordinary meeting shall be submitted followed by reports from Officers of the Association. Any necessary orders thereon shall be given.
 - 16.5. Motions received shall then be submitted.
 - 16.6. Any other competent and urgent business shall then be considered.
17. Other than with the express permission of the Chairman, all mobile communication devices shall remain off during all Association Meetings.
18. All minutes of Council and Standing Committees shall be kept on file unless authorised for removal by Council.



Extract from FA Rules Relating to illegal Approach

FA Rule C- Players without Written Contracts

2. (a) Regulations Concerning Approaches

Players who are not under written contract to a Club may be registered with a number of Clubs at any time, subject to the following provisions and those of the Competitions in which they play:

- (i) Competitions sanctioned by The Association under regulation 3 of the “Regulations for the Sanction and Control of Competitions” may make their own regulations for the approach of Players between Clubs of the Competition;
- (ii) during the current season (a current season runs from 1 July to the following 31 May) any Club wishing to approach a Player known to be registered with or having played for any other Club must give to the secretary of each such Club, seven days’ formal written notice of the intention to approach the Player;

Formal written notice of approach need be given by:

- (A) a Saturday Club only to all Saturday Clubs;
 - (B) a Sunday Club only to all Sunday Clubs; and
 - (C) a midweek Club only to all midweek Clubs;
- (iii) the written notice must be sent by special delivery or recorded post, or a written acknowledgment otherwise obtained from the secretary or chairman of the Club approached. Facsimile or e-mail transmission may be used provided a receipt of acknowledgment is also obtained;
- (iv) following the date of posting of the written notice of approach, or receipt of an acknowledgment: (A) the Player may be registered on or after the eighth day; and (B) the Player must have been registered on or before the 21st day;
- (v) the approaching Club: (A) may not approach the same Player a second time in the same playing season; (B) may approach only one (1) Player at a Club at any time subject to Rule C2(a)(ix) below; and (C) may not approach another Player at the same Club within 28 days of an earlier notice of approach or acknowledgment;
- (vi) if an approach is made by a Player to another Club during the current season, that Club shall give the Club(s), for which the Player is known to be registered or has played, seven days’ notice of approach as set out in Rule C2(a)(i) to (v) above before registering the Player;



- (vii) a Club which is the subject of a complaint alleging failure to give notice in accordance with this Rule may be subject to a charge of Misconduct pursuant to Rule E1(b);
- (viii) a Club proved to have breached the provisions of this Rule may have its current registration of the Player cancelled and be subject to such other penalty as The Association or appropriate Affiliated Association deems appropriate, in accordance with relevant regulations of The Association from time to time in force; and
- (ix) during the current season a maximum of two Players may be approached in the a licensed academy or “Centre of Excellence” of The Association, The FA Premier League or The Football League.



FOOTBALL DEBT RECOVERY REGULATIONS

The FDR Regulations are applicable to Participants at Steps 5 and below only and The FA Women's Football Pyramid excluding The FA Women's Super League.

Each Affiliated Association shall operate a system to adjudicate upon and facilitate the recovery of Football Debt, which conforms with the FDR Regulations.

Unless otherwise defined in the FDR Regulations, words and expressions shall have the same meaning as set out in the Rules, as amended from time to time.

The following defined terms are used in the FDR Regulations only:

"Alleged Creditor" means a Club, Competition or local authority which is allegedly owed a Football Debt by an Alleged Debtor;

"Alleged Debtor" means a Player (except Players who are under 18 years old and play in an Under 18 Competition), Club Official, Official, Manager, Match Official, Management Committee Member, or member or employee of a Club which allegedly owes a Football Debt to an Alleged Creditor;

"Appeal Board" means the appeal board of an Affiliated Association;

"Appeal Notification" means a written and dated notification of the decision of the Appeal Board in respect of a claim;

"Deadline" means the expiry date of the 112 day period which commenced when the relevant Football Debt arose;

"FDR Regulations" means the Football Debt Recovery Regulations;

"Football Debt" means any cost incurred by an Alleged Creditor on behalf of an Alleged Debtor which is (i) equal to or larger than £25 (save for the recovery of disciplinary fines) and (ii) arose directly from football activity including, but not limited to, disciplinary fines and costs, Match fees and costs, Club subscriptions and playing expenses (e.g. pitch hire). For the avoidance of doubt, incidental costs (e.g. fund raising activities). In the event of a dispute as to what constitutes a Football Debt, the relevant Affiliated Association may, in its absolute discretion, determine the matter.

"Formal Request" means a written and dated request for payment of a Football Debt;

"Notice of Appeal" means a written and dated notice of appeal against a decision of the Affiliated Association in respect of a claim;

"Notice of Claim" means a written notice of claim for the recovery of a Football Debt from an Alleged Debtor which is submitted by the Alleged Creditor to the



Alleged Creditor's Affiliated Association prior to the Deadline;

"Notification" means a written and dated notification of the decision of the Affiliated Association in respect of a claim.

COMMENCING A CLAIM

- 1 In the first instance, an Alleged Creditor must take reasonable steps to recover a Football Debt, including the serving of a Formal Request on the Alleged Debtor.
- 2 If a Football Debt has not been recovered within 28 days of the date of the Formal Request, the Alleged Creditor may submit a Notice of Claim, provided this is done prior to the Deadline.
- 3 In order for a Notice of Claim to be valid, an Alleged Creditor must (i) include all relevant details about the Football Debt(s) which is the subject of the claim and the manner in which it is alleged to have arisen and what steps have been taken to recover it; (ii) provide a copy of the Formal Request and; (iii) provide the full name, last known address and date of birth of the Alleged Debtor (if known); (iv) pay an administration fee of £25 in respect of each Football Debt detailed in the Claim at the same time as filing the Notice of Claim. This fee may be added to the total debt claimed from the Alleged Debtor.
- 4 Upon receipt of a valid Notice of Claim, the Affiliated Association shall take steps to verify whether the Football Debt(s) is payable by the Alleged Debtor to the Alleged Creditor. The Affiliated Association shall provide a Notification to the Alleged Creditor and Alleged Debtor within 21 days of receipt of the Notice of Claim.

PAYMENT OF A CLAIM

- 5 If a claim is upheld by the Affiliated Association, the Alleged Debtor must make payment of the Football Debt directly to the Alleged Creditor within 21 days of the date of the Notification.
- 6 If a claim is partially upheld by an Affiliated Association, the Alleged Debtor must make payment of such proportion of the Football Debt as directed by the Affiliated Association, in its absolute discretion, in the Notification, directly to the Alleged Creditor within 21 days of the date of the Notification.
- 7 If a claim is rejected by the Affiliated Association, no payment is payable by the Alleged Debtor to the Alleged Creditor.



APPEALS

- 8 If a Claim is upheld or partially upheld by the Affiliated Association, the Alleged Debtor may submit a Notice of Appeal to the Affiliated Association within 21 days of the date of the Notification.
- 9 If a Claim is rejected or partially upheld by the Affiliated Association, the Alleged Creditor may submit a Notice of Appeal to the Affiliated Association within 21 days of the date of the Notification.
- 10 In order for a Notice of Appeal to be valid, the Alleged Debtor/Alleged Creditor must (i) detail all relevant reasons why the Notification should be overturned in full or in part; (ii) provide a copy of the Notification and copies of all paperwork previously submitted to the Affiliated Association in respect of the claim; (iii) provide the full name, last known address and date of birth of the Alleged Debtor/Alleged Creditor (if known).
- 11 Upon receipt of a valid Notice of Appeal, an Appeal Board shall determine, in its absolute discretion, whether to uphold, partially uphold or reject the appeal and shall provide an Appeal Notification to the Alleged Creditor and Alleged Debtor within 21 days of receipt of the Notice of Appeal. The decision of the Appeal Board shall be final.
- 12 If an appeal is rejected by an Appeal Board, the Appeal Fee shall be retained by the Affiliated Association.
- 13 If an Appeal Notification directs that the entirety or a proportion of the Football Debt(s) is payable by the Alleged Debtor to the Alleged Creditor, such sum must be paid directly to the Alleged Creditor within 21 days of the date of the Appeal Notification.

MISCELLANEOUS

- 14 If a claim is upheld or partially upheld by an Affiliated Association/Appeal Board and payment of the Football Debt has not been received by the Alleged Creditor within 21 days of the date of the Notification/Appeal Notification, the Alleged Debtor will be automatically suspended from all footballing activity by the Affiliated Association until (i) the sum directed to be paid by the Affiliated Association/Appeal Board has been paid to the Alleged Creditor in full, and (ii) the Alleged Debtor has received notification from the Affiliated Association that the suspension has been lifted. Any Alleged Debtor breaching such a suspension will be liable to be charged under FA Rule E10 of the Rules of The Association.



USEFUL ADDRESSES

The Football Association (Postal Address)

Wembley Stadium, PO Box 1966, London, SW1P 9EQ

Tel: 0844 980 8200

Bedfordshire F.A

Alan Young,

Century House, Skimpot Road, Dunstable, Beds, LU5 4JU

Tel: 01582 565111, Email: info@bedfordshirefa.com

Cambridgeshire F.A

Joanne Bull,

Bridge Road, Impington, Cambridge, CB24 9PH

Tel: 01223 209020, Email: info@cambridgeshirefa.com

Leicestershire F.A

Kelly Ellis,

Holmes Park, Whetstone, Leicester, LE8 6FA

Tel: 01162 867828, Email: info@leicestershirefa.com

Lincolnshire F.A

Nick Hanson

Deepdale Enterprise Park, Deepdale Lane, Nettleham, Lincoln LN2 2LL

Tel: 03449 670708 Email: Nick.hanson@lincolnshirefa.com

Norfolk F.A

Gavin Lemmon,

11 Meridian Way, Thorpe St Andrew, Norwich, NR7 0TA

Tel: 01603 704050, Email: info@norfolkfa.com

Northamptonshire F.A

Sarah Bentley,

9 Duncan Close, Red House Square, Moulton Park, Northampton NN3 6WL

Tel: 01604 670741, Email: info@northamptonshirefa.com

Suffolk F.A

Richard Neal,

Bill Steward House, The Buntings, Cedars Park, Stowmarket IP14 5GZ

Tel: 01449 616606, Email: info@suffolkfa.com

Hunts Youth League

Nigel Howlett,

Tel: 01480 384130, Email: secretaryhyl@aol.com

**Hinchingsbrooke Cup Competition**

John Walker,

Tel: 07790 287949 (m) E-mail: jswalker189@btinternet.com

Cambridge Colts League

Julie Gee,

Tel: 01480 413008, Email: julie_gee@sky.com

Cambridgeshire County Football League (Kershaw Leagues)

Phil Mitcham,

Bridge Road, Impington, Cambridge, CB24 9PH

Tel: 01223 209027, Email: phil.mitcham@cambridgeshirefa.com

Eastern Counties Football League

Nigel Spurling,

Tel: 07970 115920, Email: secretary@ridgeonsleague.co.uk

Peterborough & District Football League

Wendy Newey,

Nene Valley Community Centre, Candy Street, Peterborough PE2 9RE

Tel: 01733 330056, Email: pdflooffice@btconnect.com

Peterborough Sunday Morning League

Malcolm Neale,

Email: gaffer.parkside@hotmail.com

Peterborough Junior Alliance League

Mrs Hazel Burgess,

Tel: 01406 330563, Email: martynburgess@hotmail.com

Peterborough & District Youth League

Wendy Newey,

Nene Valley Community Centre, Candy Street, Peterborough PE2 9RE

Tel: 01733 330056, Email: pdflooffice@btconnect.com

United Counties Football League

Wendy Newey,

Nene Valley Community Centre, Candy Street, Peterborough PE2 9RE

Tel: 01733 330056, Email: uclwendy@btconnect.com



HUNTINGDONSHIRE FOOTBALL ASSOCIATION 2018 - 2019 CUP FINALS

Senior Cup

Godmanchester Rovers v St Neots Town

Scott Gatty Intermediate Cup

Hemingford United 1 v 1 Eynesbury Rovers Reserves
(Eynesbury Rovers won 3 - 2 on penalties)

Junior Cup

Houghton & Wyton First 1 v 1 Alconbury First
(Alconbury won on 5 - 3 on penalties)

Lower Junior Cup

Eaton Socon (A) 1 - 6 Stanground Sports First

Sunday Cup

Eynesbury Rovers Sunday 0 v 1 Catworth

Under 18 Cup

St Ives Town 1 v 2 St Neots Town

Under 16 Cup

St Neots Town 0 - 1 Godmanchester Town

Under 15 Cup

Warboys Colts Black 3 v 3 St Neots Town Blue (St Neots Town won 2 - 4 on penalties)

Under 15/16 Girls Cup

St Ives Rangers Colts 11 - 0 Ramsey Football Developments FC

Under 14 Cup

St Neots Town 1 - 1 Fenstanton
(St Neots Town won 8 - 7 on penalties)

Under 14 Girls Cup

St Ives Rangers Colts Blue Sox 1 v 4 ICA Sports Youth Girls

Under 13 Girls Cup

Eynesbury Rovers Youth Girls 2 v 2 ICA Sports Youth Girls
(ICA won 3 - 4 on penalties)

Under 13 Cup

Godmanchester Rovers Youth White 0 v 1 Huntingdon Town Rowdies Youth White

**Under 13 Cup (9v9)**

Needingworth Colts 3 - 1- Sawtry Colts Blue Sox

Under 12 Cup (9v9)

St Ives Rangers Colts White Sox 2 v 0 Huntingdon Town Rowdies Youth Green

Futsal County Winners:

U10 Mixed City Of Peterborough Futsal

U12 Mixed Buckden Juniors Vultures

U14 Mixed Buckden Juniors Harriers

U16 Mixed Godmanchester Town

U10 Girls City of Peterborough Futsal

U12 Girls St Ives Rangers Colts Girls

U14 Girls Eynesbury Rovers

U16 Girls St. Ives Rangers Colts Girls

COUNTY CUP COMPETITIONS

Senior Cup Challenge Cup

Scott Gatty Cup

Lower Junior Cup

Sunday Cup

Under 18 Cup

Under 15 Cup

Under 13 Cup

Under 12 Cup (9 v 9)

Under 13 Girls Cup***

Under 15 Girls Cup***

Premier Cup **

Junior Cup

Benevolent Cup **

Sunday Benevolent Cup **

Under 16 Cup

Under 14 Cup

Under 13 Cup (9 v 9)

Under 12 Girls Cup***

Under 14 Girls Cup***

Women's Senior Cup***

**** not currently running**

***** will run if four or more teams enter**

DESIGNATION OF THE COMPETITIONS

The competitions shall be called "The Huntingdonshire Football Challenge Cups".

CUP PRESENTERS/DONATORS

The Senior and Junior Challenge Cups were presented by Sir Ailwyn Fellows (1894)

Scott Gatty Cup (1919) by Mrs Scott Gatty (1933)

The Lower Junior Cup by Mrs Scott Gatty (1933)

Benevolent Fund Cup by Mr T. Chapman (1949)

The Sunday Cup (by consent) Mr G L Ekins, Warboys (1968)



The Sunday Benevolent Cup by Mr R H Carter (1995)
The County Youth U18 Cup by Mr H R Gayton (1992)
The County Youth U15 Cup by Mr R Tattman (2011)
The County Youth U14 Cup by Mr T Wilson (1990)
The County Youth U13 11v11 Cup by Mr A Poulain (2016)
The County Youth U12 Cup by Mr D A Roberts (1990 & 2008)
The County Youth Girls Cup U14 by Mr L Cooke (2016)
The County Youth Girls Cup U13 by Endersbuy Trophies (2019)

PROPERTY OF THE CUPS AND SHIELD

So long as the competitions continue, the property of them shall vest in the Council of the Huntingdonshire Football Association Limited, who shall have the sole right as to their disposal.

The holders of the Trophies must return them to the Huntingdonshire Football Association County Secretary before 2nd Monday of January in each year. The Council shall insure all Trophies against all risks, and shall replace to a like value any Trophies lost or destroyed by fire or any other cause.

MANAGEMENT OF THE COMPETITIONS

The Management of the competitions shall be vested in the Council of the Huntingdonshire Football Association. The Council shall decide all disputes.



HUNTINGDONSHIRE FA SENIOR CHALLENGE CUP WINNERS

1888-89	St Neots	1950-51	Eynesbury Rovers
1889-90	Huntingdon Town	1951-52	RAF Brampton
1890-91	Huntingdon Town	1952-53	RAF Brampton
1891-92	Huntingdon Town	1953-54	St Neots & District
1892-93	St Neots	1954-55	Eynesbury Rovers
1893-94	Cup Withheld	1955-56	St Neots & District
1894-95	St Neots	1956-57	Eynesbury Rovers
1895-96	St Neots	1957-58	St Neots Town
1896-97	St Neots	1958-59	St Neots Town
1897-98	Huntingdon Town	1959-60	St Neots Town
1898-99	Huntingdon Town	1960-61	St Neots Town
1899-00	Farcet United	1961-62	St Neots Town
1900-01	St Ives Town	1962-63	St Neots Town
1901-02	St Neots	1963-64	St Neots Town
1902-03	Huntingdon Town	1964-65	St Neots Town
1903-04	Fletton United	1965-66	St Neots Town
1904-05	Fletton United	1966-67	St Neots Town
1905-06	Huntingdon Town	1967-68	St Neots Town
1906-07	Fletton United	1968-69	St Neots Town
1907-08	Huntingdon Town	1969-70	Eynesbury Rovers
1908-09	Huntingdon Town	1970-71	St Neots Town
1909-10	Ramsey Town	1971-72	St Neots Town
1910-11	Huntingdon Town	1972-73	Somersham Town
1911-12	St Ives Town	1973-74	St Neots Town
1912-13	Huntingdon Town	1974-75	Yaxley
1913-14	Eynesbury Rovers	1975-76	Yaxley
1919-20	Godmanchester Town	1976-77	St Neots Town
1920-21	Godmanchester Town	1977-78	St Neots Town
1921-22	Godmanchester Town	1978-79	Phorpres Sports
1922-23	St Ives Town	1979-80	St Neots Town
1923-24	Godmanchester Town	1980-81	St Neots Town
1924-25	St Neots & District	1981-82	St Ives Town
1925-26	St Ives Town	1982-83	Yaxley
1926-27	Warboys	1983-84	Yaxley
1927-28	St Neots & District	1984-85	Eynesbury Rovers
1928-29	Warboys	1985-86	Ramsey Town
1929-30	St Ives Town	1986-87	St Ives Town
1930-31	London Brick Sports	1987-88	St Ives Town
1931-32	Warboys Town	1988-89	LBC Ortonians
1933-34	Phorpres Sports	1989-90	Ramsey Town
1934-35	Phorpres Sports	1990-91	Eynesbury Rovers
1935-36	St Neots & District	1991-92	Eynesbury Rovers
1936-37	St Neots & District	1992-93	Eynesbury Rovers
1937-38	St Neots & District	1993-94	Somersham Town
1938-39	St Neots & District	1994-95	Warboys Town
1946-47	Eynesbury Rovers	1995-96	Eynesbury Rovers
1947-48	St Neots St Mary's	1996-97	Ortonians
1948-49	Eynesbury Rovers	1997-98	St Neots Town
1949-50	Eynesbury Rovers	1998-99	Yaxley



HUNTINGDONSHIRE FA SENIOR CHALLENGE CUP WINNERS (continued)

1999-00	Eynesbury Rovers	2010-11	St Neots Town
2000-01	Somersham Town	2011-12	St Ives Town
2002-03	Hotpoint	2012-13	St Neots Town
2003-04	Yaxley	2013-14	St Neots Town
2004-05	Yaxley	2014-15	Godmanchester Rovers
2005-06	Ortonians	2015-16	St Ives Town
2006-07	St Ives Town	2016-17	Eynesbury Rovers
2007-08	Yaxley	2017-18	St Neots Town
2008-09	St Ives Town	2018-19	Godmanchester Rovers
2009-10	St Neots Town		

HUNTINGDONSHIRE FA PREMIER CUP WINNERS

1949-50	Northampton Town	1990-91	Eynesbury Rovers
1950-51	Eynesbury Rovers	1991-92	Potton United
1951-52	Bedford Town	1992-93	Biggleswade United
1952-53	Peterborough United	1993-94	Potton United & Biggleswade Town *
1953-54	Peterborough United	1994-95	Biggleswade Town
1954-55	Peterborough United	1995-96	Eynesbury Rovers
1955-56	Peterborough United	1996-97	Potton United
1956-57	Peterborough United and Bedford *	1997-98	Biggleswade Town
1957-58	Bedford Town	1998-99	Biggleswade United
1958-59	Bedford Town	1999-00	Kempston Rovers
1959-61	No Competition	2000-01	Biggleswade Town
1962-63	Cambridge City	2001-02	St Neots Town
1963-64	Bedford Town	2002-03	Biggleswade Town
1964-65	Cambridge City	2003-04	Wootton Blue Cross
1965-66	Peterborough United	2004-05	Yaxley
1966-67	Bedford Town	2005-06	Yaxley
1967-68	No Competition	2006-07	St Ives Town
1968-69	Peterborough United	2007-08	Biggleswade United
1969-87	No Competition	2008-09	St Ives Town
1988-89	Cambridge United	2009-19	No Competition
1989-90	Potton United		

* denotes cup held jointly



HUNTINGDONSHIRE FA SCOTT GATTY INTERMEDIATE CUP WINNERS

From 2009-10 onwards Huntingdonshire FA Scott Gatty Intermediate Cup

1918-19	Godmanchester Robins	1967-68	St Neots Town
1919-20	Raunds Town	1968-69	St Neots Town
1920-21	Raunds Town	1969-81	No Competition
1921-22	Peterborough GN Loco	1981-82	Hemingford United
1922-23	St Ives Town	1982-83	St Neots Town Reserves
1923-24	St Ives Town	1983-84	Offord United
1925-26	Huntingdon Town	1984-85	Eynesbury Rovers Reserves
1926-27	Huntingdon Town	1985-86	Yaxley reserves
1927-28	St Neots & District	1986-87	St Neots Town Reserves
1928-29	St Neots & District	1987-88	LBC Ortonians Reserves
1929-30	St Neots & District	1988-89	Bluntisham
1930-31	Warboys	1989-90	Eynesbury Rovers Reserves
1931-32	St Ives Town	1990-91	Eynesbury Rovers Reserves
1932-33	St Neots & District	1991-92	Ortonians Reserves
1933-34	Phorpres Sports	1992-93	Clarksteel Yaxley
1934-35	Phorpres Sports	1993-94	Eynesbury Rovers Reserves
1935-36	Eynesbury Rovers	1994-95	Yaxley
1936-37	Phorpres Sports	1995-96	Hemingfords United
1937-38	Wyton RAF	1996-97	Buckden
1938-39	Huntingdon Town	1997-98	Hemingfords United
1946-47	Huntingdon Town	1998-99	St Neots Town Reserves
1947-48	Ramsey Town	1999-00	Eaton Socon
1948-49	Hemingford United	2000-01	St Neots RAFA
1949-50	Bedford Avenue	2001-02	Huntingdon Town
1950-51	Huntingdon United	2002-03	Yaxley Reserves
1951-52	Huntingdon United	2003-04	Yaxley Reserves
1952-53	Huntingdon United	2004-05	Yaxley Reserves
1953-54	Huntingdon United	2005-06	Yaxley Reserves
1954-55	Brampton	2006-07	St Neots Town Reserves
1955-56	St Neots & District	2007-08	St Neots Town Reserves
1956-57	Eynesbury Rovers	2008-09	St Neots Town Reserves
1957-58	St Neots Town	2009-10	St Neots Town Reserves
1958-59	Brampton	2010-11	Hemingfords United
1959-60	Brampton	2011-12	Stilton United
1960-61	St Ives Town	2012-13	Eaton Socon
1961-62	St Neots Town	2013-14	Great Paxton
1962-63	Huntingdon United	2014-15	Stilton United
1963-64	Huntingdon United	2015-16	Brampton
1964-65	St Neots Town	2016-17	Eaton Socon
1965-66	Huntingdon United	2018-19	Eynesbury Rovers
1966-67	St Neots Town		



HUNTINGDONSHIRE FA JUNIOR CUP WINNERS

1892-93	Newtown Albions	1953-54	Earith United
1958-59	Catworth	1954-55	Brampton
1894-95	Bury District	1955-56	Hotpoint
1895-96	Brampton	1956-57	Catworth
1896-97	Stanground	1957-58	Hemingfords United
1897-98	Huntingdon Warriors	1959-60	Catworth
1898-99	Huntingdon Warriors	1960-61	Catworth
1899-00	Farcet United	1961-62	Alconbury
1900-01	St Ives	1962-63	Hotpoint
1901-02	Kimbolton	1963-64	Kimbolton
1902-03	Hemingford	1964-65	Kimbolton
1903-04	Huntingdon Reserves	1965-66	Kimbolton
1904-05	Alconbury	1966-67	Ramsey Reserves
1905-06	St Neots Wesleyans	1967-68	Alconbury
1906-07	Yaxley Rovers	1968-69	Offord
1907-08	Offord United	1969-70	Ramsey Reserves
1908-09	Ramsey Town	1970-71	Offord
1909-10	Godmanchester	1971-72	Offord
1910-11	Huntingdon Reserves	1972-73	Phorpres Sports
1911-12	Kimbolton	1973-74	Huntingdon United Reserves
1912-13	Somersham	1974-75	Offord
1913-14	Godmanchester	1975-76	Buckden
1919-20	Somersham	1976-77	Hemingford
1920-21	Hartford	1977-78	Hemingford
1921-22	Eynesbury Rovers	1978-79	Hemingford
1922-23	St Ives Reserves	1979-80	Buckden
1923-24	Kimbolton	1980-81	Yaxley Reserves
1924-25	Warboys	1981-82	Offord
1925-26	Offord United	1982-83	Earith United
1926-27	Eynesbury Rovers	1983-84	Earith United
1927-28	Warboys Reserves	1984-85	Minstrels
1928-29	London Brick Sports	1985-86	Ramsey Town Reserves
1929-30	Godmanchester Rovers	1986-87	King of the Belgians
1930-31	Buckden	1987-88	Huntingdon United Reserves
1931-32	Somersham United	1988-89	Godmanchester Rovers
1932-33	Huntingdon Town	1989-90	Hotpoint
1933-34	Orton Waterville	1990-91	St Neots Town
1934-35	Hemingford United	1991-92	Needingworth United
1935-36	Somersham Town	1992-93	St Neots Town
1936-37	Phorpres Sports Reserves	1993-94	St Neots Town
1937-38	Brampton	1994-95	Yaxley
1938-39	Godmanchester Rovers	1995-96	Huntingdon United
1945-46	BCH Sports	1996-97	Ramsey Town Reserves
1946-47	Godmanchester Rovers	1997-98	Hemingford United
1947-48	Offords United	1998-99	Ramsey Town
1948-49	Offords United	1999-00	Huntingdon Town
1949-50	RAF Brampton	2000-01	Huntingdon Town
1950-51	RAF Brampton	2001-02	Huntingdon Town
1951-52	Hemingfords United	2002-03	Needingworth United
1952-53	Warboys Reserves	2003-04	Eaton Socon Reserves



HUNTINGDONSHIRE FA JUNIOR CUP WINNERS (continued)

2004-05	Ortonians Reserves	2012-13	Eaton Socon Reserves
2005-06	Huntingdon United RGE	2013-14	Peterborough ICA Sports "A"
2006-07	Godmanchester Rovers Reserves	2014-15	Alconbury
2007-08	Hemingfords United Reserves	2015-16	Alconbury
2008-09	Somersham Town Reserves	2016-17	Eaton Socon Reserves
2009-10	Eaton Socon Reserves	2017-18	St Ives Rangers
2010-11	Hartford Sun	2018-19	Alconbury
2011-12	Hartford Sun		

HUNTINGDONSHIRE FA LOWER JUNIOR CUP WINNERS

1933-34	Needlingworth	1980-81	Huntingdon United Reserves
1934-35	Old Weston	1981-82	Newalls
1935-36	Old Weston	1982-83	Holme Rovers KB
1936-37	Brampton Reserves	1983-84	Ortonians "A"
1937-38	Huntingdon Warriors	1984-85	Ortonians "A"
1938-39	Catworth	1985-86	Hartford United
1945-46	St Neots St Mary's	1986-87	Phorpres Sports
1946-47	Alconbury	1987-88	Woodhouse & Stumham Reserves
1947-48	Gidding United	1988-89	Hotpoint
1948-49	Stilton United	1989-90	Stilton United Reserves
1949-50	Huntingdon "A"	1990-91	Fenstanton
1950-51	Huntingdon "A"	1991-92	Stanground United Reserves
1951-52	Godmanchester	1992-93	St Neots Town Reserves
1952-53	Catworth	1993-94	St Neots Town Reserves
1953-54	Catworth	1994-95	Yaxley Reserve
1954-55	Catworth	1995-96	Huntingdon United Reserves
1955-56	Bury Sports	1996-97	St Ives Town "A"
1956-57	Abbots Ripton	1997-98	Hartford United
1957-58	Yaxley	1998-99	Stanground United
1958-59	Croxtan	1999-00	St Ives Rangers
1959-60	Yaxley	2000-01	Hemingford United Reserves
1960-61	Yaxley	2001-02	Great Paxton Reserves
1961-62	Ramsey Reserves	2002-03	Ortonians "A"
1962-63	Buckden	2003-04	Bluntisham Rangers "A"
1963-64	RAF Wyton	2004-05	Needlingworth United Reserves
1964-65	Yaxley	2005-06	Farcet United
1965-66	Newalls	2006-07	Somersham Town Reserves
1966-67	St Neots St Mary's	2007-08	Ramsey Town "A"
1967-68	Eynesbury Ex	2008-09	Huntingdon United RGE
1968-69	Yaxley BL	2009-10	Fenstanton Reserves
1969-70	Stilton United	2010-11	Bluntisham Rangers Reserves
1970-71	Phorpres Sports	2011-12	Riverside Rovers Seniors Reserves
1971-72	Yaxley BL Reserves	2012-13	Eynesbury Rovers "A"
1972-73	Somersham Reserves	2013-14	Houghton & Wyton Saturday
1973-74	Yaxley Reserves	2014-15	Little Paxton
1974-75	Brampton	2015-16	AFC Barley Mow
1976-77	Offord United	2016-17	Cardea (Saturday)
1977-78	Warboys Reserves	2017-18	Eaton Socon (A)
1978-79	Huntingdon United Reserves	2018-19	Stanground Sport
1979-80	Huntingdon United Reserves		



HUNTINGDONSHIRE FA BENEVOLENT CUP WINNERS

1948-49	Farcet United	1981-82	Godmanchester Rovers
1949-50	Earith United	1982-83	Godmanchester Rovers
1950-51	Hemingfords United	1983-84	Offord United
1951-52	Hemingfords United	1984-85	Somersham Town Reserves
1952-53	Brampton	1985-86	Offord United
1953-54	Brampton	1986-87	Offord United
1954-55	RAF Upwood	1987-88	St Ives Town Reserves
1955-56	RAF Upwood	1988-89	Offord United
1956-57	RAF Upwood	1989-90	Bluntisham United
1957-58	Warboys Reserves	1990-91	Hemingford United Reserves
1958-59	Needingworth United	1991-92	St Neots Town
1959-60	Papworth	1992-93	St Neots Town
1960-61	Alconbury	1993-94	BRJ
1961-62	Brampton	1994-95	Brampton
1962-63	Papworth	1995-96	Huntingdon United
1963-64	Papworth	1996-97	Ramsey Town Reserves
1964-65	Papworth	1997-98	St Neots Town Reserves
1965-66	Kimbolton	1998-99	St Neots Town Reserves
1966-67	Kimbolton	1999-00	St Neots Town Reserves
1967-68	Eynesbury Ex	2000-01	Yaxley Reserves
1968-69	Alconbury	2001-02	Somersham Town Reserves
1969-70	Offords	2002-03	Yaxley Reserves
1970-71	Offords	2003-04	Yaxley Reserves
1971-72	Offords	2004-05	St Neots Town Reserves
1972-73	Gaynes Hall	2005-06	St Neots Town Reserves
1973-74	Buckden	2006-07	Huntingdon United RGE
1974-75	Offord	2007-08	Huntingdon Town Reserves
1975-76	Offord	2008-09	St Neots Town Reserves
1976-77	Hemingford	2009-10	St Neots Town Reserves
1977-78	St Neots Town Reserves	2010-11	Fenstanton
1978-79	Hemingford	2011-12	Stilton United
1979-80	St Neots Town Reserves	2012-13	Ramsey Town
1980-81	Kimbolton	2013-19	No Competition

HUNTINGDONSHIRE FA SUNDAY BENEVOLENT CUP WINNERS

1995-96	New Inn	2006-07	Sawtry
1996-97	Godmanchester "0"	2007-08	Sawtry
1997-98	Asphaltic	2008-09	Hinchingbrooke Vets
1998-99	Johnny Bymes Reserves	2009-10	IH PDA Solutions
1999-00	St Ives Rangers	2010-11	Premier Decorators
2000-01	Direct Power	2011-12	Parkside
2001-02	Belmore Office	2012-13	Haywain
2003-04	Fratelli's	2013-19	No Competition
2005-06	Fratelli's		



HUNTINGDONSHIRE FA SUNDAY CUP WINNERS

1967-68	Angels	1993-94	Little Paxton
1968-69	Needingworth	1994-95	Godmanchester Town
1969-70	Eynesbury	1995-96	Little Paxton
1970-71	St Ives All Stars	1996-97	Belmore Office
1971-72	Eynesbury	1997-98	Little Paxton
1972-73	Eynesbury	1998-99	Little Paxton
1973-74	Mayfield	1999-00	Little Paxton
1974-75	Cromwellians	2000-01	Little Paxton
1975-76	Cromwellians	2001-02	Little Paxton
1976-77	Cromwellians	2002-03	Little Paxton
1977-78	Needingworth	2003-04	Kings Head
1978-79	Cromwellians	2004-05	Riverside Rangers
1979-80	Cromwellians	2005-06	Riverside Rangers
1980-81	Cromwellians	2006-07	Yaxley Horseshoes
1981-82	Alconbury	2007-08	Territorial
1982-83	Minstrels	2008-09	Fratelli's
1983-84	BRJ	2009-10	Fratelli's
1984-85	Alconbury Hill Hotel	2010-11	Great Staughton Blades
1985-86	Alconbury Hill Hotel	2011-12	Cambridgeshire Hunter
1986-87	BRJ	2012-13	Lord Protector United
1987-88	St Neots Pagoda	2013-14	AFC Stanground
1988-89	Chequers	2014-15	Catworth
1989-90	Chequers	2015-16	Cardea
1990-91	St Neots Pagoda	2016-17	Alconbury Sunday
1991-92	Stanground Roofing	2017-18	Catworth
1992-93	Godmanchester Town	2018-19	Catworth

HUNTINGDONSHIRE FA UNDER 18 CUP WINNERS

1992-93	Eynesbury Rovers	2006-07	Ramsey Town
1993-94	St Neots Town Boys	2007-08	St Neots Town
1994-95	Eynesbury Rovers	2008-09	Yaxley
1995-96	St Neots Town	2009-10	Huntingdon Town
1996-97	Somersham Town	2010-11	St Neots Town
1997-98	Somersham Town	2011-12	Eynesbury Rovers
1998-99	Peterborough City	2012-13	St Neots Town
1999-00	Eynesbury Rovers	2013-14	Eynesbury Rovers
2000-01	Sawtry 2010-11	2014-15	Eynesbury Rovers
2001-02	St Ives Town U17's	2015-16	Eynesbury Rovers
2002-03	Yaxley	2016-17	St Neots Town
2003-04	St Ives Town	2017-18	St Neots Town U18s
2004-05	Godmanchester Rovers	2018-19	St Neots Town
2005-06	Yaxley		



HUNTINGDONSHIRE FA UNDER 16 CUP WINNERS

1990-91	Southfield Rovers	2005-06	Woodston Dynamo Youth
1991-92	ICA Juventus	2006-07	Powerleague Colts
1992-93	Yaxley United	2007-08	Needingworth Colts
1993-94	ICA Juventus	2008-09	Hemingford Colts
1994-95	Bushfield Park	2009-10	St Ives Rangers Colts
1995-96	Somersham Town	2010-11	Stanground Rovers
1996-97	Bushfield Park	2011-12	Ramsey Colts
1997-98	Peterborough City	2012-13	Eynesbury Rovers Youth
1998-99	Eynesbury Rovers Colts	2013-14	St Neots Town Saints
1999-00	Woodston Dynamo	2014-15	St Neots Town Youth & Saints
2000-01	Huntingdon Town Youth	2015-16	St Neots Town
2001-02	Woodston Dynamo	2016-17	St Neots Town
2002-03	Hampton	2017-18	St Neots Town
2003-04	St Neots Town Boys	2018-19	Godmanchester Town
2004-05	Huntingdon Rowdies Youth		

HUNTINGDONSHIRE FA UNDER 15 CUP WINNERS

1990-91	Yaxley Juniors	2005-06	Huntingdon Rowdies Youth
1991-92	ICA Juventus	2006-07	Powerleague Colts
1992-93	Peterborough City	2007-08	Yaxley Juniors
1993-94	Warboys Town Colts	2008-09	ICA Juventus Colts
1994-95	Somersham Town Colts	2009-10	Stanground Rovers
1995-96	Yaxley Juniors	2010-11	Huntingdon Rowdies Youth
1996-97	Huntingdon Rowdies	2011-12	Godmanchester Rovers Youth
1997-98	Peterborough City	2012-13	St Neots Town
1998-99	Godmanchester Youth	2013-14	Wasps Juniors
1999-00	Yaxley Colts	2014-15	Yaxley Juniors
2000-01	Peterborough City	2015-16	St Neots Town
2001-02	Bushfield Park	2016-17	Peterborough RTC
2002-03	Eynesbury Rovers	2017-18	Godmanchester Town
2003-04	K C Cougars	2018-19	St Neots Town Blue
2004-05	Woodston Dynamo		

HUNTINGDONSHIRE FA UNDER 15/16 GIRLS CUP WINNERS

2016-17	St Ives Rangers Blue Sox	2018-19	No Competition
2017-18	St Ives Rangers Colts		



HUNTINGDONSHIRE FA UNDER 14 CUP WINNERS

1990-91	Yaxley Juniors	2005-06	Peterborough City
1991-92	St Neots Town Boys	2006-07	Yaxley Juniors
1992-93	Bushfield Park	2007-08	ICA Juventus Colts
1993-94	Huntingdon Rowdies	2008-09	Sawtry Colts
1994-95	Brampton Spartans	2009-10	Ramsey Colts
1995-96	Bushfield Park	2010-11	Woodston Dynamo Colts
1996-97	Broadway Rangers	2011-12	Godmanchester Rovers Youth
1997-98	Godmanchester Rovers Youth	2012-13	Powerleague Colts
1998-99	Bushfield Park	2013-14	St Neots Town Saints
1999-00	Peterborough City	2014-15	Priory Parkside Colts
2000-01	Bushfield Park	2015-16	South Peterborough
2001-02	ICA Juventus	2016-17	Godmanchester Town
2002-03	Brampton Spartans	2017-18	St Neots Town
2003-04	Woodston Dynamo	2018-19	St Neots Town
2004-05	Huntingdon Rowdies Youth		

HUNTINGDONSHIRE FA UNDER 13 11v11 CUP WINNERS

1997-98	Bushfield Park	2007-08	Stanground Juniors
1998-99	Bushfield Park	2008-09	Brampton Spartans
1999-00	Little Paxton Colts	2009-10	Woodston Dynamo Colts
2000-01	Yaxley Juniors	2010-11	Godmanchester Rovers Youth
2001-02	Brampton Spartans	2011-12	St Neots Town Youth
2002-03	Huntingdon Rowdies "A"	2012-13	Hampton
2003-04	Huntingdon Rowdies "A"	2013-16	No Competition (played as 9v9)
2004-05	Powerleague Colts	2016-17	Warboys Colts
2005-06	Priory Parkside Colts	2017-18	Buckden Juniors
2006-07	St Ives Rangers Colts	2018-19	Huntingdon Town Rowdies White

HUNTINGDONSHIRE FA UNDER 13 9v9 CUP WINNERS

2012-13	Hemingford Colts	2016-17	St Neots Town
2013-14	Brampton Spartans	2017-18	Brampton Spartans U13 Red
2014-15	Warboys Colts	2018-19	Needingworth Colts
2015-16	Sawtry Colts		

HUNTINGDONSHIRE FA UNDER 13/14 9v9 GIRLS CUP WINNERS

2016-17	Yaxley Juniors FC	2018-19	No competition
2017-18	Yaxley Juniors FC		

HUNTINGDONSHIRE FA UNDER 14 9v9 GIRLS CUP WINNERS

2018-19	Eynesbury Rovers Youth
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HUNTINGDONSHIRE FA UNDER 13 9v9 GIRLS CUP WINNERS

2018-19	ICA Sports Youth
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HUNTINGDONSHIRE FA UNDER 12 11v11 CUP WINNERS

1990-91	Bushfield Park	2002-03	Huntingdon Rowdies "A"
1991-92	Woodston Dynamo	2003-04	Peterborough City
1992-93	Yaxley Juniors	2004-05	St Ives Rangers Colts
1993-94	Huntingdon Rowdies	2005-06	Sawtry Colts
1994-95	Woodston Dynamo	2006-07	Stanground Juniors
1995-96	Woodston Dynamo	2007-08	Ramsey Colts
1996-97	Yaxley Juniors	2008-09	Woodston Dynamo Colts
1997-98	Peterborough City	2009-10	Godmanchester Rovers Youth
1998-99	Bushfield Park	2010-11	St Neots Town Youth
1999-00	Yaxley Juniors	2011-12	Hampton
2000-01	Huntingdon Rowdies	2012-19	No Competition - played as 9v9
2001-02	Yaxley Juniors		

HUNTINGDONSHIRE FA UNDER 12 9v9 CUP WINNERS

2011-12	Brampton Spartans	2016-17	Buckden Juniors
2012-13	Bluntisham Blasters	2017-18	Hemingford Colts Black
2014-15	Alconbury Colts	2018-19	St Ives Rangers Colts
2015-16	Warboys Colts		

KNOCK-OUT COMPETITIONS OBTAINING A RESULT

Taking of Kicks from the Penalty Mark

It should be noted that in ALL County Cup Competitions, there is NO provision for extra time.

If a match is drawn at the conclusion of ordinary time, the result of the tie will be determined by the taking of kicks from the penalty mark in accordance with the following provisions.

Taking kicks from the penalty mark is a method of determining the winning team where competition rules require there to be a winning team after a match has been drawn.

When a team finishes the match with a greater number of players than their opponents, they shall reduce their numbers to equate with that of their opponents and inform the referee of the name and number of each player excluded. The team captain has this responsibility.

Before the start of kicks from the penalty mark the referee shall ensure that only an equal number of players from each team remain within the centre circle and they shall take the kicks.

The Referee chooses the goal at which all kicks shall be taken.

The Referee tosses a coin and the team whose captain wins the toss decides whether to take the first or the second kick.

The Referee keeps a record of the kicks being taken.

Subject to the conditions explained below, both teams take five kicks. The Kicks are taken alternatively by the teams.

If, before both teams have taken five kicks, one has scored more goals than the other could score even if it were to complete its five kicks, no more kicks are taken.

If, after both teams have taken five kicks, both have Scored the same number of goals, or have not scored any goals, kicks shall continue to be taken in the same order until one team has - scored a goal more than the other from the same number of kicks.

A goalkeeper who is injured during the taking of kicks from the penalty mark and is unable to continue as a goalkeeper may be replaced by a named substitute, provided his team has not used the maximum number of substitutes permitted under the competition rules.



With the exception of the foregoing case, only players who are on the field of play at the end of the match, which includes extra time, where appropriate, shall be allowed to take kicks from the penalty mark.

Each kick is taken by a different player, and all eligible players must take a kick before any player can take a second kick.

An eligible player may change places with the goalkeeper at any time when kicks from the penalty mark are being taken.

All players, except the player taking the kick and the two goalkeepers, must remain within the centre circle.

The goalkeeper who is the team mate of the kicker must remain on the field of play, outside the penalty area in which the kicks are being taken, on the goal line where it meets the penalty area boundary line.

The other goalkeeper must remain on his goal line between the goalposts, facing the kicker until the ball is kicked.

Only the players and match officials are permitted to remain on the field of play when kicks from the penalty mark are being taken.

Unless otherwise stated, the Laws of Association Football, and the International Football Association Board Decisions apply when kicks from the penalty mark are being taken.



RULES OF THE SENIOR CHALLENGE CUP

1. Name

- 1.1. The Competition shall be called "The Hunts FA Senior Challenge Cup".

2. Cup Ownership

- 2.1. The Cup is the property of the "Huntingdonshire Football Association Limited". When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We Secretary Chairman
and..... being members of the

Football Club having been declared winners of the Hunts FA Senior Challenge Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

- 3.1. In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

- 4.1. The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

- 5.1. The Competition shall be on a knock-out basis. It shall be open to bona-fide Senior Clubs affiliated to the Association who hold a Football Association ground grading of at least Grade H (plus floodlights) subject to the approval of the Council. Any Club that loses its League status may be withdrawn from the Competition.



5.2. Note for clarification - This is the minimum required for entry to Step 6.

6. Entry Application - Date and Fee

- 6.1. Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule.
- 6.2. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- 7.1. All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- 7.2. No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- 7.3. In the final where the colours of competing clubs are similar both clubs must change unless alternative arrangements are mutual agreed by the competing clubs, and colours notified to the Association seven days before the respective match. In the event of the clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- 7.4. In the event of the Clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- 7.5. Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [The goalkeeper may not wear a black jersey or a predominantly black jersey]
- 7.6. The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.7. Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Provision Regarding Qualifications of Players

- 8.1. A player shall not in the same season of this Competition play for more than one competing Club.
- 8.2. In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.



- 8.2.1. A “registered player” is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.
- 8.2.2. A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
- 8.3. In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- 8.4. A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- 8.5. If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club ‘from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.

9. Objection to Qualification

- 9.1. No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts F.A., and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

- 10.1. The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.



11. System of Competition

- 11.1. The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing association football.

12. Date of Play

- 12.1. The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- 12.2. Following a request to the County Secretary, not later than 7 days before the scheduled date, kick off times can be moved to 1.30pm between October and February each year, where a club does not have suitable floodlights. Any request for such request must be made having received the agreement of their opponents.
- 12.3. Other than the Final Tie, such scheduled dates are in effect "play by dates". Clubs requesting to play a tie before the scheduled "play by date" must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date. Any request for such request must be made having received the agreement of their opponents.
- 12.4. Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- 12.5. The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.

13. Short Teams

- 13.1. The Referee shall report any team failing to field a full side to the Secretary of the Association and, any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each player short.

14. Notice of Result

- 14.1. Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- 14.2. In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after

the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.

- 14.3. Both clubs shall SMS the result of each match to the County FA System within 1 hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- 14.4. Prior to marking a referee, the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- 15.1. Matches may be played on grass or any artificial surface approved by The Football Association. The dimensions of the field of play for all matches shall be as follows:

15.1.1. Maximum length 120 metres (130 yards)

15.1.2. Minimum length 90 meters (100 yards)

15.1.3. Maximum breadth 90 metres (100 yards)

15.1.4. Minimum breadth 45 metres (50 Yards)

The length of the touch line must be greater than the length of the goal line. All lines must be the same width, which must not be more than 12 cm (5in).

- 15.2. Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.
- 15.3. Goal nets must be used in all matches.
- 15.4. Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.
- 15.5. Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- 15.6. Up to and including the semi-final ties, the home club shall furnish the visiting



club with 10 complimentary passes for their Club Officials, plus passes for 16 players and 3 Team Officials.

- 15.7. In the Final Tie, Clubs will be furnished with 10 complimentary passes for their Club Officials, plus passes for 16 players and 3 Team Officials.

16. Proceeds of Matches

- 16.1. The proceeds of all matches prior to the Final Tie (except replayed matches in consequences of a breach of rule) shall be equally divided between the competing Clubs after the expenses have been deducted.
- 16.2. The only charge to be allowed on the gate shall be Match Officials Fees and Expenses and, if applicable floodlighting to a maximum cost of up to £40. In exceptional circumstances where the cost of stewarding / policing is expected to be excessive, application may be made to the County Secretary in advance of the match for the amount to be charged against the gate to be increased. Should the request be agreed, both Clubs will be notified in advance of the match of the additional amount that has been agreed. Should receipts not be sufficient to cover the expenses then the Home Club will be responsible for meeting these expenses.
- 16.3. All cash must be paid within 14 days of the match and a copy of the statement forwarded to the County Secretary and the Visiting Club. Failure to do so will result in an automatic fine in accordance with the schedule of fines and fees.
- 16.4. The Huntingdonshire FA shall take the proceeds of the Final Tie and shall be responsible for meeting the expenses of the tie.

17. Duration of Play

- 17.1. Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.
- 17.2. In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- 17.3. In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- 17.4. Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- 18.1. A Club may at its discretion use three (3) substitute players from five (5)



nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.

- 18.2. Substitutes shall be nominated to the Referee prior to the commencement of the game.
- 18.3. A substitution can only be made when play is stopped for any reason and the Referee has given permission.

19. Technical Area

- 19.1. The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- 19.2. Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that "provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions".
- 19.3. All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- 19.4. The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- 19.5. The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee's permission, to assess an injured player.
- 19.6. All affiliated clubs to have a minimum of one person who has attended the Football Association Emergency Aid course to be present and in the technical area at each match. Failure to do this will result in a fine of not exceeding £50.
- 19.7. Each team must have a fully kitted Koolpack First Aid Kit bag or Equivalent present during each game. Failure to do this will result in a find not exceeding £50.

20. Objections and Protests

- 20.1. All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever,



shall be referred to the Council, whose decision shall be final and binding on both Clubs.

- 20.2. Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- 20.3. The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- 20.4. Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- 20.5. When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- 20.6. In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- 20.7. The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- 20.8. Each Club may support its case by witness.
- 20.9. If a member of the Council is connected with a Club concerned in a dispute or protest, they shall not sit on the Council while the dispute or protest is being considered.
21. Provisions Concerning Referees and Assistant Referees
 - 21.1. The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club must take every precaution to keep its ground in good condition, and if necessary, either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.



- 21.2. Under exceptional circumstances the County Secretary or his designated representative has the authority to postpone the game.
- 21.3. The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least three 5 days prior to the day of the match.
- 21.4. If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- 21.5. Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a fine as per the Schedule.
- 21.6. Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s)) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- 21.7. Any Club altering its team selection or numbering after team sheets have been
exchanged may be fined at the discretion of the Council. A Player who is named on the
team sheet exchanged under this rule may be replaced without fine if he is injured
warming up after the exchange of team sheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.
- 21.8. The Fee payable to the Referee in qualifying and Semi-Final tie shall be as per the schedule and for Assistant Referee as per the Schedule and paid by the Home Club. The Referee and Assistant Referee shall be entitled to the



second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.

- 21.9. Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.
- 21.10. Referees and Assistant Referees appointed to the Final tie shall be awarded replicas, plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- 21.11. In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- 21.12. Should a Referee for any reason be unable to complete the match his place shall be taken by the most senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.
- 21.13. Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- 21.14. Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".

22. Provision for Scratching from the Competition

- 22.1. Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- 22.2. A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- 22.3. Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- 22.4. In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.
23. The Council shall have the power to deal with any matter not provided for within the foregoing Rules.



24. The Cup shall be a Challenge Cup and shall never be won outright.

25. Provisions Concerning Appeals

25.1. A Club that is expelled from the Competition may appeal against that decision to an appeal board in accordance with the procedures for FA appeals.

25.2. For the avoidance of doubt, a Club may not appeal against any penalty imposed on it other than expulsion from the Competition.

26. The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association.

27. Refreshments for Match Officials, Players and Visiting Officials

All clubs are required to provide the following refreshments at all matches in the competition up to and including the Semi Final Ties.

Players

- (a) To be provided with the choice of a hot or cold drink at half time and full time.
- (b) Such refreshments should be made available before the match if requested.
- (c) To be provided with the choice of a hot or cold drink and sandwiches or other similar light refreshments at the end of the match.

Match Officials

- (a) To be provided with the choice of a hot or cold drink upon their arrival at the ground.
- (b) To be provided with the choice of a hot or cold drink at half time.
- (c) If the match requires extra time, to be provided with a drink on the pitch before extra time commences.
- (d) To be provided with the choice of a hot or cold drink and sandwiches or other similar light refreshments at the end of the match.

Visiting Officials

- (a) To be provided with the choice of a hot or cold drink and sandwiches or other similar light refreshments at half time.



RULES OF THE SCOTT GATTY INTERMEDIATE CUP

1. Name

The Competition shall be called "The Hunts FA Scott Gatty Intermediate Cup".

2. Cup Ownership

The Cup is the property of the "Huntingdonshire Football Association Ltd".

When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We Secretary Chairman
and being members of the

Football Club having been declared winners of the Hunts FA Scott Gatty Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Ltd shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

- 5.1. The Competition shall be on a knock-out basis. It shall be open to clubs affiliated to the Association as approved by the Council and as determined by the Cup Entry Schedule as drawn up by the Association from time to time.



6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- 7.1. All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- 7.2. No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- 7.3. In the final where the colours of competing clubs are similar both clubs must change unless alternative arrangements are mutual agreed by the competing clubs, and colours notified to the Association seven days before the respective match. In the event of the clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- 7.4. Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [The goalkeeper may not wear a black jersey or a predominantly black jersey]
- 7.5. The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.6. Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Provision Regarding Qualifications of Players

- 8.1. A Player shall not in the same season of this Competition play for more than one competing Club.
- 8.2. Where a Club enters a team other than the 1st team a player who has played more than twice for the first team of a club in the six games preceding the Cup tie in a recognised Senior Competition shall not be eligible to play in the tie.
- 8.3. Any player who has played in the Senior Cup shall not be allowed to participate in the Competition.



- 8.4. In all Rounds of the Competition a player shall be a “registered player” of his club under the rules of the Competition.
- 8.4.1. A “registered player” is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.
- 8.4.2. A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
- 8.4.3. In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
- 8.5. In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- 8.6. A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- 8.7. If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and game to be replayed or awarded to the opponents, and may impose a fine as per the Schedule.

9. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA, and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of



postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing association football.

12. Date of Play

- 12.1. The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- 12.2. For matches played on grounds that have floodlights, the time for kick off for matches played on a Saturday will be 3.00pm.
- 12.3. Clubs requesting a change to the scheduled date and or time of kick off of a match must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- 12.4. Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- 12.5. The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- 12.6. The Council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

- 13.1. The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each man short.

14. Notice of Result

- 14.1. Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded



to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.

- 14.2. In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- 14.3. Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- 14.4. Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees' perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- 15.1. Matches may be played on grass or any artificial surface approved by The Football Association. The dimensions of the field of play for all matches shall be as follows:

15.1.1. Maximum length 120 metres (130 yards)

15.1.2. Minimum length 90 meters (100 yards)

15.1.3. Maximum breadth 90 metres (100 yards)

15.1.4. Minimum breadth 45 metres (50 Yards)

The length of the touch line must be greater than the length of the goal line. All lines must be the same width, which must not be more than 12 cm (5In).

- 15.2. Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- 15.3. Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.



- 15.4. Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

- 17.1. Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.
- 17.2. In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- 17.3. In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- 17.4. Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- 18.1. A Club may at its discretion use three (3) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- 18.2. Substitutes shall be nominated to the Referee prior to the commencement of the game.
- 18.3. A substitution can only be made when play is stopped for any reason and the Referee has given permission.

19. Technical Area

- 19.1. The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- 19.2. Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed



that “provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions”.

- 19.3. All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- 19.4. The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- 19.5. The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee's permission, to assess an injured player.
- 19.6. All affiliated clubs to have a minimum of one person who has attended the Football Association Emergency Aid course to be present at each match. Failure to do this will result in a fine of not exceeding £50.
- 19.7. Each team must have a fully kitted Koolpack First Aid Kit bag or Equivalent present during each game. Failure to do this will result in a find not exceeding £50.

20. Objections and Protests

- 20.1. All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- 20.2. Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.
- 20.3. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- 20.4. The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- 20.5. Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes



to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.

- 20.6. When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- 20.7. In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- 20.8. The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- 20.9. Each Club may support its case by witness.
- 20.10. If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- 21.1. The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club which is custodian of its own ground must take every precaution to keep its ground in good condition and, if necessary either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.
- 21.2. A club which rents a ground may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off, however should the proprietor of the ground withdraw permission for the ground to be used then the game shall be postponed.
- 21.3. In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.
- 21.4. The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five (5) days prior to the day of the match.



- 21.5. If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day. Match Officials should always report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- 21.6. Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- 21.7. Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s)) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- 21.8. Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council. A Player who is named on the team sheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of team sheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.
- 21.9. In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- 21.10. Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.
- 21.11. The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- 21.12. Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.



- 21.13. Referees and Assistant Referees appointed to the Final tie shall be awarded replicas, plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- 21.14. In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- 21.15. Should a Referee for any reason be unable to complete the match his place shall be taken by the most Senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.
- 21.16. Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- 21.17. Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- 21.18. In matches other than the Final and Semi-Finals, both Clubs shall provide a competent Club Assistant Referee for the whole match. Such person shall not be the Coach or Manager.

22. Provision for Scratching from the Competition

- 22.1. Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- 22.2. A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- 22.3. Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- 22.4. In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.

23. Provisions Concerning Appeals

- 23.1. A Club that is expelled from the Competition may appeal against that decision to an appeal board in accordance with the procedures for FA appeals.
- 23.2. For the avoidance of doubt, a Club may not appeal against any penalty



imposed on it other than expulsion from the Competition.

24. The Council shall have the power to deal with any matter not provided for within the foregoing Rules.
25. The Cup shall be a Challenge Cup and shall never be won outright
26. The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire



RULES OF THE JUNIOR CUP

1. Name

The Competition shall be called "The Hunts Junior Challenge Cup".

2. Cup Ownership

The Cup is the property of the "Huntingdonshire Football Association Limited". When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We..... Secretary Chairman
and being members of the

Football Club having been declared winners of the Hunts FA Junior Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

The Competition shall be on a knock-out basis. It shall be open to clubs affiliated to the Association as approved by the Council and as determined by the Cup Entry Schedule as drawn up by the Association from time to time.



6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- 7.1. All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- 7.2. No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- 7.3. In the final where the colours of competing clubs are similar both clubs must change unless alternative arrangements are mutual agreed by the competing clubs, and colours notified to the Association seven days before the respective match. In the event of the clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide
- 7.4. Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [The goalkeeper may not wear a black jersey or a predominantly black jersey]
- 7.5. The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.6. Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Qualifications of Players

- 8.1. A player shall not in the same season of this Competition play for more than one competing Club, but members of each respective team may be changed during the series of matches.
- 8.2. In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
 - 8.2.1. A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such



registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.

- 8.2.2. A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
- 8.2.3. In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
- 8.3. In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- 8.4. A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- 8.5. A player who has played in the Senior Challenge Cup or the Scott Gatty Cup previously in the season shall be ineligible to play in the Junior Cup.
- 8.6. A player who has played more than twice for the first team of a club in the six games preceding the Cup tie in a recognised Senior Competition shall not be eligible to play in the tie.
- 8.7. If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.

For information:

Should a Club have teams in the Senior Challenge Cup, Scott Gatty Intermediate Cup and the Junior Cup, a player may (subject to the above) play with the team in the Junior Cup and afterwards with the team in the Scott Gatty Intermediate Cup and afterwards with the team in Senior Challenge Cup, however if having played in the Senior Challenge Cup or the Scott Gatty Intermediate Cup he shall not be permitted to play again in the Junior Cup in that season. Where a player plays for his club in the Premier Cup this does not make a player ineligible to play for the club in the Junior Cup.

9. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA, and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred, in the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing Association Football.

12. Date of Play

- 12.1. The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- 12.2. For matches played on grounds that have floodlights, the time for kick off for matches played on a Saturday will be 3.00pm.
- 12.3. Clubs requesting a change to the scheduled date and or time of kick off of a match must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- 12.4. Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- 12.5. The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- 12.6. The Council shall have the power to arrange for any Cup fixture to be played under floodlights.



13. Short Teams

- 13.1. The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each player short.

14. Notice of Result

- 14.1. Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- 14.2. In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- 14.3. Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- 14.4. Prior to marking a referee, the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- 15.1. Matches may be played on grass or any artificial surface approved by The Football Association. The dimensions of the field of play for all matches shall be as follows:
- 15.1.1. Maximum length 120 metres (130 yards)
 - 15.1.2. Minimum length 90 metres (100 yards)
 - 15.1.3. Maximum breadth 90 metres (100 yards)
 - 15.1.4. Minimum breadth 45 metres (50 Yards)



The length of the touch line must be greater than the length of the goal line.

All lines must be the same width, which must not be more than 12 cm (5in).

- 15.2. Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- 15.3. Goal nets must be used in all matches.
- 15.4. Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.
- 15.5. Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

- 16.1. Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

- 17.1. Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level kicks from the penalty mark will take place to obtain a winner.
- 17.2. In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- 17.3. In the event of the Final not being completed and neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- 17.4. Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- (a) A Club may at its discretion use five (5) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- (b) Substitutes shall be nominated to the Referee prior to the commencement of the game.
- (c) A substitution can only be made when play is stopped for any reason and the Referee has given permission.



- (d) A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

19. Technical Area

- 19.1. The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- 19.2. Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that “provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions”.
- 19.3. All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- 19.4. The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- 19.5. The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee’s permission, to assess an injured player.
- 19.6. All affiliated clubs to have a minimum of one person who has attended the Football Association Emergency Aid course to be present at each match. Failure to do this will result in a fine of not exceeding £50

20. Objections and Protests

- 20.1. All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- 20.2. Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.
- 20.3. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.



- 20.4. The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- 20.5. Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- 20.6. When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- 20.7. In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- 20.8. The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- 20.9. Each Club may support its case by witness.
- 20.10. If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- 21.1. The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.
- 21.2. A club which rents a ground may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off, however should the proprietor of the ground withdraw permission for the ground to be used then the game shall be postponed.
- 21.3. In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.
- 21.4. The Council or Referees Committee shall appoint for each round, Semi-Finals



and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five 5 days prior to the day of the match.

- 21.5. If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- 21.6. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.
- 21.7. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- 21.8. Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- 21.9. Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- 21.10. Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- 21.11. A Player who is named on the team sheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of team sheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.
- 21.12. In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- 21.13. Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.



- 21.14. The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- 21.15. Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.
- 21.16. Referees and Assistant Referees appointed to the Final tie shall be awarded souvenirs, plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- 21.17. In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- 21.18. Should a Referee for any reason be unable to complete the match his place shall be taken by the Senior Assistant Referee. The Senior Assistant Referee shall then be considered the appointed Referee for the remainder of the match.
- 21.19. Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- 21.20. Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- 21.21. In matches other than the Final and Semi-Finals, both Clubs shall provide a competent Club Assistant Referee for the whole match. Such person shall not be the Coach or Manager.

22. Provision for Scratching from the Competition

- 22.1. Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- 22.2. A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- 22.3. Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- 22.4. In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.



23. Provisions Concerning Appeals

- 23.1. A Club that is expelled from the Competition may appeal against that decision to an appeal board in accordance with the procedures for FA appeals.
- 23.2. For the avoidance of doubt, a Club may not appeal against any penalty imposed on it other than expulsion from the Competition.
24. The Council shall have the power to deal with any matter not provided for within the foregoing Rules.
25. The Cup shall be a Challenge Cup and shall never be won outright
26. The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association.



RULES OF THE LOWER JUNIOR CUP

1. Name

The Competition shall be called "The Hunts Lower Junior Challenge Cup".

2. Cup Ownership

The Cup is the property of the "Huntingdonshire Football Association Limited". When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We..... Secretary Chairman

and..... being members of the Football Club having been declared winners of the Hunts FA Lower Junior Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

The Competition shall be on a knock-out basis. It shall be open to clubs affiliated to the Association as approved by the Council and as determined by the Cup Entry Schedule as drawn up by the Association from time to time.



6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- 7.1. All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- 7.2. No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- 7.3. In the final where the colours of competing clubs are similar both clubs must change unless alternative arrangements are mutual agreed by the competing clubs, and colours notified to the Association seven days before the respective match. In the event of the clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide
- 7.4. Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [The goalkeeper may not wear a black jersey or a predominantly black jersey]
- 7.5. The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.6. Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Qualifications of Players

- 8.1. A player shall not in the same season of this Competition play for more than one competing Club.
- 8.2. In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
 - 8.2.1. A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football



Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.

8.2.2. A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.

8.2.3. In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.

8.3. In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.

8.4. A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.

8.5. A player who has played in the Senior Challenge Cup, Scott Gatty Cup or the Junior Cup previously in the season shall be ineligible to play in the Lower Junior Cup.

8.6. A player who has played more than twice for the first team of a club in the six games preceding the Cup tie in a recognised Senior Competition shall not be eligible to play in the tie.

8.7. If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.

8.8. Where a competing club are not members of a League, then the club must register its players with the Association no later than 5 days prior to the original date fixed for the match.

For information:

Where a Club has teams in the Senior Challenge Cup, Scott Gatty Cup, the Junior Cup, and the Lower Junior Cup, a player may (subject to the above) play with the team in the Lower Junior Cup and afterwards with the team



in the Junior Cup, and afterwards for the team in the Scott Gatty Cup and afterwards with the team in the Senior Challenge Cup, however having then played in either of the Senior Challenge Cup, the Scott Gatty Cup or the Junior Cup he shall not be permitted to play again in the Lower Junior Cup in that season. Where a player plays for his club in the Premier Cup this does not make a player ineligible to play for the club in the Lower Junior Cup.

9. Notification of Players - Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the County Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA., and whether or not the protest is upheld the Council or Emergency Committee shall have power to order which party shall pay such expenses incurred. In the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing Association Football.

12. Date of Play

- 12.1. The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- 12.2. For matches played on grounds that have floodlights, the time for kick off for matches played on a Saturday will be 3.00pm.
- 12.3. Clubs requesting a change to the scheduled date and or time of kick off of a match must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- 12.4. Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.



- 12.5. The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- 12.6. The Council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

- 13.1. The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each man short.

14. Notice of Result

- 14.1. Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- 14.2. In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- 14.3. Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- 14.4. Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- 15.1. Matches may be played on grass or any artificial surface approved by The Football Association. The dimensions of the field of play for all matches



shall be as follows:

15.1.1. Maximum length 120 metres (130 yards)

15.1.2. Minimum length 90 meters (100 yards)

15.1.3. Maximum breadth 90 metres (100 yards)

15.1.4. Minimum breadth 45 metres (50 Yards)

The length of the touch line must be greater than the length of the goal line.

All lines must be the same width, which must not be more than 12 cm (5in).

15.2. Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.

15.3. Goal nets must be used in all matches.

15.4. Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.

15.5. Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

16.1. Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

17.1. Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.

17.2. In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.

17.3. In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.

17.4. Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.



18. Substitutes

- 18.1. A Club may at its discretion use five (5) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- 18.2. Substitutes shall be nominated to the Referee prior to the commencement of the game.
- 18.3. A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- 18.4. A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

19. Technical Area

- 19.1. The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- 19.2. Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that "provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions".
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- 19.5. The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee's permission, to assess an injured player.
- 19.6. All affiliated clubs to have a minimum of one person who has attended the Football Association Emergency Aid course to be present at each match. Failure to do this will result in a fine of not exceeding £50
- 19.7. Each team must have a fully kitted Koolpack First Aid Kit bag or Equivalent present during each game. Failure to do this will result in a find not exceeding £50.



20. Objections and Protests

- 20.1. All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- 20.2. Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.
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- 20.4. The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
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- 20.6. When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- 20.7. In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
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- 21.3. In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.
- 21.4. The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least 5 days prior to the day of the match.
- 21.5. If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- 21.6. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.
- 21.7. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- 21.8. Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- 21.9. Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.



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- 21.12. In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- 21.13. Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.
- 21.14. The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- 21.15. Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.
- 21.16. Referees and Assistant Referees appointed to the Final tie shall be awarded souvenirs plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- 21.17. In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- 21.18. Should a Referee for any reason be unable to complete the match his place shall be taken by the most senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.
- 21.19. Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- 21.20. Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- 21.21. In matches other than the Final and Semi-Finals, both Clubs shall provide a



competent Club Assistant Referee for the whole match. Such person shall not be the Coach or Manager.

22. Provision for Scratching from the Competition

- 22.1. Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- 22.2. A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- 22.3. Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- 22.4. In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.

23. Provisions Concerning Appeals

- 23.1. A Club that is expelled from the Competition may appeal against that decision to an appeal board in accordance with the procedures for FA appeals.
- 23.2. For the avoidance of doubt, a Club may not appeal against any penalty imposed on it other than expulsion from the Competition.
24. The Council shall have the power to deal with any matter not provided for within the foregoing Rules.
25. The Cup shall be a Challenge Cup and shall never be won outright.
26. The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association.



RULES OF THE SUNDAY CUP

1. Name

The Competition shall be called "The Hunts Sunday Challenge Cup".

2. Cup Ownership

The Cup is the property of the "Huntingdonshire Football Association Ltd". When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We.....Secretary Chairman And being members of the Football Club having been declared winners of the Hunts FA Sunday Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

The Competition shall be on a knock-out or any other basis as determined by the Council of the Association.

6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with

an entrance fee as per the Schedule. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- 7.1. All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- 7.2. No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- 7.3. In the final where the colours of competing clubs are similar both clubs must change unless alternative arrangements are mutual agreed by the competing clubs, and colours notified to the Association seven days before the respective match. In the event of the clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide
- 7.4. Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [The goalkeeper may not wear a black jersey or a predominantly black jersey]
- 7.5. The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.6. Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Provision Regarding Qualifications of Players

- 8.1. A Player shall not in the same season of this Competition play for more than one competing Club.
- 8.2. In all Rounds of the Competition a player shall be a "registered player" of his club under the Rules of the Competition.
 - 8.2.1. A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.



- 8.2.2. A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
- 8.2.3. In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
- 8.3. In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- 8.4. A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- 8.5. If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.

9. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the County Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA, and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club



shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing Association Football.

12. Date of Play

- 12.1. The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- 12.2. Clubs requesting a change to the scheduled date and or time of kick off of a match must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- 12.3. Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- 12.4. The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- 12.5. The Council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

- 13.1. The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each player short.

14. Notice of Result

- 14.1. Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- 14.2. In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.



- 14.3. Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- 14.4. Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- 15.1. Matches may be played on grass or any artificial surface approved by The Football Association. The dimensions of the field of play for all matches shall be as follows:

- 15.1.1. Maximum length 120 metres (130 yards)
- 15.1.2. Minimum length 90 meters (100 yards)
- 15.1.3. Maximum breadth 90 metres (100 yards)
- 15.1.4. Minimum breadth 45 metres (50 Yards)

The length of the touch line must be greater than the length of the goal line.

All lines must be the same width, which must not be more than 12 cm (5in).

- 15.2. Up to and including the semi- final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- 15.3. Goal nets must be used in all matches.
- 15.4. Clubs must make arrangements to restrain Spectators from encroaching within one yard to the touchline.
- 15.5. Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

- 16.1. Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.



17. Duration of Play

- 17.1. Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.
- 17.2. In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- 17.3. In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- 17.4. Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- 18.1. A Club may at its discretion use five (5) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- 18.2. Substitutes shall be nominated to the Referee prior to the commencement of the game.
- 18.3. A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- 18.4. A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

19. Technical Area

- 19.1. The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- 19.2. Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that "provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions".
- 19.3. All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons



listed on the official sheet shall be permitted in the technical area.

- 19.4. The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- 19.5. The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee's permission, to assess an injured player.
- 19.6. All affiliated clubs to have a minimum of one person who has attended the Football Association Emergency Aid course to be present at each match. Failure to do this will result in a fine of not exceeding £50.
- 19.7. Each team must have a fully kitted Koolpack First Aid Kit bag or Equivalent present during each game. Failure to do this will result in a fine not exceeding £50.

20. Objections and Protests

- 20.1. All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- 20.2. Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.
- 20.3. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- 20.4. The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- 20.5. Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- 20.6. When an objection has been lodged with the Referee, a protest must be made



to the Association, and no objection or protest shall be withdrawn except by leave of the Council.

- 20.7. In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- 20.8. The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- 20.9. Each Club may support its case by witness.
- 20.10. If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- 21.1. The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.

A club which rents a ground may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off, however should the proprietor of the ground withdraw permission for the ground to be used then the game shall be postponed.

In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.

- 21.2. The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five (5) days prior to the day of the match.
- 21.3. If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- 21.4. Where the appointed Match Officials fail to appear, the Clubs must mutually



agree for a person to officiate the match in order for the match to be played on the day.

- 21.5. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- 21.6. Referee and Assistant Referees where appointed should be at the ground at least 45 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- 21.7. Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- 21.8. Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- 21.9. A Player who is named on the team sheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of team sheets. Such alteration must be advised to the Referee and opponents before the commencement of the match. Failure to comply with this rule may result in a Fine as per the Schedule.
- 21.10. In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- 21.11. Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.
- 21.12. The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- 21.13. Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.



- 21.14. Referees and Assistant Referees appointed to the Final tie shall be awarded souvenirs plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- 21.15. In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- 21.16. Should a Referee for any reason be unable to complete the match his place shall be taken by the most Senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.
- 21.17. Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- 21.18. Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- 21.19. In matches other than the Final and Semi-Finals, both Clubs shall provide a competent Club Assistant Referee for the whole match. Such person shall not be the Coach or Manager.

22. Provision for Scratching from the Competition

- 22.1. Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- 22.2. A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- 22.3. Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- 22.4. In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.

23. Provisions Concerning Appeals

- 23.1. A Club that is expelled from the Competition may appeal against that decision to an appeal board in accordance with the procedures for FA appeals.
- 23.2. For the avoidance of doubt, a Club may not appeal against any penalty imposed on it other than expulsion from the Competition.



24. The Council shall have the power to deal with any matter not provided for within the foregoing Rules.
25. The Cup shall be a Challenge Cup and shall never be won outright.
26. The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association.



RULES OF THE UNDER 18, UNDER 16, UNDER 15, UNDER 14, UNDER 13 AND UNDER 12 CUPS.

1. Name

The Competition shall be called "The Hunts County Youth Under Years Cup, as determined by the County Association.

2. Eligible Clubs

All Clubs registered with the County F.A. having teams playing in a youth competition shall be required to compete in an appropriate Hunts County Youth Cup Competition.

3. Entry Fee

The entry fee shall be as per the Schedule payable at the time of application on a date stated by the County Secretary.

4. Control

Control of all County Youth Competitions shall be vested in the Council of the Hunts F.A.

5. Trophy Ownership

The Trophy is the property of the "Huntingdonshire Football Association Ltd". When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement subscribed by three persons) be sent to the Association as follows:

We Secretary Chairman and being members of the Football Club having been declared winners of the Hunts County Youth Under Years Cup, and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly to return same in good order and condition, on or before the 2nd Monday of January next, or at any time when called upon by him to do so, failure to comply could render the club liable to a fine at the discretion of the Council, and if the said trophy be destroyed or damaged by fire or any other cause or lost while in our care we agree to refund the Association with the amount of its cost through repair or its current value.

6. Souvenirs

In addition to the Trophy, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field



for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

7. Colours

- 7.1. All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- 7.2. No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- 7.3. In the final where the colours of competing clubs are similar both clubs must change unless alternative arrangements are mutual agreed by the competing clubs, and colours notified to the Association seven days before the respective match. In the event of the clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide
- 7.4. Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [The goalkeeper may not wear a black jersey or a predominantly black jersey]
- 7.5. The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.6. Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Qualification and Registration of Players

- 8.1. In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
 - 8.1.1. A "registered player" is one who is registered with a League in which his club competes in the current season, and where necessary registered with a specific team of the club. Any such registration must have been received and accepted by the League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.
 - 8.1.2. A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.



- 8.1.3. In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
- 8.1.4. Where a club enters more than one team in a cup, the teams must be identified with the suffix in which the team is registered with its League.
- 8.1.5. Players will be recognised as being registered for a team of a club and may only play for that team except as permitted in (vi) below.
- 8.1.6. A player will be eligible to play in a County Cup if he has been transferred to another of his Club's teams or to another club, provided that he has taken no part in any previous match in the Competition either as a player or as a substitute. Any such transfer must have been made in accordance with the rules of the League in which the club competes, and must have been duly completed by 12 noon of the day prior to the date fixed for the playing of the match.
- 8.2. In the case of postponed or replayed matches only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- 8.3. A player who has been suspended may play in postponed or replayed ties providing his term of suspension has expired.
- 8.4. Players can play in more than one age group in the competition in the same season.
- 8.5. No player may play for more than one Club in the competition in the same season.
- 8.6. In accordance with the Regulations of The Football Association Programme for Excellence, any player who is registered with any Academy or a Centre of Excellence shall be ineligible to participate in the Competition.
- 8.7. If the Council has any doubts as to the Qualification of any players taking part in this competition, they shall have the power to call upon such players or club to which he belongs to prove that he is qualified, according to the rules and failing such satisfactory proof, the Council may disqualify such player and remove the club from the competition, or order the games to be replayed or award the match to the opponents, and may impose a fine not exceeding as per the Schedule.



9. Substitutes

- 9.1. A Club may at its discretion use five (5) substitute players from five (5) nominated substitutes at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- 9.2. Substitutes shall be nominated to the Referee prior to the commencement of the game.
- 9.3. A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- 9.4. A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

10. Technical Area

Where provision exists at the ground on which the match is to be played of a trainers bench and technical area the following rules shall apply: -

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that "provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions".
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee's permission, to assess an injured player.
- (f) All affiliated clubs to have a minimum of one person who has attended the Football Association Emergency Aid course to be present at each match. Failure to do this will result in a fine of not exceeding £50



- (g) Each team must have a fully kitted Koolpack First Aid Kit bag or Equivalent present during each game. Failure to do this will result in a fine not exceeding £50.

11. Objection to Qualification

- 11.1. No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts F.A., and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of postponed or replayed matches the above periods of time shall be observed so far as circumstances permit.

12. Disqualifications

- 12.1. The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

13. Fixtures

- 13.1. The competition shall be on the English system to be decided by drawing. No club shall be allowed more than one bye in the competition. "The Laws of the Game" shall be those governing Association Football. Matches may be played on grass or any artificial surface approved by The Football Association. Up to and including the Semi- finals the Clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- 13.2. The Council shall fix the dates and kick off times by which various rounds of the competition shall be played. (The Association Standard Day and Time of kick off is Saturdays at 10.30am.)
- 13.2.1. Clubs requesting a change to the scheduled date and or time of kick off a match, must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off subject to the provisions of rule 13.2.3. Any request for such change must be made having received the agreement of their opponents.
- 13.2.2. If a change of date cannot be made due to a team not being able to field a team on Saturdays, as their traditional match day is a



Sunday and all other avenues for the game to be played have been investigated then they will not be found as per the schedule.

- 13.2.3. Any team not on the field of play at the time stated for kick off shall be fined a sum not exceeding as per the Schedule unless a satisfactory explanation is furnished. The referee's decision as to the times of the team's arrival onto the field of play shall be final. But he shall acquaint each captain prior to the kick off.

- 13.2.4. A match may be played on a midweek evening under floodlights provided that permission is sought in writing from the County Secretary at least 14 days prior to the original scheduled date of the match. Both teams must be in agreement to play the match under floodlights. Any such change of date of a match must be on a date prior to the originally scheduled match date. It shall be the responsibility of the home team to inform the opponents and match officials(s) of such changes if approved by the County Secretary.

- 13.3. Unless permission is given by the County Secretary, all fixtures must be played on the dates given, re-arranged matches must be played within seven days on the ground of the team first drawn or as decided by the Council. Should the ground be unavailable, the County Secretary will decide as to the date and venue.

- 13.3.1. If the Team's ground provider insists on a pm kick off, the match shall be in accordance with the provisions of the ground provider. Such change of kick off time must be notified in writing to the County Secretary, opponents and match official(s) no later than 7 days prior to scheduled date of the match.

14. Duration of play in all rounds of the competition shall be: -

- (a) Under 10 - 12 30 minutes each half Under 15 - 16 40 minutes each half
Under 13 - 14 35 minutes each half Under 17 - 18 45 minutes each half
- (b) Size 4 footballs shall be used in all matches up to and including U14s, size 5 footballs in all other age groups.
- (c) In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain the winner.
- (d) In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- (e) In the event of the Final not being completed and where neither Club is at fault the match shall be replayed on a ground to be determined by the Council.



- (f) Any match abandoned through the fault of one or both clubs shall be dealt with by the Council.

15. Notice of Result

- 15.1. Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- 15.2. In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- 15.3. Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- 15.4. Prior to marking a referee, the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

16. Provisions Concerning Referees and Assistant Referees

- 16.1. Referee's shall be appointed by the Association. Where the Association does not appoint Assistant Referees, Club Assistant Referees must be appointed by each club for the entire game up to the semi-final.
- 16.2. Assistant Referees may be appointed by the Association for the semi-finals.
- 16.3. Assistant Referees and a Fourth Official shall be appointed by the Association for the finals.
- 16.4. The Secretary of the Home Club must confirm the match details to the



Referee and Assistant Referees where applicable at least five (5) days prior to the day of the match. If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.

- 16.5. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.
- 16.6. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- 16.7. Referee and Assistant Referees where appointed should be at the ground at least 45 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- 16.8. The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Clubs may require the Referee to visit the ground (or a Referee within the vicinity) at least two hours before the time advertised for the kick-off.
- 16.9. A club which hires a ground may require the Referee to visit the ground (or a Referee within the vicinity) at least two hours before the time advertised for the kick-off. But should the custodian of the ground withdraw permission for the ground to be used then the game shall be postponed.
- 16.10. In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.
- 16.11. Each Club must hand copies of a list of name(s) of players taking part in a match [including the name(s) and numbers of the nominated substitute(s)] to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- 16.12. Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- 16.13. A Player who is named on the team sheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of team sheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.



- 16.14. In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- 16.15. Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.
- 16.16. Should a Referee for any reason be unable to complete the match his place shall be taken by the most Senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.

17. Objections and Protests

- 17.1. All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- 17.2. Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates, Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- 17.3. The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- 17.4. Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- 17.5. When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.



- 17.6. In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- 17.7. The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- 17.8. Each Club may support its case by witnesses.
- 17.9. If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

18. Teams Withdrawing

Any team withdrawing from the competition after the draw has been made shall be fined a sum as per the Schedule.

19. Power of Council

The Council shall have the power to deal with any matter not provided for within these rules.

20. Trophy Ownership

The trophy shall be a challenge trophy and shall never be won outright.

21. Breach of Rules

Any breach of these rules shall be liable to disciplinary action by the County F.A.

22. Provisions Concerning Appeals

- 22.1. A Club that is expelled from the Competition may appeal against that decision to an appeal board in accordance with the procedures for FA appeals.
- 22.2. For the avoidance of doubt, a Club may not appeal against any penalty imposed on it other than expulsion from the Competition.

23. Rules

The rules as herein printed shall be circulated to all Officers and Member Clubs of the Huntingdonshire Football Association Limited.



Age on 31 August of the relevant Playing Season	Eligible Age Groups	Maximum Permitted Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Recommended Goal Sizes in Feet	Ball Size
			Yards	Meters	Yards	Meters		
10	Under 11	9 v 9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 12		70 x 40	64 x 36.6	80 x 50	73.15 x 45.75		
11	Under 11	9 v 9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 12	11 v 11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
12	Under 13	11 v 11	90 x 50	82.3 x 45.75	100 x 60	73.15 x 45.75	21 x 7	4
	Under 14		90 x 50	82.3 x 45.75	100 x 60	73.15 x 45.75		
13	Under 14	11 v 11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 15		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
14	Under 15	11 v 11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 16		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64		
15	Under 16	11 v 11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 17		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44		
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44		
16	Under 17	11 v 11	100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	5
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44		
	open Age		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44		



RULES OF THE GIRLS CUP

1. Name

The Competition shall be called “The Hunts County Youth Under Years Girls Cup, as determined by the County Association.

2. Eligible Clubs

All Clubs registered with the County F.A. having girls teams playing in a youth competition shall be required to compete in an appropriate Hunts County Girls Youth Cup Competition, providing at least 8 teams per prescribed age bracket are affiliated to the Association in any season.

3. Entry Fee

The entry fee shall be as per the Schedule (Youth Cups) payable at the time of application on a date stated by the County Secretary.

4. Control

Control of all County Youth Competitions shall be vested in the Council of the Hunts F.A.

5. Trophy Ownership

The Trophy is the property of the “Huntingdonshire Football Association Ltd”. When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement subscribed by three persons) be sent to the Association as follows:

We Secretary Chairman and being members of the Football Club having been declared winners of the Hunts County Youth Under Years Cup, and having the same delivered to us by the Secretary of the Association or her authorised representative do hereby declare on behalf of the said Club, individually and co-jointly to return same in good order and condition, on or before the 2nd Monday of January next, or at any time when called upon by him to do so, failure to comply could render the club liable to a fine at the discretion of the Council, and if the said trophy be destroyed or damaged by fire or any other cause or lost while in our care we agree to refund the Association with the amount of its cost through repair or its current value.

6. Souvenirs

In addition to the Trophy, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for



any misconduct, the souvenir to which she may be entitled may be withheld at the discretion of the Council.

7. Colours

- 7.1. All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- 7.2. No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- 7.3. In the final where the colours of competing clubs are similar both clubs must change unless alternative arrangements are mutual agreed by the competing clubs, and colours notified to the Association seven days before the respective match. In the event of the clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- 7.4. Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. (The goalkeeper may not wear a black jersey or a predominantly black jersey)
- 7.5. The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.6. Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Qualification and Registration of Players

- 8.1. In all Rounds of the Competition a player shall be a "registered player" of her club under the rules of the Competition.
 - 8.1.1. A "registered player" is one who is registered with a League in which her club competes in the current season, and where necessary registered with a specific team of the club. Any such registration must have been received and accepted by the League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.
 - 8.1.2. A player shall be deemed to be registered when her club is in possession of a written acknowledgement from the registering authority.
 - 8.1.3. In order to be eligible to play in the Semi-Final, the players must



have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.

- 8.1.4. Where a club enters more than one team in a cup, the teams must be identified with the suffix in which the team is registered with its League.
- 8.1.5. Players will be recognised as being registered for a team of a club and may only play for that team except as permitted in (vi) below.
- 8.1.6. A player will be eligible to play in a County Cup if she has been transferred to another of her Club's teams or to another club, provided that she has taken no part in any previous match in the Competition either as a player or as a substitute. Any such transfer must have been made in accordance with the rules of the League in which the club competes, and must have been duly completed by 12 noon of the day prior to the date fixed for the playing of the match.
- 8.2. In the case of postponed or replayed matches only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- 8.3. A player who has been suspended may play in postponed or replayed ties providing her term of suspension has expired.
- 8.4. No player may play in more than one age group in the competition in the same season.
- 8.5. No player may play for more than one team in the competition in the same season.
- 8.6. In accordance with the Regulations of The Football Association Programme for Excellence, any player who is registered with any Academy or a Centre of Excellence shall be ineligible to participate in the Competition.
- 8.7. If the Council has any doubts as to the Qualification of any players taking part in the competition, they shall have the power to call upon such players or club to which she belongs to prove that she is qualified, according to the rules and failing such satisfactory proof, the Council may disqualify such player and remove the club from the competition, or order the games to be replayed or award the match to the opponents, and may impose a fine not exceeding as per the Schedule.

- 8.8. Under 13/14 Cup - Only those players are eligible to take part who have reached the age of 12 years by midnight on 31 August of the current season and not reached the age of 14 years as at midnight on 31 August of the current season.

Age on 31 August of the relevant Playing Season	Eligible Age Groups	Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Goal Sizes in Feet	Ball Size
			Yards	Meters	Yards	Meters		
12	Under 13	9 v 9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
13	Under 14							
Duration of play - 35 minutes per half								

- 8.9. Under 15/16 Cup - Only those players are eligible to take part who have reached the age of 14 years by midnight on 31 August of the current season and not reached the age of 16 years as at midnight on 31 August of the current season.

Age on 31 August of the relevant Playing Season	Eligible Age Groups	Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Goal Sizes in Feet	Ball Size
			Yards	Meters	Yards	Meters		
14	Under 15	11 v 11	90 x 50	82.3 x 45.75	110 x 70	100 x 64	24 x 8	5
15	Under 16							
Duration of play - 40 minutes per half								

9. Substitutes

- 9.1. A Club may at its discretion use five (5) substitute players from five (5) nominated substitutes at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- 9.2. Substitutes shall be nominated to the Referee prior to the commencement of the game.
- 9.3. A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- 9.4. A player who has been substituted herself becomes a substitute and may



replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

10. Technical Area

Where provision exists at the ground on which the match is to be played of a trainers bench and technical area the following rules shall apply:-

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that "provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions".
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of the area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee's permission, to assess an injured player.
- (f) All affiliated clubs to have a minimum of one person who has attended the Football Association Emergency Aid course to be present at each match. Failure to do this will result in a fine of not exceeding £50
- (g) Each team must have a fully kitted Koolpack First Aid Kit bag or Equivalent present during each game. Failure to do this will result in a find not exceeding £50.

11. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. The fee if the protest is not upheld may be forfeited to the funds of the Hunts F.A., and whether or not the protest is upheld the Council shall have power to say which party shall pay



such expenses incurred. In the case of postponed or replayed matches the above periods of time shall be observed so far as circumstances permit.

12. Disqualifications

- 12.1. The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

13. Fixtures

- 13.1. The competition shall be on the English system to be decided by drawing. No club shall be allowed more than one bye in the competition. "The Laws of the Game" shall be those governing Association Football. Matches may be played on grass or any artificial surface approved by The Football Association. Up to and including the Semi- finals the Clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.

13.2.

- 13.2.1. Under 13/14 Competition Matches will be played 9v9, conforming to the relevant 9v9 pitch size. Under 15/16 Competition Matches will be played 11v11 conforming to the relevant 11v11 pitch size.
- 13.2.2. The Council shall fix the dates by which various rounds of the competition shall be played and also the kick off times. (The Association Standard Day and Time of kick off is Saturdays at 10.30am.)
- 13.2.3. Clubs requesting a change to the scheduled date and or time of kick off of a match, must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off subject to the provisions of rule 13.2.5. Any request for such change must be made having received the agreement of their opponents.
- 13.2.4. Any team not on the field of play at the time stated for kick off shall be fined a sum no exceeding as per the Schedule unless a satisfactory explanation is furnished. The referee's decision as to the times of the teams arrival onto the field of play shall be final. But he/she shall acquaint each captain prior to the kick off.
- 13.2.5. A match may be played on a midweek evening under floodlights provided that permission is sought in writing from the County Secretary at least 14 days prior to the original scheduled date of

the match. Both teams must be in agreement to play the match under floodlights. Any such change of date of a match must be on a date prior to the originally scheduled match date. It shall be the responsibility of the home team to inform the opponents and match officials(s) of such changes if approved by the County Secretary.

13.3.

13.3.1. Unless permission is given by the County Secretary, all fixtures must be played on the dates given, re-arranged matches must be played within seven days on the ground of the team first drawn or as decided by the Council. Should the ground be unavailable, the County Secretary will decide as to the date and venue.

13.3.2. If the Team's ground provider insists on a pm kick off, the match shall be in accordance with the provisions of the ground provider. Such change of kick off time must be notified in writing to the County Secretary, opponents and match official(s) no later than 7 days prior to scheduled date of the match.

14. Duration of play in all rounds of the competition shall be: -

14.1. Under 13/14 Competition - 35 minutes each half

Under 15/16 Competition 40 minutes each half

14.2. Under 13/14 Competition - size 4 footballs shall be used in all matches

Under 15/16 Competition - size 5 footballs shall be used in all matches

14.3. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain the winner.

14.4. In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as the decided by the Council.

14.5. In the event of the Final not being completed and where neither Club is at fault the match shall be replayed on a ground to be determined by the Council.

14.6. Any match abandoned through the fault of one or both clubs shall be dealt with by the Council.

15. Notice of Result

15.1. Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto



the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.

- 15.2. In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- 15.3. Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- 15.4. Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. The written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

16. Provisions Concerning Referees and Assistant Referees

- 16.1. Referees shall be appointed by the Association. Where the Association does not appoint Assistant Referees, Club Assistant Referees must be appointed by each club for the entire game up to the semi-final.
- 16.2. Assistant Referees may be appointed by the Association for the semi-finals.
- 16.3. Assistant Referees and a Fourth Official shall be appointed by the Association for the finals.
- 16.4. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five (5) days prior to the day of the match. If Match Officials are not informed they must report the failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- 16.5. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.



- 16.6. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- 16.7. Referee and Assistant Referees where appointed should be at the ground at least 45 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- 16.8. The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Clubs may require the Referee to visit the ground (or a Referee within the vicinity) at least two hours before the time advertised for the kick-off.
- 16.9. A club which hires a ground may require the Referee to visit the ground (or a Referee within the vicinity) at least two hours before the time advertised for the kick-off. But should the custodian of the ground withdraw permission for the ground to be used then the game shall be postponed.
- 16.10. In extreme weather conditions or circumstances the County Secretary or her designated representative has the authority to postpone the game. Each Club must hand copies of a list of name(s) of players taking part in a match [including the name(s) and numbers of the nominated substitute(s)] to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of the rule may be fined in accordance with the schedule of fines.
- 16.11. Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- 16.12. A Player who is named on the team sheet exchanged under the rule may be replaced without fine if she is injured warming up after the exchange of team sheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.
- 16.13. In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- 16.14. Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.



- 16.15. Should a Referee for any reason be unable to complete the match her place shall be taken by the most Senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.

17. Objections and Protests

- 17.1. All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- 17.2. Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates, Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- 17.3. The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- 17.4. Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if the is possible without unduly delaying the progress of the match.
- 17.5. When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- 17.6. In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- 17.7. The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- 17.8. Each Club may support its case by witnesses.
- 17.9. If a member of the Council is connected with a Club concerned in a dispute



or protest, she shall not sit on the Council while the dispute or protest is being considered.

18. Teams Withdrawing

Any team withdrawing from the competition after the draw has been made shall be fined a sum as per the Schedule.

19. Power of Council

The Council shall have the power to deal with any matter not provided for within these rules.

20. Trophy Ownership

The trophy shall be a challenge trophy and shall never be won outright.

21. Breach of Rules

21.1. Any breach of these rules shall be liable to disciplinary action by the County F.A.

22. Provisions Concerning Appeals

22.1. A Club that is expelled from the Competition may appeal against that decision to an appeal board in accordance with the procedures for FA appeals.

22.2. For the avoidance of doubt, a Club may not appeal against any penalty imposed on it other than expulsion from the Competition.

23. Rules

The rules as herein printed shall be circulated to all Officers and Member Clubs of the Huntingdonshire Football Association Limited.



AFFILIATED COMPETITIONS

Hunts Youth League

www.thefa.com/fulltime

Secretary: Nigel Howlett,

E-mail: secretaryhyl@aol.com

Huntingdonshire Sunday Football League

www.thefa.com/fulltime

Secretary: John Chambers,

E-mail: jnj6@btinternet.com

ChromaSport Peterborough Football and District Football League

www.thefa.com/fulltime

Secretary: Wendy Newey

E-mail: secretaryhyl@aol.com

Hinchingbrooke Cup Competition

Secretary: John Walker,

E-mail: jwalker189@btinternet.com

AFFILIATED SMALL SIDED COMPETITIONS

Soccer League UK (St Ives One Leisure)

www.soccerleagueuk.com

Secretary: Mr Mohammed

E-mail: kabir_rajha@yahoo.co.uk



REGULATIONS FOR THE SANCTION AND CONTROL OF COMPETITIONS AT STEP 1 OF THE NATIONAL LEAGUE SYSTEM AND BELOW

Preamble

Competitions receive sanction from The Association or County FAs to demonstrate that each Competition comprises clubs that are affiliated to a County FA; that each set of rules complies with FA requirements and that the Competitions may benefit from the use of registered match officials, may play against other affiliated clubs and benefit from other services offered by The Association and County FAs. All Affiliated Associations sanctioning Competitions and all Competitions shall observe the Rules and Regulations of The Association. Any rule, regulation or practice of any such Association or Competition that is inconsistent with the Rules and Regulations of The Association shall be void and unenforceable. For further avoidance of doubt, the fact that a Competition has been sanctioned whether directly or indirectly by The Association shall not render enforceable any such rule, regulation or practice that would otherwise be void and unenforceable under the Rules of The Association.

In order to receive sanction from The Association or an Affiliated Association, a Competition must have its Rules approved by the sanctioning Association and provide a list of its member clubs and teams, all of which must be affiliated to an Affiliated Association for the appropriate season.

Applications to form new Competitions should be directed to the Affiliated Association which has the majority of clubs expected to participate. The application must state whether the Competition comprises new clubs/teams or whether it proposes to invite clubs/teams from existing Competitions. Applications to form a new Competition involving clubs/teams from existing Competitions must allow time for the sanctioning Association to consult with the existing Competitions and relevant Associations in order to assess the impact of the new Competition before deciding whether to approve or reject the application.

1. A Competition consisting of clubs, all of which are Members of one Affiliated Association only, shall make application for sanction to, and the Competition shall be sanctioned by, and be under the jurisdiction of that Association.
2. Competitions at Steps 1 to 6 of the National League System and competitions in the top five tiers of the Women's Pyramid shall make application for sanction to The Association. Other competitions consisting of clubs within the area of, or affiliated to, two or more Affiliated Associations shall make application for sanction to, and may be affiliated with, the association which

has the majority of the Competition's clubs in membership. In the case of any dispute as to the correct sanctioning Association, this will be determined by The FA Sanction and Registrations Committee. In its absolute discretion, The Association may vary the provisions of this Regulation as it sees fit.

3. Licensing System

- (a) The Association shall operate a Licensing system to apply to all Clubs in Competitions at Steps 1 to 4 of the National League System ("NLS"). A Club shall be required to hold a Licence to be a member of a Competition at Steps 1 to 4 of the NLS with effect from the commencement of the 2016-2017 Playing Season. The Licensing System to be applied is included as Appendix 1.
- (b) Each Competition at Steps 1 to 4 of the NLS shall be responsible for the operation, assessment and granting of the Licence in respect of its Clubs through the Standardised Rules as approved by the Sanctions & Registrations Committee of The Association. A Competition at Steps 1 to 4 shall take all reasonable and practical steps to co-operate with The Association in the application of the Licence.
- (c) In the event that a Competition fails to apply the licensing requirements set out in the Standardised Rules to the satisfaction of The Association, then The Association shall have the powers of the Board of that Competition as set out in the Standardised Rules to apply such licensing requirements. In addition, The Association may, if necessary, bring an action against the Competition for Misconduct under the Rules of The Association.

National League System Policy Body

- (d) A body shall be established by the Sanctions & Registrations Committee to oversee the Licensing system ('the NLS Licensing Policy Body' ('Policy Body')). The Policy Body shall be responsible for reporting to the Sanctions & Registrations Committee on all matters in relation to the formation, development and monitoring of the licensing system.
- (e) The Policy Body shall comprise the following:
 - i. Four Council members, one to be nominated annually by each of the Competitions at Steps 1-4 as its representative;
 - ii. Three Council members who are National Game Representatives and who shall be nominated annually by the Sanctions & Registrations Committee;
 - iii. A Chairman who has no affiliation to any League in the National



League System and who shall be nominated annually by the Sanctions & Registrations Committee.

- (f) Questions arising at any meeting of the Policy Body shall be decided by a majority of votes. The Chairman shall only be eligible to vote in the event of a tie.
4. A Competition may be used for advertising and/or sponsorship purposes and the name of the donor of a Trophy or any other presentation may form part of the title of a Competition only with the prior consent of The Association or appropriate Affiliated Association. The title sponsor of a Competition may be changed from season to season.
5. If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with in accordance with the Competition rule governing the dissolution of the Competition as set out in The Association's Standard Codes of Rules and approved by the sanctioning Association.
6. The sanctioning Association (s) may not allot a club/team to a Competition. The sanctioning Association may permit the Competition to make provision in its Rules to restrict the number of Competitions, except FA and County Cup Competitions, in which its teams take part. An exception to the Regulation shall be in Competitions that form part of the National League System and the Women's Football Pyramid and Girls' Football, as determined from time to time by The Association. In accordance with FIFA Statutes, Clubs applying to play in a Competition under the jurisdiction of another National Association must have the permission of their County FA, The Association, other National Association, UEFA and FIFA.
7. In accordance with FA Rule C2, Players without a written contract are not restricted as to the clubs for which they may register and play provided they comply with the Rules and Regulations of any Competition in which their club(s) may be engaged.
8. Application for sanction of a Competition must be made in a timely fashion. Following approval of the Rules by the sanctioning Association, Competitions shall complete and submit FA Form "D" giving a full list of clubs participating in the Competition for the relevant season. All participating clubs must be correctly affiliated to an Affiliated Association before the Competition starts the season.

All Competitions

- i. Applications for sanction must receive approval from the Competition's sanctioning Association for:

- ii. The rules of the Competition and related Competitions (e.g. League plus League Cups); and
- iii. All Member clubs being correctly affiliated to an Affiliated Association; and
- iv. The terms and conditions of any offer of sponsorship, which must include details of the offer made and the proposed distribution/use of sponsorship monies.
- v. The proposed Rules of the Competition must be submitted to the sanctioning Association at least 28 days prior to the date set for the Competition's AGM or SGM. The request for approval must clearly set out the proposed departures from the Standard Code of Rules, highlighting any alterations.
- vi. Late submissions may result in the Rules not being approved in time to be considered at the General Meeting.
- vii. For Competitions sanctioned for the previous season only changes to the Rules of the previous season need be submitted. Such changes to the Rules of the previous season must be set out clearly alongside the existing rule with an explanation for the proposed change and state whether the change has been proposed by clubs, the Board or Management Committee or is a mandatory change required by The Association or sanctioning Association.
- viii. Proposed rules that do not comply with the mandatory elements of the Standard Code of Rules published by The Association from time to time will need to be amended to satisfy the requirements of the sanctioning Association before being put before the Competition's General Meeting. Any proposed rule that runs contrary to FA policies shall also be amended or withdrawn before being considered by the Competition's AGM or SGM.
- ix. A Competition is not allowed to alter its Constitution, Rules or clubs without the consent of The Association or the Affiliated Association(s) sanctioning the Competition.
- x. Rule changes may not be made after they have been approved by the sanctioning Association(s) giving consent to the Competition, unless such intended alteration has first been submitted to, and approved by, that Association, and subsequently by a General Meeting of the Competition.
- xi. Competitions shall submit a complete list of all member clubs prior to each season on FA Form "D" or in the manner prescribed by The Association from time to time.
- xii. Prior to the start of a Competition's season, the Competition shall ensure that all participating teams are correctly affiliated and shall make available

to the sanctioning Association a list of all participating teams.

- xiii. Applications for sponsorship may be made at any time although sanctioning Associations will require up to 14 days to consider and approve applications.
- xiv. Sponsorship terms and conditions can only apply and refer to the Competition and its member clubs. The terms of sponsorship must not impose any requirement on clubs which refers to their participation in other unrelated Competitions.
- xv. When required to do so by the sanctioning Association, Competitions shall provide a copy of the minutes of their AGM and a copy of the Annual Report, Balance Sheet and Statement of Accounts.
- xvi. Competitions shall not allow matches to be played until their member clubs are affiliated and Rules or Rule changes are approved by the sanctioning Association(s).
- xvii. Youth (up to and including U18) Competitions must have appointed a Youth League Welfare Officer (YLWO) before sanction may be granted.
- xviii. Separate rules must be submitted for Youth sections/Competitions.

Charity Competitions/Matches

Charity Competitions should refer to FA Rule B3 for specific guidance on staging charity matches. Sanctioning Associations will need to know whether the match / Competition involves affiliated teams or scratch teams.

9. When an application for sanction is made by a Competition the Affiliated Association(s) concerned may require that the Competition Rules provide that representation of the association(s) be by the inclusion of non-voting member(s) of the Management Committee. This arrangement is for the guidance of the Competition to ensure compliance with Association Rules and instructions.

10. The sanctioning Association(s) may approve modifications of the Laws of the Game defined by the International FA Board in Competitions for players under the age of 16, women's football, veterans' football (over 35 years of age) and disability football.

11. If a difference of opinion arises between Affiliated Associations over the right of sanction and jurisdiction, any of the association(s) may appeal to The Association in accordance with FA Rule H and the Regulations for FA Appeals.

12. In the event of a Competition being refused sanction or affiliation by an Affiliated Association the applicants have the right of appeal to The Association in accordance with FA Rule H and the Regulations for FA Appeals.



13. A Competition shall consist of a maximum number of member clubs as approved by the sanctioning Association. The voting rights of member clubs shall be determined by the Rules of the Competition subject to the approval of the sanctioning Association(s).

14. With the exception of any club competing in The FA Women's Super League, if a club is required to do so by its parent Affiliated Association, a club must enter a suitable Cup Competition of that Association. However, in the absence of any existing suitable County Cup Competition, women's clubs may enter a Competition jointly organised by a neighbouring Affiliated Association. Only the matches of such Competition(s) will take precedence over other Competitions in which the club competes, except the Premier League, the EFL and the EFL Cup Competition.

With the consent of its parent Affiliated Association, a club may enter suitable Cup Competition(s) of other Affiliated Association(s). Ties in The FA Youth Challenge Cup Competition will take precedence with the exception of ties in other FA Competitions and first team League fixtures.

Affiliated Association(s) Cup Competition games which involve the Reserve or Youth teams of a club do not take precedence over arranged first team League fixtures of The National League, Northern Premier, Isthmian and Southern Leagues.

15.

- (a) A club may not withdraw or resign without penalty unless it has complied with the obligations set out in the Rules of the Competition, in so far as such Rules are consistent with the following provisions of this Regulation and the other Rules and Regulations of The Association. Competitions may, through the sanctioning Association, use the regulations of the Football Debt Recovery process to collect football debts of clubs/teams that withdraw without satisfying their obligations to the Competition.
- (b) A Competition may require a club to give written notice of an intention or provisional intention to resign or withdraw at the end of a season. Where such notice has been submitted a club must either confirm or rescind the notice, in writing, by March 31st in that season.
- (c) A Competition may not, in its Rules and Regulations, adopt or give effect to any Rule, Regulation or practice whereby:-
 - i. a club intending or having a provisional intention to resign or withdraw at the end of a season is required to give notice of such intention before 31st December in that season;
 - ii. any penalty or other obligation is imposed upon a club intending

to resign or withdraw at the end of a season for not having given notice of such intention prior to December 31st.

- iii. any club is or can be required to give notice of an intention or provisional intention to resign or withdraw before being able to apply for membership of another Competition.
- (d) Subject to the provisions of this Regulation, a club shall be permitted to resign or withdraw from a Competition at the end of a season.
- (e) For the avoidance of doubt and without prejudice to the generality of Regulation 19, any rule, regulation or practice in breach of this Regulation shall be void and unenforceable.
- (f) Without at least seven days' written notice to a Competition, a Participant (FA Rule A2) may not make an approach to or have contact with a club still in membership of that Competition with regard to the club becoming a member of another Competition. The approaching Participant (A) may not approach the same Club a second time in the same playing season; (B) may approach only one Club within the same Competition at any time; and (C) may not approach another Club in the same Competition within 28 days of an earlier notice of approach or acknowledgment.

16.

- (a) A Competition must make provision in its Rules for a right of appeal to the sanctioning Association, as provided for in FA Rule B1(b). The Rules of Competitions sanctioned by The Association must make provision for the payment of a minimum fee of £50.
- (b) No appeal can be lodged against a decision taken at an Annual or Special General Meeting unless this is on the ground of unconstitutional conduct.

17. In Charity Competitions:-

- (a) conducted on a league principle, not less than 1/10th of the gross gate receipts of each match must go to Charity. If the receipts are insufficient to cover ground expenses of the match the percentage may not be taken. Expenses must not include those of the competing clubs;
- (b) conducted as a knock-out cup, of the gross gate receipts at least 1/10th of the Preliminary Round(s) and at least 1/3rd of the Semi-Final and Final Ties must go to charity;
- (c) a salary or honorarium must not be paid to any official;
- (d) at the close of each Competition an audited Balance Sheet or Financial



Statement must be forwarded to the sanctioning Association together with confirmation from the Charity(ies) of the amount donated.

18. Competitions shall fix the fees and expenses to be paid to Match Officials officiating in their matches within the limits laid down by the sanctioning Association. Officials shall neither ask for, nor receive a larger fee than that fixed by the Competition.

19. Referees must not be called upon to perform duties extraneous to the Laws of the Game which would bring them into direct contact unnecessarily with participating players, e.g. when match report cards were being signed by players.

20. Competitions must not impose bonds on their member clubs as a guarantee of the good behaviour of their players on or around the field of play.

21. The Rules of the Competition must comply with the Standard Code of Rules issued by The Association and as altered from time to time for the level at which the Competition competes.



APPENDIX 1 TO SANCTION & CONTROL OF COMPETITIONS REGULATIONS

These Regulations have been compiled by the National League System Policy Body and approved by the Sanction and Registrations Committee and Football Regulatory Authority of The Football Association for the mandatory use of all Competitions at Steps 1 to 4 (inclusive) of the National League System and should be read in conjunction with the Standardised Rules ("the Rules").

These Regulations were approved by FA Council on May 18th 2017 and are effective from that date.

BACKGROUND

The Rules for 2018/19 include as an appendix provision for the introduction of a licensing scheme to be applied to Clubs at Steps 1 to 4 of the National League System. These Regulations implement the requirements of the licensing processes and procedures.

DEFINITIONS

Definitions of terms are as stated in the Rules.

"Competition" - in these Regulations shall refer to a competition at Steps 1 to 4 of the National League System

"the Licence" - an annual licence required to be held by a Club to be a member of a Competition that may be either an Unconditional Licence or a Conditional Licence.

"the First Licence" - the Licence to be granted to each Club to enable it to compete in a Competition from Playing Season 2016/17

"the Licence Criteria" - as stated in Annex 1, each of which is a Criterion

"Conditional Licence" - a Licence with conditions attached to be met by a Club within a period determined by the Competition in which the Club holding the Licence is allocated by the Leagues Committee. Such period is not to exceed March 1st in the Membership Year to which the Licence relates. Save in exceptional circumstances, a Conditional Licence cannot be granted to a Club for successive Membership Years in respect of the same Criterion.

"Unconditional Licence" - a Licence without any conditions attached

1. GENERAL PROVISIONS AND APPLICATION OF THE LICENCE

- 1.1 The Association is to operate a licensing system for Clubs at Steps 1 to 4 of the National League System from Playing Season 2016-2017. The Association has delegated to each Competition the operation, determination



and monitoring of the Licence as set out in these Regulations (“the delegated powers”). The Association retains a right to apply the operation, determination and monitoring of the Licence as set out in Section 2 below. The Competition may in accordance with the Rules delegate its responsibilities under these Regulations to a Sub Committee or similar body.

- 1.2 A Club must hold a Licence to be a member of a Competition.
- 1.3 A Licence is granted for a Membership Year. In each Membership Year the Competition must monitor the compliance of each Club in relation to the Licence Criteria unless the Licence has been withdrawn by the Competition or has been or is to be surrendered by a Club.
- 1.4 If at any time during a Membership Year the Competition becomes aware that a Club no longer fulfils any of the Licensing Criteria then the Competition shall review that Club's Licence in relation to the non-fulfilment such that a Licence may be withdrawn, suspended or have conditions imposed or varied or have financial penalties imposed upon it.
- 1.5 A Club must give written notification to the Competition of which it is a member of any breach of any Licence Criterion within 5 working days of the breach occurring.
- 1.6 If a Club's Licence is suspended then that Club cannot participate in the Competition from that date until the expiry of seven days from the day the default is remedied, unless otherwise agreed by the Competition. If the Competition refuse or withdraw a Licence then that Club cannot participate in the Competition.
- 1.7 A Club that does not hold a Licence to be a member of a Competition may apply to the Leagues Committee to be placed elsewhere within the National League System in accordance with National League System Regulations but shall not be automatically entitled to such a place.

2. ROLE OF THE ASSOCIATION

- 2.1 At any time The Association can make representations in writing to the Competition with regard to the Licence of a Club and the Competition shall respond in writing within 5 working days of receipt of the representation.
- 2.2 The Association has the right to apply at any time the delegated powers where in the reasonable opinion of The Association the Competition has failed to do so or has failed to do so adequately and the procedure set out in Regulation 2.3 has been followed. This right includes determining any sanctions for non-compliance by a Club with the Licence Criteria. In the event that The Association exercises the delegated powers then they shall



be applied by The Association's Chief Regulatory Officer or any officer acting on a delegated authority.

- 2.3 The procedure to be adopted in the event that The Association wish to apply delegated powers as provided for in Regulation 2.2 is that The Association's Chief Regulatory Officer or any officer acting on a delegated authority shall give written notice to the Competition setting out the matter in respect of which it wishes to apply delegated powers, the decision it wishes to apply and the full reasons for this. The Competition shall reply in writing within five working days of receipt of The Association's written notice, or 3 May following the submission of the application if earlier, setting out its responses to the proposal including the Competition's agreement or otherwise to The Association's notice. If agreed then the decision required by The Association shall be applied by the Competition and shall be treated as a decision of the Competition. If not agreed then The Association may, after considering the responses of the Competition, confirm its decision to exercise delegated powers to the Club and the Competition in writing. In the event that The Association has applied the delegated powers then the decision of the Competition shall be set aside and the decision of The Association shall apply subject to an appeal by the Club and or the Competition as set out in Section 7.

3. LICENSING PROCESS AND TIMETABLE

- 3.1 Each Club is required to apply for a Licence using the application form. The application form is to be received by the Competition by March 14th in respect of the Membership Year immediately following. A Club shall be assessed by the Competition in accordance with the Licensing Criteria in order to be granted a Licence.
- 3.2 The Competition will conclude the assessment process by April 21st of the Membership Year and notify The Association in writing of its licensing decisions by that date in a form reasonably determined by The Association.
- 3.3 The Competition must advise each of its member Clubs of its licensing decision in writing on or before the May 5th following the submission of an application, other than for a Club to which The Association has exercised the delegated powers in accordance with paragraph 2.3.
- 3.4 The Competition shall advise The Association in writing of any subsequent decision in relation to any Licence during a Membership Year. Such notification to be transmitted to The Association within five working days of the date of the decision of the Competition.
- 3.5 The Competition may request the attendance of a Club at a meeting to

consider the assessment of that Club in relation to the Licence or request any further information it deems appropriate. Such attendance, once requested, shall be mandatory and shall be made by an Officer of the relevant Club.

4. LICENCE CRITERIA

- 4.1 The Licence Criteria are as set out in Annex 1. Each of the Licence Criterion is to be met for a Club to be granted an Unconditional Licence. A Conditional Licence may be issued as stated in the Licence Criteria.

5. TRANSFER OF A LICENCE

- 5.1 If a Club wishes to transfer its Licence from one entity to another then it may only do so with the written consent of the Competition and The Association. The requirements to be met for the transfer of a Licence are set out in Rule 2.9.

6. MOVEMENT OF CLUBS

- 6.1 In the event that a Club moves from one Competition to another then the Licence will be retained by the Club and must be applied by the Competition of which that Club becomes a member. The Competition which receives a Club by such transfer may review that Club's Licence at any time and take such action as may have been available on the original application.
- 6.2 (Step 1 only) A Club relegated from the English Football League shall be subject to assessment for a Licence by the Competition on becoming a member of the National League in a timescale determined by the Competition and such relegated Club shall fully co-operate with such assessment in a timely manner. Such a Club must not be refused a Licence in its first Membership Year although any conditions for the grant of the Licence must be satisfied by no later than 1 March following the application.
- 6.3 Any Club that applies for promotion from Step 5 to Step 4 of the National League System must be required to meet the Licence Criteria in accordance with the timetable set out in the Licence Criteria. The assessment of such a Club must be determined by the National League System Policy Body. In order to be promoted to Step 4 a Club must meet the Licence Criteria in addition to the requirements set out in the Regulations for the Operation of the National League System.

7. APPEALS

- 7.1 All decisions of the Competition in relation to a Licence shall be subject to appeal only by the Club which submitted an application form for that Licence. The appeal shall be determined in accordance with Regulations For



Football Association Appeals save that any such appeal must be lodged in writing within 5 working days of the date of notification of the decision to be appealed against and any appeal hearing must be held within 14 days of the appeal being lodged with The Association.

- 7.2 All decisions of The Association where it applies the delegated powers in accordance with Section 2 shall be subject to appeal only by the Competition and the Club which submitted an application form for a Licence. The appeal shall be determined in accordance with Regulations For Football Association Appeals save that it must be lodged in writing within 5 working days of the date of notification of the final decision of The Association to apply delegated powers and any appeal hearing must be held within 14 days of the appeal being lodged with The Association.
- 7.3 All decisions of the National League System Policy Body in accordance with paragraph 6.3 shall be subject to appeal only by that Club which is seeking promotion to Step 4 and had applied for a Licence. The appeal shall be determined in accordance with Regulations For Football Association Appeals save that it must be lodged in writing within 5 working days of the date of notification of the decision to be appealed against and any appeal hearing must be held within 14 days of the appeal being lodged with The Association.

8. RULES AND FA RULES

- 8.1 The application of the Licence Criteria and processes shall not restrict the application of the Rules and FA Rules in any way. Any information provided under the licensing processes may be used by the Competition and or The Association in the application of the Rules and FA Rules respectively.

9. MISCONDUCT

- 9.1 Any Club and or Club Official that knowingly provides information to the Competition in relation to the Club's Licence that is found to be false in any particular then that Club and or Club Official may be charged with Misconduct under the Rules or FA Rules.

LICENCE CRITERIA ANNEX 1

1. LEGAL

- 1.1 Confirmation of the legal entity that is the Club
- 1.1.1 By March 14th in a Membership Year a Club must confirm to the Competition its company name and number (if incorporated) and a



list of all individuals with a Significant Interest in the Club or the name of the nominee in whose name the membership of the Company is vested (if an unincorporated association) as at the 1 March immediately preceding.

1.1.2 The Criteria will be met where the details provided by a Club complies and accords with information already provided to the Competition.

1.1.3 If a Club fails to provide the information or if the information provided does not comply and accord to that held by the Competition then the Club must explain any differences within a timescale set by the Competition. If the explanation provided by the Club does not satisfy the Competition then the Competition may refuse the Licence, issue a Conditional Licence and or penalise the Club at its discretion.

1.2 The Rules or Articles of Association of a Club are required to meet the provisions of Rules I 2(a) to (d) of The Association.

1.2.1 The criteria shall be met where the Club's articles or Rules meet the requirements of FA Rules I 2 (a) to (d). The Association shall by March 14th in a Membership Year provide the Competition with a written confirmation as to any Club of which it is aware whose articles or Rules do not satisfy the requirements of Rule I 2 (a) to (d) of The Association.

1.2.2 In cases where non-compliance is identified then a Conditional Licence may be granted such that the Club must amend its articles or Rules within 60 days of being instructed to do so by the Competition. The Club must provide evidence of the changes to the Competition and to The Association for consideration. If the changes are not made and evidenced to the satisfaction of The Association within the 60 day period then the Club's Licence may be suspended by the Competition with immediate effect until such time as the provisions of FA Rule I 2 (a) to (d) have been met.

2. OWNERSHIP AND CONTROL

2.1 Confirmation of ownership and control

2.1.1 By March 14th in a Membership Year a Club must provide written confirmation of its ownership and control as at the March 1st immediately preceding together with supporting documentation to evidence the same.

2.1.2 If a Club fails to provide the confirmation by the due date then the Licence may be refused or issued subject to conditions.



2.2 Publication of ownership

- 2.2.1 By March 14th in a Membership Year a Club must provide the Competition with evidence of compliance with Rule 2.13 at the March 1st immediately preceding. Evidence may include copies of pages from the Club's website and or copies of the Club's matchday programme.
- 2.2.2 If a Club fails to provide the confirmation and or the evidence required or has not met the requirements of Rule 2.13 at March 1st immediately preceding then the Club may be issued with a Conditional Licence such that it is directed by the Competition to satisfy Rule 2.13 within 30 days. The failure to comply with this direction so may result in a penalty that may include the suspension of the Licence.

2.3 Change of control - National League only

- 2.3.1 Where a change of control of a Club has occurred in a Membership Year then it must have been approved by the Competition in accordance with Rule 2.14. Compliance with Rule 2.14 shall be deemed to meet the criteria.
- 2.3.2 If through any means the Competition becomes aware that a change of control has occurred at a Club in the Membership Year that it has not approved in accordance with Rule 2.14 then in addition to the powers of the Competition set out at Rule 2.14 the Competition may refuse a Licence, attach conditions to a Licence and / or apply a penalty at the discretion of the Competition.

3. INTEGRITY

3.1 Owners' and Directors' Test

- 3.1.1 By March 14th in a Membership Year a Club must confirm to the Competition that the Club has met the reporting requirements of The Association's Owners' and Directors' Test Regulations as at March 1st immediately preceding in a Membership Year.
- 3.1.2 If at March 1st the Competition has received a Notice issued by The Association in accordance with the Owners' and Directors' Test Regulations and the Club's membership of the Competition has been suspended at that date then the Licence may be refused.

3.2 Interests in more than one club

- 3.2.1 By March 14th in a Membership Year a Club must provide a written confirmation in a form determined by the Competition that it satisfies

the requirements of Rule 5 as at the March 14th immediately preceding.

3.2.2 In the event that the written confirmation is not provided by the due date then the Club must be subject to a penalty determined by the Competition that may include a fine, Embargo, suspension, refusal of the Licence or the granting of a Conditional Licence.

3.2.3 If at any time during a Membership Year the Competition become aware of a matter to be considered under Rule 5 via the written confirmation provided by the Club or by any other means such that in the opinion of the Competition the breach brings or is likely to bring into question the integrity of the Competition then that Club's Licence may be refused, suspended, withdrawn or a Conditional Licence may be issued.

3.3 Management of a Club

3.3.1 If the Competition has determined that as at March 14th in a Membership Year a Club is in breach of Rule 2.11 and or 2.18 such that the Club is to be expelled or excluded from the Competition in accordance with the Rules then the Licence may be refused or a Conditional Licence may be issued.

4. FINANCE

4.1 Annual financial statements

4.1.1 By March 14th in a Membership Year a Club must provide to the Competition a copy of its full financial statements for the period of its most recent complete financial year.

4.1.2 The accounts are to be prepared in accordance with applicable legal and regulatory requirements, the rules of the Club, Rule I 1 (c) or (d) of The Association as appropriate and are to be evidenced as having been approved on behalf of the Club by its Board of Directors or Committee and approved by its members/ shareholders at a duly convened general meeting.

4.1.3 The Association shall by March 14th in a Membership Year provide the Competition with a written confirmation as to any Club of which it is aware whose financial statements for the period of its most recent complete financial year do not satisfy the requirements of Rule I 1 (c) or (d) of The Association.

4.1.4 Where the annual financial statements are not provided to the Competition by the due date or do not satisfy the requirements at paragraph 4.1.2 above then the Licence may be refused or a Conditional Licence issued. The Club may also be subject to a penalty determined by the Competition.

4.2 Filing of annual financial statements - Club companies only

- 4.2.1 In the case of a Club that is a corporate body (or similar), then that Club must by 14 March in a Membership Year confirm to the Competition that the annual accounts for its latest complete financial year are not overdue for filing at 1 March immediately preceding with regulatory bodies such as the Registrar of Companies at Companies House (or similar).
- 4.2.2 Where the Competition becomes aware by any means that the annual accounts were overdue for filing at 1 March then the Club must be subject to a penalty determined by the Competition that may include licence refusal or the issuing of a Conditional Licence.
- 4.3 Football Creditors
- 4.3.1 By March 14th in a Membership Year a Club must provide a written confirmation in a form requested by the Competition that it is not in default of amounts owed by the Club at the 1 March immediately preceding in respect of Football Creditors. The confirmation must also include any on-going proceedings against the Club in relation to Football Creditors. The Club must provide details of any such proceedings whether through football procedures recognised by the Competition or legal procedures, such as a winding up petition.
- 4.3.2 This Criterion shall be met where the Competition has assessed a Club and found it to comply with the provisions of Rule 11. The date of assessment shall be March 1st in a Membership Year. Where a Club has reported or the Competition has become aware by any means that a Club has defaulted on payments to Football Creditors then in addition to the powers set out at Rule 11 then the Competition may refuse the Licence, issue a Conditional Licence or suspend the Licence pending the supply of any further information requested by the Competition and for a period as the Competition shall determine.
- 4.4 PAYE and VAT
- 4.4.1 A Club must be assessed under the Financial Reporting Initiative in respect of PAYE and VAT. The assessment of a Club and the application of the requirements of the Financial Reporting Initiative to a Club shall be deemed to be compliance with the criteria.
- 4.5 Evidence of Funding - Step 1 only
- 4.5.1 A Club must be compliant with the requirements of Appendix E Budget Monitoring Scheme and Permitted Loans in relation to the Membership Year.

4.6 Insolvency Event

- 4.6.1 By March 14th in a Membership Year a Club must confirm to the Competition in writing whether or not it is subject to an Insolvency Event as at the 1 March immediately preceding. If a Club is so subject to an Insolvency Event then the Club may be subject to assessment by the Competition in accordance with the requirements of Rule 13.B. In addition to the requirements at Rule 13.B the Competition may refuse the licence, withdraw a Licence or issue a Conditional Licence.
- 4.6.2 Irrespective of the content of paragraph 4.6.1, a Club subject to Insolvency Events (d), (e), (f) or (g) as defined in the Rules is not entitled to hold a Licence and must not be permitted to participate in the Competition from the date of the Insolvency Event. A Licence shall automatically lapse should a Club become subject to Insolvency Events (d), (e), (f) or (g) as defined in the Rules.

5. GROUNDS AND SECURITY OF TENURE

- 5.1 At March 31st in a Membership Year a Club must have satisfied the provisions of Rules 2.1, 2.2, 2.3, 2.5 and 2.6.
- 5.2 Compliance with Rules 2.1, 2.2, 2.3, 2.5 and 2.6 shall be deemed to meet the Criteria.
- 5.3 A Club that fails to meet the requirements of Rules 2.1, 2.2, 2.3, 2.5 and 2.6 at 31 March may be refused a Licence.

6. REPORTING OF CHANGES

- 6.1 A Club is required to advise the Competition in writing of any changes to the application of any of the Licence Criteria to its Licence at any time which might directly or indirectly affect the application of the Licence Criteria. The written notification is to be received by the Competition within three working days of the change occurring.
- 6.2 If the Competition becomes aware of a change at a Club by any means then the Competition must consider any such change in relation to the application of the Licence Criteria to the Club.
- 6.3 If a Club fails to advise the Competition of such a change then it may be subject to a penalty determined by the Competition, including and not limited to suspension or withdrawal of the Club's Licence, Embargo or financial penalty or a points deduction.



REGULATIONS FOR THE CONTROL OF YOUTH FOOTBALL

(Players under the age of 18 on August 31st in the current season)

1. A County Association may form a County Youth Football Association, or carry out the duties by a Committee of its own association.
2. The constitution of the Youth Association, or Committee, must be submitted to The Association.

MEMORANDUM: CHILDREN OF SCHOOL AGE AND SCHOOL GAMES

One of the important aspects of games in school is the opportunity they afford of developing a pupil's sense of loyalty and honour. It is therefore of concern when interest in games outside the school conflict with a pupil's loyalty to the school and/or school organisations' activities.

1. It is usually the pupil of outstanding football ability whose services are sought by any club, and the player is most likely to be a member of the school or association team. While schools' matches are often arranged on Saturday mornings and club matches take place in the afternoon, it is considered that a player should not play in two matches on the same day, for the one match is likely to affect play in the other.
2. An outside club or organisation should consult the head-teacher before selecting any child of school age to play for a team, and should accept the head-teacher's decision on these matters. Head-teachers of schools should not restrain pupils, who are not selected for school games of any kind, from playing for an outside organisation during their free time.

FA REGULATIONS FOR FLEXIBLE FOOTBALL

THE FORMAT OF FLEXIBLE FOOTBALL

The Association has introduced “Flexible Football” as a new format to provide players with an additional way to participate in 11 a side football. The objective is to provide a more flexible framework within which 11 a side competition can be organised that is entirely separate to the normal football pyramid.

GENERAL PRINCIPLE

The IFAB Laws of the Game and the Rules and Regulations of The Association shall apply at all times, save for where indicated below.

COMPETITION ORGANISER AND TEAM INFORMATION

1. Competition organisers must affiliate the league and its teams with the relevant County Football Association.
2. Each competition should last no longer than 20 weeks of fixtures in total.
3. Flexible Football is for male only or female only competitions. For a temporary period to be determined by the Sanctions and Registrations Committee of The Association, mixed gender open age football competitions may also be permitted as a pilot project, subject to the prior approval of the Sanctions and Registrations Committee.
4. Competitions can run concurrently throughout the year.
5. There is no link between Flexible Football and the National League System and Women’s Pyramid in relation to promotion and relegation.
6. The competition organiser is responsible for devising the competition format, dealing with any issues regarding scheduling and communicating the features of the competition to the teams prior to commencement.

PLAYER INFORMATION

7. All players must be at least 16 years of age and must be registered in order to play.
8. Players register by completing a registration form which shall be provided by the competition organiser. A player may cancel their registration with a team at any time by giving written notice to the competition organiser. Players may register with a new team provided all financial liabilities to the previous team have been discharged.
9. There is no limit on how many players can be registered for each team, but a player may not be registered for more than one team at the same time, in any competition.



10. A squad of no more than 15 players per team is permitted for each game.
11. A team shall require a minimum of seven players to participate in a match.
12. If a team has less than seven players at any time the match will be abandoned.
13. A team sheet setting out the name of each member of the squad must be provided to the competition organiser before each game.
14. Shin pads are mandatory for all players, including goalkeepers.
15. Players must wear appropriate footwear. This is at the discretion of the Referee and as permitted by the venue.
16. A team found to have played an ineligible or suspended Player in a match shall have any points gained from that match deducted. If the opposing team did not win the match, it will be awarded the points for a victory.
17. No refunds of match fees or other charges will be provided to players or teams, as a result of contravention of the competition rules.

MATCH INFORMATION

18. The duration of a match is at the discretion of the competition organiser. Each match in an individual competition must be played for two halves of the same duration. The half time interval shall be a minimum of five and no longer than 10 minutes.
19. Unlimited repeat substitutions are permitted.

DISCIPLINARY

20. Competition organisers and the Referee administer the disciplinary system for the competition, save for where indicated below.
21. In the event a player receives a yellow card during a match that player will be subject to a "Temporary Time Suspension". A Temporary Time Suspension will result in the player being excluded from play for a period six minutes, or until the conclusion of the match (whichever is earlier).
22. The release of players from a Temporary Time Suspension shall be at the direction of the Referee.
23. The options for Referees when imposing disciplinary sanctions are therefore;
 - 23.1. Player shown a yellow card and temporarily suspended from play for six minutes.
 - 23.2. Player issued with a second yellow card, followed by a red card and excluded from play.



- 23.3. Player issued with a red card and excluded from play.
- 23.4. For the avoidance of doubt, a first yellow card offence should always be accompanied by a Temporary Time Suspension.

24. Temporary Time Suspensions - Procedure

- 24.1. A player will be shown a yellow card by the Referee and informed that he/she shall be suspended from play for six minutes.
- 24.2. The player is obliged to leave the playing area and remain in the area where they can be seen by the Referee and adjacent to his or her own team officials and substitutes.
- 24.3. A player will be informed as to the end of a period of suspension by the Referee and invited to re-join the game.
- 24.4. A player shall re-join the game from the half-way line.

25. Temporary Time Suspensions - Offences

A player is shown a yellow card and made subject to a Temporary Time Suspension if he commits any of the following offences:

- 25.1. C1 is guilty of unsporting behaviour.
- 25.2. C2 shows dissent by word or action.
- 25.3. C3 persistently infringes the Laws of the Game.
- 25.4. C4 delays the restart of play.
- 25.5. C5 fails to respect the required distance when play is restarted with a corner kick, free kick or goal clearance.
- 25.6. C6 enters or re-enters the playing area without the Referee's permission or infringes the substitution procedure.
- 25.7. C7 deliberately leaves the playing area without the Referee's permission outside of a substitution.
- 25.8. For any of these offences, an indirect free kick is awarded to the opposing team, to be taken from the place where the infringement occurred.

26. Where a red card has been issued a copy of the Disciplinary Report should also be sent to the County Football Association within 48 hours of the end of the match. Suspensions arising from "Standard Red Card Offences" imposed by the County Football Association are only applicable within the competition and not to other formats of association football. The suspension is to commence 14 days



from the date the player was dismissed.

27. Suspensions arising from 'Serious Misconduct Red Card Offences' imposed by the County Football Association are applicable to all formats of Association Football.

Sanction	Offences	Responsibility for administering	Tariffs
Caution (Yellow card)	As per the normal Laws of Association Football	Referee	Temporary Time Suspension
Dismissal- Standard Red Card Offences	A second yellow card offence. Denying an obvious goal scoring opportunity. Use of offensive, insulting or abusive language/ gesture (including at the referee). Serious foul play.	County Football Association	As determined by the relevant FA Disciplinary Process
Dismissals - Serious Misconduct Offences to be managed by the County Football Association *	Violent conduct or behaviour causing injury, including any form of assault. Spitting. Any offences where the offender has also acted in a discriminatory manner for reasons of ethnic origin, colour, race, religion, sex, sexual orientation, disability. Any other offence not covered above including offences committed after the match or after being dismissed.	County Football Association	As determined by the relevant FA Disciplinary Process

* In addition to imposing the relevant standard penalty, the County Football Association retains the discretion to take additional disciplinary action, depending upon the seriousness of the offence.



REGULATIONS FOR THE REGISTRATION AND CONTROL OF REFEREES

PREAMBLE

Pursuant to The Football Association Rule J1(d), the Council is authorised to make regulations with reference to Match Officials as they deem expedient. These 'Regulations for the Registration and Control of Referees' (the "Regulations") are the regulations made under that Rule.

Affiliated Associations are responsible for the administration of Referees registered with The Association who reside in their area as determined by The Association. Service Associations have administrative responsibility for Referees who are serving members of the Armed Forces.

Affiliated Associations shall appoint a Referees' Committee to carry out its' functions under these Regulations.

These regulations fully embrace The Association's Equality Policy, Safeguarding Children Policy and Regulations and Safeguarding Adults at Risk Regulations.

For the purpose of these Regulations the terms used will be defined as follows:

Administer

To carry out the administrative procedures relating to the registration and control of Referees as required or determined by The Association from time to time.

Affiliated Association

A County Football Association or Service Association.

Annual Review - the review by a Competition of its List of Match Officials entitled to be appointed for a match in that Competition, to establish the suitability of each Referee to continue to be eligible to be retained on that List. This will take place between the last day of the playing season and the July 31st each year. Such a review will take into consideration the Referee's administration, fitness, conduct and performance on the field of play as defined in these Regulations, as modified by any written instructions to a Competition from the Association from time to time. The Competition must provide reasons for the removal of a Match Official from their List to the Parent Association of the Match Official.

Club Mark

A numerical indication of a Referee's performance on the field of play, reported by competing Clubs after a match, on a scale defined by The Association.

Contributory Leagues

Those nominated divisions, within specific Leagues as determined and considered by The Association, suitable for Level 3 Referees.

County Referee

A Referee who has demonstrated to the satisfaction of The Association, Affiliated Association or Service Association, as required by these Regulations, the ability to officiate at Level 6 and above.

Examine

To supervise, in written and/or other form of examination, Trainee Referee candidates to the requirements and standards determined by The Association from time to time.

FA Basic Referee Course (previously referred to as The Basic Referee Training Course)

A course of instruction for 11-a-side football as determined by The Association leading to the examination of Referee candidates.

FIFA List

Those Referees and Assistant Referees, nominated by The Association and selected by FIFA, eligible for appointment to international matches.

Futsal

The only form of small sided football approved by FIFA.

Futsal Observer

Those individuals authorised by The Association to produce Observer reports at levels determined by The Association in relation to futsal.

Junior County Referee

A Referee who has completed successfully the Basic Referee Training Course, having reached the age of 16 years.

League

A Competition sanctioned under relevant Regulations by The Association or an Affiliated Association.

Marking Season

Except as otherwise determined by The Association, the marking season for promotion/retention shall be from the 1st March until the last day of February in the following year.

National List

Those Referees selected by The Association, eligible for appointment to games in the Premier League, EFL and other matches as determined from time to time.

Observer report

Written appraisal of a Referee's performance on the field of play, carried out by an Observer, or a Futsal Observer, on behalf of The Association, Affiliated Association or competition and submitted to the appropriate body.

Observers

Those individuals authorised by The Association to produce out Observer reports at levels determined by The Association.

Panel List

Those Referees selected by The Association, eligible for appointment to games within specific Panel Leagues as determined by The Association, suitable for Level 2 Referees.

Parent Association

The Affiliated Association within whose boundaries a referee resides (except for Service referees and the Amateur Football Alliance).

Playing Season

That period of the year when The Association permits football to be played.

Referee

A person registered as qualified under these Regulations who may be appointed as a Match Official.

Registration Period

From June 1st in each year, (or the date of successful completion of the Basic Referee Training Course if later) to the following May 31st.

Senior County Referee

A Referee who has demonstrated to the satisfaction of The Association, Affiliated Association or Service Association, as required by these Regulations, the ability to officiate at Level 5 and above.

Service Association

An Affiliated Association having responsibility for the administration of the game as determined by The Association from time to time in or relating to Her Majesty's Regular Forces (the Royal Navy, the Army, the Royal Air Force).

Specialist Assistant Referee

Referees who are permitted by The Association to officiate almost exclusively as Assistant Referees.

Supply League

Those nominated divisions, within specific Leagues as determined and considered by The Association, suitable for Level 4 Referees.

The Association

Means The Football Association.

Trainee Referee

A Referee candidate who is undergoing the FA Basic Referee Course, will be recognised and classified as a Level 9 Referee and may be appointed as a Match Official in accordance with these regulations.

Youth Referee

Means a registered Referee who is aged 14 or 15.

For the purposes of these Regulations, The Association shall act through the Council, which shall delegate such functions to the Referees' Committee.

1. REGISTRATION

- (a) No person shall be appointed as a Match Official in any Match or Competition under the jurisdiction of The Association either directly or indirectly unless registered in accordance with these Regulations.

A Competition may include in its regulations a provision by which a person who is not a registered Match Official may carry out the duties of a Match Official in a specific Match but only in circumstances where a registered Match Official cannot be appointed to or officiate in that Match. In these circumstances the appointed unregistered and/or unqualified Match Official will carry the same powers and duties of an appointed registered Match Official for the purpose of that match

- (b) A Referee must be registered with The Association through the Affiliated Association within the area in which the Referee resides, which will be deemed that referee's Parent Association (or County). The Parent Association for serving members of The Armed Forces is the Affiliated Association of the service in which they serve; such referees may also register as an Associate Referee with the Affiliated Association in whose area they reside. A Referee will be required to pay the standard national registration fee to be determined annually by The Association. Registration will run from the date of registration



until the following 31 May. A Referee may become an Associate Referee with another Affiliated Association but will not be required to pay a further fee.

The Memorandum attached to these regulations details the responsibilities of Affiliated Associations in respect of Referees administered by them.

- (c) In cases where the boundaries of Affiliated Associations overlap, the Affiliated Associations concerned must mutually agree responsibility of the training and examination of Trainee Referees. Once the FA Basic Referee Course has been completed, the registration of the Referee must then be transferred to the Affiliated Association of the area in which the Referee resides. A Referee who changes residence from one administrative area to another will be required to be released by the original Association before being registered with their new Association for administrative purposes but will not be required to pay a further registration fee for that season.
- (d) Referees shall not be registered with The Association until they are able to satisfy the Affiliated Association of their date of birth. A Trainee Referee must be 14 years of age or older at the time of registration.
- (e) A Referee who has failed to register as a Referee with The Association for between two and five seasons shall not be re-registered until they have successfully undertaken and completed the FA Basic Referee Course written examination. The Affiliated Association may then register the Referee at their former Level (up to Senior County Referee) once they are satisfied with his/her competence. A Referee who has not been registered for more than five seasons must attend and successfully complete the FA Basic Referee Course at which point they will be registered as a Junior County Referee.
- (f) A Referee's registration may be cancelled or suspended by the Affiliated Association in consultation with The Association where the Referee has not acted in the best interests of the game. The Association may take any action it deems appropriate. Applications for the re-instatement of a Referee who has previously been disqualified under this Regulation must be referred to The Association.

2. REFEREE RECRUITMENT, TRAINING AND EXAMINATION

- (a) The Association and Affiliated Associations shall be responsible for the recruitment, training and examination of Referees.
- (b) The requirements and standards for Referee training and examination shall be agreed by The Association.
- (c) Initial Referee training course fees shall be set by The Association for:



- FA Basic Referee Course
 - Futsal
 - Small Sided Football
 - Mini Soccer
 - Disability Football
- (d) FA Basic Referee Course - A candidate will undergo training and evaluation, including practical and written assessments as determined by The Association.
- (e) All other formats of initial Referee training will be examined at the end of the period of training.
- (f) The minimum age a candidate may be presented for initial examination of the FA Basic Referee Course and all other forms of refereeing will be 14 years.
- (g) Candidates who do not reach the standard required by The Association in the initial examination may be re-examined at a time appropriate to the needs of the individual as determined by The Association and/or the Affiliated Associations.

3. CLASSIFICATION

- (a) On behalf of The Association, each Affiliated Association must classify Referees administered by their Association. The classification period runs from 1 June in each year, or the date of successful completion of the initial examination, to the following May 31st.

As at June 1st in each year every Referee is to be classified as follows;

International	FIFA List Referee
Level 1	Select Group or National List Referee
Level 2a	Panel Select List Referee
Level 2b	Panel List Referee
Level 3	Contributory League Referee
Level 4	Supply League Referee*
Level 5	Senior County Referee. This classification includes Referees who have served at a higher Level.* *
Level 6	County Referee



Level 7 Junior County Referee (16 years of age or over)

Level Y Youth Referee (14 or 15 years of age)

Level T Trainee Referee

Level D Referee Workforce (an active Referee officiating in 6 or fewer matches a season)

- Tutor
- Observer
- Mentor
- Coach

*Any such referee registered with the Guernsey FA, Jersey FA and the Isle of Man FA and officiating on those islands may be classified as Level 4i according to criteria approved by The Association.

** Where a Referee has achieved a Level higher than Level 5 and is not retained, the Referee will usually be reclassified as a Level 5 Referee, with the option of further promotion in the normal way or until a status of non-active is declared by the individual.

The Association may designate Referees as Specialist Assistant Referees who will officiate almost exclusively as Assistant Referees according to guidelines determined from time to time.

A Referee may be registered as one or more of the following specialist categories; such registration may be in addition to a Level 1 to 10 registration.

MSR	- Mini Soccer Referee
SS	- Small Sided Referee
International	- FIFA List Referee
WFR1	- Premier League and Super League Women's Football Referee
WFR2	- Combination Women's Football Referee
WFR3	- Regional Premier Division Women's Football Referee
WFR4	- Regional League Women's Football Referee
WFR5	- County League Women's Football Referee
WFR6	- Girls and County League Women's Football Referee
WFR7	- Trainee Women's Football Referee
FURF	- International FIFA Futsal Referee



- FUR1 - National Futsal Referee
- FUR2 - Regional Futsal Referee
- FUR3 - Senior County Futsal Referee
- FUR4 - County Futsal Referee
- FUR5 - Junior County Futsal Referee
- FUR6 - Youth Futsal Referee
- FUR7 - Trainee Futsal Referee

- (b) When a Referee changes residence from one Affiliated Association to another, the classification Level will be accepted by the Affiliated Association into whose area the Referee has moved.
- (c) A Referee moving to England from another country must provide proof of their current Referee status from their National Association. The Association will determine their classification Level.
- (d) Trainee Referees undertaking the FA Basic Referee Course must be registered as Level 9 by the end of module 3. A Level 9 Referee will automatically become a Level 7 Referee (16 years of age or over) or Level 8 (14 or 15 years of age) upon successful completion of the FA Basic Referee Course.
- (e) A Level 8 Referee will automatically become a Level 7 Referee on reaching the age of 16
- (f) FIFA nominations:

Nominations will be approved annually by The Association's Referees' Committee

Priority will be given to developing English officials who show the potential to officiate at future major international finals and tournaments

A FIFA official who ceases to be on the FIFA list will not be considered for future nomination although consideration may be given in exceptional circumstance to an official who resigned from the FIFA list for significant personal reasons

The following factors will be taken into consideration for each potential nominee:

- Domestic performances
- International performances
- Potential to officiate in future major international tournaments with special consideration being given to UEFA EURO Championships and FIFA World Cups



- Fitness and body composition
- Availability
- Ambassadorial qualities
- Organisation and attitude (including feedback, reporting, self-analysis etc...)
- Consideration will be given to operational requirements and the strategic planning of the overall makeup of the English FIFA lists

4. PROMOTION

In addition to specific criteria outlined below, candidates for promotion may be required to undertake all or some of the following:

- Physical fitness test(s).
- Laws of the Game test(s).
- Competition rule and regulations test(s).
- Interview.
- Account may also be taken of administration and availability.

Men

- (a) Selection and promotion within Levels 4 to International will be determined as follows:
- International Level Annual nomination by The Association to FIFA, selected from those eligible Referees as at the date of nomination determined by FIFA.
 - Level 1 Referees who have been promoted from Level 2 for outstanding ability as determined by The Association.
 - Level 2 Referees who have been promoted from Level 3 for outstanding ability as determined by The Association.
 - Level 3 Referees who have been promoted from Level 4 for outstanding ability as determined by The Association.
 - Level 4 Referees who have been promoted from Level 5 for outstanding ability as determined by The Association following nomination by the Affiliated Association to act as an Assistant Referee on the National Contributory Leagues and as a Referee on a Supply League.

Referees will be required to complete successfully an annual fitness test and



other criteria as determined by The Association prior to having their classification confirmed. On initial selection for promotion to a higher Level, Referees may be required to attend an interview to ascertain their suitability against criteria determined by The Association. The Association will determine the acceptable number of matches required for consideration to be selected for Levels 4 and above.

(b) Selection and promotion within Levels 7 to 5 will be determined as follows:

Referees must apply for promotion in writing to their Parent Association no later than March 1st preceding the season in which promotion is sought. Referees considered for promotion in the preceding season, but not successful, will automatically be included in the promotion scheme for the following season unless they indicate otherwise, in writing, to their Parent Association.

(c) The Parent Association may charge promotion candidates an administration fee (the sum to be determined from time to time by The Association); the administration fee will be refunded to a candidate who completes the promotion process, regardless of whether or not they are promoted

The responsibility of promoting Referees within Levels 7 to 5 rests with the Referee's Parent Association. All selections to Level 5 must be made by March 25th each year and selections to Level 6 by 30 April each year.

Levels 5 and 6

Promotion from Level 6 to Level 5 and Level 7 to Level 6 shall be based on a Referee's practical performance on the field of play and other criteria as follows:

- Observer reports by Observers on a minimum of three games.
- Club marks from competitions over the age of 16 years over a minimum of 20 games (a minimum of 70% must be in open age competitions) officiated in as a Referee in the marking season.
- A Level 6 Referee wishing to be considered for future promotion to Level 4 must complete at least 5 games as an Assistant Referee.
- Attending at least one promotion in-service training event.
- Successful completion of a written examination as determined by The Association.

Level 7 - Reclassification from Level Y and T

(d) At an interim meeting at the end of September County Associations may:

- Identify Level 7 Referees who are showing promise and consider them



for accelerated promotion from Level 7 to 5 in one season providing they meet the criteria as determined above

- To gather supporting evidence for this “accelerated promotion” the Affiliated Association should provide the Referee with more challenging matches eg higher division matches in local leagues, games in later rounds of County Competitions. Referees being considered for this promotion would require an additional 20 games and a further three Observer reports at the higher Level of challenge. The Referee must attend an in-service training event for Level 6 to 5 and take the appropriate examination as determined in the criteria set by The Association.
 - Review for promotion to Level 6 or 5 a Referee who was ineligible for consideration in the annual promotion meeting because of shortage of games. Referees who meet the criteria may be promoted to Level 6 or Level 5 with effect from 1 October.
- (e) A Level 7 Referee must officiate as a Referee in a minimum of 20 games in one registration period before applying for promotion. No Affiliated Association may impose any other qualification periods which cause delayed passage through the promotion pyramid.

Women

- (f) Promotion through the Women’s Pyramid of Football will follow the criteria above, excepting that Referees choosing the women’s pathway cannot automatically cross over to the same Men’s classification Level as this pathway is for the development of female Referees only.

As at June 1st in each year Referee is to be classified as follows;

- International FIFA List Referee
- Level 1 Premier League and Super League Referee
- Level 2 Combination Referee
- Level 3 Regional Premier Division Referee
- Level 4 Regional League Referee
- Level 5 County League Referee
- Level 6 Youth Referee (14 or 15 years of age)

Level 7 Trainee Women’s Football Referee

International Level - annual nomination by The Association to FIFA, selected from those eligible Referees as at the date of nomination determined by FIFA. Nominees



must operate regularly at the highest level of the national women's competition.

- Level 1 Referees who have been promoted from Level 2 for outstanding ability as determined by The Association.
- Level 2 Referees who have been promoted from Level 3 for outstanding ability as determined by The Association.

Promotion to Level 1 and Level 2 will be based on a Referee's practical performance on the field of play by considering the criteria determined as follows:

- Observer reports by Observers on a minimum of three games.
- Club marks from competitions over the age of 16 years over a minimum of 20 games (a minimum of 70% must be in women's competitions) officiated in as a Referee in the marking season.
- Attending at least one promotion in-service training event.
- Successful completion of a written examination as determined by The Association.
- Successful completion of a fitness test as determined by The Association.

Referees will be required to complete successfully an annual fitness test and other criteria as determined by The Association prior to having their classification confirmed. On initial selection for promotion to a higher Level, Referees may be required to attend an interview to ascertain their suitability against criteria determined by The Association. The Association will determine the acceptable number of matches required for consideration to be selected for Levels 2 and above.

Levels 3, 4 and 5

Promotion from Level 4 to Level 3, Level 5 to Level 4, Level 6 to Level 5 shall be based on a Referee's practical performance on the field of play by considering the criteria determined as follows:

- Observer reports by Observers on a minimum of three games.
- Club marks from competitions over the age of 16 years over a minimum of 20 games (a minimum of 70% must be in women's competitions) officiated in as a Referee in the marking season.
- A Level 3 Referee wishing to be considered for future promotion to Level 2 must complete at least 5 games as an Assistant Referee.
- Attendance at least one in-service training event
- Successful completion of a written examination as determined by The



Association.

Trainee Referees undertaking the FA Basic Referee Course must be registered as Level 7 by the end of module 3. A Level 7 Referee will automatically become a Level 5 Referee (16 years of age or over) or Level 6 (14 or 15 years of age) upon successful completion of the FA Basic Referee Course. A Level 6 Referee will automatically become a Level 5 Referee on reaching the age of 16.

Futsal

International Level - annual nomination by The Association to FIFA, selected from those eligible Futsal Referees as at the date of nomination determined by FIFA. Nominees must operate regularly on the Futsal National League competition.

Level 1, Promotion from Level 2 to 1 shall be based on the following criteria:

- Successfully complete a fitness test as determined by The Association.
- Have a minimum of two years' experience as a Level 2 Futsal Referee.
- Observer reports by Futsal Observers on a minimum of five games during the season.
- Refereed a minimum of ten matches during the season.

Level 2 , Promotion from Level 3 to 2 shall be based on the following criteria:

- Successfully complete a fitness test as determined by The Association.
- Have a minimum of one year's experience as a Level 3 Futsal Referee.
- Observer reports by Futsal Observers on a minimum of four games during the season.
- Refereed a minimum of eight matches during the season.

Level 3 , Promotion from Level 4 to 3 shall be based on the following criteria:

- Have a minimum of one year's experience as a Level 4 Futsal Referee.
- Observer reports by Futsal Observers on a minimum of three games during the season.
- Refereed a minimum of six matches during the season.

Level 4 , Promotion from Level 5 to 4 shall be based on the following criteria:

- Have a minimum of one year's experience as a Level 5 Futsal Referee.



- Observer reports by Futsal Observers on a minimum of two games during the season.
- Refereed a minimum of four matches during the season.

Level 5, Reclassification from Level 6 Youth Futsal Referee upon reaching the age of 16.

A Level 7 Futsal Trainee Referee will automatically become a Level 5 Referee (16 years of age or over) or Level 6 (14 or 15 years of age) upon successful completion of the Futsal Referee Training Course.

5. COMPETITIONS

- (a) Affiliated Associations must advise successful candidates of the result of the initial examination, in writing, as well as providing them with details of local competitions on which they are eligible to officiate.
- (b) Referees under the age of 16 are only eligible to officiate in competitions where the players' age band is at least one year younger than the age of the Referee. e.g. a 15 year old referee may only referee in competitions where the age banding is 14 or younger. This also applies to those mentioned in regulation 1(a) regarding unregistered and or unqualified Referees.
- (c) Referees under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition. This also applies to those mentioned in regulation 1(a) regarding unregistered and/or unqualified Referees.
- (d) The Association will advise Affiliated Associations annually of those Competitions, and the recognised Leagues and divisions, which have been granted Supply League status.
- (e) A Competition acting alone may not suspend a Match Official from its List at any time during the playing season (such power resting solely with The Association, Affiliated Association or Service Association as appropriate under Regulation 7 below).

A Competition can only remove a Match Official from its List during the season with the written approval and permission of the Association or the Parent Association of the Match Official

A Competition may remove a Match Official from its List as part of the Annual Review and must provide reasons for the removal to the Parent



Association of the Match Official.

- (f) The practical performance on the field of play of Match Officials officiating at Supply Leagues and above shall be appraised and reviewed during and at the end of each marking season.

Competitions at Supply Leagues and above are responsible for informing Referees of their performance at regular intervals during the season.

Competitions shall provide annually to The Association or Affiliated Association as appropriate a List of the Match Officials they have appointed with the Marks and Observer reports obtained in accordance with the requirements of paragraph 12 of these Regulations.

All affiliated football clubs are to mark Referees on a scale of 1-100. An example of the marking Guide and form to be used in Supply Leagues is shown at Appendix A. Similarly an example of a marking guide and form for all other affiliated football is shown at Appendix B.

- (g) A Match Official may appeal to the relevant Affiliated or Service Association, or where appropriate The Association, against a decision of a Competition to remove or suspend the Match Official from its List.
- (h) A Competition shall not have the power to act in relation to the Registration of a Referee.

Any allegation of behaviour alleged to constitute a breach under Regulation 7 (a)(i) or (ii) below must be reported to The Association, Affiliated Association or Service Association in accordance with Regulation 7 (c) below:

- 1) Match Officials' Fees and Expenses are set or approved by Affiliated Associations. Match Officials officiating in competitions at Supply League and above may not receive any other financial reward or incentive based on their own field of play performances from any Affiliated Association or Competition, other than the set fees and expenses.
- 2) A Competition may add a new referee to its List for a period not exceeding 6 months, on a probationary basis. By the end of this period of time, the Competition must either confirm the referee as an addition to its List or inform the Parent Association of the Match Official that it will no longer offer them appointments.

6. TRAINING

- (a) The Association shall identify the training requirements of Referees at all levels and be responsible for accrediting courses of instruction to meet those requirements.



- (b) Referees will be required to attend accredited training at intervals determined by The Association. Only training delivered by accredited or approved Referee tutors will be valid.
- (c) Training may be delivered, at the appropriate levels, in conjunction with Affiliated Associations, Match Officials' associations or the Referees' Association by Referee tutors accredited or approved by The Association.

7. CONDUCT OF REFEREES

- (a) The Association, Affiliated Association or Service Association, as appropriate, shall have the power to act at any time in relation to the registration of a Referee who has:
 - 1) less than proficiently applied the Laws of the Game; or
 - 2) committed a technical irregularity; or
 - 3) proved to have been concerned as an agent for a Club or a Player in the transfer or attempted transfer and/or engagement of a Player; or
 - 4) wilfully mis-stated his/her age, or, date of birth; or
 - 5) as a player, violated the Laws of the Game to such a degree that a Regulatory Commission or a Disciplinary Committee subsequently imposes a penalty of suspension from playing; or
 - 6) been found to have committed an act of Misconduct (as defined in and) pursuant to the Rules of The Association or an Affiliated Association or Service Association; or
 - 7) a Football Banning Order imposed on him or her; or
 - 8) has not acted in the best interests of the game.
- (b) Only The Association, Affiliated Association or Service Association may act in relation to the Registration of a Referee. Such action may only be taken by its Referees' Committee. Where an alleged breach of Regulation 7(a) is committed by a Referee whilst acting as a Match Official in any capacity (on or off the field) the matter will be dealt with by a Referees' Committee or Commission thereof except where a charge is brought under FA Rule E. A Regulation 7(a) breach can only be subject to a charge under FA Rule E if brought by, or after consultation with, The Association. Where a charge is raised under FA Rule E, and in all other circumstances, the Referee will be dealt with by a Disciplinary or Regulatory Commission as any other Participant.
- (c) Any behaviour alleged to constitute a breach under 7(a) (i) or (ii) above must



have been notified to, or otherwise come to the attention of The Association, Affiliated Association or Service Association within 14 days of the relevant incident(s) for such to be acted upon under 7(a).

- (d) A technical irregularity under 7 (a)(ii) above shall be any failure by a Referee to meet any requirement imposed on, or notified to, a Referee by The Association, Affiliated or Service Association as appropriate from time to time.

A “technical irregularity” includes, but is not in any way limited to, any failure to comply with administrative requirements imposed on a Referee such as the requirements to file reports, answer correspondence, attend match venues or disciplinary or regulatory hearings at a particular time, etc or any breach of Regulation 10 or 13.

- (e) Where a Referee is alleged to have breached 7(a) (i) - (viii) above, the Referees’ Committee shall advise the Referee, in writing, of the relevant allegation(s) and supporting facts and state that the matter will be considered by the Committee or a duly appointed Commission thereof.

The Referee shall respond within 14 days and may either:

- 1) deny the allegation(s), setting out a statement of his case; or
- 2) request a personal hearing, in which case a fee of £25 must accompany the request; or
- 3) admit the allegation(s). A Referee who admits the allegation(s) may set out any submissions which he wishes the Referees’ Committee to consider when considering what, if any, action to take. The Referee may also request a personal hearing as above.

In considering any allegation at a personal hearing, a Referees’ Committee or Commission thereof, may adopt such procedures as it considers appropriate and expedient for the determination of the matter brought before it; and shall not be bound by any enactment of rule or law relating to the admissibility of evidence in proceedings before a court of law.

Guide to Procedures at Personal Hearings

The following may be used as a guide to the procedures to be followed at a personal hearing, unless the Referees’ Committee or Commission consider it appropriate to amend them:

- The allegation(s) will be read out to the Referee, who will be asked if the allegation(s) are admitted or denied.
- Evidence in support of the allegation(s) to be called.



- Evidence in response to the allegation(s) to be submitted by the Referee, who may, with the permission of the Referees' Committee or Commission, be accompanied by a representative. (Any such representative shall not be permitted to give evidence as a witness).
- The Referees' Committee or Commission and the Referee (as appropriate) shall be entitled to ask questions of any witness giving evidence in support of the allegation(s). The Referees' Committee or Commission shall be entitled to ask questions of the Referee, who may give evidence in defence of the allegation(s).
- The Referees' Committee or Commission may draw such inferences as it considers appropriate from the failure of the Referee to give evidence or answer a question.
- In the event of evidence submitted in answer to the allegation(s) disclosing a point which the Referees' Committee or Commission considers was not covered in the evidence of, or not put to, any witness in support of the allegation(s), the Referees' Committee or Commission may recall and ask questions of such witness. The Referee or relevant representative may also ask questions.
- After the evidence has been completed to the satisfaction of the Referees' Committee or Commission, the Referee or representative shall be entitled to make submissions based upon the evidence, but this may not include reference to facts not disclosed in the evidence presented to the Referees' Committee or Commission. At the conclusion of the submissions all persons shall withdraw whilst the Referees' Committee or Commission considers the evidence and submissions presented to it and determines whether the allegation(s) has been proved or not. After reaching a decision, the Referees' Committee or Commission shall recall the Referee and any representative, and announce whether the allegation(s) have proved or not proved. The decision shall be subsequently confirmed in writing. As an alternative the Referees' Committee or Commission may, where it considers it appropriate, not announce its decision at the meeting but inform the Referee that such a decision will be communicated in writing.
- Where the Referees' Committee or Commission find the allegation(s) proved, it shall have the power to act in relation to the Registration of the Referee as it considers appropriate. This may include, but is not limited to, censure, a period of remedial training, suspension or removal of Registration.
- A Referee may be dealt with in the normal course as a participant for



any alleged Misconduct (i.e. by a Regulatory Commission or another Disciplinary Commission as appropriate), in addition to having issues relating to the Registration as a Referee considered by The Association, Affiliated Association or Service Association through its Referees' Committee in relation to the same behaviour. In such cases, a charge of Misconduct shall be considered before any matter relating to the issue of Registration is dealt with by the Referees' Committee under Regulation 7 (a)(vi).

Action in respect of the Registration of Match Officials appointed to Competitions of The Association and other Competitions including Contributory League Level and above in the Order of Precedence (Section 9) will be considered by the appropriate committee of The Association.

- In circumstances where it is considered appropriate, the Referees' Committee may order that the Registration of a Referee be suspended with immediate effect, pending determination of a charge of Misconduct or pending the determination of a charge under 7(a)(i) or (ii) above and in the latter case the reason for such suspension is to be notified to the Referee in writing and reported to the Commission hearing any resultant charge.

8. APPEALS AGAINST DECISIONS OF A REFEREES' COMMITTEE OR COMMISSION THEREOF

- (a) Where The Association or an Affiliated or Service Association, through its Referees' Committee, makes an order in relation to the registration or classification of a Referee there shall be a right of appeal by the Referee against the decision.

Where the order is made under Regulation 7, the appeal procedure is outlined below. In all other cases the appeal shall follow the procedure determined by the appropriate body i.e. The Association, Affiliated Association or appointing authority.

- (b) 1) Notice of an appeal against a decision of a Referees' Committee or Commission thereof made under Regulation 7 must be lodged with The Association or appropriate Affiliated Association within 14 days of notification of the decision appealed against, accompanied by a fee as determined by The Association.

- 2) An Appeal shall be considered by an "Appeals Panel" comprising Members of the Council of The Association or appropriate Affiliated Association established specifically to deal with appeals from decisions under Regulation 7, none of whom shall have been party to the original decision. A decision of the Appeals Panel shall be final and binding.



- 3) The Notice of Appeal must:
 - i) identify the specific decision(s) being appealed
 - ii) set out the grounds of appeal; and
 - iii) set out a statement of the facts upon which the appeal is based.
- 4) The grounds of appeal shall be that the body whose decision is appealed against:
 - i) misinterpreted or failed to comply with any rules or regulations relevant to its decision; and/or
 - ii) came to a decision to which no reasonable such body could have arrived at; and/or
 - iii) made an order, which is excessive.
- 5) The Appeals Panel may adopt such procedures as it considers appropriate and expedient for the just determination of an appeal brought before it, and shall not be bound by any enactment or rule of law relating to the admissibility of evidence in proceedings before a court of law.

The following is set out as a guide to the conduct of a hearing before the Appeals Panel:

- i) The Appellant to address the Appeals Panel, summarising its case;
 - ii) The Respondent to address the Appeals Panel, summarising its case;
 - iii) The Appeals Panel may put questions to the parties at any stage;
 - iv) The Respondent to make closing submissions;
 - v) The Appellant to make closing submissions;
 - vi) The Appellant and the Respondent to withdraw whilst the Appeals Panel considers the submissions and determines the matter.
 - vii) The Appellant and the Respondent to be recalled and the decision and any orders consequential to it announced to both parties. Alternatively, where it considers it appropriate, the Appeals Panel may decide not to announce its decision, but make it known at a later date, in writing. In any event, the Appeals Panel shall publicise a written statement of its decision (see 8(b)(ix) below).
- 6) The Appeals Panel shall proceed in the absence of any party, unless it is satisfied that there are reasonable grounds for the failure of the party to



attend, and shall do so in such manner as it considers appropriate.

- 7) A decision of the Appeals Panel shall be final and binding and there shall be no right of further challenge.
- 8) The Appeals Panel shall have power to:
 - i) allow or dismiss the appeal; or
 - ii) remit the matter for re-hearing by the Referees' Committee; or
 - iii) exercise any power which the body against whose decision the appeal was made could have exercised; or
 - iv) make any further or other order considered appropriate, either generally, or for the purpose of giving effect to its decision. Any fee may be returned or forfeited, in whole or in part, at the discretion of the Appeals Panel, who shall also have the power to determine by whom the costs of the appeal shall be borne.
- 9) As soon as practicable after the hearing, the Appeals Panel shall publish a written statement of its decision, which shall state:
 - 1) the names of the parties, the decision(s) appealed against and the grounds of appeal;
 - 2) whether or not the appeal is allowed; and
 - 3) the order(s) of the Appeals Panel.

The written statement shall be signed and dated by the chairman of the Appeals Panel and be the conclusive record of the decision.

9. APPOINTMENTS

- (a) Registered Referees shall not officiate in any Competition, which is not sanctioned, or match in which unaffiliated clubs compete.
- (b) The "Order of Precedence" of appointments, whether as a Referee or Assistant Referee shall be as follows:
 - 1) The FA Challenge Cup Competition;
 - 2) The Premier League;
 - 3) EFL;
 - 4) The FA Challenge Trophy Competition;
 - 5) The FA Challenge Vase Competition;
 - 6) Affiliated Association Cup Competitions;
 - 7) The Panel Leagues;
 - 8) The FA Youth, FA County Youth Challenge Cup Competitions and FA Women's Cup 4th round and above.



- 9) Contributory Leagues (recognised divisions only), National League Systems Cup and FA Sunday Cup
- 10) FA Women's Super League and Cup
- 11) Supply Leagues (marking divisions only)
- 12) FA Women's Premier League and Cup
- 13) Senior County Leagues
- 14) Intermediate County League
- 15) FA Women's Cup prior to 4th round
- 16) Women's Combination League and Cup
- 17) Women's Regional League and Cup
- 18) County Junior Leagues
- 19) County Women's Leagues and Cup
- 20) All other competitions, including Youth Competitions

*Affiliated Association appointments only take precedence over Panel Leagues, The FA Youth and FA County Youth Challenge Cup Competitions, Contributory League and Supply League appointments. If the appointment is in the Affiliated Association's nominated Senior Cup Competition or in the Semi-final and/or Final of any other Affiliated Association Competition whether the appointment is as a Referee or an Assistant Referee.

**Fourth Officials were appointed do not form part of the Order of Precedence and usually do not take precedence over an active appointment.

- (c) Referees must attend personal hearings when required to do so. At Contributory Level or above Match Officials' appointments already received, take precedence over requests to attend personal hearings. On receipt of notification of a personal hearing Referees must close the date with all appropriate competitions.
- (d) Where release from an appointment is required to enable a Referee to take a more senior appointment at least four days' notice must be given to the relevant Affiliated Association or competition by the association or competition requesting the release. Where fewer than four days' notice is given, The Association or Competition must obtain permission from the Affiliated Association or Competition for the Referee to be released.
- (e) Once The Association or an Affiliated Association has appointed a Match Official if, subsequently, the match is postponed, abandoned or results in a draw and the rearranged fixture is then scheduled to take place less than four complete days from the date of the original match, The Association or Affiliated Association appointment will take priority over any other appointment already accepted by the Referee from a competition lower in the order of precedence, unless The Association or Affiliated Association



waive their right to the services of the match official so appointed

- (f) "Fourth Officials" are appointed to certain rounds of FA Competitions, Premier League and EFL matches and associated Competitions, and the Panel Competitions. The duties and responsibilities of the Fourth Official are detailed in the Laws of the Game and in the Competition Rules. Such appointments form part of the Order of Precedence within the Competitions listed above.
- (g) Reserve Assistant Referees may only be appointed in FA, Premier League and EFL Competitions, with the approval of The Association. They have no duties other than to replace an official who is unable to officiate.

10. CONFLICTS OF INTEREST

A Referee shall at all times act impartially. Where a Referee believes that there is a material interest conflicting with the duties and obligations of a Match Official and any appointment, then the Referee shall decline to act or officiate and declare it to the appointing authority (whose decision in relation to any dispute or difference in such matters shall be final and binding).

11. REFEREES' UNIFORMS

- (a)
 - 1) All Match Officials in Competitions under the jurisdiction of The Association and Affiliated Associations must wear uniforms comprising a plain shirt which shall be almost entirely black with a white or black collar and black shorts. Socks will be black; the sock top will be black, white or the colour of the shirt or its collar. Affiliated Associations may give permission for Referees to wear non-black shirts in a Competition which the Affiliated Association organises and/or sanctions. The shirt(s) must be almost entirely of a single colour. Where a Competition appoints neutral assistant referees, only one non-black coloured shirt is permitted; the colour must be designated and competition rules must ensure that the match
 - 2) Officials can wear black or the designated colour without clashing with the Players. Referees' uniforms must not carry any form of advertising.
- (b) Headgear may be worn in extreme weather conditions. It must be plain black and not restrict the vision of the Match Official.
- (c) The following Competitions may be exempt from (a) above, on application to The Association subject to the conditions below:
 - i) FA Women's Super League and Premier League



- ii) The Premier League
- iii) EFL
- iv) Competitions of Panel and Contributory League Status

Application must be submitted annually prior to 1 May for the following season. Approval will be considered only for shirts that are almost entirely of a single colour and where the competition confirms to The Association that all Match Officials will be provided with shirts, shorts and socks free of charge.

- (d) Match Officials officiating in FA Competition matches are required to wear the FIFA or Football Association badge (where awarded) or the badge of their Affiliated Association. No other competition badge should be worn.
- (e) Advertising and branding on Match Officials' uniforms (where permitted in accordance with sub-paragraph 11(c) above) must be in accordance with The Association's Regulations relating to advertising on the clothing of Players, Club Officials and Match Officials.

12. RETURNS

- (a) Annually, in accordance with the instructions of The Association issued from time to time, competitions shall provide to The Association or appropriate Affiliated Association lists of Match Officials used. Such lists shall include the marks awarded by clubs, and Observer reports where appropriate, during the specified period, together with any other information required.
- (b) Not later than the date decided by The Association, Affiliated Associations shall nominate suitable Referees for consideration by The Association for selection to the Contributory League Assistant Referees List.
- (c) Competitions that are required to administer fitness tests must submit the results to The Association and the Referee's Parent Affiliated Association.

13. CODES OF CONDUCT

Match Officials shall be bound by Codes of Conduct such as are instructed by The Association from time to time (Appendix C).

14. REPORTING MISCONDUCT

- (a) Referees must submit full details on all matters of misconduct, sendings off and cautions only to the appropriate Association or Affiliated Association responsible for administering misconduct and not to any other organisation or Competition.
- (b) Referees may include on the normal Competition match report forms the names and club details of those personnel reported for misconduct but



must not include any details of the incident and for all on-field offences they can only report the name of the player/players cautioned/sent off, the club, the time of offence and the relevant FA offence code.

- (c) Should any match official be approached to supply any details, they should immediately report the matter to the Association or Affiliated Association.



APPENDIX B

CLUB MARKING OF REFEREES

Both teams are required to award the Referee a mark in all matches on a scale 1-100 based on the following guide:

Date: Competition:

Home Club

Away Club

.....

V

.....

Referee:

Overall control and decision making:

The mark must reflect the Referee's overall Level of control, accuracy of decision making and management of and communication with players. When deciding on a mark consideration should be given to such aspects of the Referee's performance as: impartiality, confidence, fitness, positioning, signalling, use of advantage, handling of major incidents.

A mark between 91-100 would be regarded as 'excellent'

A mark between 71 and 80 would represent the standard expected

Our club awards an overall mark of out of 100

When awarding a mark of 60 or less, an explanation must be provided in the box below to the League/Competition with comments which could help the Referee improve future performances.

(Signed):

(Secretary):

Club:



APPENDIX C

MEMORANDUM OF AFFILIATED ASSOCIATION RESPONSIBILITIES FOR REGISTERED REFEREES

Affiliated Associations must provide, as a minimum, the following for Referees administered by them:

Allocation to Leagues

The Association is responsible for the allocation of Referees promoted to, or serving on, the National Contributory Leagues List of Assistant Referees to a suitable Supply League on which to referee. The allocation of Referees to officiate as Assistant Referees in the recognised division of one Supply League only, in which teams from the Affiliated Association operate, is the responsibility of the Affiliated Association to ensure that local football is not deprived of Referees.

Referees successfully completing the Referee Course are to be advised in writing, in accordance with the Regulations for the Registration and Control of Referees, of the leagues on which they may operate.

Appointments

Affiliated Associations make appointments to their individual Competitions. In addition, they are invited to make nominations in respect of FA Competitions at the request of The Association's Refereeing Department.

Benevolent Scheme

Affiliated Associations are encouraged to make available access to any Benevolent Scheme it runs to Referees. They may also access, on behalf of a Referee, The Football Association Benevolent Fund.

County Football Association Badge

The Regulations for the Registration and Control of Referees require Referees to wear the badge of the County FA who administers his registration on FA Competitions, where such a badge is available. This provides County identity for Match Officials when operating both within and outside their Affiliated Association boundary. Affiliated Associations should make the County FA badge available to Referees.

County Football Association Handbook

Affiliated Associations should provide, as a minimum, the County Cup Competition Rules, details of Club Secretaries and details of grounds/match venues.

General Advice

General advice and guidance on all football related matters should be communicated by the Affiliated Association to those Referees it administers.

In-Service Training

Referees at Level 4 and below are provided with in-service training by Affiliated Associations. In-service training for Referees in the promotion scheme is mandatory in accordance with the Regulations for the Registration and Control of Referees and may be co-ordinated in conjunction with National Referee Managers. Other in-service training (i.e. Supply League Referees, Pre-Cup Final training, assessor training, etc) should be provided for Referees as appropriate. Funding may be accessed to meet some of the training and development needs.

Laws of the Game

All referees must be provided with a current edition of the Laws of the Game by their Parent Association and any Law amendment bulletin published by The Association.

Legal Advice

Affiliated Associations may assist in the provision of legal advice where appropriate to Referees. This could involve seeking advice from The Association on behalf of the Referee in certain circumstances.

Liaison with the National Referee Managers

Affiliated Associations should make every use of the services of the National Referee Managers in the support of its responsibilities for registered Referees as outlined in this Memorandum.

Licensed Referee Tutor Courses

Affiliated Associations should identify those candidates it considers suitable to attend Licensed Referee Tutor Courses in accordance with the criteria notified by The Association from time to time. The Association makes financial provision for these courses.

Mentor Scheme

Affiliated Associations are required to provide Mentor support for Referees undertaking the Referee Course (previously the Basic Referee Course). It is recognised that mentoring is an aid to retention and Affiliated Associations are encouraged to extend the service to other Referees wherever possible.

Monitoring of Financial Provision

Affiliated Associations are required to develop and produce a County Development



Plan linked to the National Game Strategy which details key initiatives and targets to support recruitment, retention and development of Referees as well as offering details on the financial support provided by The Association. Returns are to be submitted to The Association upon request.

Nominations to the Contributory League List

Affiliated Associations are required to nominate eligible and suitable Referees to join the Contributory League Assistant Referees List from their Senior County Referees on request from The Association's Refereeing Department. Those Referees who are nominated for consideration to the Contributory League Assistant Referees List must have successfully completed the required fitness test as determined by The Association's Referees' Committee from time to time.

Personal Accident Insurance

Affiliated Associations are encouraged to investigate the need for Personal Accident Insurance for Referees.

The Professional Game Match Officials Ltd (PGMOL)

The PGMOL is responsible for officials operating in the Premier League, EFL and Panel Leagues.

Promotion and Assessment Scheme

Affiliated Associations are responsible for the promotion of Referees up to Level 5 - Senior County Referee, in accordance with the Regulations for the Registration and Control of Referees, by ensuring that Referees are active at the appropriate Level and are regularly assessed. The promotion assessment scheme is part funded by The Association. Senior County Referees and below, outside the promotion scheme, who are administered by their Parent Association should be regularly assessed for development purposes.

Public Liability Insurance

A minimum of £5 million, as recommended by The Association, cover for public liability insurance.

Recruitment and Training of New Referees

The recruitment and training of new Referees is an important area which Affiliated Associations have responsibility towards the development of the future of the game. The Association supports this with provision of financial and material support.

Referee Discipline

The Regulations for the Registration and Control of Referees devolve the responsibility for Referee discipline, of those Referees not operating on the National List of Contributory League Officials or above, to the Referee's Parent Association. Where an alleged offence is committed by a Referee whilst acting as a Match Official in any capacity (on or off the field) the matter will be dealt with by a Referees' Committee or Commission thereof, except where the charge relates to FA Rule E. In this and all other circumstances the Referee will be dealt with as any other Participant. Referees should be made aware of the process by which any acts of misconduct, or indiscipline in relation to their registration, will be dealt with by the Affiliated Association.

Registration

Registrations for Referees must be in accordance with the Regulations for the Registration and Control of Referees as amended by The Association from time to time. Affiliated Associations will collect the National Registration fee and, where appropriate, any Associate Referee fee levied by them for Referees administered by another Affiliated Association. Except where determined otherwise, Affiliated Associations will be responsible for the provision of CRC and any other checks on Referees as decided by The Association.

Safeguarding Children Training

In accordance with the Rules of The Association, every participant in a position of trust e.g. coach, referee, medic, welfare officer etc... is required to undergo Safeguarding Children Training. The Association's Referees Department and Equality and Child Protection Unit will provide appropriate guidance.

Schools of Excellence and Referee Academies

Affiliated Associations are strongly encouraged to include a School of Excellence (or Referee Academy) for referees.

Transfers

Affiliated Associations are responsible for ensuring that Referees who move to another administrative area are notified to the receiving Association. On receipt of that notification, the receiving Affiliated Association should ensure that the Referee is made aware of the refereeing activities in the County.



HUNTINGDONSHIRE REFEREES' ASSOCIATION

Meetings are normally held on the 4th Monday of the month (July to May)

This is subject to change

At Alconbury Sports & Social Club

Commencing at 7.30pm

President

Maurice Armstrong

(h) 01832 293262

Email: maurice349@btinternet.com

Chairman

Neil Hair

(m) 07951 773321

Email: neil_hair@btinternet.com

Secretary

Cliff Mills

(m) 07966 202889

Email: cliff.mills@sky.com

If you require any further information please do not hesitate to contact one of the contacts shown above.



HUNTINGDONSHIRE FOOTBALL ASSOCIATION

Referees Secretariat

Adult Football & FA Appointments Secretary

Russell Matthews
Tel: (m) 07721 030649
Email: russell@matthewsmaail.com

Youth Appointments Secretary

Martin Brock
Email: m.brock@ukcdw.com

Observer Secretary

Phil Crossland
Email: Phil.Crossland23@gmail.com

Referees Development Officer

Stefan Renwick
Tel: (o) 01480 447481
Email: Stefan.Renwick@huntsfa.com



REFEREE TUTOR

Name	Tel No.	Email
David Seaman	01480 219387	david.seaman@huntsfa.com

REFEREE OBSERVERS

Name	Tel No.	Email
Maurice Armstrong	01832 293262	maurice349@btinternet.com
Lawrie Cooke	01487 830114	lawrence.l.cooke@btinternet.com
Roger Coxhead	01480 383357	roger.coxhead@ntlworld.com
Phil Crossland	01487 740633	phil@crosso.freemove.co.uk
Mike Hair	01733 552754	m.hair12@btinternet.com
Richard Hart	07739 353524	r.hart@ntlworld.com
Will Hardie	01733 844101	w_hardie@sky.com
Eric Heads	01480 413485	e.heads@sky.com
Russell Matthews	01832 710297	russell@matthewsmaill.com
Paul McCaul	01480 462090	paul@mccaul.me
Brian O'Sullivan	01733 371638	brian.osullivan1@btinternet.com
Laurie Parnham	01480 394727	l.parnham1@ntlworld.com
Alan Poulain	07852 813510	alan.poulain1@gmail.com
David Seaman	01480 219387	david.seaman@huntsfa.com
Bill Tatman	01480 350478	wrtatman64@icloud.com
Ian Wilson	01480 890035	icwilson183@btinternet.com

**Allen, Martyn**

Contact Details: 07752 672089 (m), martyn.allen@homecall.co.uk
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Allison, Ryan

Contact Details: 01733 553801 (h) ryan.allison16@hotmail.co.uk
Level: Level 4 - Supply League Referee
Specialism(s): Mini Soccer
Age Format: Under 18 and Open Age

Armstrong, Maurice

Contact Details: 01832 293262 (h), maurice349@btinternet.com
Level: D - Developer
Age Format: No age format available

Aves, Joshua

Contact Details: 07449597546 (m), joshuaaves06@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Badcock, Jack

Contact Details: al.r8ch@gmail.com
Level: Y - Youth
Age Format: Under 18 and Open Age

Bannister, Paul

Contact Details: 07934840844 (m), bancheck@msn.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Barrett, Ethan

Contact Details: 01480 215658 (h), ethan@barrett.cc
Level: T - Training
Age Format: No age format available

Bartlett, Harry

Contact Details: 01480 417408 (m), dibartlett1@hotmail.com
Level: T - Training
Age Format: Under 18 Teams Only

**Basile, Alessio**

Contact Details: alessiobasile82@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Bedford, John

Contact Details: 07754796562 (m), john.bedford6@hotmail.co.uk
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Belik, Miroslav

Contact Details: 07594 525018 (m),
Level: Level 4 - Supply League Referee
Age Format: Under 18 and Open Age

Benton, Ashley

Contact Details: 01733620585 (h) ashleybenton76@googlemail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Blin, Christopher

Contact Details: 07931 706763 (m), bliny007@hotmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Brace, James

Contact Details: nkbrace@aol.com
Level: T - Training
Age Format: Under 18 Teams Only

Brace, Kieron

Contact Details: 07857153037 (m), kieronbrace1974@gmail.com
Level: T - Training
Age Format: Under 18 and Open Age

Brady, Christopher

Contact Details: 07814385376 (m), modfather22@googlemail.com
Level: T - Training
Age Format: No age format available

**Brock, Martin**

Contact Details: 07792219461 (m), m.brock@uk.cdw.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Brooks, Adam

Contact Details: 07867755256 (m), adam.brooks44@gmail.com
Level: T - Training
Age Format: No age format available

Brooks, Aidan

Contact Details: 07809887578 (h) caroline.brooks1@btinternet.com
Level: Y - Youth
Age Format: Under 18 Teams Only

Burns, Oliver

Contact Details: 07710754863 (m), phil_burns@btinternet.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Butler, Jack

Contact Details: 01480891245 (h), chris@cjbcomm.co.uk
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Clark, Alastair

Contact Details: 01487824681 (h),
Level: Y - Youth
Age Format: Under 18 Teams Only

Clark, John

Contact Details: 01733244998 (m), julievmilne@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Clark, Madison

Contact Details: 07539442850 (m), julievmilne@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

**Clarke, Malcolm**

Contact Details: 01480 476998 (h), theclarkes640@btinternet.com
Level: Level 7 - Junior Referee
Age Format: Open Age Only

Conie, Miles

Contact Details: 07935142471 (m), conie04@btinternet.com
Level: T - Training
Age Format: Under 18 Teams Only

Cooke, Lawrence

Contact Details: 01487 830114 (h) lawrence.l.cooke@btinternet.com
Level: D - Developer
Age Format: No age format available

Coxhead, Roger

Contact Details: 07767644398 (m), roger.coxhead@ntlworld.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Crawshaw, Jacob

Contact Details: 01480351727 (h), jacob@crawshaw.org
Level: T - Training
Age Format: Under 18 Teams Only

Crofts, Joshua

Contact Details: 07842294303 (m), joshua_crofts@yahoo.co.uk
Level: Level 3 - Contributory Referee
Age Format: Open Age Only

Crossland, Matthew

Contact Details: 07932033743 (m), crosso33.matt@gmail.com
Level: Level 6 - County Referee
Age Format: Under 18 and Open Age

Crossland, Philip

Contact Details: 01487740633 (h), phil.crossland23@gmail.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

**Dear, Alfie**

Contact Details: 07939914603 (m), alfiedear11@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Dennis, Christopher

Contact Details: 07561105016 (m), chrisdennis2353@yahoo.co.uk
Level: Level 4 - Supply League Referee
Age Format: Under 18 and Open Age

Dixon-Walker, Jordan

Contact Details: 07740648531 (m), jdesmonddw@gmail.com
Level: Level 5 - Senior County Referee
Specialism(s): Mini Soccer
Age Format: Under 18 and Open Age

Dobbs, Lauren

Contact Details: 01733242490 (h), ladobbs@hotmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Dobbs, Paul

Contact Details: 07928759294 (m), footballref1313@outlook.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Downhill, Markus

Contact Details: 07785377172 (m), peterdownhill68@gmail.com
Level: T - Training
Age Format: Under 18 Teams Only

Doyle, Paul

Contact Details: 07711903179 (m), doyle.paul@mail.com
Level: Level 6 - County Referee
Age Format: Under 18 and Open Age

D'Santos, Michael

Contact Details: 07764742329 (m), Michael.dsantos@btinternet.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

**Dunkley, Michael**

Contact Details: 07342817607 (m), refmd5924@outlook.com
Level: Level 4 - Supply League Referee
Age Format: Under 18 and Open Age

Edwards, Ben

Contact Details: 07918693200 (m), stix77@talk21.com
Level: T - Training
Age Format: No age format available

Elderkin, Matthew

Contact Details: 07745873153 (m), m.elderkin@hotmail.co.uk
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Emanuel, James

Contact Details: 07866 638086 (m), james45emanuel@hotmail.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

England, Daniel

Contact Details: 07527951638 (m), danielengland11@gmail.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Farrand-Laine, Luke

Contact Details: c.farrand-laine@ntlworld.com
Level: T - Training
Age Format: No age format available

Fox, Corey

Contact Details: 07834900995 (m), dannofox@gmail.com
Level: T - Training
Age Format: No age format available

Froggitt, Danie

Contact Details: 07903573793 (m), 15frogd@kings.peterborough.sch.uk
Level: T - Training
Age Format: Under 18 Teams Only

**Fulianty, Leon**

Contact Details: 07840 584243 (m), leonfulianty@gmail.com

Level: T - Training

Age Format: No age format available

Gregory, Paul

Contact Details: 07894236607 (m), paulgregs15@hotmail.co.uk

Level: Level 4 - Supply League Referee

Age Format: Under 18 and Open Age

Gregory, Shaun

Contact Details: 07968211243 (m), shaung@bsd.co.uk

Level: Level 3 - Contributory Referee

Age Format: Under 18 and Open Age

Hair, Michael

Contact Details: 07484600575 (m), m.hair12@btinternet.com

Level: D - Developer

Age Format: Open Age Only

Hair, Neil

Contact Details: 07951773321 (m), neil_hair@btinternet.com

Level: Level 1 - National List Referee

Age Format: Under 18 and Open Age

Hamilton, Callum

Contact Details: 07913659558 (m), calhamey002@outlook.com

Level: Level 7 - Junior Referee

Age Format: Under 18 and Open Age

Hamilton, Scott

Contact Details: 07542935835 (m), scotthamiltonreferee@gmail.com

Level: Level 4 - Supply League Referee

Age Format: Under 18 and Open Age

Hardie, William

Contact Details: 07976 714675 (m), w_hardie@sky.com

Level: Level 5 - Senior County Referee

Age Format: Open Age Only

**Hart, Richard**

Contact Details: 07739 353524 (m), r.hart2@ntlworld.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Heads, Eric

Contact Details: 07933163108 (m), e.heads@sky.com
Level: D - Developer
Age Format: No age format available

Hemingway-Gibbs, Skye

Contact Details: nickgibbs2016@yahoo.co.uk
Level: T - Training
Age Format: No age format available

Henson, Darryl

Contact Details: 07768 196842 (m), d_jehenson@hotmail.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Hitchcox, Andrew

Contact Details: ,07765929636 (m), andrew.hitchcox_14@yahoo.co.uk
Level: Level 3 - Contributory Referee
Age Format: Under 18 and Open Age

Hodge, Keith

Contact Details: 07930 366833 (m), keith@waterworxplumber.co.uk
Level: Level 6 - County Referee
Age Format: Open Age Only

Horn, Stewart

Contact Details: 01480536064 (h), svhornltfc@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Howard, Corey

Contact Details: 07930661332 (m), coreyhoward14@hotmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

**Hunt, Emma**

Contact Details: 01480 891711 (h), emma.hunt00@outlook.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Jones, Michael

Contact Details: 01480477058 (h), mike13jones@virginmedia.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Juszczuk, Piotr

Contact Details: 07730679468 (m), piotrjuszczuk65@googlemail.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Keats, Charles

Contact Details: 07946265158 (m), charlessandra@hotmail.co.uk
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Keen, Jamie

Contact Details: keenies4@btinternet.com
Level: T - Training
Age Format: No age format available

Kirwan, Fletcher

Contact Details: 01733718558 (h),
Level: Y - Youth
Age Format: Under 18 Teams Only

Lawrence, Matthew

Contact Details: 07802 735037 (m), matt.lawrence73@outlook.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Leadbitter, Anthony

Contact Details: 07984636565 (m), anthony.leadbitter@ntlworld.com
Level: Level 7 - Junior Referee
Age Format: Open Age Only

**Lewis, Stefan**

Contact Details: 07709 489973 (m), s.m.lewis@hotmail.co.uk
Level: Level 4 - Supply League Referee
Age Format: Open Age Only

List, Ashley

Contact Details: 07708 767531 (m), ashlist1608@yahoo.co.uk
Level: Level 3 - Contributory Referee
Specialism(s): Small Sided
Age Format: Open Age Only

Lynn, Joseph

Contact Details: 01480216444 (h), joe192@live.co.uk
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Manolescu, Nicolae

Contact Details: 07954800783 (m), n.manolescu@yahoo.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Marks MBE, Michael

Contact Details: 07966110030 (m), mick@i-dash.co.uk
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Marsh, Jake

Contact Details: 07913395354 (m), binghamkaty@hotmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Matthews, Russell

Contact Details: 07721 030 649 (m), russell@matthewsmail.com
Level: D - Developer
Age Format: Under 18 and Open Age

May, David

Contact Details: 01487831861 (h), davidmay_1@sky.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

**McCaul, Paul**

Contact Details: 07484246591 (m), paul@mccaul.me
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Mead, Gary

Contact Details: 07967 339 753 (m), gary.ian.mead@gmail.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Mellors, Lauren

Contact Details: 01480 464339 (h), lauren@wahooga.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Merry, Warren

Contact Details: warrenjohnmerry@icloud.com
Level: T - Training
Age Format: No age format available

Mickelburgh, Brett

Contact Details: 07500972373 (m), brett@mickelburgh.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Mills, Clifford

Contact Details: 07966202889 (mcliff.mills@sky.com
Level: Level 4 - Supply League Referee
Age Format: Open Age Only

Mills, Ellis

Contact Details: 07801 506313 (m), ellis.mills@sky.com
Level: Level 4 - Supply League Referee
Age Format: Open Age Only

Moore, Peter

Contact Details: 07711242008 (m), mooman1955@gmail.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

**Moore, Thomas**

Contact Details: 07847322774 (m), tmoore2102@gmail.com
Level: T - Training
Age Format: No age format available

Nagle, Jack

Contact Details: 01480352046 (m), charlotte.nagle@yahoo.co.uk
Level: T - Training
Age Format: Under 18 Teams Only

Najfi, Jamil

Contact Details: 07483 308669 (m), rubyladak@btinternet.com
Level: T - Training
Age Format: Under 18 Teams Only

Nicholson, Jake

Contact Details: mandyjnich@aol.com
Level: T - Training
Age Format: No age format available

Oleary, Spencer

Contact Details: 07885547868 (m), olearycheryl@googlemail.com
Level: T - Training
Age Format: Under 18 Teams Only

Osborn, David

Contact Details: 07909902910 (m), osbourndavid@hotmail.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Osbourne, Paul

Contact Details: 07841023741 (m), a.osbourne@yahoo.com
Level: Level 5 - Senior County Referee
Specialism(s): Mini Soccer; Small Sided
Age Format: Under 18 and Open Age

O'Sullivan, Brian

Contact Details: 07720 048413 (m), bosullivan1012@gmail.com
Level: Level 4 - Supply League Referee
Age Format: Open Age Only

**Parker, Percy**

Contact Details: 07872987688 (m), percyarker1@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Parnham, Laurence

Contact Details: 07891 391407 (m), l.parnham1@ntlworld.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Pearce, Charlie

Contact Details: mvpaerials@btconnect.com
Level: T - Training
Age Format: Under 18 Teams Only

Poulain, Alan

Contact Details: 07852 813510 (m), alan.poulain1@gmail.com
Level: D - Developer
Specialism(s): Mini Soccer
Age Format: No age format available

Pywell, Damon

Contact Details: 07940586744 (m), dpywell21@hotmail.com
Level: Level 4 - Supply League Referee
Age Format: Open Age Only

Rainger, Lewis

Contact Details: clairerainger@btinternet.com
Level: T - Training
Age Format: No age format available

Reeve, Colin

Contact Details: 07801336033 (m), colin.reeve30@ntlworld.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Renwick, Stefan

Contact Details: 07592787775 (m),
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

**Reynolds, Ian**

Contact Details: 07450254839 (m), ian34@sky.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Seaman, Conor

Contact Details: 07715101013 (m), conor.seaman@gmail.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Seaman, David

Contact Details: 07841 510327 (m), david.seaman@huntsfa.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Setchell, Alex

Contact Details: 07387583133 (m), alex.setchell2000@outlook.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Shaw, Michael

Contact Details: 01480533731 (h),
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Simmons, Mark

Contact Details: 07530 796265 (m), mark.40s@hotmail.co.uk
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Simpson, Anthony

Contact Details: 01480 812568 (h) simpsondecorating14@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Sistrom, Spencer

Contact Details: 07850919491 (h), richard.sistrom@ntlworld.com
Level: Y - Youth
Age Format: Under 18 Teams Only

**Skepper, Christopher**

Contact Details: 07894 176932 (m), chrisskepper2104@gmail.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Smith, Chloe

Contact Details: 01480215745 (h) mrgarysmith007@btinternet.com
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Smith, Lewis

Contact Details: 07547648585 (m), lewissmith002@btinternet.com
Level: Level 4 - Supply League Referee
Age Format: Under 18 and Open Age

Smith, Neil

Contact Details: 07845047616 (m), nassmith1000@aol.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Smith, Thomas

Contact Details: Nadine.smith@gmx.co.uk
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only

Stanley, Robert

Contact Details: 07900 236368 (m), robstanley50@hotmail.com
Level: Level 4 - Supply League Referee
Age Format: Open Age Only

Stanton, Philip

Contact Details: 07508712560 (m), philstanton1@hotmail.co.uk
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Stapleton, David

Contact Details: 07412361854 (m), stapletondave7@hotmail.co.uk
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

**Todd, Jordan**

Contact Details: 07850319156 (m), jordantoddie@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Vaughan , Jade

Contact Details: 01733347920 (h), cookie160267@yahoo.co.uk
Level: Level 6 - County Referee
Age Format: Open Age Only

Wallwein, Devon

Contact Details: 07493635787 (h) dwallwein01@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Walters, Evan

Contact Details: 07519972005 (m), tjwalters2203@gmail.com
Level: T - Training
Age Format: No age format available

Ward, Andrew

Contact Details: 07710435422 (m), andrew_wardy1@hotmail.com
Level: Level 5 - Senior County Referee
Specialism(s): Mini Soccer
Age Format: Open Age Only

Ward, Simon

Contact Details: 07391515980 (m), benward001@hotmail.co.uk
Level: Level 7 - Junior Referee
Age Format: No age format available

Wesley, Devan

Contact Details: 07719664500 (m), devanwesley1302@icloud.com
Level: T - Training
Age Format: No age format available

Whelan, Martin

Contact Details: 07852 917774 (m), martin.whelan@gmail.com
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

**Whitwell, Matthew**

Contact Details: 07796717982 (m), m_whitwell@hotmail.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Wilson, Ian

Contact Details: 07714756785 (m), ianwilson183@gmail.com
Level: Level 5 - Senior County Referee
Age Format: Under 18 and Open Age

Worrall, Patrick

Contact Details: 07501457405 (m), prjw1963@aol.com
Level: Level 5 - Senior County Referee
Age Format: Open Age Only

Wort, Gary

Contact Details: 01480 461040 (h),
Level: Level 7 - Junior Referee
Age Format: Under 18 and Open Age

Wright, Kevin

Contact Details: 07801 644745 (m),
Level: D - Developer
Age Format: No age format available

Yeomans, Ashley

Contact Details: 07734039889 (m), ashleyyeomans@hotmail.co.uk
Level: Level 4 - Supply League Referee
Age Format: Open Age Only

Young, Lindsey

Contact Details: 01480 477758 (h), lindsey.tec@virgin.net
Level: Level 7 - Junior Referee
Age Format: Under 18 Teams Only



ON-FIELD DISCIPLINARY PROCEDURES

PART 5

For Players associated with teams in all divisions of Leagues at Steps 5-7 of The National League system and below, including Youth Football.

These procedures also apply to County Association and League Representative Football.

Save for serious or repeated proven Misconduct, Participants offending in a capacity other than as Players in a match (at all levels) should not be suspended but be subject to any of a reprimand, a warning as to future conduct, a written undertaking not to repeat, a touch-line ban for a period of time, and a fine (active or suspended for a given period), together with costs in proven guilty cases.

Subject to paragraph 11.5(h) below concerning Players moving between Clubs, for the purpose of these Procedures any references to a Player's Club means the Club for which the Player was playing when he was cautioned, dismissed or reported for misconduct.

1. DEFINITIONS

- 1.1. In these Procedures the words "County Association" refer to the appropriate County Association or other Affiliated Association, and the words "the County Association Secretary" mean and include any person nominated to discharge a part of the regulatory and disciplinary administration of the County Association as well as its actual secretary and Disciplinary Commission means a commission established by the appropriate County Association or other Affiliated Association.
- 1.2. Wherever gender is referred to in these Procedures, either shall be inferred, as relevant.
- 1.3. All written communications from a Player to the County Association Secretary must be sent by the secretary of the Player's Club unless the Player is no longer registered with that Club.
- 1.4. Every County Association must set out in its rules or regulations a copy of these procedures, which are to be followed after a Player has been cautioned or dismissed from the field of play while playing in a match for a Club or a particular team of a Club not dealt with by The Association.
- 1.5. Wherever "written" or "letter" is referred to in these Procedures this is deemed to include communication by fax, e-mail or any other form of electronic online communication. Where a County Association chooses to communicate by fax or e-mail or other electronic means, it must take all reasonable steps to

ensure that the address or fax number used is current.

- 1.6. These Procedures are effective from 1st July 2006 until further notice.
- 1.7. The term "suspension" in these Procedures means the suspension is from playing football or acting as a Match Official only and any other sanction required for the period of suspension must be specified in the decision letter (unless it is covered elsewhere within these Procedures as being a suspension from all football / football activity).
- 1.8. Any reference to cautions and sendings off in these Procedures refers only to those received playing for teams subject to these Procedures. Those received playing for teams not subject to these Procedures will be separate and not added to the total received pursuant to these Procedures.
- 1.9. The accumulation of cautions and sendings off within these Procedures are further categorised as Steps 5 to 7 Football, Saturday Football, Sunday Football, Midweek Football, Veterans Football and Representative Football.
- 1.10. Financial penalties for Misconduct must not be imposed on any player in Youth Football (for the purposes of these Procedures to mean a reference to any match for a team drawn from the age group of Under 18 and below). Where a standard punishment or Regulatory Commission decision applicable to a Youth Football Player includes any financial sanction then the Player's Club is liable for the sum imposed.

2. TIMING

Disciplinary procedures shall commence no later than 90 days, and the outcome determined no later than 180 days from receipt of the report of alleged Misconduct, or otherwise be void, unless dispensation is received from The Association in writing to extend or dispense with either or both of these time limits. If deemed reasonable, any period of delay requested or caused by the Participant will not count towards the 90/180 days. For all cases where an interim suspension order (as defined in paragraph 18 below) has been imposed or for a matter involving an abandoned match or for playing whilst under a suspension, the County Association must aim to conclude any proceedings within 28 days. The County Association must use due diligence to Charge and/or finalise cases within the above periods of time and must conform with the requirements set out in these Procedures, subject to the effects of the adoption by the County Association of any of the alternative and optional powers set out in paragraph 19 below.

3. ADMINISTRATIVE PROCEDURES - MATCH OFFICIAL REPORTS

A County Association may reserve the right not to process a caution if the report is deemed to be invalid for any reason.



4. GENERAL

- 4.1. Without prejudice to the foregoing paragraphs of these Procedures, a County Association shall have the power to delegate to The Association or to another Affiliated Association its powers and duties to investigate and/or adjudicate in cases where it may be advantageous so to do.
- 4.2. If a Referee omits to show the appropriate card when taking action against a Player, this does not nullify the caution or sending-off offence. However, the attention of the Referee should be drawn to the correct procedure.
- 4.3. A Participant consents to abide by the Laws of the Game, the Rules and Regulations of The Association or an affiliated Association and to reasonable proportionate disciplinary action when playing the game. The issue of a caution is a decision based on a question of fact on the field of play upon which the Referee's decision is final. The recording of the caution and the consequences that follow are both reasonable and proportionate. Cautions, not being the subject of appeal, do not breach the Human Rights Act 1998.
- 4.4. When a Player is dealt with by a Disciplinary Commission cases must be dealt with on their merits and a punishment awarded consistent with the overall nature and effect of the offence(s); also the Player's record of Misconduct over the current and previous five playing seasons.
- 4.5. County Associations will impose split suspension periods where matches have to be carried over to the following playing season. The last day of the first suspension period shall be the Player's team's last competitive match of the playing season. The suspension will recommence with that same team's start of the following playing season. Competitive matches are defined in paragraph 11.3 below.
- 4.6. It is the duty of the Club Secretary and the Player, by the deadline stated on any notification, to ensure that the County Association Secretary receives the completed player reply form with such information that includes: -
 - (a) The full name and address of the Player.
 - (b) The Player's date of birth (and other personal identification data requested).
 - (c) The name of each Club for which the Player is currently registered or was registered in the previous two playing seasons.
 - (d) The signature of the Player concerned (where applicable).
 - (e) The names of any school, college or other educational establishment currently attended by the Player.

If the Player is not available to sign the pro-forma document, the Club should complete and return it indicating the reason for the non-completion together with the administration fee and confirmation as to whether or not the Player has been made aware of the contents. Any suspension order resulting from failure to comply with this paragraph 4.6 (a) to (e) above shall be on the Club and the individual player, subject to paragraph 17 below.

- 4.7. Clubs may participate in a pilot programme as set out by Council and will be required to abide by the regulations and terms of that programme.
- 4.8. Payment of any fine or costs in respect of disciplinary matters must be paid in accordance with the terms set out by the County Association.
- 4.9. Any period of suspension under these Procedures shall apply only to football at Step 5 and below of the National League System and for Clubs operating outside of the National League System, unless approval has been granted by The Association for such suspension to be extended across all categories of football.

5. REPORTING OFFENCES BY MATCH OFFICIALS

(a) Caution Offences

Referees must submit to the relevant County Association within two days of the match (Sundays not included) a report stating the offence. Referee reports for all County Representative football must be sent to the appropriate County Association. All FA County Youth Cup matches will be dealt with by the appropriate County Association, but a copy of the report must be submitted to The Association.

(b) Sending Off Offences and Extraordinary Incidents

Referees and Assistant Referees must submit to the relevant County Association within two days of the match (Sundays not included) a Report stating the offence(s) and giving a description of the incident(s). Referee reports for all County representative football must be sent to the relevant County Association. All FA County Youth Cup matches will be dealt with by the relevant County Association, with a copy of the report to The Association.

6. CAUTION OFFENCES

A Player who has been cautioned in a match, will be notified through his Club by the County Association of the offence reported by the Referee. At the same time he will be advised of the total number of cautions recorded during the current playing season and, any punishment resulting from their accumulation. An administration fee of £10.00 will be charged for the

processing of each report. Any such punishment will take effect regardless of whether or not the notification of it from the County Association is received before it is due to take effect in accordance with these Procedures.

7. SENDING OFF OFFENCES

A Player who has been sent off in a match under the provisions of Law 12 will be notified through his Club by the County Association of the offence reported by the Referee, and at the same time advised that he will be subject to the agreed automatic punishment (see paragraph 11 below). An administration fee of £10.00 will be charged for the processing of each report.

Any such punishment will take effect regardless of whether or not the notification of it from the County Association is received before it is due to take effect in accordance with these Procedures.

8. CLAIMS OF MISTAKEN IDENTITY

In the case of a claim of alleged mistaken identity concerning a Player cautioned or sent off in a match, the Players concerned and the Club must within three working days of the match submit in writing to the County Association particulars upon which the claim is founded, including the right to claim wrongful dismissal. If the County Association Secretary, or his nominees, are satisfied that the claim warrants further investigation, a Disciplinary Commission shall be convened and will meet within the 14 days before any automatic penalty is due to take effect. If the appointed Disciplinary Commission is satisfied that mistaken identity has been proven in a case, the record of the offence will be transferred to the appropriate offender, who will be subject to disciplinary action in accordance with these Procedures.

The relevant fee which must be included with the evidence is £50 for teams at Steps 5-7 in the National League System. For teams outside of the National League system the fee is £30, which may be retained if the claim is deemed to be unfounded and be used in full or in part to cover any costs incurred by a Disciplinary Commission. In the event of the fee not covering the amount of costs charged, an additional amount may be charged by the Disciplinary Commission.

9. CLAIMS OF WRONGFUL DISMISSAL

In the case of a claim of wrongful dismissal for offences with a penalty imposed under the Laws of the Game of an immediate dismissal (excluding Law S6, the use of offensive or insulting or abusive language/gestures or S7, receiving a second caution in a game), evidence upon which the claim is



founded, which must include a video cassette recording/ DVD showing the incident, if one is available, must be submitted by the Player concerned and his Club, together with the relevant fee and MUST be received by the County Association by the close of business of the fourth working day following the match (as below*). An indication by fax or e-mail (discipline@[insert name of county]fa.com e.g. discipline@essexfa.com) on the second working day following the game is required to alert the disciplinary department of the County Association that a claim is to be submitted.

* Saturday or Sunday game by Thursday

Monday	-	Friday
Tuesday	-	Monday
Wednesday	-	Tuesday
Thursday	-	Wednesday
Friday	-	Thursday

(If Bank Holidays fall within the period, the appropriate number of extra days will be made available but the claim must still be heard by the scheduled commencement of the automatic penalty arising from the relevant dismissal.)

Once the claim is lodged with the County Association and the claim has conformed with the criteria, the Club will then be advised whether the claim has been accepted or not.

An accepted claim will be placed before a Disciplinary Commission as soon as possible but no later than the eighth working day but in all cases before an automatic penalty is due to take effect. The Club, the Player and Match Officials will not be invited to attend. The Disciplinary Commission will be dealing with the level of punishment only. The dismissal from the field of play will always remain on the record of the Club and the Player and be the subject of the administration fee and the appropriate number of penalty points for a sending off.

The only decisions available to the Disciplinary Commission are:-

- (i) The punishment will remain with the fee being retained;
- (ii) Only where the Disciplinary Commission is satisfied that the Referee made an obvious error in dismissing the Player, the punishment will be withdrawn, the fee returned and that paragraph 11.5(f) below will not be invoked if the Player is sent off again following the offence.

The relevant fee is £50 for teams at Steps 5-7 in the National League System.



For teams outside of the National League system the fee is £30 and will be retained if the case is deemed to be unfounded and returned if any alterations are made to the offence or punishment.

10. DISMISSALS - CLAIMS THAT THE STANDARD PUNISHMENT IS CLEARLY INSUFFICIENT

- (a) All Players dismissed from the field of play shall be subject to at least a one match suspension, save only where a successful claim for wrongful dismissal is brought.
- (b) The County Association may seek to increase the disciplinary consequences of the dismissal of a Player from the field of play, where the County Association is satisfied that the standard punishment that would otherwise apply following the dismissal is clearly insufficient.
- (c) Claims may be brought under this paragraph only for on-field offences which have resulted in a sending off under Law 12(1) (serious foul play), Law 12(2) (violent conduct), or Law 12(3) (spitting)
- (d) Where the County Association brings such a claim a Referee's report showing that a Player was dismissed for serious foul play under Law 12(1), violent conduct under Law 12(2), or spitting under Law 12(3) shall be conclusive evidence that the player breached the relevant Law and shall not be subject to challenge, save for where any such dismissal is subject to a claim for wrongful dismissal.
- (e) The Disciplinary Commission that considers a claim of this type is concerned with only the question of whether the standard punishment should not be imposed in view of the truly exceptional facts of the case. This role is not to usurp the role of the Referee and the correctness of the dismissal from the field of play shall not be subject to any scrutiny by the Disciplinary Commission, will remain on the record of the Club and the Player, will remain the subject of the administration fee and will accrue the appropriate number of penalty points for the sending off.
- (f) Claims brought under this paragraph shall be determined based on written or oral evidence. The Match Officials, Club and Player are entitled to be present or represented at the Disciplinary Commission if the Player elects for a personal hearing.
- (g) If possible, prior to the commencement of the suspension, but in all cases before the completion of the standard punishment applying to the dismissal that is subject of the claim, a Disciplinary Commission will be convened to decide the matter on any relevant documentary, video and oral



evidence submitted. The following procedures will be used at a Disciplinary Commission unless the Disciplinary Commission thinks it appropriate to amend them:

- I. The Disciplinary Commission Secretary will produce;
 - (i) The Referee's report, reports from any other Match Official and any other evidence supporting the Referee's action.
 - (ii) All statements, video and other evidence provided in support of the claim.
 - (iii) The written reply and all evidence and submissions provided by the Player in response to the claim.
- II. After considering the evidence, the Disciplinary Commission will decide whether the claim should be rejected or successful.
- III. A claim will only be successful under this paragraph where the County Association satisfies the Disciplinary Commission so that it is sure that:
 - (i) The circumstances of the dismissal under review are truly exceptional, such that the standard punishment should not be applied; and
 - (ii) The standard punishment would be clearly insufficient.
- IV. In considering the matters at paragraph 10(g)(III) above, the Disciplinary Commission shall have regard to:
 - (a) The applicable Law(s) of the Game and any relevant FIFA instructions and/or guidelines;
 - (b) The nature of the dismissal offence, and in particular any intent, recklessness, negligence or other state of mind of the Player;
 - (c) Where applicable, the level of force used;
 - (d) Any injury to an opponent caused by the dismissal offence.
 - (e) Any other impact on the game in which the dismissal occurred.
 - (f) The prevalence of the type of offence in question in football generally.
 - (g) The wider interests of football in applying consistent punishment for dismissal offences.



- V. If the Disciplinary Commission's decision is to reject the claim, it shall deliberate no further on the claim and the Player shall serve the standard punishment.
- VI. If the Disciplinary Commission's decision is that the claim is successful, the Disciplinary Commission will then decide on the additional punishment to be applied to the Player in respect of the dismissal. In deciding on such punishment, the Disciplinary Commission shall have regard to the matters at paragraph 10(g) IV above.
- (h) The decision of the Disciplinary Commission in relation to a claim under this paragraph shall be subject to appeal only (i) in the event that the penalty imposed (in addition to the ordinarily applicable standard punishment) is in excess of three matches; (ii) on the single ground that the additional suspension is excessive; and (iii) in respect of that part of the additional suspension in excess of the additional three matches (for example, where the Player is suspended for eight matches following a dismissal for violent conduct, he may appeal only in respect of the two matches in excess of the three standard and three additional match suspension). Appeals under this paragraph shall proceed subject to the Appeal Regulations.

11. PUNISHMENTS

- A. FRIENDLY MATCHES (any Match sanctioned or regarded by The Association or other sanctioning Association as a Friendly Match)

- (a) CAUTIONS ADMINISTERED ON THE FIELD OF PLAY

The County Association shall not impose any sanction in respect of cautions administered during Friendly Matches. Where sanctions are imposed in respect of cautions on Participants with their agreement (e.g. as part of tournament rules), any such sanction may only apply to Friendly Matches and shall not apply to the accumulation of cautions for continuing misconduct under paragraph 11.4 of these Procedures.

- (b) PLAYERS SENT OFF UNDER LAW 12

A player dismissed from the field of play will be suspended automatically from Friendly Matches until such time as his Club has completed its next Friendly Match, as decided by the relevant County Association.

- (c) RULE E1 OF THE RULES OF THE ASSOCIATION

A charge of Misconduct pursuant to Rule E1 of the Rules of The Association may be brought against a Player in relation to any incident arising in a Friendly Match notwithstanding that the same incident has been dealt with



pursuant to these Procedures. A Disciplinary Commission considering a charge under Rule E1 of the Rules of The Association in such circumstances shall have regard to any punishment imposed under these Procedures, and any suspension imposed will be from playing all football.

B. COMPETITIVE MATCHES

- 11.1 Any period of suspension automatically imposed for a dismissal from the field of play will commence 7 days from the date of the offence irrespective of whether paperwork has been received from the relevant County Association. The suspension will be complete once the Player's team has completed the appropriate number of matches, in approved competitions, according to the suspension as defined under paragraph 11.3 below. In respect to County Association and League Representative football, any suspensions will be from Representative football only and not any other level of football unless a Disciplinary Commission has specified that the suspension is to be from all football.
- 11.2 Any period of suspension automatically imposed as a result of cautions under paragraph
- 11.4 below will commence 7 days from the date of the last offence irrespective of whether paperwork has been received from the relevant County Association. The suspension will be complete once the Player's team has completed the appropriate number of matches, in approved competitions, according to the suspension as defined under paragraph 11.3 below.
- 11.3 The matches that can be used to clear a Player of suspension are those to be played in a domestic competition organised by The Association (including The FA Challenge Cup, and The FA Vase and FA Sunday Cup), the League in which the Player's team play (including their League Cup(s)) and the Player's team's County Cup Competitions. In addition, any Competition in which a Club participates may also be considered providing that such a Competition has been designated as a qualifying competition by the sanctioning authority prior to the commencement of the playing season.

During periods of automatic suspension, the Player shall be suspended from (i) playing only for the day type category that the Player's team usually plays in (including friendly matches and other Cup Competitions) and (ii) operating as a Match Official. If the suspension is for a Saturday team, the suspension is from all Saturday team football (including midweek fixtures) only and if for a Sunday team, for all Sunday team football only (including midweek fixtures). If an automatic suspension arises from a sending-off, or as a result of cautions accumulated under paragraph 11.4 below, a player

will remain eligible to play in matches that cannot be used to clear a Player's suspension outlined above. If the suspension is as a result of a Misconduct Charge, during the whole period of suspension the Player is suspended from playing all football (including friendly matches and other Cup Competitions). The categories of football affected by this paragraph are Saturday, Sunday, Midweek, Veterans and Representative football. This will be deemed to be a suspension from playing only, unless specified otherwise by a Disciplinary Commission.

In exceptional cases where an application has been made to the County Association by the Participant that the suspension from all football is considered as being disproportionately harsh due to the period taken to serve the suspension in relation to the other categories of football, the matter may be reviewed only by The Association and may then be amended to a category type suspension, at The Association's discretion.

Where a Player has to serve more than one suspension at the same time the following criteria will apply:

- (i) Any suspensions awarded under the paragraphs of these Procedures and due to commence on the same date will result in the total number of matches involved running consecutively.
- (ii) Any suspensions that overlap, in that the next one starts before the previous one ends will also run consecutively as above.
- (iii) Matches cannot be used more than once to cover two or more suspensions.
- (iv) Any suspension imposed under the paragraphs of these Procedures that is or will be affected by a period based suspension will automatically commence 14 days from the date of the offence. The matches to be used in relation to this suspension may be before and/or after the period based suspension. The two suspensions cannot run concurrently.

11.4 CAUTIONS ADMINISTERED ON THE FIELD OF PLAY

- (a) (i) If a Player accumulates five cautions within the same category of football, but receives the 5th caution between the opening day of the playing season and the 31st December in the same playing season, he will be suspended automatically for a period covering one match plus a fine of £15.



- (ii) If a Player accumulates five cautions within the same category of football between the opening day of the playing season and the last day of the same playing season, he will be warned as to his future conduct.
- (iii) A Player who has already been subject to disciplinary action as a result of five cautions and then goes on to receive a further five cautions during the same playing season, will be subject to the following punishments: -
- (iv) If a Player accumulates ten cautions within the same category of football between the opening day of the playing season and the second Sunday of April in the same playing season, he will be suspended automatically for a period covering two matches plus a fine of £15.

If in the final match before the second Sunday of April a player accumulates his tenth caution in any Competition since the opening day of the playing season and then receives a second caution in the same match and consequently is dismissed, the Player will be suspended automatically for a period covering two matches plus a fine of £15. This two match suspension will automatically apply in such cases, instead of the one match automatic suspension which would otherwise apply to a Player who is sent off for receiving two cautions in the same match.

- (v) If a Player accumulates ten cautions within the same category of football between the opening day of the playing season and the last day of the same playing season, he will be severely censured and warned as to his future conduct.
- (vi) If a Player accumulates fifteen cautions within the same category of football between the opening date of the playing season and the last day of the same playing season, he will be suspended automatically for a period covering three matches plus a fine of £15.
- (vii) For the purposes of this paragraph, Clubs compete at six different levels. Each level is comprised as follows -
 - (a) Premier League, EFL and National League;
 - (b) The National League (North and South Divisions), the Isthmian League, the Northern Premier League and the Southern League;



- (c) Steps 5 to 7 of the National League System;
 - (d) Any other youth or adult league outside of the National League System which operates a match-based disciplinary system and is further categorised as Saturday, Sunday and Midweek;
 - (e) Veterans football;
 - (f) Representative Football.
- (viii) Any period of suspension or part that remains outstanding at the end of a playing season must be served at the commencement of the following playing season.

11.5

(a) PLAYERS SENT OFF UNDER LAW 12 (7)

Subject to paragraph 11.4(a)(iv) above, a Player who is dismissed from the field of play for receiving a second caution in the same match will be suspended automatically commencing on the 7th day following the match in which he was sent off, until such time as his team has completed one match in an approved competition, as per paragraph 11.3 above, and fined the sum of £20. Players who play outside the National League System will be fined the sum of £15.

(b) PLAYERS SENT OFF UNDER LAW 12 (4) and (5)

A Player who is dismissed from the field of play for denying a goal or an obvious goal-scoring opportunity by physical means or by handling the ball, will be suspended automatically commencing on the 7th day following the match in which he was sent off, until such time as his team has completed one match in an approved competition, as per paragraph 11.3 above, and fined the sum of £20. Players who play outside the National League System will be fined the sum of £15.

(c) PLAYERS SENT OFF UNDER LAW 12 (6)

A Player who is dismissed from the field of play for using offensive or insulting or abusive language/gestures whether he has previously been cautioned in the match or not, will be suspended automatically commencing on the 7th day following the match in which he was sent off, until such time as his team has completed two matches in an approved competition, as per paragraph 11.3 above, and fined the sum of £30. Players who play outside of the National League System will be fined the sum of £25.

(d) PLAYERS SENT OFF UNDER LAW 12 (1), and (2)



A Player who is dismissed from the field of play for serious foul play under Law 12(1), or violent conduct under Law 12(2), or whether he has previously been cautioned in the match or not, will be suspended automatically commencing on the 7th day following the match in which he was sent off, until such time as his team has completed three matches in an approved competition, as per paragraph 11.3 above, and fined the sum of £40. Players who play outside of the National League System and commit the offence of serious foul play or violent conduct will be fined the sum of £25.

(e) **PLAYERS SENT OFF UNDER LAW 12(3)**

A Player who is dismissed from the field of play for spitting at an opponent or any other person, whether he has previously been cautioned in the match or not, will be suspended automatically commencing on the 7th day following the match in which he was sent off, until such time as his team has completed six matches in an approved competition, as per paragraph 11.3 above, and fined the sum of £40.

(f) **ADDITIONAL SENDINGS OFF.**

Players dismissed from the field of play for a second time in the same playing season, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match. A Player dismissed for a third time in the same playing season will be suspended for an extra two matches, and so on. A Disciplinary Commission, when dealing with a claim of wrongful dismissal (paragraph 9 above) has the power not to invoke a further one match suspension if it so desires.

(g) **OUTSTANDING SUSPENSIONS**

Any suspension or part thereof which remains outstanding at the end of a playing season, must be served at the commencement of the following playing season.

(h) **PLAYERS MOVING BETWEEN CLUBS**

Where a Player moves between Clubs at a time when he is subject to a suspension from playing resulting from either these Procedures or any charge of Misconduct, the following shall apply -

- (a) Until the Player moves, the suspension shall be served by reference to matches completed by the team that the Player moves from;
- (b) Where the Club that the Player moves to competes at the same level as the Club that the player moves from, any remaining period of suspension at the time that the Player moves shall be served by

reference to matches completed by the Club that the Player moves to;

- (c) Where the Club that the Player moves to competes at a different level from the Club that the Player moves from, any remaining period of suspension at the time that the Player moves shall continue to be served by reference to matches completed by the Club that the Player moves from unless dispensation has been granted in writing by The Association for the suspension to be served with reference to matches completed by the Club that the Player moves to.

For the purposes of this paragraph, Clubs compete at four different levels. Each level is comprised as follows -

- (i) Premier League, EFL and National League;
- (ii) The National League (North and South Divisions), the Isthmian League, the Northern Premier League and the Southern League;
- (iii) Steps 5 to 7 of the National League System;
- (iv) Any other youth or adult league outside of the National League System which operates a match-based disciplinary system and is further categorised as Saturday, Sunday and Midweek.

This paragraph applies to all moves by Players between Clubs which are completed and evidenced to the satisfaction of the County Association, however they occur.

This includes, but is not limited to, all transfers, loans and the expiration of loans, and Players whose registration is cancelled by the Club that the Player moves from, where that Player is subsequently registered by the Club that the Player moves to.

Players who are otherwise eligible (i.e. but for any suspension) to play for two or more Clubs competing in any league at level (iii) above will not be taken to have moved between those Clubs for the purposes of this paragraph by virtue only of the fact that they are so eligible to play for them.

(i) **RULE E1 OF THE RULES OF THE ASSOCIATION**

A charge of Misconduct (as defined in and pursuant to Rule E1 of the Rules of The Association) may be brought against a Player in relation to an incident, notwithstanding that the same incident has been dealt with pursuant to these Procedures. A Disciplinary Commission considering a charge under Rule E1 of the Rules of The Association in such circumstances, shall have regard to any punishment imposed under these Procedures when considering any punishment under the Disciplinary Procedures to be used at Hearings before

Disciplinary Commissions requested by Participants of Clubs and Clubs dealt with by County Associations.

(j) **PAYMENT TO PLAYERS UNDER SUSPENSION**

Clubs must not pay a Player more than his basic wage during the period of a suspension.

(k) **RE-ARRANGED MATCHES**

A Disciplinary Commission shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the Club with a view to enabling a Player to complete his suspension and thus qualify him to play in a specific match.

12. RESPECT SANCTIONS

12.1 Any team that accumulates a number of Qualifying Offences (as defined at paragraph 12.2 below) of the Respect Code of Conduct will be liable for sanction as outlined below.

12.2 A Qualifying Offence is defined as a caution for dissent, dismissal for abusive, offensive or insulting language or any proven charge of Misconduct by Players or any occupants of the technical area on a match day.

12.3 Automatic sanctions will be applied in accordance with the following thresholds and tariff:

(a) Stage 1 - Accumulation of 6 incidents of Qualifying Offences - a warning as to future conduct will be issued.

(b) Stage 2 - Accumulation of 10 incidents of Qualifying Offences -

Step 5 - £150

Step 6 and 7 - £75

Outside NLS - £50

(including Youth)

(c) Stage 3 - Accumulation of 15 occurrences of Qualifying Offences - sanctions to be double those of Stage 2.

(d) Stage 4 - Accumulation of 20 incidents of Qualifying Offences (and for each subsequent 5 Qualifying Offences) - Charge under Rule E20 of the Rules of The Association - relating to the conduct of players.

12.4 Each sanction will also include an administration charge, currently £10.

12.5 A Club may submit a written plea in mitigation in respect of the automatic sanctions applicable at Stage 2 and Stage 3.



- 12.5 There is no right of appeal in relation to the sanctions imposed up to and including Stage 3.

13. DISCIPLINARY ACTION ON CLUBS FOR MISCONDUCT BY THEIR PLAYERS

- 13.1 Any team within the National League System who has six or more individual Players cautioned or dismissed from the field of play in the same match will be automatically fined the sum of £150 (£75 for Step 7) for the first occasion during the playing season. For a second/third/fourth etc. occasion in the same playing season, the fine on the Club will be £300/£450/£600 etc. (£150/£225/£300 for Step 7).
- 13.2 Any team competing outside of the National League System who has six or more individual Players cautioned or dismissed from the field of play in the same match will be charged and warned as to their future conduct for the first occasion during the playing season. For a second/third/fourth etc. occasion in the same playing season, the fine on the Club will be £25/£50/£75 etc.
- 13.3 In truly exceptional circumstances a Club may submit a written plea in mitigation against the imposition of a fine imposed under this paragraph 13.
- 13.4 A Club's disciplinary record will be based on a points system, dependent on the type of offence, as follows:
- (a) Cautions
1 point for each offence, with the exception of dissent, which will attract 2 points.
 - (b) Send Offs
S1 - serious foul play - 5 points
S2 - violent conduct - 6 points
S3 - spitting - 7 points
S4 & S5 - denies an obvious goal scoring opportunity - 3 points
S6 - abusive, insulting or offensive language - 4 points
S7 - second cautionable offence - 3 points
 - (c) Misconduct Charges
5 points each, subject to any increase by the Disciplinary Commission
- 13.5 A Club would be liable for a charge under Rule E20 of the Rules of The Association in the following circumstances:
- (a) Any team within the Club has a points tally that reaches 75 points.
 - (b) Any team within the Club reaches Stage 4 of the Respect sanction



process (see paragraph 12.3 above).

- (c) The Club has been charged with Misconduct and the cases proven on two occasions where the game has been abandoned as a result of the Misconduct.
- (d) The Club has four or more incidents of violent conduct across any of its teams. Violent conduct includes all dismissals for violent conduct and any charge of assault on a Match Official, physical contact on a Match Official or assault on a Participant.
- (e) The Club has two or more charges under Rule E3(2) of the Rules of The Association raised against any player in a 12 month period.

14. ABANDONED MATCHES

When a Referee's report indicates that a match has been abandoned due to Misconduct of either team, The Association or appropriate County Association shall without delay investigate the Referee's report. If after such investigation, the chairman and secretary of the County Association, or their nominees, are satisfied that a prima facie case can be made out against the Club/Participants, such steps shall be taken as are necessary to ensure that a Charge is preferred and that a Disciplinary Commission meets to consider the Charge within 28 days of the date of the Charge letter.

15. THREATENING OR PHYSICAL OFFENCES AGAINST MATCH OFFICIALS

The following paragraphs shall apply at all levels of the game (excluding the 6 designated Leagues):

- 15.1 In addition to assisting a Match Official who has reported an offence against him, The Association or appropriate County Association shall without delay investigate the Match Official's report and if, after such investigation, the chairman and secretary of the County Association or their nominees are satisfied that a prima facie case can be made out against the alleged offender where there has been physical contact, attempted physical contact or an assault on a Match Official they shall immediately suspend the alleged offender from all football activities until a Disciplinary Commission has adjudicated on the matter.

They will take such steps to notify him of the suspension, ensure that a Charge is preferred and that a Disciplinary Commission meets to consider the Charge within 28 days of (the date of) the interim suspension.

- 15.2 There are three categories of offence:

- (a) Threatening behaviour: words or actions that cause the Match Official to believe that he/she is being threatened.



- (b) Physical contact or attempted physical contact: e.g. Participant pushes the Match Official, pulls the Match Official (or his clothing/equipment), barges, or kicks the ball at, the official causing no injury and/or attempts to make physical contact with the Match Official e.g. attempts to strike, kick, butt, barge or kick the ball at the Match Official.
- (c) Assault: Participant acts in a manner which results in an injury to the Match Official. This category includes spitting at the Match Official whether it connects or not.
- 15.3 Should the Participant accept the Charge, the Match Official(s) will not be required to attend a Disciplinary Commission. Should the Charge be denied, the appropriate Match Official(s) may be required to attend the Disciplinary Commission.
- 15.4 All offences against Match Officials in the above three categories will be monitored by The Association. The Association may request an explanation for any variation of the recommended punishments set out in paragraph 15.5 below. (If a Match Official who has reported a Participant for an offence against him makes a written request for notification of the decision and punishment awarded such must be made available to him at the earliest opportunity).
- 15.5 Recommended (or mandatory, where stated) punishments for a Participant found guilty of an offence against a Match Official are as follows:
- (a) Threatening behaviour:
- suspension from all football activities for a period of 112 days/12 matches, with a mandatory minimum of 56 days / 6 matches from all football and football activity.
 - plus a fine of up to £100, with a mandatory minimum fine of £50.
- (b) Physical contact or attempted physical contact:
- suspension from all football activities for a period of 182 days, with a mandatory minimum of 112 days from all football and football activity.
 - plus a fine of up to £150.
- (c) Assault:
- mandatory suspension from all football and football activity for 5 years from the date of the suspension. Where the assault causes serious injury the review period should be extended to 10 years.

(Note the above are recommended sanctions and should only be varied where

appropriate aggravating or mitigating factors are present, save that the sanction cannot be less than the mandatory minimum sanctions outlined above).

16. ASSAULTS BY PARTICIPANTS ON OTHER PARTICIPANTS

- 16.1 When a Referee's report indicates that a Participant has perpetrated an assault on another Participant causing serious bodily harm before, during or after a match, The Association or appropriate County Association may, as in cases of assaults on Match Officials, without delay investigate the Referee's report. If after such investigation, the chairman and secretary of the County Association, or their nominees, are satisfied that a prima facie case can be made out against the alleged offender, such steps shall be taken as are necessary to ensure that a Charge is preferred and that a Disciplinary Commission meets to consider the Charge within 28 days of the date of the Charge letter. The alleged offender shall not participate in any football activity from the date when he is notified of the Charge until a Disciplinary Commission has heard and adjudicated on the matter.
- 16.2 The recommended (or mandatory, where stated) punishments for such offences are set out below: -

<i>Offender</i>		
(a)	Player	A suspension from all football and football activity for a mandatory minimum of 140 days plus £150 fine for a first offence but, depending on severity, for five years.
(b)	Club Official	As for (a) above but, if on a Match Official, paragraph 15 above will apply.
(c)	Match Official	As for Match Officials assaulted by a Player. But a recommendation will be made to the relevant Referees' Committee that the registration be removed and no request for reinstatement will be allowed until the suspension has been completed or removed.

17. FAILURE TO COMPLY

- 17.1 When the paragraphs above are not complied with, the Player's right to a personal hearing or to make a plea in mitigation is forfeited and the



Disciplinary Commission may deal with the reported Misconduct on such evidence as is available.

- 17.2 Failure on the part of the Player or his Club Secretary to discharge any of the requirements set out in these Procedures may constitute Misconduct, which may result in a further Charge against the Player, his Club, or both. (In any case, save for replies to Misconduct Charges, a late fine, will be levied in addition to the original Charge and a further seven days given to respond to the Charge. Failure to respond within the seven days will result in the team and Player being suspended from all football activities from the following Monday until the paragraphs above have been complied with).

The Club Secretary must make the Player aware of the applicable standard punishment where an automatic sanction applies. The Club Secretary must sign and return the reply form to the County Association by the response date. By signing the form the Club Secretary is confirming that he has made the Player so aware.

Where an individual has been charged with Misconduct both the Club Secretary and the individual will be required to sign and return the form to the County Association.

- 17.3 When dealing with compliance issues the County Association must consider the following:-
- (a) whether the Player has responded to his Club;
 - (b) whether the Club has failed to pass on his reply;
 - (c) whether the Club has informed the County Association that the Player has failed to respond;
 - (d) whether the Player has left the Club.

18. SUSPENSION PENDING MISCONDUCT HEARING

- 18.1 The appropriate County Association shall have the power, in consultation with The Association to order that a Club Official affiliated to or a Player registered with that County Association, and not one associated with the 6 designated Leagues, shall be suspended from all or any specific activity for such period and on such terms and conditions as agreed by The Association and the County Association considers appropriate (an "Interim Suspension Order").
- 18.2 The Interim Suspension Order shall apply when the Club Official or Player has been charged by the County Association in relation to an alleged act of serious Misconduct, or with a criminal offence, or by a League sanctioned



by the County Association or The Association in connection with disciplinary action pursuant to the relevant regulations of the League.

- 18.3 As soon as reasonably practicable notification of an Interim Suspension Order shall be advised to the Player and/or the Club and will be lifted when the Misconduct Charge is dealt with by a Disciplinary Commission or the criminal charges are withdrawn or found not to have been proven.

19. PERSONAL HEARING

(See also: General Provisions relating to Inquiries, Commissions of Inquiry, Regulatory Commissions of The Association, Other Disciplinary Commissions and Appeal Boards; and Disciplinary Procedures to be used at Hearings before Commissions requested by Participants of Clubs and Clubs dealt with by County and Other Affiliated Associations).

- 19.1 The notification indicating a Misconduct Charge must inform the Player of the right to request a personal hearing in respect of the alleged offence and must also indicate that in the event of the Charge being proven there will be a liability to be ordered to pay all or part of the costs of the personal hearing, which costs may include a part of the overhead expenses of the County Association attributable to the hearing. Similarly, in cases where the rules or regulations of the County Association require the deposit of a fee for a personal hearing, (as determined by the Council - currently £50 for Participants in the National League System and £30 for Participants outside of the National League System), at the time of such request the Player must be informed that the fee is liable to be forfeited in full or in part if the Charge is proven, in addition to any fine which may be imposed. In an unproven case neither a fee may be retained, nor may Disciplinary Commission costs be levied, either for a personal hearing or for any other "non-personal hearing" case. (Disciplinary Commission costs cannot be levied in cases where a Player has been instructed to appear before a Disciplinary Commission).
- 19.2 Upon receiving a request for a personal hearing in respect of an alleged offence, the County Association will appoint a Disciplinary Commission of not less than three nor more than five members to hear and adjudicate upon the Charge. In the case of a Player under the age of 18 years of age on the date fixed for the hearing, it shall take place either in the presence of a parent or guardian of the Player or another appropriate adult.
- 19.3 Fines must not be imposed on children in youth football (see paragraph 1.10 above). Any fine and administration charges arising out of Misconduct by a child must be levied on the Club.
- 19.4 The Player, through his Club Secretary, must be given the date, time and venue



fixed for the personal hearing and arrangements made for the attendance before the Disciplinary Commission of any witnesses in support of the Charge, in particular the Match Official(s) on whose report the charge has been brought. At a personal hearing of a Charge a Disciplinary Commission may adopt such procedures as it considers appropriate and expedient for the just determination of the Charge brought before it. A Disciplinary Commission shall not be bound by any enactment or rule of law relating to the admissibility of evidence in proceedings before a court of law.

- 19.5 The person charged and the Match Official(s) concerned should be given a minimum 14 days' notice of details of the personal hearing. Any written request to the Disciplinary Commission for a postponement of the personal hearing should be given consideration.

If the reason submitted is considered valid, then a postponement should be granted, and in such circumstances costs may be charged. A request for a second postponement by the same party should not be granted.

- 19.6 If the Charge is found not proven, any record of it will be expunged. If the Charge is found proven the Disciplinary Commission will decide what punishment, if any, is to be imposed. In so doing, the Disciplinary Commission must consider the overall nature and effect of the offence(s) and the Player's previous record and any plea for leniency. If charging costs the personal hearing fee must be taken into account.

- 19.7 Except when an appeal has been lodged, any fines or costs that are ordered must be paid before the expiry of 14 days from the date of the order. Failure to pay within such period is deemed to be Misconduct punishable by censure, a further late fine and/or suspension as determined by a Disciplinary Commission. This second Disciplinary Commission shall have the power to consider the matter on 48 hours notice and the power to suspend for continuing non-payment. (In any case, a late fine, currently £20, will be levied in addition to the original Charge and a further seven days given to respond to the Charge. Failure to respond, the team and Player being suspended until the paragraphs above have been complied with.) The Player and his Club are jointly and severally responsible for payment of the fine and costs. The Club shall take such action as may be necessary to recover any sum paid on the Player's behalf. The rules or regulations of a County Association must provide for disciplinary action to be taken against a Player who fails to reimburse his Club in accordance with Football Debt Recovery Regulations.
- 19.8 A Disciplinary Commission shall comprise members appointed by the County Association.



The appointed Disciplinary Commission shall have no previous personal knowledge of the events or any involvement with any of the Participants concerned.

- 19.9 Participants shall have the right to appeal decisions of Disciplinary Commissions to an Appeal Board of The Association. The Player and/or the Club for which the Player was playing at the time must lodge notification of an intention to appeal within 3 days of the sending of the decision notification, with the appeal submission required to be made within 14 days of the decision notification. The Association shall also have the right to appeal decisions of Disciplinary Commissions to an Appeal Board of The Association. The Association shall have 28 days to appeal following the receipt of the reasons of the Disciplinary Commission. There shall be no further right of challenge in respect of decisions of Disciplinary Commissions, which are otherwise final and binding.
- 19.10 The decision of the County Association will be sent by first-class post or by e-mail to the Club Secretaries of all Clubs for whom the Player is known to be currently playing and to the Player's home address if known. Each of these secretaries is responsible for informing the Player of the decision.
- 19.11 The commencement date of any suspension imposed on a Player is at the discretion of the adjudicating Disciplinary Commission, subject to the suspension starting on a Monday. Such date must allow for the time permitted for notification of an intention to appeal.
- 19.12 Referees and Assistant Referees may be told the result of a hearing on the next working day, should they request to be told, subject to the Participant being aware of the decision.

20 FURTHER DISCIPLINARY ACTION

A County Association in formulating its rules and regulations for Misconduct may adopt and include some or all of the following powers: -

- 20.1 To make an order that a Club whose Players are persistently found guilty of Misconduct
- (a) Be censured and/or fined in accordance with the approved penalty point process.
 - (b) May have its affiliation suspended or cancelled.
- 20.2 (a) Any other power approved in writing by The Association.
- (b) Any optional or alternative power granted to a County Association



in accordance with paragraph 20.2(a) shall continue from year to year until such time as the approval is withdrawn. Such approval may be withdrawn by notice in writing from The Association given before 30th April, in any year.

THE FOOTBALL ASSOCIATION DISCIPLINE PROCESS FOR SMALL-SIDED FOOTBALL

Introduction

Implementing an effective disciplinary process is an important factor for all formats of football, helping to establish a quality, organised, safe and enjoyable football experience for all players and officials. The issue of discipline is of equal importance in Small Sided Football as it is in the 11v11 football, and subsequently should be shown proper attention and regard by Small Sided Football providers when organising their competitions; particularly if the competitions wish to be appropriately sanctioned and affiliated to The Association.

The Association has developed this disciplinary process to accommodate the varied and different needs of Small Sided Football. The Association recognises that applying the same disciplinary processes to Small Sided Football as it does in 11v11 football does not satisfactorily meet the differing demands of this version of the game. However, this does not mean that The Association takes ill-discipline in Small Sided Football any less seriously.

It is important to note for all Small Sided Football providers, that failure or disregard in establishing and effectively implementing these disciplinary processes can and will lead to The Association removing affiliation and classifying providers competitions as being unsanctioned by The Association.

For all Small Sided Football providers that affiliate to The Association nationally it is a condition of affiliation to agree to abide by the 'Heads of Agreement' that clearly state that the provider will manage disciplinary issues in accordance with this disciplinary process.

It is recommended that County FAs that affiliate local Small Sided Football providers establish similar agreements.

The implementation of this disciplinary process will help create a safer and more enjoyable football environment for Small Sided Football players and officials, but also importantly for the providers it can assist in retaining Participants playing in their competitions.

1. Discipline Ownership & Control

All issues of discipline that occur at a Small Sided Football provider affiliated to The Association fall under the jurisdiction of the local County FA.

The ability for Small Sided Football providers to manage discipline in their competitions for incidents outlined in Table 1 below have been delegated to the provider by the local County FA.

It is at the discretion of The Association to remove this delegated responsibility from a Small Sided Football provider if the provider is unable to demonstrate competence in handling and managing disciplinary issues. In such cases the responsibility for all discipline in that competition will be returned to the local County FA.

2. Affiliation & Provision of Team Information

When affiliating competitions and slots to The Association or County FAs, all Small Sided Football providers must provide the following information for all teams playing in their competitions to ensure that disciplinary cases can be managed appropriately:

- Team Name
- Team Captain/Manager contact details (name, address, and email or telephone number)

The Small Sided Football provider must also ensure that The Association or County FA is updated with accurate team information throughout the course of the affiliation period. Small Sided Football providers will not be affiliated unless this team information is provided accurately.

The only exceptions to this rule are outlined below:

2.1. Disciplinary Agreement:

On affiliation to The Association or County FA the Small Sided Football Provider signs the Disciplinary Agreement in Appendix B where the provider agrees to operate a comprehensive system of recording and maintaining accurate team and player details. This agreement also requires the Small Sided Football Provider to provide The Association/ County FA with team information (team name and team captain contact details) within 48 hours of receiving a request for this information. It also accepts that from time-to-time The Association or County FA may request to undertake a random spot-check of a Small Sided Football providers competition to ensure that the provider has accurate team information for all teams in that competition.

As well as signing this Disciplinary Agreement, at the point of affiliation the Small Sided Football provider must also provide written evidence to The Association or County FA to demonstrate the current systems that they operate and maintain to record accurate team information.

If the Small Sided Football provider is able to comply with these points, the organisation will not be required to provide all team information to The Association / County FAs upon affiliation. If however, the Small Sided



Football provider consistently fails to provide accurate team information when requested this privilege can be revoked by The Association.

2.2. FA Small Sided Football Accreditation

Small Sided Football providers that have attained The FA Small Sided Football Accreditation have demonstrated through the accreditation process that they have sufficient systems in place for recording and managing team information, and that as part of the accreditation they will provide The Association/County FAs with team details within 48 hours when requested in order for disciplinary cases to be managed. As a consequence, accredited Small Sided Football providers will not be required to provide team information upon affiliation.

3. Issuing of Cautions and 'Timed Suspensions'

In Small Sided Football yellow cards and associated cautions are not employed.

Referees should instead issue a blue card for a cautionable offence. The issuing of a blue card indicates that the recipient will serve an immediate 'timed suspension' ('sin bin').

The options for disciplining offenders are therefore as follows:

- Player shown a blue card and temporarily suspended from play
- Player issued with a discretionary second blue card and temporarily excluded

from play

- Player issued with a red card and permanently excluded from play

A blue card offence should always be accompanied by a temporary suspension from play.

The period of timed suspension in Small Sided Football shall be two minutes. The release of Players from a temporary suspension should be at the direction of the Referee.

3.1. Recording of Blue Cards

In Small Sided Football cautionable offences that result in a blue card and a timed suspension from the match shall not be recorded and reported by the match official or Small Sided Football provider.

Blue card offences should not be reported back to the County FA, and no disciplinary fine shall be incurred by the player.

4. Disciplinary Procedures for Red Card Offences

4.1. 'Serious' Red Card Offences

Offences not classified in Table 1 below will be the responsibility of the local County FA. Once the County FA has reviewed the case the Small Sided Football provider along with the player will be informed of the outcome and any disciplinary action.

For these offences match official are required to complete the Disciplinary Report in Appendix A and submit a copy to the Small Sided Football provider and the relevant County FA.

4.2. 'Less Serious' Red Card Offences (as outlined in Table 1)

Offences classified within Table 1 should be dealt with by the Small Sided Football provider under the delegated-authority of the County FA covered in paragraph 1 above.

The match official should complete a 'Disciplinary Report' (Appendix A) and ensure that it is sent to the Small Sided Football provider.

The Small Sided Football provider should employ the following disciplinary tariff of suspensions in such cases as outlined in Table 1. The provider shall not fine the player.

Match Suspension Tariff:

Table 1

Offence	Penalty (to be administered by Small Sided Provider)
Receiving a second 'blue card' in the same match	1 Match suspension
Denying a goal or obvious goal scoring opportunity	1 Match suspension
Use of offensive, insulting or abusive gestures	2 Match suspension
Attempting to kick, or strike another player Violent Conduct Serious Foul play	3 Match suspension

5. Remit of Disciplinary Action

Any suspensions for offences dealt with by the County FA that are not covered in Table 1 apply to all levels of football (i.e. 11 a side and Small Sided



Football). Red cards administered in Small Sided Football for offences within Table 1 are the responsibility of the organiser to deal with according to The Association's recommended tariff of suspensions and are from Small Sided Football only.

6. Personal Liability for 'Serious' Disciplinary Offences

Initial responsibility for a disciplinary issue will be with the individual that committed the offence. If this individual leaves the team but can be accurately identified, this individual shall retain responsibility for the payment of a fine and should be suspended from all forms of football until the fine is paid in accordance with the Football Debt Recovery Regulations.

If the individual responsible for the offence cannot be accurately identified, the responsibility for the payment of this fine will be with (in order of responsibility):

- 1) The small sided team that the individual played for when committing the offence.
- 2) The team captain of the team that the individual played for.

7. Implementation of Disciplinary Procedures

A robust disciplinary process can only operate if a record is kept of the identity of participating teams and Players.

All Small Sided Football providers should maintain details of participating teams and team contacts prior to the beginning of a competition. Providers should ensure that these details remain updated.

In addition Small Sided Football providers should identify a system whereby the identity of participating Players is recorded prior to a game commencing. These records should be retained by the Organisers and referred to in the event of a serious incident or on suspicion that a Player is playing whilst under suspension.

The existence of these systems (in line with paragraph 2 above) shall be a requirement before The Association or County FA will provide sanction to a competition taking place.

In order for an effective discipline, affiliation and Referees appointment procedure to exist a good working relationship should exist between the Small Sided Football provider and the County FA. County FA's and Small Sided Football providers should establish a 'Heads of Agreement' document which identifies the responsibilities of each party in relation to maintenance of discipline and affiliation processes.

APPENDIX A

SMALL-SIDED FOOTBALL DISCIPLINARY REPORT

How to use:

- The Referee should complete this form after a red-card has been issued.
- One form should be completed for each red-card.
- The first copy of this form should be retained by the Small Sided Football provider
- The second to be retained by the Referee
- The third copy should be forwarded to the County FA (Red Cards Type Two Offences only)

Referees must report to the local County FA all Red Card Type Two Offence.

Venue	
Date	
Player	
Team	
Opposition Team	

I have disciplined this player for the following Offence:

Card Type	Offence	Please Tick
Red Card Type One	Denying a goal or an obvious goal scoring opportunity by physical means or by deliberately handling the ball.	
	Use of offensive, insulting or abusive language/gesture (including at a Referee)	
	A second blue card offence	
	Violent conduct	
	Serious foul play	
Red Card Type Two (to be managed by county FA)	Serious Violent Behaviour causing injury, including any form of assault	
	Spitting	
	Any offences where the offender has also acted in a discriminatory manner for reasons of ethnic origin, colour, race, religion, sex, sexual orientation, disability	
	Any other offence not covered above including offences after the match or after being dismissed	



<p>Notes of Incident</p>	
<p>Notes of Incident (Continued)</p>	

Referee Name:

Signature

Email Address

Date:



APPENDIX B

SMALL SIDED FOOTBALL PROVIDER DISCIPLINARY AGREEMENT

This Disciplinary Agreement must be signed and adhered to by a Small Sided Football provider upon affiliating to The Association or County FA if they do not wish to submit all team information details as part of the affiliation process.

The Small Sided Football provider agrees to adhere to the following:

- 1 The Small Sided Football provider agrees to appropriately affiliate all leagues and teams to The Association or County FA for the duration of this agreement.
- 2 The Small Sided Football provider will work with The Association and appropriate County FAs to manage and maintain a robust discipline process in their competitions and will adhere to The Football Association Small Sided Football Disciplinary Policy.
- 3 The Small Sided Football provider will promptly forward all incident reports to the relevant County FA for every sending off for offences not covered under Table 1 of the procedures that occurs in their competitions within 5 working days. The Small Sided Football provider will manage suspensions and disciplinary incidents that are considered 'less serious' and are covered within Table 1 in line with The Football Association Small Sided Football Disciplinary Policy.
- 4 The Small Sided Football provider will provide within 48 hours after receiving a request from a County FA the details of players that are involved in offences being dealt with by the County FA. If the Small Sided Football provider is unable to identify or provide details for the player involved, as a minimum the Small Sided Football provider must be able to produce the team captain / manager's name, address and contact details.
- 5 The Small Sided Football provider will ensure that suspended players are unable to play in their competitions for the duration of the player's suspension.
- 6 The local County FA will manage disciplinary incidents outlined in The Football Association's Small Sided Football Disciplinary Policy.
- 7 The County FAs will ensure that the Small Sided Football provider is made aware of all outcomes that affect Players involved in their competitions.
- 8 The County FAs will ensure that the Small Sided Football provider is informed of all Players that are suspended from participating in affiliated football.
- 9 The Small Sided Football provider will ensure that they operate a robust and thorough system of recording and maintaining accurate team and Player details in all of their affiliated competitions. The Small Sided Football provider at the point of affiliation will provide the County FA or The Association written details of this system that they operate.
- 10 The Association or County FA from time-to-time may request to undertake a spot-check of a Small Sided Football provider's competition to ensure that the provider has the necessary team details for all teams involved in the competition.

The Small Sided Football provider (named below) agrees to adhere to all of the points listed in this Disciplinary Agreement during the period of affiliation to The Association or County FA.

This agreement needs to be signed by the Small Sided Football provider and returned to either The Association or County FA at the point of affiliation

Name of Small Sided Football Provider:	
Name of Senior Representatives at the Small Sided Football Provider	
Role of the Organisation:	
Signed:	
Date:	



DISCIPLINARY PROCEDURES FOR HEARINGS DEALT WITH BY COUNTY AND OTHER AFFILIATED ASSOCIATIONS.

HEARINGS BEFORE A DISCIPLINARY COMMISSION

- A. Subject to the Rules of The Association, a Disciplinary Commission may adopt such procedures at a hearing of a Charge as it considers appropriate and expedient for the just determination of the Charge brought before it.
- B. A Disciplinary Commission shall not be bound by any enactment or Rule of Law relating to the admissibility of evidence in proceedings before a Court of Law.
- C. A Disciplinary Commission must be chaired by a Chairman that has completed The FA Chairman training and passed the online assessment within the previous 2 years.
- D. A Disciplinary Commission Secretary must attend all Disciplinary Commissions. Neither the Chairman of the Disciplinary Commission nor any of the members of the relevant Disciplinary Commission may act as Disciplinary Commission Secretary.
- E. The Disciplinary Commission Secretary must have completed The FA Secretary training and passed the online assessment within the previous 2 years.
- F. A Disciplinary Commission may appoint members from outside of the Affiliated Association Council. Members of the County Local Football Association Anti-Discrimination Panel are eligible for all Disciplinary Commission appointments and are co-opted members to the County Disciplinary Committee.
- G. For all personal hearings all case papers must be distributed to the Participant Charged and the Disciplinary Commission at least 3 days prior to the hearing and for non-personal hearings all papers must be distributed to the Disciplinary Commission at least 1 day prior to the hearing.
- H. For any personal hearings taking place on or after 1 January 2018, at least one member of the Disciplinary Commission shall be independent.

Attendance of Children at Personal Hearings

CHILDREN

- I. A child aged 13 or under must not appear at a Disciplinary Commission as either a witness or the person charged. An alternative method should be adopted which could include:



- A meeting - bring the parties together to talk through the issues.
 - County FA (CFA) Welfare Officer (CFA WO) to talk to the child to warn them about their behaviour. A parent/carer should be present at any meeting.
 - CFA WO to obtain written statement from child and Disciplinary Commission to then proceed on paper basis only – the CFA WO may need to write the statement in conjunction with the child and Parent/carer.
 - Private meeting between child and CFA WO to establish child's version of events, CFA WO to report verbally to Disciplinary Commission. The CFA WO should make a contemporaneous note of the meeting and a parent/carer should be present throughout.
- J. A child between the ages of 14 and 16 years inclusive can attend a Disciplinary Commission provided that:
- he / she understands it is his / her duty to speak the truth.
 - his / her evidence is sufficiently important to justify it being heard.
 - the appropriate procedures relating to minors are adopted. The child must be accompanied by a parent/carer.
- K. When dealing with a Disciplinary Commission involving those aged 16 and 17 years in Adult Football, best practice would be to follow the guidance established for adults, except in cases where the individual has learning development needs. Those with learning development needs should be treated in a manner consistent with their mental capacity. If the suggestion is that the Participant has the cognitive reasoning of a child of a particular age, follow that guidance.
- Where a child is aged 17, consent of the parent should be sought for the child to attend the Disciplinary Commission where possible / appropriate. A 17 year old is still a child and if they choose to have adult representation this should be allowed.
- L. Young people as witnesses
- i. Evidence should only be received from young people (accompanied by a responsible adult) in front of the Disciplinary Commission, the Disciplinary Commission Secretary, the Participant Charged and his/her representative.
 - ii. All other occupants present at a hearing must remove themselves from the hearing whilst a young person is giving evidence.



- iii. The asking of questions will be restricted to the Chairman of the Disciplinary Commission only.
 - iv. At the end of the questioning the representative or Participant Charged will be asked whether there are any other questions that they believe should be asked of the witness.
 - v. If required additional questions may be put to the witness but only by the Chairman of the Disciplinary Commission.
 - vi. Once all the questioning has been completed the young person will then leave the Disciplinary Commission room and will not be required to remain for the remainder of the hearing.
1. A person must be appointed to the Disciplinary Commission to act as its Secretary, whose duty shall be to call the evidence to be submitted in support of the Charge and generally assist the Disciplinary Commission in its determination of the Charge.
 2. A Participant may be represented by one individual. (For instance, a Player may be represented by a Club Official of a Club with which he/she is associated or by a representative of the Professional Footballers' Association, and a Referee may be represented by a representative of the Referees Association except when he/she is acting as a witness.) A Participant appearing before a Disciplinary Commission may be legally represented. An individual acting as representative for a Participant shall not be allowed to give evidence at a Disciplinary Commission.
 3. The Participant Charged and any representative shall be admitted to the hearing. The Disciplinary Commission shall satisfy itself that the Participant Charged has had details of the Charge.
 4. Evidence (including witness evidence) in support of the Charge shall be received by the Disciplinary Commission. In cases concerning a report from a Match Official, that report shall be received in evidence first. This report may have been submitted by email or through a web-site, in accordance with accepted procedures of The Association.
 5. The Participant Charged or his/her representative shall have the right to ask questions relevant to the matters in issue of any witness in support of the Charge.
 6. After evidence in support of the Charge has been received by the Disciplinary Commission, any written statement made by the Participant Charged shall be considered by the Disciplinary Commission.



The Participant Charged may then give evidence on his/her own behalf and in such event he/she may have questions asked of him/her by the Disciplinary Commission. The Participant Charged or his/her representative may then submit evidence and call witnesses.

7. At any time the Chairman and members of the Disciplinary Commission, may ask questions of any witness or any representative. The Disciplinary Commission may draw such inferences as it considers appropriate from the failure of the Participant Charged to give evidence or answer a question put to him/her.
8. In the event of the evidence submitted in answer to the Charge disclosing a point which the Disciplinary Commission considers was not covered in the evidence of, or not put to, any witness in support of the Charge, the Disciplinary Commission may recall any witness and ask questions of such witness. The person charged or his/her representative may also ask questions as at paragraph 5 above.
9. The evidence having been completed to the satisfaction of the Disciplinary Commission, the Participant Charged or his/her representative shall be entitled to make closing submissions based upon the evidence, but this may not include reference to facts not disclosed in the evidence presented to the Disciplinary Commission.
10. At the conclusion of the closing submissions, all persons shall withdraw whilst the Disciplinary Commission considers the evidence and submissions presented to it and determines whether the Charge has been proven or not. After reaching its decision, the Disciplinary Commission shall recall the Participant Charged and his/her representative. The Disciplinary Commission Secretary shall announce whether the Charge has been found proven or not proven.
11. If the Charge is found not proven the hearing will be declared closed.
12. If the Charge is found proven details of the Misconduct (as defined in and pursuant to the Rules of The Association) record of the Participant Charged shall be received by the Disciplinary Commission. The Participant Charged, or his/her representative, may then make a plea in mitigation.
13. At the conclusion of the plea in mitigation the Participant Charged and his/her representative shall again withdraw and the Disciplinary Commission shall determine what order or orders, if any, shall be made under Regulation 6.1 of the Disciplinary Regulations.
14. The Participant Charged and his/her representative shall then be re-

admitted and informed of the decision of the Disciplinary Commission by the Disciplinary Commission Secretary. This shall subsequently be confirmed in writing. (In cases of an Assault on a Match Referee, the findings of the Disciplinary Commission will be sent to the Match Official if requested by the Match Official, in writing).

15. As an alternative to the above, a Disciplinary Commission may, where it considers it appropriate, not announce its decision at the meeting but inform the Participant Charged that such decision will be communicated to him/her in writing through his/her Club Secretary.

BOARD HEARINGS

The Appeal Board will be conducted in accordance with the General Provisions Relating to Appeal Boards and the Appeal Regulations.

INTERIM SUSPENSION ORDER REGULATIONS

General Principles

In accordance with Rule E16 of the Rules of The Association, the Chief Regulatory Officer (CRO) (references to the CRO in these Regulations include any nominee acting on his/her behalf) may apply to a Regulatory Commission for an interim suspension order to be issued before charge pursuant to Rule E16(a) of the Rules of The Association. These Regulations apply to such applications, and to the review of all interim suspension orders issued pursuant to Rule E16 of the Rules of The Association.

These Regulations may be deviated from at the discretion of the Regulatory Commission, which has the authority in all cases to regulate its own procedure. This includes the authority to amend any time limit stipulated in these Regulations, save that any Review Period (as defined at paragraph (e) (iii)(b) below) must not be more than 21 days in any case. Where a Regulatory Commission deviates from any time limit set out in these Regulations, it will do so subject to the overall aim of ensuring that applications proceed on an expedited basis in all cases, whilst ensuring a fair process.

Any failure to follow these Regulations will not in itself invalidate any application or order made.

Application for an Interim Suspension Order before charge

(a) Notice of application

The applicant (CRO) must give written notice of the application to the Judicial



Panel Chairman (or his/her nominee). A copy of the notice must be sent at the same time to the Participant in respect of whom the application is made. The notice and copy may be sent by fax, email or post.

The notice must set out a brief summary of the basis of the application. The notice must also confirm that the applicant has obtained the agreement of the Professional Footballers' Association (in the case of a Player who is a member of the Professional Footballers' Association) and one of the Premier League, EFL, National League, Isthmian League, Northern Premier League or Southern League as appropriate. This confirmation will be conclusive evidence of the fact that such agreement has been obtained.

(b) Composition of the Regulatory Commission

Upon receipt of the notice of application, the Judicial Panel Chairman will select a Regulatory Commission to deal with the application. This selection will be in accordance with any applicable selection policy in force from time to time, and any stipulations about the composition of the Regulatory Commission in Rule E16 of the Rules of The Association.

(c) The application

Within two working days of providing notice of the application, the applicant must provide to the Chairman of the Regulatory Commission, (provision to the Chairman of the Regulatory Commission may be via The Association's Disciplinary Department for all purposes under these Regulations), and to the Participant, full details of the application, consisting of the written submissions and all evidence and material of whatever nature to be relied upon in support of the application.

(d) Responses

Within two working days of receiving full details of the application, the Participant must provide to the Chairman of the Regulatory Commission and to the applicant, written submissions and all evidence and material of whatever nature to be relied upon by the Participant in response to the application.¹

The applicant will have two working days to provide a response, if any, to the submissions, evidence and material provided by the Participant. This response must be provided to the Chairman of the Regulatory Commission and the Participant.

(e) Regulatory Commission Procedure

i. Timing

The Regulatory Commission will hear the application at the earliest opportunity, but no earlier than the second working day after the provision of the response by the Participant, or the provision of any further response to that from the applicant.²

Arrangements for the hearing location and arrangements will be provided by The Association to all parties concerned.

ii. The Hearing

A summary of the basis for the application will be put forward by the applicant. The Participant may then put forward a summary of the points to be raised on its behalf.

The applicant may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

The Participant may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

Where notice of any submission, evidence and material of whatever nature sought to be relied upon by either party at the hearing has not been given in accordance with these Regulations, the Regulatory Commission shall have a discretion whether or not to take that matter into account.

Each party and the Regulatory Commission shall have the opportunity to put questions in respect of any matter presented by either party.

In conclusion, the applicant and the Participant in that order may make a closing submission.

iii Decision

The Regulatory Commission may make an Interim Suspension Order under Rule E16(a) of the Rules of The Association -

- (a) Where the applicant has established to its satisfaction the matters set out in Rule E16(a)(i) and (ii) of the Rules of The Association; and
- (b) In accordance with Rule E16(e) of the Rules of The Association.

Alternatively, the Regulatory Commission may dismiss the application and / or make any other order that it considers appropriate.

Where the Regulatory Commission makes an Interim Suspension Order it

must determine, and state as part of the Interim Suspension Order, a period (the 'Review Period') after which the Participant will be entitled to have the Interim Suspension Order reviewed by a Regulatory Commission. This period must not be more than 21 days from the date of the Interim Suspension Order.

A decision of the Regulatory Commission made pursuant to these Regulations shall be final and binding with no right of further challenge.

Periodic review of an Interim Suspension Order

(a) General

Once the Review Period (whether determined by a Regulatory Commission as above or by the CRO where an Interim Suspension Order is issued after charge) has elapsed, the Participant subject to the Interim Suspension Order may apply to have it reviewed by a Regulatory Commission.

(b) Notice of application for a review

The Participant must give written notice of the application to the Judicial Panel Chairman (or his/her nominee). A copy of the notice must be sent at the same time to the CRO. The notice and copy may be sent by fax, email or post. The notice must set out a brief summary of the basis of the application.

(c) Composition of the Regulatory Commission

Upon receipt of the notice of application, the Judicial Panel Chairman will select a Regulatory Commission to deal with the application. This selection will be in accordance with any applicable selection policy in force from time to time, and any stipulations about the composition of the Regulatory Commission in Rule E16 of the Rules of The Association. Subject to any representations by the parties, a Regulatory Commission which considers a review application may include all or any of the same members of the Regulatory Commission that imposed the Interim Suspension Order or of any Regulatory Commission which has subsequently reviewed it.

(d) The application

Within two working days of providing notice of the application, the Participant must provide to the Chairman of the Regulatory Commission, (provision to the Chairman of the Regulatory Commission may be via The Association's Disciplinary Department for all purposes under these Regulations), and to the CRO, full details of the application, consisting of the written submissions and all evidence and material of whatever nature to be relied upon in support of the application.



(e) Responses

Within two working days of receiving full details of the application, the CRO must provide to the Chairman of the Regulatory Commission and to the Participant, written submissions and all evidence and material of whatever nature to be relied upon by the CRO in response to the application.

The Participant will have two working days to provide any response, if any, to the submissions, evidence and material provided by the CRO.

(f) Regulatory Commission Procedure

i. Timing

The Regulatory Commission will hear the application at the earliest opportunity, but no earlier than the second working day after the provision of the response by the CRO, or any further response to that from the Participant.

Arrangements for the hearing location and arrangements will be provided by The Association to all parties concerned.

ii. The Hearing

A summary of the basis for the application for review will be put forward by the Participant. The CRO may then put forward a summary of the points to be raised on his/her behalf.

The Participant may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

The CRO may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

Where notice of any matter relied upon by either party has not been given in accordance with these Regulations, the Regulatory Commission shall have a discretion whether or not to take that matter into account.

Each party and the Regulatory Commission shall have the opportunity to put questions in respect of any matters presented by either party.

In conclusion, the Participant and the CRO in that order may make closing submissions.

iii Decision

The Regulatory Commission may make any order in respect of the Interim Suspension Order as it considers appropriate, including, without limitation, ordering that it continue in force, extending it, modifying it or removing it,

save that an Interim Suspension Order issued under Rule E16(a) of the Rules of The Association may only continue in force -

- (a) Where the CRO has established to its satisfaction the matters set out in Rule E16(a)(i) and (ii) of the Rules of The Association; and
- (b) In accordance with Rule E16(e) of the Rules of The Association.

Where the Regulatory Commission orders that an Interim Suspension Order continues in force, it must determine, and state as part of the Order, the Review Period. The Review Period must not be more than 21 days from the date of the Interim Suspension Order.

A decision of the Regulatory Commission made pursuant to these Regulations shall be final and binding with no right of further challenge.

General provisions applicable to any Regulatory Commission hearing conducted under these Regulations

Any general provisions relating to Regulatory Commissions in force from time to time shall apply hearings conducted pursuant to these Regulations, subject to the following modifications.

Representation

Parties have the right to be present and/or represented at any hearing before the Regulatory Commission pursuant to these Regulations. In the event that either party wishes to be represented, this fact, together with the identity of any representative, shall be submitted at the same time as any application or response (as relevant).

The Regulatory Commission may, at its discretion, proceed to hear an application in the absence of any party.

The Regulatory Commission may consider any matter pursuant to these Regulations on the basis of written submissions only, should the applicant and Participant not wish to be present or represented.

Costs

Any costs incurred in bringing, or responding, to an application for (or review of) an Interim Suspension Order shall be borne by the party incurring the costs. Any costs incurred in relation to the convening and conduct of the Regulatory Commission may be ordered by the Regulatory Commission to be paid by either party.



REGULATIONS RELATING TO CERTAIN DISCIPLINARY FINDINGS IN OTHER SPORTS

- 1 These Regulations came into effect on 1 August 2014.
- 2 These Regulations are made in accordance with Rule J of the Rules of The Association and are binding on all Participants.
- 3 Any breach of Regulation 5 may result in a charge of Misconduct under Rule E1(b) and shall be dealt with in accordance with the Rules of The Association.
- 4 Regulation 5 shall be given a broad and purposive construction in order to give effect to the purpose of protecting the integrity of football, and the perception of the integrity of football. Technical points of construction and procedure are secondary to those purposes.
- 5 It shall be a breach of this Regulation where any Participant is found by a court, tribunal or arbitral body to be in breach of a rule, regulation code, or equivalent, of any sport other than association football, concerning or related to any involvement in the following –
 - (I) Betting;
 - (II) Influencing the result, progress, conduct or any other aspect of or occurrence in a match, competition, race or event, for an improper purpose;
 - (III) Any competitor failing to perform to the best of their ability, for reward;
 - (IV) Offering or accepting any bribe, gift, reward or consideration of any nature related to any conduct within (II) OR (III) above;
 - (V) Failing to report any conduct within (IV) above;
 - (VI) Any attempt or agreement to do any act within (I) – (V) above.
- 6 No charge may be issued pursuant to Regulation 5 in respect of any finding that is the subject of an on-going appeal.
- 7 It shall be a defence to charge for a breach of Regulation 5 where a Participant can establish that the finding of a court, tribunal or arbitral body that a sport's rule, regulation or code, or equivalent has been breached, or the circumstances in which the finding was made, contravened natural justice.
- 8 The specific prohibition contained within Regulation 5 shall not fetter in any way The Association's ability to bring a charge for Misconduct contrary to Rule E3 of The Rules of The Association in respect of a finding that a Participant has breached any rule, regulation or code, or equivalent, of any sport other than association football, where such Misconduct by the Participant does not fall within the terms of Regulation 5.

APPEAL REGULATIONS

COMMENCEMENT OF APPEAL

- 1.1 An appeal shall be commenced by lodging a notice of appeal ("the Notice of Appeal") with The Association.
- 1.2 The Notice of Appeal shall be lodged within 14 days of the date of notification of the decision appealed against.
- 1.3 In the case of an appeal from a decision of a Regulatory Commission:
 - (1) Notification of the intention to appeal shall be made in writing to The Association within 7 days of notification of the decision to be appealed against;
 - (2) the date of notification of the decision shall be the date of the written decision or, if applicable, the date of the written reasons for the decision. In relation to any other decision, the relevant date shall be the date on which it was first announced.
- 1.4 The Notice of Appeal must:
 - (1) identify the specific decision(s) being appealed;
 - (2) set out the ground(s) of appeal and the reasons why it would be substantially unfair not to alter the original decision;
 - (3) set out a statement of the facts upon which the appeal is based;
 - (4) save for where the Appellant is The Association, in which case no deposit will be payable, be accompanied by any deposit prescribed by the relevant Rules of The Association or regulations. Where an appeal is lodged by fax or email or other electronic means, the deposit must be received not later than the third day following the day of despatch of the fax, email or electronic notification (including both the day of despatch and receipt);
 - (5) where appropriate, apply for leave to present new evidence under Regulation 2.6 below.
- 1.5 The grounds of appeal available to The Association, shall be that the body whose decision is appealed against:
 - (1) misinterpreted or failed to comply with the Rules of The Association or regulations relevant to its decision; and/or
 - (2) came to a decision to which no reasonable such body could have come; and/or



- (3) imposed a penalty, award, order or sanction that was so unduly lenient as to be unreasonable.

1.6 The grounds of appeal available to Participants shall be that the body whose decision is appealed against:

- (1) failed to give the appellant a fair hearing; and/or
- (2) misinterpreted or failed to comply with the Rules of The Association or regulations relevant to its decision; and/or
- (3) came to a decision to which no reasonable such body could have come; and/or
- (4) imposed a penalty, award, order or sanction that was excessive.

Where an appeal is brought against a decision of a Regulatory Commission by FIFA, UKAD or WADA pursuant to the Doping Regulations, any and all of the appeal grounds set out at Regulations 1.5 and 1.6 above may be relied upon.

- 1.7
 - (1) Only where a decision made by a league is being appealed, within 7 days of the lodging of the Notice of Appeal, the league (the Respondent) may submit in writing an application for the Appeal Board to require a bond to be lodged by the Appellant before the appeal may progress.
 - (2) Whilst such a bond application is being processed in accordance with this Regulation, no Response (as defined below) to the Notice of Appeal will be due from the Respondent in accordance with Regulation 2.4.
 - (3) Any bond application must be copied to the Appellant, and –
 - i. State the grounds for the application; and
 - ii. State the amount applied for.
 - (4) The Appellant may provide a response to the bond application within 7 days of its submission.
 - (5) Whether or not the Appellant has provided any response to it, the Appeal Board shall consider the bond application as soon as practicable after the seventh day following its submission. The Appeal Board may, in its discretion, consider the bond application on papers alone, or require the parties to attend a personal hearing. Any such personal hearing shall be conducted according to such timings and procedure as the Appeal Board may determine at its discretion.



- (6) Notwithstanding the terms of Regulation 3.5 below, only following a bond application by the Respondent submitted pursuant to this Regulation, the Appeal Board may order the Appellant to lodge a bond with The Association on such date and in such amount as it considers appropriate, where it is satisfied that there is a real risk that the Appellant will not pursue the Appeal to a final determination by the Appeal Board.

The Appeal Board's decision in this respect shall be final and binding with no further right of appeal.

- (7) Where an Appeal Board orders a bond to be lodged with The Association, the Appeal may not proceed until the bond is duly lodged. In any such appeal, notwithstanding the terms of Regulation 2.4 below, the Respondent shall serve its response to the Notice of Appeal within 14 days from the date that the bond is lodged with The Association.
- (8) Where an Appeal Board decides not to order a bond to be lodged with The Association, notwithstanding the terms of Regulation 2.4 below, the Respondent shall serve its response to the Notice of Appeal within 14 days from the date of the Appeal Board's decision.
- (9) Any bond lodged with The Association pursuant to Regulation 1.7(6) above will be held by The Association until the final determination of the appeal by an Appeal Board. Following such final determination, the bond shall in all cases be returned to the Appellant in full.
- (10) Notwithstanding the terms of Regulation 3.5 below, in any case where a bond has been lodged with The Association, and the appeal is not pursued by the Appellant to a final determination by the Appeal Board, the Appeal Board shall have a discretion to order the forfeiture of any part or all of the bond, such amount to be paid in full to the Respondent to cover any costs it has so far incurred in responding to the appeal.
- 1.8 Once an appeal has been commenced, it shall not be withdrawn except by leave of the Appeal Board, with such order for costs, or such order in respect of any bond lodged pursuant to Regulation 1.7 above, as the Appeal Board may consider appropriate.

APPEAL PROCEEDINGS

- 2.1 An Appeal Board shall proceed as set out below.
- 2.2 Reference to a party or parties means:
- (1) the appellant (the "Appellant"); and
 - (2) the respondent (the "Respondent"), which shall be either the



Participant and/ or The Association in the case of an appeal against a decision of the Regulatory Commission, or the Affiliated Association or Competition whose decision is appealed against.

- 2.3 The Association, whether acting as Appellant or Respondent, shall nominate an individual or individuals to represent it before the Appeal Board.
- 2.4 The Respondent shall serve a written reply to the Notice of Appeal (the "Response") on an Appellant and the Appeal Board within 21 days of the lodging of the Notice of Appeal.

Where appropriate, the Response must include any application for leave to present new evidence under Regulation 2.6 below.

- 2.5 The parties shall be entitled to make oral submissions to the Appeal Board but an appeal shall be by way of a review on documents only, without oral evidence, except where the Appeal Board gives leave to present new evidence under Regulation 2.6 below.

Appeal Board proceedings shall be conducted how, when and where the Appeal Board considers appropriate.

Reasonable notice shall be given by the Appeal Board of the date, time and venue of the appeal. An Appeal Board shall not be bound by any enactment or rule of law relating to the admissibility of evidence in proceedings before a court of law.

An Appeal Board shall proceed as follows:

- 2.6 The Appeal Board shall hear new evidence only where it has given leave that it may be presented. An application for leave to present new evidence must be made in the Notice of Appeal or the Response, setting out the nature and the relevance of the new evidence, and why it was not presented at the original hearing. Save in exceptional circumstances, the Appeal Board shall not grant leave to present new evidence unless satisfied with the reason given as to why it was not, or could not have been, presented at the original hearing and that such evidence is relevant. The Appeal Board's decision shall be final.
- 2.7 The chairman of an Appeal Board may upon the application of a party or otherwise, give any instructions considered necessary for the proper conduct of the proceedings, including but not limited to:
- (1) extending or abridging any time limit;
 - (2) amending or dispensing with any procedural steps set out in these Regulations;



- (3) instructing that a transcript be made of the proceedings;
- (4) ordering parties to attend a preliminary hearing;
- (5) ordering a party to provide written submissions. The decision of the chairman of the Appeal Board shall be final.

2.8 The Appeal Board may adjourn a hearing for such period and upon such terms (including an order as to costs) as it considers appropriate.

2.9 The Appellant shall prepare a set of documents which shall be provided to the Appeal Board and Respondent at least seven days before the hearing and which shall comprise the following (or their equivalent):

- (1) the Charge;
- (2) the Reply;
- (3) any documents or other evidence referred to at the original hearing relevant to the appeal;
- (4) any transcript of the original hearing;
- (5) the notification of decision appealed against and where they have been given the reasons for the decision;
- (6) any new evidence;
- (7) the Notice of Appeal;
- (8) the Response.

Where the Regulatory Commission or other body appealed against has not stated the reasons for its decision, either;

- (i) the Appellant shall request written reasons from that body which shall be provided to the Appeal Board; or
- (ii) the Appeal Board shall require that a member of the body that made the decision shall attend (in which case, questions may be put by the Appeal Board at a hearing to satisfy itself as to the reasons for the decision. Cross-examination by the Appellant or Respondent shall not be permitted. Representations may be made by the parties to the Appeal Board who may then put questions to the member of the body that made the decision).

2.10 Appeal hearings shall be conducted how, when and where the Appeal Board considers appropriate. Reasonable notice shall be given by the Appeal Board of the date, time and venue of the appeal.



Where an application to present new evidence has been made, the party making the application shall address the Appeal Board in support of the application and the other party may respond; the Appeal Board shall then determine whether or not it will receive the new evidence. The following procedures shall be followed at an appeal hearing unless the Appeal Board thinks it appropriate to amend them:

- (1) The Appellant to address the Appeal Board, summarising its case;
- (2) Any new evidence to be presented by the Appellant;
- (3) The Respondent to address the Appeal Board, summarising its case;
- (4) Any new evidence to be presented by the Respondent;
- (5) Each party to be able to put questions to any witness giving new evidence;
- (6) The Appeal Board may put questions to the parties and any witness giving new evidence at any stage;
- (7) The Respondent to make closing submissions;
- (8) The Appellant to make closing submissions.

2.11 The Appeal Board shall proceed in the absence of any party, unless it is satisfied that there are reasonable grounds for the failure of the party to attend, and shall do so in such manner as it considers appropriate.

2.12 The Appeal Board may, in the event of a party failing to comply with an order, requirement or instruction of the Appeal Board, take any action it considers appropriate, including an award of costs against the offending party.

APPEAL BOARD DECISIONS

3.1 A decision, order, requirement or instruction of the Appeal Board shall (save where to be made under the Rules of The Association by the Chairman of the Appeal Board alone) be determined by a majority. Each member of the Appeal Board shall have one vote, save that the Chairman shall have a second and casting vote in the event of deadlock.

3.2 The Appeal Board shall announce its decision to the parties as soon as practicable in such a manner as it considers appropriate; and unless it directs otherwise, its decision shall come into effect immediately.

3.3 The Appeal Board shall have power to:

- (1) allow or dismiss the appeal;



- (2) exercise any power which the body against whose decision the appeal was made could have exercised, whether the effect is to increase or decrease any penalty, award, order or sanction originally imposed;
- (3) remit the matter for re-hearing;
- (4) order that any deposit be forfeited or returned as it considers appropriate;
- (5) make such further or other order as it considers appropriate, generally or for the purpose of giving effect to its decision.
- (6) order that any costs, or part thereof, incurred by the Appeal Board be paid by either party or be shared by both parties in a manner determined by the Appeal Board.

3.4 Decisions of the Appeal Board shall be final and binding and there shall be no right of further challenge, except in relation to appeals to CAS brought by FIFA or WADA pursuant to the Anti-Doping Regulations, or in respect of the amount of costs any party is ordered to pay by the Appeal Board, as set out below.

OTHER COSTS

- 3.5 Any costs incurred in bringing, or responding to, an appeal shall normally be borne by the party incurring the costs. In exceptional circumstances the Appeal Board may order one party to pay some or all of the other party's costs. Such costs will not include any legal costs. Any applications for such costs must be made at the Appeal Board and must include details of the exceptional circumstances.
- 3.6 An appeal against only the quantum of costs ordered to be paid shall be heard and determined by a single person appointed by Sports Resolutions Limited (or a similar independent body as determined by The Association from time to time). That person shall decide all matters of procedure for how such an appeal will be conducted.

WRITTEN DECISION

- 3.7 As soon as practicable after the hearing, the Appeal Board shall publish a written statement of its decision, which shall state:
- (1) the names of the parties, the decision(s) appealed against and the grounds of appeal;
 - (2) whether or not the appeal is allowed; and



(3) the order(s) of the Appeal Board.

The written statement shall be signed and dated by the chairman of the Appeal Board and be the conclusive record of the decision.

- 3.8 The Appeal Board shall, upon the request of the Appellant or the Respondent (such request to be received at The Association within three days of the date of the announcement of the decision), give written reasons for the decision.



GUIDANCE NOTE ON SAFEGUARDING CHILDREN IN THE DISCIPLINARY PROCESS

This guidance note has been approved by The Association's Football Regulatory Authority. Enquiries or clarification with regards to this guidance note should be directed to the Football Regulation Department in the first instance.

It forms part of a wider guidance note - Guidance Note on Managing Young People with Impairments such as ADHD and Tourette Syndrome in the Disciplinary System, amended January 2009.

The football authorities must seek to ensure that, consistent with their policy of Safeguarding Children, they do not put in place case management and disciplinary systems that of themselves cause harm to the very children that are intended to be safeguarded. The same principles apply to County and national associations, although it is obvious that the vast majority of Under 18s football will come under County jurisdiction. Remember they are children first, Participants second.

ISSUES

- Difficulties in children giving evidence, as recognised by the Criminal and Civil courts – the process is intrinsically upsetting for many adults and children will be less likely to be emotionally equipped to cope.
- Seldom in child's best interests to be directly involved in Disciplinary Commissions.
- Child's evidence can often be necessary for proper determination of proceedings.
- Cross examination can be damaging to child

CHILDREN UNDER THE AGE OF 14

A child aged 13 or under should not appear at a Disciplinary Commission. An alternative method should be adopted which could include:

- A meeting - bring the parties together to talk through the issues.
- County FA (CFA) Welfare Officer (CFA WO) to talk to the child to warn them about their behaviour. A parent/carer should be present at any meeting.
- CFA WO to obtain written statement from child and Disciplinary Commission to then proceed on paper basis only – the CFA WO may need to write the statement in conjunction with the child and parent/carer.
- Private meeting between child and CFA WO to establish child's version of

events, CFA WO to report verbally to Disciplinary Commission. A parent/carer should be present throughout the meeting.

CHILDREN AGED 14 THROUGH 16 YEARS

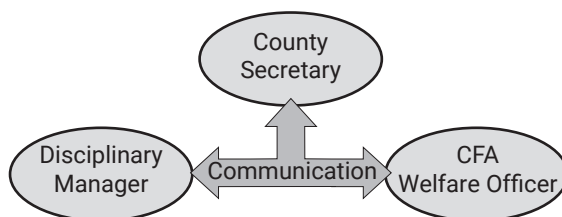
A child between the ages of 14 and 16 years inclusive can attend a Disciplinary Commission provided that:

- he / she understands it is his / her duty to speak the truth.
- his / her evidence is sufficiently important to justify it being heard.
- the appropriate procedures relating to minors are adopted. The child must be accompanied by a parent/carer.

CHILDREN AGED 17 YEARS

- Best practice when dealing with a Disciplinary Commission involving those aged 17 years would be to follow the guidance established for adults, except in cases where the individual has special needs. Special needs should be treated in a manner consistent with their mental capacity. If the suggestion is that the Participant has the cognitive reasoning of a child of a particular age, follow that guidance.
- Where a child is aged 17, consent of the parent should be obtained for the child to attend the Disciplinary Commission where possible / appropriate.
- By law a 17 year old is still a child and if they choose to have adult representation this should be allowed.

COMMUNICATION GUIDANCE FOR CFAS



- The CFA Disciplinary/Governance staff and the CFA WO should always liaise with regards to cases involving minors. This should include meeting to agree procedures to be adopted on how the case should be heard.
- County Secretary/Chief Executive Officer should be kept up to date.



GENERAL BEST PRACTICE PRINCIPLES AT DISCIPLINARY COMMISSION INVOLVING CHILDREN AGED 14 - 16 YEARS INCLUSIVE

Overriding principles are that the process of appearing in a Disciplinary Commission should not expose a child to intimidation, distress, a late disciplinary commission or long travelling times during the school week. All possible steps should be taken to assist the child to understand and participate in the proceedings.

PREPARATION FOR A DISCIPLINARY COMMISSION

- Consent of the parent/carer will always be required.
- He/she should be accompanied at the Disciplinary Commission by an appropriate adult who could be a parent, carer, grandparent, social /care worker or Club official properly in loco parentis. This could be a friend of the family, Club Welfare Officer etc.
- The Disciplinary Commission should be at a location and time that is convenient to the child.
- Restrict attendance at the Disciplinary Commission to as small a number of people as possible. This should be restricted to those who need to be present or have the right to be present only.
- Before the Disciplinary Commission, it may be appropriate to allow the child or young person to visit the room so that they can familiarise themselves with the layout.
- Make sure the young person is aware of the format and process they are about to be engaged in.
- CFA WO should be available at the Disciplinary Commission to advise/support the child or the Disciplinary Commission members. They cannot support both the child and the commission and their role must be limited to one of them. It must be clear which function they are fulfilling at the Disciplinary Commission.
- Physical layout of room can affect the proceedings and play a role in the effective engagement with the child – you could arrange chairs in two semi circles facing inward, avoid sitting behind tables.
- The members of the Disciplinary Commission should sit at the same level as other parties to encourage eye contact.
- Provision should be made for parents/carers to be able to sit next to their children.
- If the child is legally represented, they should be seated in a place that allows easy communication with their representative.



THE DISCIPLINARY COMMISSION

- At the beginning of the case, Disciplinary Commission members should introduce themselves and those present in the room.
- The Chairman of the Disciplinary Commission should briefly explain the role of each person.
- Address child by first name.
- Be aware of the impact body language can have e.g.
 - folded arms and peering over spectacles = negative
 - occasional nod / leaning forward = positive
- Remain seated throughout proceedings.
- If the Disciplinary Commission is lengthy, regular breaks should be taken.
- Proceedings should be inquisitorial rather than adversarial.
- Closed questions (those that allow a yes or no answer) and legal jargon should be avoided.
- Rephrase a question to simplify it, if the young person is finding it difficult to answer.
- Questions should be in plain English and at a level the child or young person can understand taking into account their age, maturity and intellectual and emotional development.
- Disciplinary Commission members should consider what information they are trying to obtain and how it is relevant to the case.
- The nature and extent of the questioning of any witness is under the control of the Chairman of the Disciplinary Commission.
- The Chairman of the Disciplinary Commission can and should intervene to prevent the child being questioned in a hostile way.
- The Chair should ensure that questions are short, simple and phrased in a language that the child can understand.
- The Chairman of the Disciplinary Commission should also ensure that anyone else present in the room conducts themselves appropriately.
- If a parent/carer has accompanied the child to the Disciplinary Commission, the Chairman of the Disciplinary Commission should make clear that the parent is there in a supporting role only and should not conduct the proceedings on behalf of the child.
- If the case is proven someone should talk directly to the child, encouraging him / her to confront their behaviour, taking responsibility for it and its consequences. As this is a sensitive area it is recommended that someone with the appropriate training should undertake this e.g. the CFA WO.

THE ASSOCIATION'S SAFEGUARDING CHILDREN POLICY

Every child or young person who plays or participates in football should be able to take part in an enjoyable and safe environment and be protected from abuse. This is the responsibility of every adult involved in football, thus every club is required to endorse and adhere to The Association's Safeguarding Children Policy.

The Association recognises its responsibility to safeguard the welfare of children and young people who play or participate in football by protecting them from abuse and harm. The Association is committed to working to provide a safe environment for all children and young people to participate in the sport to the best of their abilities for as long as they choose to do so.

The Association recognises that the terms 'child or young person', 'abuse' and 'harm' are open to interpretation and challenge but for the purpose of this Safeguarding Children policy they are defined as follows:

A child or young person shall be defined as:

'anyone who has not yet reached their 18th birthday.'

Abuse shall be defined as:

'a violation of an individual's human or civil rights by any other person or persons and, for the purposes of safeguarding children, shall include physical abuse, emotional abuse, sexual abuse, neglect, bullying and hazing.'

Harm shall be defined as:

'Ill treatment and forms of ill treatment (including sexual abuse and forms of ill-treatment which are not physical) and also the impairment of or an avoidable deterioration in physical or mental health and the impairment of physical, intellectual, emotional, social or behavioural development.'

'Harm' may be caused by acts of commission and acts of omission.

The Safeguarding Children Policy is supported by The Association's Respect programme to address verbal abuse and bullying of youngsters by parents and coaches on the sidelines. The Association's Safeguarding Children Policy principles are that:

- The child's welfare is, and must always be, the paramount consideration;
- All children and young people have a right to be protected from abuse regardless of their age, gender, disability, culture, language, race, faith, belief or sexual orientation;
- All suspicions and allegations of abuse will be taken seriously and responded



to swiftly and appropriately; and

- Working in partnership with other organisations, children and young people and their parents and carers is essential.

The Association is committed to working in partnership with the Police, Children's Services Departments, Local Safeguarding Children's Boards (LSCB) and the Disclosure and Barring Service (DBS) in accordance with their procedures. This is essential to enable these organisations to carry out their statutory duties to investigate concerns and protect all children and young people.

The Association's Safeguarding Children Policy is in response to government legislation and guidance, developed to safeguard the welfare and development of children and young people.

Clubs and Leagues with youth teams must appoint a Welfare Officer in line with The Association affiliation requirements. A Club's Welfare Officer must sit on the management committee of that Club.

All League and Club Welfare Officers are expected to abide by the Code of Conduct for volunteer Welfare Officers.

A CODE OF CONDUCT FOR VOLUNTEER WELFARE OFFICERS

The role of the Welfare Officers is to:

1. Be clear about the Club's/League's responsibilities when running activities for children and young people
2. Help those actively involved with children and young people understand what their duty of care means on a day to day basis

As a Welfare Officer they will act as a role model to others in accordance with the roles and responsibilities of their position, in line with The Association's Rules and Regulations, the Respect codes of conduct for officials and the laws of the game.

In fulfilling the role they accept that within the role of Welfare Officer they will:

- Be child centred at all times and promote a fun safe environment for children and young people
- Follow all of the The Association's policies and in particular procedures for reporting safeguarding concerns including discrimination
- Act appropriately in all situations brought to their attention
- Champion Best Practice within their Club/League
- Communicate and positively engage with the CFA WO on all



poor practice/ safeguarding matters brought to the attention of CFA /The Association

- Attend meetings as reasonably required by the Club Committee, Youth League and CFA
- Manage and deal with poor practice issues in an appropriate and timely manner
- Ensure appropriate levels of confidentiality and data security are maintained at all times
- Implement and manage a responsible recruitment process in line with The Association's policy and procedures
- Attend continued personal development (CPD) opportunities as offered by their CFA and show a commitment to keeping their training up to date

If they do not follow the above code any/all of the following actions may be undertaken by their Club, League, County FA or The Association (This is not an exhaustive list):

- Required to meet with the Club/League Committee, YLWO or CFA WO
- Required to follow an action plan monitored by the YLWO/CFA WO
- Required to complete an FA education course
- Imposing a fine or suspension
- Required to leave the Club/League they represent
- Removed from role by the Club/League/County FA/The Association
- On appointment, all League and Club Welfare Officers agree to uphold the Code of Conduct for volunteer Welfare Officers and understand the actions that may be taken should they fail to act in accordance with the Code. In agreeing to fulfil the role they confirm that they meet the criteria outlined within The Association's Suitability Checklist for YLWO/CWOs.

B WELFARE OFFICER PERSON SPECIFICATION AND SUITABILITY CHECKLIST

1. Person Specification

- Experience of dealing or working with young people
- Knowledge and understanding of safeguarding children issues¹



- A good communicator in a variety of situations with people from diverse backgrounds
- Committed to and ability to abide by The Association Rules and Regulations and promote The Association's Respect programme and safeguarding children education
- Empathy when dealing with individuals, sometimes in demanding situations
- Ability to listen and assess situations fairly
- Ability to handle confidential information sensitively and with integrity
- Reasonable level of administration experience and how to deal with confidential documentation
- Willingness to attend any in-service training facilitated by either The Association or the local County FA

2. Suitability Checklist

- Understanding of child protection issues and some knowledge of safeguarding legislation
- Knowledge of and positive attitudes to equal opportunities
- Willing and able to provide relevant current references
- Previous experience of dealing or working with children
- Commitment to treat all children as individuals and with equal concern
- Physical health – appropriate to carry out tasks
- Integrity and flexibility
- At least 18 years of age
- Completion of The Association's Criminal Records Checks (CRC) process and acceptance by The Association of the outcome
- Understanding of the need for confidentiality when dealing with issues
- Reasonable level of administration experience and how to deal with confidential documentation
- Completion of The Association's Safeguarding Children Workshop and Welfare Officer Workshop
- Willingness to update skills and knowledge and attend in-service training facilitated by The Association or the local County FA
- Has agreed to and agree to abide by the Code of Conduct for volunteer Welfare Officers

NB If anyone is known to be unsuitable to work with children his/her application should be refused by the Club/League. If in any doubt about an applicant contact your County Designated Safeguarding Officer.



More Information and Footnote References

If you need any further advice or information please contact your County FA Welfare Officer who will be happy to help you. More information about the role of the Welfare Officer is available on www.thefa.com/football-rules-governance/safeguarding and clicking on Welfare Officer FAQs under the Welfare Officer section and also on the Respect pages under 'My Role' simply click on Welfare Officer.

- 1 This can be gained through The Association's Safeguarding Children Education Programme; see www.thefa.com/football-rules-governance/safeguarding for further information or speak to your County FA Welfare Officer.
- 2 The Association's Policy on CRCs has been amended in light of the Safeguarding Vulnerable Groups Act 2006 and the Protection of Freedoms Act 2012. For more information please visit:- www.thefa.com/football-rules-governance/safeguarding/criminal-records-checks or e-mail FAchecks@thefa.com or call 0845 210 8080.
- 3 Some people with a history of offending can still be considered for roles in football that involve children. For more information please visit:- www.thefa.com/football-rules-governance/safeguarding/criminal-records-checks or e-mail FAchecks@thefa.com or call 0845 210 8080.

The Association reserves the right to prevent an individual from becoming a Welfare Officer or remaining as a Welfare Officer where it deems the individual does not meet the suitability criteria, or it reasonably believes there is another compelling reason why that individual is not suitable.

THE ASSOCIATION'S POLICY ON SAFEGUARDING ADULTS AT RISK DEFINITIONS

For the purpose of this Policy the following definitions apply:

1. Adult at at Risk¹

Means any adult who is or may be in need of community care services by reason of mental health issues, learning or physical disability, sensory impairment, age or illness and who is or may be unable to take care of him/herself or unable to protect him/herself against significant harm or serious exploitation.

2. Abuse

Abuse is defined as a violation of an individual's human and civil rights by any other person or persons. It includes acts of commission (such as an assault) and acts of omission (situations where the environment fails to prevent harm). Abuse may be single act or omission or series of acts or omissions.

3. Capacity²

Capacity refers to an individual adult's ability to take a specific decision or take a particular action at a particular time even if they are able or not able to make other decisions at other times. The starting point should be that the person has capacity to make a decision unless it can be established that they cannot.

POLICY

The Association is committed to football being inclusive and providing a safe and positive experience for every adult participant involved in the game regardless of age, gender, gender reassignment, disability, culture, language, race, faith, belief or sexual orientation.

The Association recognises that some adult participants some may need additional safeguards and/ or protection. These adults are referred to as Adults at Risk.

The Association recognises its responsibility to safeguard and protect Adults at Risk, and to respond appropriately to any allegations or suspicions of abuse. Everyone who works with Adults at Risk has a responsibility to commit to this.

If abuse is suspected, or reported, The Association will work in partnership with the Adult at Risk wherever possible, depending on their capacity and the risk to them and others. The Association will also work in partnership with the police, the Disclosure and Barring Service, Safeguarding Adults Boards and local authorities

so these organisations can carry out their statutory duties to safeguard and protect Adults at Risk. When responding to abuse or allegations of abuse and considering the sharing of information, The Association will put the needs of the adult first, work in their best interests and take into account the six principles of safeguarding adults detailed in the Care Act 2014: empowerment; protection; prevention; proportionality; partnership; and accountability. These principles will underpin all work with Adults at Risk.

1 The Care Act 2014

2 Mental Capacity Act, 2005

SAFEGUARDING ADULTS AT RISK REGULATIONS

PREAMBLE

This Preamble is provided for guidance. If there is any inconsistency between the Preamble and the operative parts of the Safeguarding Adults at Risk Regulations below, the operative parts shall prevail.

As set out in The Association's Safeguarding Adults at Risk Policy, The Association is committed to safeguarding Adults at Risk within football and has Case Management procedures in place to assess the suitability of individuals to be involved with Adults at Risk in football.

In assessing that suitability, the welfare of Adults at Risk is the paramount consideration. Towards this, The Association has the power under the Safeguarding Adults at Risk Regulations to issue an order where any one or more of the following applies:

- (i) The individual fails to comply with any part of The Association's Criminal Records Check (CRC) process;
- (ii) The individual has been barred by the Independent Safeguarding Authority (ISA) or the Disclosure and Barring Service (DBS) from engaging in regulated activity relating to Adults at Risk
- (iii) The individual is included on the Disclosure and Barring Service (DBS) Adults Barred List;
- (iv) The individual has been convicted of, or made the subject of a caution for, an "Offence" defined in Regulation 1.1; or
- (v) Following a risk assessment, The Association is satisfied that the individual poses or may pose a risk of harm to Adults at Risk.
- (vi) Following a risk assessment, The Association is satisfied that the individual is or was in a position of trust in relation to another person and has engaged in sexual activity and / or an inappropriate relationship with that person.

GENERAL

- 1.1 In these Regulations the expression “Offence” shall mean any one or more of the offences contained in the Schedules of the Criminal Justice and Court Services Act 2000 and any other criminal offence which reasonably causes The Association to believe that the person accused of the offence poses or may pose a risk of harm to an Adult at Risk .

The expression “position of trust” shall mean any position where an individual is in a relationship of trust with any person with responsibility and / or authority in relation to that person and shall include without limitation those who care for, advise, supervise, train, coach, teach, manage, tutor, mentor, assess, develop, guide, treat or provide therapy to Adults at Risk

- 1.2 The Safeguarding Review Panel shall determine its own procedures save that in making findings of fact the test that the Safeguarding Review Panel shall apply shall be the civil standard of the balance of probability. Where a case is referred to the Safeguarding Review Panel pursuant to these Regulations it shall have the discretion to depart from the procedures set out in these Regulations where it considers it appropriate to do so.
- 1.3 The actions that may be taken under these Regulations by a Case Manager may also be taken by the Case Manager’s nominee.
- 1.4 The Association may notify other parties of the terms of any order imposed under these Regulations where the Case Manager considers that such notification is appropriate in order to give effect to the terms of the order.
- 1.5 Where urgent cases arise under these Regulations the Chairman of the Safeguarding Review Panel may exercise the functions and powers of the Safeguarding Review Panel as provided for by these Regulations, on an interim basis. An interim decision taken by the Chairman of the Safeguarding Review Panel shall not be final until such time as it has been ratified by the Safeguarding Review Panel, which shall have the right to ratify, modify or make any other order as it considers appropriate in relation to the decision taken by the Chairman of the Safeguarding Review Panel.
2. For these purposes, the term Adult at Risk or Adults at Risk means any person who falls within any one or more of the following::
- 2.1 The Care Act 2014
- 2.2 Section 59 of the Safeguarding Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012; and 2.3 any adult who is or may be in need of community care services by reason of mental health issues, learning or physical disability, sensory impairment, age or illness and who



is or may be unable to take care of him/herself or unable to protect him/herself against significant harm or serious exploitation.

SAFEGUARDING ADULTS AT RISK PROCESS

3. Any person, regardless of their age, applying for or currently in such positions that The Association in its discretion considers relevant whose duties include regularly caring for, training, supervising, administering treatment and/or therapy or medical treatment to an Adult at Risk may be required by The Association to comply with the requirements of The Association's Safeguarding Adults at Risk process. These requirements are:
 - 3.1 To obtain and provide to The Association a DBS Enhanced Criminal Records Check (to include the Adults Barred List check where the duties fall within the definition of "Regulated Activity" under the Protection of Freedoms Act 2012) or to obtain and provide to The Association a DBS Enhanced Criminal Records Check without a check of the adults barred list where the duties do not fall within the definition of "Regulated Activity" under the Protection of Freedoms Act 2012 or other DBS check according to role.
 - 3.2 To provide any such further detail, explanation or clarification of any part of the matters disclosed pursuant to Regulation 3.1 above as may be required by The Association;
 - 3.3 To comply with any other request or requirement which may assist The Association in progressing or completing any investigation, risk assessment or other enquiry as part of the Safeguarding Adults at Risk process;
 - 3.4 Where required, to provide at least two references that attest to their suitability to be involved in football involving Adults at Risk. The spouse or partner of the person subject to this requirement cannot act as a referee for this purpose. Any reference provided by a spouse or partner will not be accepted; and
 - 3.5 To comply with each of the requirements set out in Regulations 3.1-3.4 within any such time limit as The Association may stipulate.
 - 3.6 To comply with any order imposed by the Safeguarding Review Panel.

Any person who fails to comply with any of the requirements set out in Regulation 3 shall be subject to an immediate suspension from football activity, on such terms and for such period as The Association may stipulate.

Any requirement under this Regulation 3, or any suspension arising from any failure to comply with any requirement of this Regulation, shall apply whether or not a person withdraws their application or ceases to hold the



relevant position at any time before, during or after the investigation, risk assessment or final order of the Safeguarding Review Panel.

INTERIM ORDERS

4. Upon receipt by The Association of:

- 4.1 Notification that an individual has been charged with an Offence;
- 4.2 Notification that an individual is the subject of an investigation by the Police or any other authority relating to an Offence; or
- 4.3 Any other information which causes The Association reasonably to believe that a person poses or may pose a risk of harm to an Adult at Risk

The Association shall have the power to make any interim order including, but not limited to, issuing an interim suspension order suspending the individual from all or any specific football activity for such a period and on such terms and conditions as it considers appropriate. Interim orders shall be issued by the Case Manager, who shall provide the individual with written notification of the interim order, the reason(s) for its imposition and of the right of appeal pursuant to Regulation 7.

5.1 In determining whether an order under Regulation 4 should be made, the Case Manager shall give consideration, inter alia, to the following factors

5.1.1 Whether Adults at Risk may be at risk of harm from the individual

5.1.2 Whether the matters are of a serious nature; and/or

5.1.3 Whether an order is necessary or desirable to allow the conduct of any investigation by The Association or any other authority or body to proceed unimpeded having regard to the need for any suspension order to be proportionate.

5.2 An interim order may be issued without prior notice to the individual where, having given consideration to the factors set out in Regulation 5.1, the Case Manager considers that an interim order should be imposed immediately.

5.3 All interim orders will be reviewed by the Safeguarding Review Panel at the earliest available opportunity following the imposition of an interim order. The Panel may ratify, modify or remove any interim order, or make any other order as it considers appropriate.

6 The total period of an interim order under Regulation 4 shall not last beyond the final determination of any related case under the Rules of The Association. An interim order will be reviewed by the Panel at the first opportunity following the expiry of 6 months from the date of the order being



imposed, and at the same interval thereafter.

- 7 The Association may appeal against any decision of the Safeguarding Review Panel made under Regulation 5.3.

Any individual subject to an interim order under Regulation 4 may appeal against it as follows:

- 7.1 In the event that the interim order was imposed without notice pursuant to Regulation 5.2, the individual shall have an immediate right of appeal following the decision of the Safeguarding Review Panel; or
 - 7.2 In the event that the interim order was imposed following the individual having been given an opportunity to make written representations as to why the order should not be imposed, the individual shall have a right of appeal once the period of three months from the imposition of the interim order by the Case Manager has elapsed. The opportunity to make written representations shall be in accordance with the deadline set by the Case Manager for such written representations to be made.
- 8 Appeals under Regulation 7 shall be considered by the Safeguarding Review Panel. None of the members of the Safeguarding Review Panel hearing the appeal shall have been a member of the Safeguarding Review Panel which conducted the initial review under Regulation 5.3.
 - 9 To bring an appeal under Regulation 7, the appellant, where an individual, must give notice in writing to The Association's Judicial Services Department with a copy sent to the Case Manager; where The Association is the appellant, it must give notice in writing to The Association's Judicial Services Department with a copy sent to the individual. In each case the notice must request an appeal and state the grounds for that appeal. The appellant may submit any written material in support of the appeal. Such material must be submitted to the respondent (who will be either The Association or individual as appropriate) and the Safeguarding Review Panel within 14 days of giving such notice or it may not be considered by the Safeguarding Review Panel.
 - 10 The Safeguarding Review Panel shall determine all procedural matters for the conduct of the appeal, including requiring more information from either the appellant or the respondent. Unless the Safeguarding Review Panel in its discretion exceptionally allows the appellant and the respondent to address it in person, the Safeguarding Review Panel shall only consider the written material submitted by the appellant in support of the appeal, together with any written material submitted by the respondent.
 - 11 In determining an appeal, the Safeguarding Review Panel shall have the

power to make any order in relation to the interim order as it considers appropriate, including ratifying, modifying or removing it.

- 12 Any appeal under Regulation 7 shall be determined by the Safeguarding Review Panel at the earliest opportunity, following the receipt of notice in writing and any written material in support of the appeal from the appellant and written material submitted by the respondent.
- 13 Where an interim order is imposed on an individual under Regulation 4 above, The Association shall bring and conclude any proceedings under the Rules of The Association against the person relating to the matters as soon as reasonably practicable.

DETERMINATION FOLLOWING ANY ORDER MADE PURSUANT TO STATUTE BARRING OR RESTRICTING INVOLVEMENT WITH VULNERABLE ADULTS AT RISK

14.1 Where any individual is:

- 14.1.1 Barred from regulated activity relating to Adults at Risk ;
- 14.1.2 Included in the list of individuals considered unsuitable to work with Adults at Risk , as kept by the Disclosure and Barring Service (DBS); and/or
- 14.1.3 Subject to any other order, not within Regulation 14.1.1 or 14.1.2, issued pursuant to statute restricting their involvement with Adults at Risk,

The Association shall have the power to make any order, including but not limited to an order that any individual be suspended from all or any specific football activity for such period and on such terms and conditions as it considers appropriate. Any such order shall be issued by the Case Manager.

- 14.2 The Case Manager shall notify the individual in writing of the order and shall invite the individual to make any written representations within 14 days as to why the order should not be ratified by the Safeguarding Review Panel.
- 14.3 All such orders shall be reviewed at the next meeting of the Safeguarding Review Panel. In reviewing the order the Safeguarding Review Panel shall consider any written material submitted by the individual in accordance with Regulation 14.2, together with all written material submitted by the Case Manager. The Safeguarding Review Panel may ratify, modify or remove any such order, or make any other order as it considers appropriate.

ORDER FOLLOWING CONVICTION OR CAUTION

- 15.1 The Association's Safeguarding Review Panel shall have the power to make any order in respect of any individual convicted of, or made the subject of a

caution in respect of, an Offence, including but not limited to a suspension from all or any specific football activity for such period and on such terms and conditions as it considers appropriate.

- 15.2 Where a case is to be considered by the Safeguarding Review Panel under Regulation 15.1, the Case Manager shall notify the individual in writing and shall invite the individual to make any written representations within 14 days.
- 15.3 Before making any order under Regulation 15.1, the Panel shall consider all information gathered in respect of an individual including, where applicable, information gathered pursuant to The Association's CRC process under Regulation 3, any written representations made by the individual under Regulation 15.2, together with all written material submitted by the Case Manager.

ORDER FOLLOWING RISK ASSESSMENT

16. In addition to The Association's powers under Regulations 4, 14 and 15 the Safeguarding Review Panel shall have the power to make any order that it considers appropriate, including but not limited to an order that any individual be suspended from all or any specific football activity for such period and on such terms and conditions as it considers appropriate, if it is satisfied that the individual poses or may pose a risk of harm to Adults at Risk and/or that the individual is or was in a position of trust in relation to any person and has engaged in sexual activity and/or an inappropriate relationship with that person.
17. Cases may be referred to the Safeguarding Review Panel in order to seek an order under Regulation 16 by the Case Manager where the Case Manager has reasonable cause to suspect that there are grounds for concern about an individual's continued participation in football activity involving Adults at Risk
18. The Case Manager shall reach this decision on the basis of a risk assessment of that individual's suitability for such participation. This risk assessment may be in such form and prepared by any person, as the Case Manager at his/her discretion, considers appropriate.
19. Before a referral is made under Regulation 17, the Case Manager must use reasonable endeavours to notify the individual in writing. Such written notification must explain the order sought and the reason for it, and include a copy of the risk assessment and all other written material that the Case Manager intends to rely upon in seeking the order, save for any exceptional material dealt with under Regulation 25.



20. The individual shall have 14 days to reply to this notification and to provide any written material that he/she wishes the Safeguarding Review Panel to take into account in considering whether or not to impose any order under Regulation 16.
21. Following the receipt of the reply and/or written material from the individual, or the expiry of the 14 day period if no reply is received, the Case Manager may:
 - 21.1 Decide that no further action is currently required as there are no longer grounds for a referral under Regulation 17;
 - 21.2 Make any such further inquiries as he or she considers appropriate in light of any matters raised by the individual in response to the written notification; or
 - 21.3 Refer the case to the Safeguarding Review Panel under Regulation 17.
22. Where further inquiries are made by the Case Manager, any written material arising from those inquiries may only be relied on by the Case Manager in applying for any order under Regulation 16 if that written material has been sent to the individual and he or she has had 14 days to reply to it, save for any exceptional material dealt with under Regulation 25. If the written material is relied upon, any response by the individual must also be considered by the Safeguarding Review Panel.
23. The Safeguarding Review Panel shall determine all procedural matters for the conduct of a case referred to it under Regulation 17. Unless the Safeguarding Review Panel in its discretion exceptionally allows the individual and the Case Manager to address it in person, the case shall be considered on the basis of the following written material only:
 - 23.1 The written notification and all written material provided with it by the Case Manager to the individual;
 - 23.2 The reply, if any, and all other written material submitted by the individual in response to the written notification;
 - 23.3 Any further written material provided by the Case Manager to the individual subsequently to the written notification; and
 - 23.4 Any response from the individual to such further written material and all other written material submitted with that response.
24. In exercising its discretion as to whether exceptionally to allow the individual and the Case Manager to address it in person, whether that be as a result of



an application made by either party or otherwise, the Safeguarding Review Panel shall give consideration, inter alia, to the following factors:

- 24.1 Whether the terms of any order under consideration would affect the individual's paid employment within football;
- 24.2 Whether exceptional material is to be put before the Safeguarding Review Panel; and/or
- 24.3 Whether an oral hearing has previously been conducted pursuant to Regulation 10 in relation to the same matter.

EXCEPTIONAL MATERIAL

- 25.1 In considering an interim order under Regulation 5.3, an appeal against an interim order under Regulation 7 or whether or not to make any order under Regulation 16, as a general rule the Safeguarding Review Panel may not consider any material provided by either the Case Manager or the individual which the other party has not seen and had a reasonable opportunity to reply to.
- 25.2 Exceptionally, in respect of any of the matters set out at Regulation 24.1, the Case Manager may make an application to an Exceptional Material Panel for permission to submit material to the Safeguarding Review Panel that has not been sent to the individual ("exceptional material"), where the Case Manager considers that the exceptional material concerned should not be sent to the individual for any one or more of the following reasons:
 - 25.2.1 Revealing it to the individual may create a risk of harm to any person or persons, and/or
 - 25.2.2 Revealing it to the individual may amount to a criminal offence or otherwise be unlawful.
- 25.3 Where the Case Manager makes an application to an Exceptional Material Panel for permission to submit exceptional material to the Safeguarding Review Panel under Regulation 25.2, the Case Manager shall give notice of the application to the individual in writing at least fourteen days before the Exceptional Material Panel considers the application, unless the Case Manager considers that such written notice should not be given, as to give such notice may in itself:
 - 25.3.1 Create a risk of harm to any person or persons; and/or
 - 25.3.2 Amount to a criminal offence or otherwise be unlawful.
- 25.4 Any reply by an individual to a notice referred to in Regulation 25.3 must be passed to the Exceptional Material Panel for consideration.



- 25.5 The Exceptional Material Panel may, at its discretion, allow or reject the application in whole or in part.
- 25.6 In the event that the Exceptional Material Panel grants an order allowing the exceptional material to be submitted to the Safeguarding Review Panel, the Exceptional Material Panel shall give consideration as to whether either or both of the following may be provided to the individual:
- 25.6.1 A redacted version of the exceptional material; and/or,
 - 25.6.2 A summary of the exceptional material.
- 25.7 An Exceptional Material Panel shall be made up of one or more of the members of the Safeguarding Review Panel. A person that sits on an Exceptional Material Panel determining an application under Regulation 25.2 in relation to a particular individual may not be a member of the Safeguarding Review Panel that will have conduct of the case referred under Regulation 17 in relation to that individual.

SUPERVISION ORDERS

26. Unless otherwise discharged, a Supervision Order will last for the length of time ordered by the Panel. Before its expiry, The Association may apply for an extension, or further extensions, for a period not exceeding 3 years from the date of the first order

OTHER ORDERS AVAILABLE FOLLOWING RISK ASSESSMENT

27. Following a referral under Regulation 16, in addition to its ability to make an order under Regulation 17, the Safeguarding Review Panel may make any other order consistent with the aims of the Adults at Risk Policy that it considers appropriate in the circumstances.

RIGHT OF APPEAL

- 28.1 A Participant or The Association may appeal to an Appeal Board any decision of the Safeguarding Review Panel made under Regulations 14.1.3, 15 or 16. Subject to Regulation 28.2, such appeals shall be conducted in accordance with the Regulations for Football Association Appeals. Subject to this right of appeal, decisions of the Safeguarding Review Panel shall be final and binding.
- 28.2 Notwithstanding paragraph 2.5 of the Regulations for Football Association Appeals, an Appeal Board convened to hear an appeal pursuant to Regulation 27.1 may in exceptional circumstances order that the appeal takes place as a full rehearing of the case. In exercising this discretion the Appeal Board shall give consideration, inter alia, to the following factors:



- 28.2.1 Whether the terms of any order imposed affect the individual's paid employment within football;
 - 28.2.2 Whether exceptional material was put before the Safeguarding Review Panel; and/or
 - 28.2.3 Whether an oral hearing was conducted by the Safeguarding Review Panel in making its decision.
- 28.3 The decision of the Appeal Board as to whether to grant a full rehearing of the case shall be final and binding.

WRITTEN MATERIAL

29. For the purposes of these Regulations, "written material" may include photographic, video, electronic and/or audio evidence.



THE HUNTINGDONSHIRE FOOTBALL ASSOCIATION EQUALITY POLICY

The Huntingdonshire Football Association is responsible for setting standards and values to apply throughout the game at every level. Football belongs to, and should be enjoyed by, anyone who wants to participate in it.

The aim of this policy is to ensure that everyone is treated fairly, with respect and that The Huntingdonshire FA is equally accessible to all.

All participants should abide and adhere to this Policy and to the requirements of the Equality Act 2010.

The Huntingdonshire FA's commitment is to promote inclusion and to confront and eliminate discrimination whether by reason of age, sex, gender reassignment, sexual orientation, marital status or civil partnership, race, ethnic origin, religion or belief, ability or disability, pregnancy and maternity and caring responsibility, as well as to encourage equal opportunities.

This Policy is fully supported by the Board of The Huntingdonshire FA and the County Development Manager is responsible for the implementation of this policy.

The Huntingdonshire FA is also committed to promoting equality by treating people fairly and with respect, recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community.

The Huntingdonshire FA will not tolerate harassment, bullying, abuse or victimisation of a participant, which for the purposes of this Policy and the actions and sanction applicable is regarded as discrimination, whether physical or verbal. Such incidents can be reported to The Huntingdonshire FA, The FA Helpline and or through Kick It Out. The Huntingdonshire FA will work to ensure that such behaviour is met with appropriate action in line with The Huntingdonshire FA HR policies.

The Huntingdonshire FA commits itself to the immediate investigation of any allegation, when it is brought to their attention, of discrimination and where such is found to be the case, The Huntingdonshire FA will require that the practice stops and will impose sanctions as appropriate.

The Huntingdonshire FA is committed to inclusion and anti-discrimination and to raising awareness and educating, investigating concerns and applying relevant and proportionate sanctions, campaigning, achieving independently verified equality standards, widening diversity and representation and promoting diverse role models. These are all key actions to promote inclusion and eradicate discrimination within football.

May 2019 (to be renewed annually)

Dean Watson
County Secretary

GOALPOST AND PITCH SIZES

The FA receives many enquiries around pitch and goal sizes suitable for all age groups and therefore recommends the following should be applied where possible:-

Age Grouping	Type	Recommended size of Goal Posts		Maximum Recommendation without runoff		Recommended size including runoff (Safety area around pitch)	
		(Height x width) ft		(Length x width) yds		(Length x width) yds	
Mini-Soccer U7/U8	5 v 5	6	12	40	30	46	36
Mini-Soccer U9/U10	7 v 7	6	12	60	40	66	46
Youth U11/U12	9 v 9	7	16	80	50	86	56
Youth U13/U14	11 v 11	7*	21*	90	55	96	61
Youth U114/U15	11 v 11	8	24	100	60	106	66
Youth U16/U17	11 v 11	8	24	110	70	116	76
Over 18 Senior Ages	11 v 11	8	24	110	7	116	76

Note: County FAs and Leagues may have defined rules for their own competitions and reference should always be made to their handbooks for additional guidance and compliance.

The FA recommends that run-off's for natural grass pitches should be a minimum of 3 yards (or 3 metres) all around the pitch. For those clubs playing in the football pyramid the minimum safety run off is 1.83 metres (6 feet) but ideally at least 2 metres. If a new ground is to be constructed at least 3m should be provided.

The run-off must be of natural grass and must not be of tarmac or concrete construction, with no barriers or obstructions evident within the run-off area. If Football Turf (3G) is to be used as a run-off, this should be constructed to meet the performance standards of full size pitches and be green in colour.

Where pitches neighbour others within a confined area, the minimum run-off between both pitches should ideally be 6 yards to allow for spectators watching either match.

The Laws of the Game may be modified in their application for matches for players of under 16 years of age, for women footballers, for veteran footballers (over 35 years) and for players with disabilities.



Any or all of the following modifications are permissible:-

- (a) the size of the field of play
 - (b) the size, weight and material of the ball
 - (c) the width between the goalposts and the height of the crossbar from the ground
 - (d) the duration of the periods of play
 - (e) substitutions
- * If a pitch is to be provided for U13/14 it is recommended that 7 x 21 goalposts are provided. However, it should be noted that 8 x 24 would also be acceptable as not all sites will be able to provide specifically for this age group

LINE MARKING

Multi-line Marking on Single Pitches

FIFA rules stipulate (Law 1 The field of play) that where 3G Football Turf pitches are being used 11v11 adult pitch should be marked in white. Other lines are permitted provided that they are of a different colour and clearly distinguishable. The lines must be of the same width which must not be more than (12cm) 5 inches. The FA have produced guidance documents for natural and football turf pitches that include recommended colours and how pitch dimensions and layouts can be implemented. These documents are available on The FA website.

As a quick guide the following colours are recommended when marking pitches:

- Red Mini Soccer U7 & U8 (5v5)
- Yellow Mini Soccer U9 & U10 (7v7)
- Blue U11 & U12 (9v9)
- White other age groups & adult (11v11)

THIRD GENERATION (3G) FOOTBALL TURF PITCHES

There continues to be significant interest in the use of Third Generation Football Turf Pitches (3G) for clubs in the National League System and below.

Much of this interest, both from leagues and clubs within the non-League pyramid, seeks to understand The FA's position regarding the sanction of these pitches, particularly in FA Competitions.

The FA Board and Council have now approved the use of such pitches in all FA competitions.



- FA Cup
- FA Trophy
- FA Vase
- FA Youth Cup
- FA Women's Super League, FA Women's Premier League, FA Women's Cup and FA WSL Continental Cup
- FA Sunday Cup
- FA County Youth Cup

The use of such pitches is however dependent on compliance with conditions of use – a copy of these is available for download and should be read in association with these notes.

It has been agreed that matches for steps 3 - 6 of the National League System, Womens Super League and FA competitions may be played on 3G Football Turf Pitches that conform to the FIFA 1 star/Quality performance standard, or the equivalent International Artificial Turf Standard (IATS)/ International match standard (IMS). (see specific notes in the league rules relating to steps 1 and 2 and the FA Cup competition rules relating to first round 'proper' fixtures involving professional clubs)

To qualify for use, the pitch must be certified annually as meeting the FIFA 1 Star/ Quality or IATS/IMS Standard and listed on the FA's Register of 3G Football Turf pitches. The relevant certificate or report must be supplied to The FA and relevant competition for approval before play is allowed.

3G Football Turf pitches are also allowed to be used for matches for Step 7 and below (including youth competitions) subject to the pitch meeting the correct performance criteria (relaxed from the FIFA 1 star /Quality standard) and appearing on the FA 3G register. A pitch must be tested (by an accredited test institute) every three years and the certificate or report passed to the FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

Clubs should make their own risk assessment of whether such an installation is plausible or not given their individual circumstances and depending on the volume of use. There is a risk that pitches may deteriorate over time and may not achieve the required standards at each period of retesting especially if the pitch has significant use and is not maintained appropriately.

It is suggested that clubs negotiate suitable longevity warranties from the pitch manufacturers to ensure that the pitch will last in line with the club's business plan and intended usage levels. A sinking fund should be established to ensure



sufficient funds are available when the surface needs replacing.

Clubs are encouraged to understand the full maintenance required, which may be necessary to validate any warranty. The FA have found that most pitches that fail the performance test have insufficient maintenance. These pitches are not maintenance free and it is recommended that 1 hours maintenance is provided for every 10 hours use. This should increase for high activity use such as youth competitions or school use.

The FA together with representatives from the industry have prepared information regarding the design, installation, construction, maintenance and testing of Football Turf Pitches and The FA Facilities team can also offer advice to clubs considering installation. This information can be accessed within the facilities section of The FA's website www.TheFA.com.



GOALPOST SAFETY GUIDELINES

Updated June 2017

The Football Association, along with the Department for Culture, Media and Sport, the Health and Safety Executive and the British Standards Institution, would like to draw your attention to the following guidelines for the safe use of goalposts.

Several serious injuries and fatalities have occurred in recent years as a result of unsafe or incorrect use of goalposts. Safety is always of paramount importance and everyone in football must play their part to prevent similar incidents occurring in the future:

1. For safety reasons goalposts of any size (including those which are portable and not installed permanently at a pitch or practice field) must always be anchored securely to the ground or have a weighted back bar.
 - Portable goalposts must be secured as per the manufacturer's instructions; this is also a requirement for the Laws of the Game.
 - Under no circumstances should children or adults be allowed to climb on, swing or play with the structure of the goalposts;
 - Particular attention is drawn to the fact that if not properly assembled and secured, portable goalposts may overturn; and
 - Regular inspections of goalposts must be carried out to check that they are properly maintained.
2. Portable goalposts should not be left in place after use. They should be either dismantled and removed to a place of secure storage, or placed together and suitable fixings applied to prevent unauthorised use at any time.
3. The use of metal cup hooks on any part of a goal frame was banned from the commencement of season 2007-08 and match officials have been instructed not to commence matches where such net fixings are evident for safety reasons. Nets may be secured by plastic fixings, arrow head shaped plastic hooks or tape but not by metal cup hooks. Any metal cup hooks should be removed and replaced. New goalposts purchased should meet the relevant British Standards.
4. Goalposts which are "home made" or which have been altered from their original size or construction should not be used under any circumstances as they potentially pose a serious safety risk
5. There is no BS/CEN standard for wooden goals and it is unlikely that wooden goals will pass a load or stability test. The FA recommends that wooden



goals should be replaced with British Standard compliant metal, aluminium or plastic goalposts. All wooden goals previously tested by independent consultants have failed strength and stability tests.

For reference, you should note that The FA and BSI, in conjunction with the industry, have developed two standards for goalposts – BSEN 748 (2013) BS 8461:2005 +A1: 2009 and BS 8462: 2005 +A2: 2012. It is strongly recommended that you ensure that all goals purchased comply with the relevant standard. A Code of Practice BS 8461 has also been completed and copies of all of these standards are available from the BSI.

Funding for the replacement of unsafe goals is available via the Football Foundation and eligibility criteria and further details can be obtained from their website.

The FA together with representatives from the industry, sports governing bodies and Government have prepared guidance notes for pitch users and pitch providers, which summarise the key priorities of the BSI's Code of Practice and provide further details on the information included above. These details are featured within the facilities section of The FA's website – www.TheFA.com

REMEMBER TO USE GOALPOSTS SAFELY AT ALL TIMES



RESPECT

Respect is The FA's response to a clear message from throughout the game, that the health of football depends upon high standards of behaviour on and off the pitch.

- Respect is a behavioural code for Football
- Respect is about recognising that the integrity of the game is more important than the result of the match
- Respect is For ALL and plays a key part in uniting the game
- Respect is about creating an understanding of what is acceptable and unacceptable behaviour in Football
- Respect is about those involved taking responsibility for the consequences of their own actions
- Respect is about supporting match officials to do their job.
- Respect is not a slogan. It is a collective responsibility of those involved in football to create a safe, fun and inclusive environment in which the game can take place.

The following Respect Codes of Conduct outline the types of behaviour that will support a safe, fun and inclusive game in this country. They also identify a range of sanctions which may be taken if these codes are not abided by.

YOUNG PLAYERS – RESPECT CODE OF CONDUCT

When playing football, I will:

- Always play to the best of my ability and for the benefit of my team
- Play fairly - I won't cheat, dive, complain or waste time.
- Respect my team-mates, the other team, the referee or my coach/team manager.
- Play by the rules, as directed by the referee
- Be gracious in victory and defeat - I will shake hands with the other team and referee at the end of the game
- Listen and respond to what my coach/team manager tells me
- Understand that a coach/team manager has to do what is best for the team and not one individual player
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club.



I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may:

- Be required to apologise to my team-mates, the other team, referee or team manager
- Receive a formal warning from the coach/team manager or the club committee
- Be dropped or substituted
- Be suspended from training
- Be required to leave the club In addition:
- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club

SPECTATORS – RESPECT CODE OF CONDUCT

We all bear a collective responsibility to set a good example and help provide a positive environment in which children can learn and enjoy the game.

Play your part and observe The FA's Respect Code of Conduct for spectators at all times I will:

- Remember that children play for FUN.
- Applaud effort and good play as well as success.
- Respect the Referee's decisions even when you don't agree with them
- Appreciate good play from whatever team it comes from
- Remain behind the touchline and within the Designated Spectators' Area (where provided)
- Let the coach do their job and not confuse the players by telling them what to do
- Encourage the players to respect the opposition, referee and match officials
- Support positively. When players make a mistake offer them encouragement not criticism
- Never engage in, or tolerate, offensive, insulting, or abusive language or behaviour



I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may be:

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or CFA Welfare Officer
- Required to meet with the club committee
- Obligated to undertake an FA education course
- Obligated to leave the match venue by the club
- Requested by the club not to attend future games
- Suspended or have my club membership removed
- Required to leave the club along with any dependents In addition:
- The FA/County FA could impose a fine and/or suspension on the club

COACHES, TEAM MANAGERS AND CLUB OFFICIALS – RESPECT CODE OF CONDUCT

We all bear a collective responsibility to set a good example and help provide a positive environment in which children can learn and enjoy the game. Play your part and observe The FA's Respect Code of Conduct at all times.

On and off the field, I will:

- Use my position to set a positive example for the young people I am responsible for
- Show respect to others involved in the game including match officials, opposition players, coaches, managers, officials and spectators
- Adhere to the laws and spirit of the game
- Promote Fair Play and high standards of behaviour
- Respect the match official's decision
- Never enter the field of play without the referee's permission
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour
- Be gracious in victory and defeat



When working with players, I will:

- Place the well-being, safety and enjoyment of each player above everything, including winning
- Never engage in or tolerate any form of bullying
- Encourage each player to accept responsibility for their own behaviour and performance
- Ensure all activities I organise are appropriate for the players' ability level, age and maturity
- Co-operate fully with others in football (e.g. officials, doctors, physiotherapists, welfare officers) for each player's best interests

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may be:

- Required to meet with the club, league or County Welfare Officer
- Suspended by the club from attending matches
- Suspended or fined by the County FA
- Required to leave or be sacked by the club In addition:
- My FA Coaching Licence may be withdrawn

MATCH OFFICIALS

We all have a responsibility to promote high standards of behaviour in the game.

The behaviour of the match officials has an impact, directly and indirectly, on the conduct of everyone involved in the game – both on the pitch and on the sidelines.

Play your part and observe The FA's Respect Code of Conduct of match officials at all time. I will:

- Be honest and completely impartial at all times
- Apply the Laws of the Game and competition rules fairly and consistently
- Manage the game in a positive, calm and confident manner
- Deal with all instances of violence, aggression, unsporting behaviour, foul play and other misconduct
- Never tolerate offensive, insulting or abusive language or behaviour



from players and officials

- Support my match official colleagues at all times
- Set a positive personal example by promoting good behaviour and showing respect to everyone involved in the game
- Communicate with the players and encourage fair play
- Respond in a clear, calm and confident manner to any appropriate request for clarification by the team captains
- Prepare physically and mentally for every match
- Complete and submit, accurate and concise reports within the time limit required for games in which I officiate.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my County FA or The FA:

I may be:

- Required to meet with The FA/County FA Refereeing Official
- Required to meet with The FA/County FA Referees Committee

ADULT PLAYERS

We all have a responsibility to promote high standards of behaviour in the game

Play your part and observe The FA's Respect Code of Conduct for players at all times. On and off the field, I will:

- Adhere to the Laws of The Game
- Display and promote high standards of behaviour
- Promote Fair Play
- Always respect the match official's decisions
- Never engage in public criticism of the match officials
- Never engage in offensive, insulting or abusive language or behaviour
- Never engage in bullying, intimidation or harassment
- Speak to my team-mates, the opposition and my coach/manager with respect.
- Remember we all make mistakes.
- Win or lose with dignity. Shake hands with the opposing team and the referee at the end of every game.



I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may:

- Be required to apologise to team-mates, the other team, referee or team manager
- Receive a warning from the coach
- Receive a written warning from the club committee
- Be required to attend an FA education course
- Be dropped or substituted
- Be suspended from training
- Not be selected for the team
- Be required to serve a suspension
- Be fined
- Be required to leave the club In addition:
- The FA/County FA could impose a fine and/or suspension on the club

KIT AND ADVERTISING REGULATIONS

Introduction

These Regulations are made pursuant to FA Rule J2 and The Association's Regulation's for the Registration and Control of Referees.

All references to a club or clubs in these Regulations include any team, whether or not part of a club.

Clubs participating in International competitions must also comply with all relevant regulations of FIFA, UEFA and other Confederations.

It is recommended that clubs and football boot and clothing manufacturers seeking clarification of any of the regulations do so by referring to the specific competition rules and The Association.

We would encourage clubs and football boot and clothing manufacturers to seek feedback at the earliest possible time, in relation to designs and advertising from The Association and their specific competition. Clubs and manufacturers are reminded to obtain the necessary permissions before manufacture.

The Association have produced an on-line version of these regulations providing a practical guide on how to apply these formal regulations. This can be found at www.TheFA.com/football-rules-governance/more/kitadvertising

Definitions and Interpretation

"Advertising" means any designation, message, logo, trademark, name or emblem of any nature.

"Clothing" means the Match clothing of a Player, Club Official or Match Official and shall include without limitation shirts, shorts, socks, undershorts, t-shirts (or any other item of clothing worn under the shirt), sweat-bands, headbands, caps, tracksuits, gloves, waterproofs, sweat tops, sock tie-ups. Also, any outer garments worn by substitutes and Club Officials in the Technical Area at any time. Save where stated to the contrary, football boots are not considered as clothing.

"Clothing manufacturer" means any undertaking that carries out the business of the manufacture or licensing of football clothing and has been appointed by the Club concerned to supply the clothing.

"Club Officials" in these Regulations includes any Club Official as defined in the Rules who has team duties such as managers, coaches, physiotherapists, and doctors and includes any person who takes up a position in the Technical Area at any time during a Match

"Football boots" means any footwear worn during the period of a Match by a Player



or Match Official.

[Note: In calculating the area of any advertising referred to in these Regulations, the usual mathematical formula will be used, and any outlines or box surrounds of the relevant designation, message, name, logo, emblem or mark, and all included space, shall be considered as part of the area of advertising. Please see the examples set out at the back of the Kit and Advertising regulations booklet. If any further guidance is needed, or a copy of the booklet, please contact The Association at: sanctioning@thefa.com.

A. GENERAL

1. Save as set out in these Regulations, advertising on clothing and football boots is prohibited during the period of a Match. This applies to Players, including substitutes, any others in the Technical Area, including Club Officials and to Match Officials. The rules of an Affiliated Association or Competition may provide that for matches under their jurisdiction a Club is obliged to obtain permission for any of the advertising listed in Section C below, subject always to these Regulations. Clubs must seek the permission of the Competition organiser in order to wear any items of clothing during any pre-match warm-up bearing a slogan or message not otherwise covered by these regulations e.g. a message of support regarding an ill team-mate.
2. Where the rules of an Affiliated Association or Competition require a Club to obtain permission under A(1), a new application for permission must be made to the appropriate body each time it is proposed to amend the advertising. Subject to the provisions of Section B2 and Section C(5) below, or any relevant provisions of the appropriate Competition, there is no restriction on the number of such applications that may be made during the course of each season.
3. Disciplinary action in accordance with the Rules may be taken against a Club, Player, Club Official or Match Official for any breach of these Regulations.
4. The appearance on, or incorporation in, any item of clothing (including football boots) of any distasteful, threatening, abusive, indecent, insulting, discriminatory or otherwise ethically or morally offensive message, or any political message, is prohibited. The advertising of tobacco products is prohibited.
5. A Club shall observe all recognised advertising standards and in particular those of the Advertising Standards Authority.
6. Advertising entailing the use of numerals is permitted only if such numerals clearly form part of the advertising and cannot in any way be confused with Players' shirt numbers.



7. No colour or design may be used in advertising that might create problems of identification for Match Officials and/or opponents. The colour and design of the clothing of opponents, goalkeepers and match officials must be taken into account.
8. Without limiting the effect of the above, in the case of a team comprising players all under the age of 18 years on 31 August in the current season, the appearance on or incorporation in any item of clothing of any reference whatsoever to a product, service or other activity which is considered by The Association as detrimental to the welfare, health or general interest of young persons, or is otherwise considered inappropriate, having regard to the age of the players, is prohibited.

It is the view of The Association that examples of such products, services or related activities would include, but are not limited to, age restricted products, services and related activities such as alcohol and gambling. Generally, reference to a public house or restaurant may be permissible, unless the establishment primarily or exclusively exists for the supply and consumption of alcohol (which is likely to be reflected in its alcohol licensing conditions). Alcoholic drinks, breweries and products, services or activities related to gambling are unlikely to be permissible under any circumstances.

Prior to entering into any contractual agreement with a product, activity or service that may be considered to be detrimental or inappropriate to young persons, clubs should contact The Association to seek approval.

9. Any issues arising in relation to the interpretation or effect of these Regulations shall be referred to The Association for its determination, which shall be final and binding (subject to provisions relating to Match Officials).
10. A Club shall supply on demand to The Association any item of clothing for consideration as to whether it complies with these Regulations.

B. PERMITTED ADVERTISING (not relating to sponsors)

The following advertising is permitted:

1. Club emblem and name

- (i) On football boots

The officially designated Club emblem (or part thereof), name, initials, nickname or a trademark registered by the Club, or a combination of such, may appear without restriction.

- (ii) On all other Clothing

The officially designated Club emblem (or part thereof), name,



initials, nickname or a trademark by the Club, or a combination of such, may appear:

- (a) once only on the front of the shirt, providing it does not exceed an area of 100 square centimetres; and
- (b) once only anywhere on the shorts providing it does not exceed an area of 50 square centimetres; and
- (c) Once only on each sock providing it does not exceed an area of 50 square centimetres.

An additional officially designated Club emblem (or part thereof), name, initials, nickname or a trademark registered by the Club, or a combination of such, may appear on each sock or on any cap worn by a goalkeeper providing it does not exceed an area of 50 square centimetres and, where it appears on a sock, is covered when a football boot is worn.

- (d) once only on each sock tie-up providing it does not exceed an area of 100 square centimetres. The sock tie-up may show the Player's name, Player's squad number, Competition name, sponsor designation and date of match or any combination of the same. Clubs must receive the approval of the Competition for the use of sock tie-ups.

The officially designated Club emblem (or part thereof), name, initials, nickname, a trademark registered by the Club or web site address, may appear once only on the collar or collar zone of a shirt and/or tracksuit, provided such does not exceed an area of 12 square centimetres.

- (e) The club may incorporate one of its types of club identification or parts thereof, in jacquard weave form, as tonal print or by embossing the shirt and/or shorts. There is no limitation as to the number, size and positioning of the type of club identification chosen.

The design of such jacquard weave may also be the names of individuals (eg club supporter) providing each is limited to 20 square centimetres, with unlimited repeats being acceptable. Clubs must receive the approval of the Competition to apply the names of individuals into a jacquard weave or similar technique.

The jacquard weave must be incorporated in the main colour and/or in one of the minor colours. It must not dominate, contain a contrasting colour, or affect the distinctiveness of the kit.



- (f) once only on the front of any outer garments worn by substitutes and Club Officials in the Technical Area at any time with size and positioning consistent with B1(ii)(a) and (b) above, except that there are no restrictions as to the position and size of the Club name.

2. Clothing Manufacturer

- (i) On football boots

The established mark, logo, name or model/style of football boots or their manufacturer, or a combination of the same, may appear without restriction.

- (ii) On all other Clothing

The established mark, logo or name of a clothing manufacturer, or a combination of the same, may appear once only:

- (a) on the shirt and on the shorts provided it is an area no greater than 20 square centimetres:
- (b) on each of a goalkeeper's gloves, and on a goalkeeper's cap, provided such does not exceed an area of 20 square centimetres.
- (c) on each of an outfield player's gloves provided such does not exceed an area of 20 square centimetres.
- (d) on the front and back of any t-shirt or any other item of clothing worn under the shirt provided such does not exceed an area of 20 square centimetres and this is not visible outside the playing shirts during the period of the Match.
- (e) on undershorts worn under playing shorts provided such does not exceed an area of 20 square centimetres and this is not visible outside the playing shorts during the period of the Match.
- (f) (i) The established mark, logo or name of a clothing manufacturer, or a combination of the same, may also appear up to twice on each sock between the top edge and the ankle, provided that it is an area no greater than 20 square centimetres for such mark, logo or name (or combination thereof) where it appears once on each sock or 10 square centimetres where it appears twice on each sock. It may be incorporated into the design of the socks, but must be limited to 10 square centimetres repeats and



must be restricted to any turn-over on the socks.

- (ii) An additional established mark, logo or name of a clothing manufacturer, or a combination of the same, may appear once only on each sock providing it does not exceed an area of 50 square centimetres and it is not visible when wearing a football boot.
- (g) (i) An additional established mark, logo or name of the clothing manufacturer may be used once or repeatedly on either/or both sleeves as part of the design on the trim or taping of shirts, shorts and socks. Such trim or taping shall be limited to down the outer seam of the shirt (armhole to the bottom of the shirt), or the length of the sleeve (neck to cuff), or across the bottom of each sleeve (cuffs) and to the bottom edge of the shorts or down the outer seam of the shorts and across the top edge of the socks.
- (ii) The mark, logo or name of the clothing manufacturer which appears once or repeatedly, as part of the design on the trim or taping of the shirts, shorts and socks shall be restricted to a maximum width of 10cm on the shirts and shorts and to a maximum width of 5cm on brand-new (unworn) socks.
- (h) The same established mark, logo or name or combination must appear on all clothing of all Players and Club Officials wherever such advertising appears. Once submitted to and approved by a Competition, the established mark, logo or name or combination on players' and club officials' clothing may not be modified during the course of that season, without the approval of the Competition.
- (i) In addition to the club identification, the manufacturer may incorporate one of its types of identification in jacquard weave form or by embossing in the shirt and/or shorts. The type of manufacturer identification chosen must not exceed 20 square centimetres. There is no limitation as to the number and positioning of the type of manufacturer identification chosen.

The jacquard weave must be incorporated in the main colour and/ or one of the minor colours. It must neither dominate nor affect the distinctiveness of the kit.

3. Product marks and seals of quality

- (i) On football boots

The official licensing product mark or seal of quality is permitted on the outside of football boots without restriction.

- (ii) On all other Clothing

An official licensing product mark or seal of quality is permitted on the outside of the clothing only if Competition rules so allow. When placed on a shirt, such mark or seal may not exceed 10 square centimetres in size and shall be placed on an area which is hidden when the shirt is tucked inside the shorts.

A second, smaller licensing mark or seal of quality is allowed on the shirt which must not exceed 5 square centimetres and must be placed along the torso outer seam. In addition to any licensing product mark(s) or seal(s) of quality which may appear on the shirt, such a mark or seal is permitted on the shorts. It may not exceed 5 square centimetres.

4. Numbers

- (i) On football boots

A Player's shirt number may appear on his boots without restriction.

- (ii) On all other Clothing

Where the Competition rules require a number on the back of the shirt, it should be clearly legible and positioned in the centre of the back of the shirt.

The number should be between 20 cm and 35 cm in height with provision for each competition to set specific criteria.

A number may also appear on the front of the shorts which must correspond with the number on the shirt.

The number should be between 10 cm and 15 cm in height with provision for each competition to set specific criteria.

The officially designated logo or name of the Competition or combination of the same may appear once only on each of the player's shirt numbers providing the logo, name or combination does not exceed an area of 20 square centimetres. The officially designated logo or name of the Competition's designated charity or combination of the same may also appear once only on each of the



player's shirt numbers providing the logo, name or combination does not exceed an area of 20 square centimetres. No other advertising or any other marking is allowed on players' shirt numbers.

5. Players Names and Personalisation

(i) On football boots

A Player's name, including any appropriate nickname or initials, may appear on that Player's boots without restriction. Other names, places, appropriate nicknames or numbers of personal significance to that Player (e.g. the name or birthday of a family member, or the number of playing appearances made) may also appear on that Player's boots without restriction.

(ii) On all other Clothing

The name of a player may appear on the back of shirts or tracksuits only if Competition rules so permit. The height of the lettering must not be greater than 7.5 centimetres.

6. Other Logos

(i) On football boots

Except as permitted by paragraphs 1 - 5 above, the appearance of any logo of any description on a Player's football boots is prohibited.

(ii) On goalkeeper gloves

A goalkeeper's name, including any appropriate nickname or initials, may appear on the goalkeeper's gloves providing such name etc does not exceed an area of 20 square centimetres.

(iii) On all other Clothing

(a) The officially designated logo or name of an Affiliated Association or Competition may appear once only on each sleeve of shirts, provided Affiliated Associations or Competition rules so permit. Such mark must appear between the shoulder seam and the elbow and must not exceed 100 square centimetres.

(b) The officially designated logo, name of any awards or titles won in previous seasons or commemorative occasions (which may include any match details e.g. date, venue, opponents) or a unique number for each Player that represents their place in the chronological



list of Players that have played for that Club may appear on shirts, provided such does not exceed an area of 100 square centimetres and permission has been granted from the Competition in which the kit is to be worn.

- (c) A single image of the national flag of the country to which the Club is affiliated may appear once only on each sleeve of the playing shirt provided that the rules of the Affiliated Associations and the Competition so permit and that it does not exceed an area of 25 square centimetres.
- (d) The officially designated name, logo or emblem of a registered charity may appear once only on shirts, provided that such name, logo or emblem does not exceed an area of 100 square centimetres. Alternatively, such a charity name, logo or emblem may appear on shirts in the space reserved for the main club sponsor, either alone or in combination with a club sponsor logo, provided that a total area of 250 square centimetres is not exceeded.

Before any such charity name, logo or emblem is used on a kit, permission must be granted from the Competition in which the kit is to be worn. Such permission may only be granted on a maximum of three occasions in any one season.

- (e) A Competition may request permission from The Association for the inclusion of a designated name, logo or emblem of an initiative to appear once only on shirts, provided that such name, logo or emblem does not exceed an area of 100 square centimetres. Alternatively, such a name, logo or emblem may appear on shirts in the space reserved for the main club sponsor, either alone or in combination with a club sponsor logo, provided that a total area of 250 square centimetres is not exceeded. Permission will be at the sole discretion of The Association.

C. SPONSOR DESIGNATIONS

- (i) On football boots

Except as permitted by paragraphs 1 - 5 above, the appearance of



any advertising of any description, including sponsors' designations, on a Player's football boots is prohibited.

(ii) On all other Clothing

No sponsor advertising is permitted anywhere on the clothing of a Player on the field of play during a match except as provided for in this part C.

The following advertising is permitted:

1. Playing kit

- (a) On the clothing of a Player on the field of play, the following areas shall be permitted to be used for advertising
- One single area not exceeding 250 square centimetres on the front of the shirt;
 - One single area not exceeding 100 square centimetres on the back of the shirt;
 - One single area not exceeding 100 square centimetres on the sleeve of the shirt, between the shoulder seam and the elbow (provided Affiliated Association or Competition Rules so permit);
 - One single area not exceeding 100 square centimetres on the back of the shorts; and
 - Once only on each sock tie-up providing it does not exceed an area of 100 square centimetres.

One or more company may be advertised and, in respect of any one company, one or more of its products. The same advertising must appear in the same form on the clothing of all Players and Club Officials, wherever such advertising appears, throughout the entirety of the match.

- (b) Any advertising under C(1) must be clearly separated from the items described in B above.

2. Tracksuits and other clothing in the Technical Area

- (a) Advertising may appear on tracksuits, and other items of clothing other than the clothing of a Player, on the field of play during a match in accordance with the size and locations set out in C1.



The advertising carried on the tracksuits and other clothing worn by Players and Club Officials in the Technical Area shall be in accordance with the size and locations set out in C1 and can be either:

- (i) the same sponsor(s) as worn on the playing kit (home or away strips)
 - (ii) be additional to the sponsors as worn on the playing kit
 - (iii) a single sponsor that is an official partner of the relevant competition
3. Clubs may conclude sponsorship arrangements with different companies in respect of advertising permitted under C(1) above for both their 'home' and 'away' strips. Where Competition rules allow for a third strip to be worn, this may carry advertising as worn on either the "home" or "away" shirt. The third strip may carry an alternative sponsor advertisement with the permission of the Competition. The advertising must appear in the same form on the clothing of all Players and Club Officials wherever such advertising appears, throughout the entirety of the match.
4. Clubs with more than one team may conclude separate shirt advertising agreements in respect of each of its teams.
5. No Club in Membership of the Premier League, EFL, a League at Steps 1 to 6 of the National League System, The FA Women's Super League or The FA Women's Premier League, may include the name of a sponsor in its Club playing name unless in the sole opinion of The Association the Club's playing name arises from a historical association with that Club such as a works sports and social club. Any other Club may include the name of a sponsor in its playing name with the prior written consent of its Affiliated Association and where such consent is given, advertising on behalf of one company only shall be carried on the Club's match shirts irrespective of the provisions of B(4) and C(1) above.

D. MATCH OFFICIALS

No advertising of any nature, save as set out below, is permitted on Match Officials' clothing or football boots without the consent of The Association.

The following advertising is permitted:

1. The mark, logo or name of a clothing manufacturer or a combination of the same, may appear:
 - (a) Once only on the shirt provided it is an area no greater than 20 square centimetres.
 - (b) once only on the shorts provided it is an area no greater than 12 square centimetres.
 - (c) Incorporated into the design of the socks, but must be limited to an area no greater than 12 square centimetres.

2. Jacquard Weave

A jacquard weave or similar technique such as embossing shall be allowed providing each is limited to 20 square centimetres, with unlimited repeats being acceptable. The design of such jacquard weave may be the manufacturer's mark, logo or name. The jacquard weave shading shall be restricted to two shades differing from the base colour, using a standard Pantone reference manual.

3. Sponsor Advertising

Sponsor Advertising in accordance with FIFA Equipment Regulations is permitted only on shirt sleeves and the total surface area of the advertising shall not exceed 200 square centimetres. Any sponsorship contract must be made between the sponsor and The Association. Individual Affiliated Associations or Leagues are not permitted to enter into sponsorship contracts.

4. Badges

Match kit shirts may carry the recognised badge of the appropriate Competition once only, which must be on either site of the breast pocket. This badge must not exceed an area of 20 square centimetres and, where it contains the established trademark, trade name or logo of a sponsor of the Competition, must be approved by The Association in advance.

In addition to the recognised competition badge the match kit shirt may carry once only on either site of the breast pocket an officially designated badge of FIFA, The Association, the relevant Affiliated Association or the Referees' Association (where relevant).



5. Sock Tie-Up

Each sock tie-up may show the name and/or badge of appropriate Affiliated Association or the Referees' Association providing it does not exceed an area of 100 square centimetres.

No advertising is allowed.


AFC Barley Mow [Division 5] **Charter Standard Club**

Secretary: Mr Thomas Peattie, 07500889343 (h), 07500889343 (m),
tompeattie@googlemail.com

Ground: HINCHINGBROOKE SCHOOL, BRAMPTON ROAD, Brampton
Road, HUNTINGDON, Cambridgeshire, PE29 3BN

Main Colours: White shirt / Navy shorts / Navy socks

Alt Colours: Sky Blue shirt / Navy shorts / Navy socks

Alconbury (1902) [Division 4] **Charter Standard Club**

www.alconburyfc.co.uk

Secretary: Mr Christopher Butler, , 07973503322 (m),
chris@cjbcomm.co.uk

Ground: ALCONBURY SPORTS AND SOCIAL CLUB, Great North Road,
Alconbury, Huntingdon, Huntingdonshire, PE28 4EX

Main Colours: Navy shirt / Navy shorts / Navy socks

Alt Colours: White shirt / Blue shorts / Blue socks

Welfare Officer: James Mackrell, 01480890034 (h), 07469892484 (m),
Email:jmackrellafc@outlook.com

Alconbury Colts (1998) [Division 4] **Charter Standard Club**

www.alconburycolts.com

Secretary: Mr Laurence Rickard, 01480891313 (h), 01480891313
(w), admin.assc@btconnect.com

Ground: ALCONBURY SPORTS AND SOCIAL CLUB, Great North Road,
Alconbury, Huntingdon, Huntingdonshire, PE28 4EX

Welfare Officer: James Mackrell, 01480890034 (h), 07469892484 (m),
Email:jmackrellafc@outlook.com

Bluntisham Blasters (2007) [Division 2] **Charter Standard Club**

www.bluntishamblastersfc.co.uk

Secretary: Mrs Jacqueline Davies, 01487740525 (h), 07777688858 (m),
jaki_davies@btinternet.com

Ground: BLUNTISHAM VILLAGE HALL & RECREATION GROUND, Mill Lane,
Bluntisham, Colne Road, Huntingdon, Cambridgeshire, PE28 3LR

Welfare Officer: Luke Griffey, Email:luke.griffey@btinternet.com

**Bluntisham Rangers [Division 2]****Charter Standard Club**

Secretary: Mr Wally Burgess, 01487 841504 (h), 07528 498672 (m),
wallyburgess@hotmail.com

Ground: MILL LANE RECREATION FIELD, Mill Lane, Bluntisham,
Huntingdon, Huntingdonshire, PE28 3LR

Main Colours: Blue/Black shirt / Blue shorts / Blue socks

Alt Colours: Red shirt / Red shorts / Red/Black socks

Welfare Officer: Jacqueline Davies, 01487740525 (h), 07777688858 (m),
Email:jaki_davies@btinternet.com

Brampton (1895) [Division 4]**Charter Standard Club**

www.bramptonfc.co.uk

Secretary: Mr Tony Burnley, 07932632562 (h), francisburnley41@gmail.com

Ground: BRAMPTON MEMORIAL PLAYING FIELD, Thrapston Road,
Brampton, Huntingdon, Huntingdonshire, PE28 4TD

Welfare Officer: Adam Green, 01480420006 (h), 07557 417212 (m),
Email:agreen1709@gmail.com

Brampton Spartans (1978) [Division 4]**Charter Standard Club**

www.bramptonspartans.co.uk

Secretary: Mrs Julie Davies, , 07938810450 (m), bsfcsecretary@gmail.com

Ground: BRAMPTON MEMORIAL PLAYING FIELD, Thrapston Road,
Brampton, Brampton, Huntingdon, Cambridgeshire, PE28 4TD

Welfare Officer: Mark Rix, 07817188587 (m), Email:mark.rix@talktalk.net

Buckden Juniors (1996) [Division 4]**Charter Standard Club**

https://www.pitchero.com/clubs/buckdenjuniorfc2

Secretary: Mr Robert Crane, 01480434610 (h), robertcrane46@yahoo.co.uk

Ground: BUCKDEN RECREATION GROUND, Burberry Road, Buckden,
St. Neots, Huntingdonshire, PE19 5UY

Welfare Officer: Alan Lewey, 01480 810011 (h), 07748454544 (m),
Email:dreweylewey@googlemail.com

Cambridge United Women (2000) [District 1 - City of Cambridge] Charter Standard Club

Secretary: Miss Liz Pamplin, 01954 211725 (h), 07813587652 (m),
cuwfc.secretary@cambridge-united.co.uk

Ground: ST NEOTS TOWN FOOTBALL CLUB, Kester Way, St. Neots, PE19 6SN

Main Colours: Amber shirt / Black shorts / Black socks

Alt Colours: White/Blue shirt / Blue shorts / White socks

**Cambs Police F.C.** [Division 5]

Secretary: Mr Joshua Williams, , 07957379960 (m), jhwilliams663@gmail.com
Ground: LEADING DROVE, YAXLEY FOOTBALL CLUB, FOOTBALL GROUND LEADING DROVE, YAXLEY, Cambridgeshire, PE7 3NA
Main Colours: Blue and Black shirt / Blue shorts / Black socks
Alt Colours: Red and Black shirt / Black shorts / Red socks

Cardea [Division 7]**Charter Standard Club**

<http://www.pitchero.com/clubs/cardeafc/>
Secretary: Mr Kevin Webster, , 07707123092 (m), cardeafc@gmail.com
Ground: YAXLEY PLAYING FIELDS, Middletons Road, Yaxley, Peterborough, Huntingdonshire, PE7 3LR
Main Colours: Red/black shirt / Red/black shorts / Red/black socks
Alt Colours: Blue Inter shirt / Black shorts / Black socks

Cardea Ladies

Secretary: Mr Kevin Webster, , 07707123092 (m), cardeafc@gmail.com
Ground: MIDDLETONS ROAD RECREATIONAL GROUND, Middletons Road, Yaxley, Yaxley, Peterborough, Cambridgeshire, PE7 3LR
Main Colours: Red shirt / Black shorts / Black socks

Catworth [Division 4]

www.catworthfc.co.uk
Secretary: Mr John Henson, 01480 454855 (h), 07908 500504 (m), john_poshfan@yahoo.co.uk
Ground: CATWORTH PLAYING FIELD, Station Road, Catworth, Huntingdon, Huntingdonshire, PE28 0PE
Main Colours: Yellow shirt / Blue shorts / Blue socks
Alt Colours: Blue shirt / Blue shorts / Blue socks

City of Peterborough Futsal [Division 1]

Secretary: Miss Jade Ramm, , 07850492601 (m), jaderamm@hotmail.com
Ground: HAMPTON GARDENS SCHOOL, HARTLAND AVENUE, HAMPTON GARDENS, null, PETERBOROUGH, PE7 8HR
Main Colours: Orange shirt / Black shorts / Black socks
Alt Colours: Blue shirt / black shorts / black socks
Welfare Officer: Damon Wilson, 07714784284 (m), Email: damonwilson902@yahoo.co.uk



Cross Keys

Secretary: Mrs Sadie Wilson, 01733230003 (h), yardfc707@gmail.com
Ground: BUSHFIELD LEISURE CENTRE, Orton Centre, Orton, Peterborough, PE2 5RQ
Main Colours: gold shirt / black shorts / black socks

Eaton Park Rangers [Division 3]

Secretary: Mrs Shanie Woodhead, , 07565636504 (m), eatonparkrangers@gmail.com
Ground: PRIORY PARK, Priory Hill, St. Neots, Huntingdonshire, PE19 1LN
Main Colours: Blue / Navy shirt / Navy Blue shorts / Navy Blue socks
Alt Colours: Purple / Baby Blue shirt

Eaton Socon (1867) [Division 3]

Charter Standard Club

www.eatonsoconfc.net

Secretary: Mr Neville Cooper, , 07737431909 (m), neville.cooper@ntlworld.com
Ground: EATON SPORTS GROUND, River Road, Eaton Ford, St. Neots, Huntingdonshire, PE19 7AU
Main Colours: Claret and blue shirt / Blue shorts / Blue socks
Alt Colours: White shirt / White shorts / White socks
Welfare Officer: Thomas Hall, 07540227819 (m), Email:thall@camre.ac.uk

Eunice Huntingdon [Division 5]

Charter Standard Club

Secretary: Mr Wacław Augusćak, , 07506749873 (m), lukas25@aol.pl
Ground: SAPLEY PARK PLAYING FIELDS, Sapley Park, Sapley Road, Huntingdon, Cambridgeshire, PE29 1PT
Main Colours: white and blue shirt / black shorts / white and blue socks
Alt Colours: red shirt / red shorts / white socks
Welfare Officer: Grzegorz Misiura, 07736734972 (m), Email:misiurkag@poczta.fm

Eynesbury Rovers (1897) [Division 3]

Charter Standard Club

eynesburyrovers.co.uk

Secretary: Mrs Catherine Watts, , 07787567338 (m), erfcsecretary@gmail.com
Ground: EYNESBURY ROVERS FOOTBALL CLUB, Hall Road, Eynesbury, St Neots, Huntingdonshire, PE19 2SF
Main Colours: Royal Blue/White shirt / Royal Blue shorts / Royal Blue socks
Alt Colours: Yellow/black shirt / Black shorts / Black socks
Welfare Officer: Catherine Watts, 07787567338 (m), Email:erfcsecretary@gmail.com

**Eynesbury Rovers Youth (1897) [Division 3]****Charter Standard Club**

www.eynesburyrovers.co.uk

Secretary: Mrs Catherine Watts, , 07787567338 (m),
erfcsecretary@gmail.com

Ground: EYNESBURY ROVERS FOOTBALL CLUB, Hall Road, Eynesbury,
St Neots, Huntingdonshire, PE19 2SF

Main Colours:

Alt Colours:

Welfare Officer: Catherine Watts, 07787567338 (m),
Email:erfcsecretary@gmail.com

Eynesbury United

Secretary: Mrs Stefanie Spavins, , 07772609164 (m), stefspavins@gmail.com

Ground: EYNESBURY ROVERS FOOTBALL CLUB, Hall Road, Eynesbury,
St Neots, Huntingdonshire, PE19 2SF

Main Colours: BLUE shirt / BLUE shorts / BLUE socks

Alt Colours: PINK shirt / GREY shorts / GREY socks

Farcet United (1992) [Division 1]**Charter Standard Club**

www.farcetunited.com

Secretary: Mrs Julie Prince, 01733 758992 (h), joolsprince@yahoo.com

Ground: YAXLEY PLAYING FIELDS, Middletons Road, Yaxley,
Peterborough, Huntingdonshire, PE7 3LR

Main Colours: Black & Blue stripes shirt / Blue shorts / Blue socks

Alt Colours: Grey shirt / Blue shorts / Grey socks

Feeder FC Charter Standard Club

www.feedersoccer.co.uk

Secretary: Miss Estelle Johnson, 01733 223527 (h), 07849312332 (m),
estelle@feedersoccer.co.uk

Ground: NENE PARK ACADEMY, Oundle Road, Orton Longueville,
Oundle Road, Peterborough, PE2 7EA

Main Colours:

Alt Colours:

Welfare Officer: Estelle Johnson, 01733 223527 (h), 07849312332 (m),
Email:estelle@feedersoccer.co.uk



- Fenstanton** [Division 6] **Charter Standard Club**
www.fenstantonfootballclub.com
Secretary: Mr Thomas Tilbury, , 07738 156249 (m), ttilbury@gmail.com
Ground: FENSTANTON FOOTBALL CLUB, Hall Green Lane,
 Fenstanton, Huntingdon, Huntingdonshire, PE28 9JH
Main Colours: Yellow/Green shirt / Green shorts / Yellow socks
Alt Colours: Red/Blue shirt / Red shorts / Red socks
- Fenstanton Youth (2007)** [Division 6] **Charter Standard Club**
<http://fenstantonyouthfc.co.uk/>
Secretary: Mr Nicola Ramsbottom, , 07903557371 (m),
nicolaramsbottom@sky.com
Ground: FENSTANTON FOOTBALL CLUB, Hall Green Lane, Fenstanton,
 Huntingdon, Cambridgeshire, PE28 9JH
Welfare Officer: Kevin Corney, 07739738190 (m), Email:kevin.corney76@gmail.com
- Godmanchester Rovers (1911)** [Division 6] **Charter Standard Club**
<http://godmanchesterroversfc.co.uk/>
Secretary: Mr Richard Cosbey, 01480390173 (h), 07734136419 (m),
secretary@godmanchesterroversfc.co.uk
Ground: THE DAVID WILSON HOMES GROUND, GODMANCHESTER
 ROVERS FOOTBALL GROUND BEARSCROFT LANE,
 GODMANCHESTER, Cambridgeshire, PE29 2LQ
Main Colours: Royal Blue shirt / Royal Blue shorts / Royal blue socks
Alt Colours: Red shirt / Red shorts / Red socks
Welfare Officer: Richard Cosbey, 01480390173 (h), 07734136419 (m),
 Email:secretary@godmanchesterroversfc.co.uk
- Godmanchester Rovers Youth (1982)** [Division 5] **Charter Standard Club**
www.goddyrovers.co.uk
Secretary: Mrs Julie Gee, , 07703296708 (m), julie_gee@sky.com
Ground: HINCHINGBROOKE SCHOOL, Brampton Road, Huntingdon,
 Huntingdonshire, PE29 3BN
Welfare Officer: Julie Gee, 07703296708 (m), Email:julie_gee@sky.com

**Godmanchester Town** [Division 6]**Charter Standard Club**

www.godmanchestertownfc.co.uk

Secretary: Mrs Tracy Cosbey, 01480 390173 (h), 07837193514 (m),
secretary@godmanchestertownfc.co.uk

Ground: THE DAVID WILSON HOMES GROUND, GODMANCHESTER
ROVERS FOOTBALL GROUND BEARSCROFT LANE,
GODMANCHESTER, Cambridgeshire, PE29 2LQ

Welfare Officer: Richard Cosbey, 01480390173 (h), 07734136419 (m),
Email:secretary@godmanchesterroversfc.co.uk

Golden Knight [Division 5]

Secretary: Mr Josh Fyvie, joshfyvie@icloud.com

Ground: ONE LEISURE ST IVES OUTDOOR, California Road, St. Ives,
Cambridgeshire, PE27 6SJ

Main Colours: Purple shirt / Black shorts / Black socks

Gransden Youth (2007) [Division 3]**Charter Standard Club**

www.gransdenfc.co.uk

Secretary: Mr Richard Warby, 01480 533371 (h), 07468 713914 (m),
warbyr00@googlemail.com

Ground: GREAT GRANDSDEN SPORTS AND RECREATION COMMITTEE,
Caxton Road, Great Gransden, Sandy, Huntingdonshire, SG19 3BQ

Main Colours:

Alt Colours:

Welfare Officer: Victoria Gwilliam, 07958981602 (m),
Email:vickigwilliam@hotmail.co.uk

Great Paxton (2012) [Division 3]

Secretary: Mr Paul Clare, , 07469218972 (m), prclare@hotmail.com

Ground: QUEEN ELIZABETH II RECREATION GROUND, High Street,
Little Paxton, St Neots, Huntingdonshire, PE19 6QS

Great Paxton Colts FC (2007) [Division 3]**Charter Standard Club**

Secretary: Mr Barry Cathrall, 01480 352469 (h), 07707301640 (m),
b.cathrall@ntlworld.com

Ground: GREAT PAXTON RECREATION GROUND, GREAT PAXTON
RECREATION GROUND, PAVILION HIGH STREET, Great Paxton,
GREAT PAXTON, Cambridgeshire, PE19 6RF

Welfare Officer: Donna Fox, 07887 553850 (m), Email:donnafox1@gmail.com



Hampton (2003) [Division 7] **Charter Standard Club**
Secretary: Mrs Lisa Richardson, , 07956652318 (m), richardsonl2@sky.com
Ground: HAMPTON HARGATE PLAYING FIELDS, Beaumont Way,
 Hampton Hargate, Peterborough, Huntingdonshire, PE7 8DP
Main Colours: Royal blue shirt / Royal blue shorts / Royal Blue socks
Welfare Officer: Allan Goldstraw, 01733 552372 (h),
 Email:ggoldstraw@hotmail.co.uk

Hemingford Colts (1994) [Division 6] **Charter Standard Club**
Secretary: Ms Elly McKee, 01480461333 (h), 07900411350 (m),
 ellymckee@hotmail.co.uk
Ground: PEACE MEMORIAL PLAYING FIELD, Manor Road,
 Hemingford Grey, Huntingdon, PE28 9BX
Welfare Officer: Andrew Brown, 07702089731 (m),
 Email:rach_andy.brown@btinternet.com

Hemingfords United (1899) [Division 6] **Charter Standard Club**
www.clubwebsite.co.uk/hemutdfc
Secretary: Mrs Julie Sheppard, 01480381482 (h), 07599783232 (m),
 juliesheppard6@gmail.com
Ground: PEACE MEMORIAL PLAYING FIELD, Manor Road,
 Hemingford Grey, Huntingdon, PE28 9BX
Main Colours: Yellow shirt / Yellow shorts / Yellow socks
Alt Colours: White and Green shirt / Green shorts / Green socks
Welfare Officer: Joseph McCrossan, 01480353295 (h),
 Email:joseph.mccrossan@ntlworld.com

Holme FC **Charter Standard Club**
Secretary: Mr Ashley Oxer, , 07811715010 (m), ashley_oxer@nfmutual.co.uk
Ground: HOLME PRIMARY SCHOOL, CHURCH STREET, HOLME,
 PETERBOROUGH, Cambridgeshire, PE7 3PB
Welfare Officer: Andrew Vinton, 07813081459 (m),
 Email:info@advcarpentry.co.uk

Huntingdon Girls
Secretary: Mr Paul Mason, , 07738449271 (m), p.mason69@ntlworld.com
Ground: JUBILEE PARK, Jubilee Park Kings Ripton Road, Sapley,
 Huntingdon, Cambridgeshire, PE28 2NR
Welfare Officer: Stephen Butler, 07879998508 (m),
 Email:steveyb010.sb@googlemail.com



Huntingdon Rangers

Secretary: Mrs Jackie McCool, , 07901690066 (m),
xchristinam13x@gmail.com
Ground: SAPLEY PARK PLAYING FIELDS, Sapley Park, Sapley Road,
Huntingdon, Cambridgeshire, PE29 1PT
Main Colours: White and blue stripe shirt / White shorts / Blue socks

Huntingdon Rovers [Division 5]

Charter Standard Club

Secretary: Mr Tony Bowkis, , 07774941887 (m), tonybowkis@aol.com
Ground: JUBILEE PARK, Jubilee Park Kings Ripton Road, Sapley,
Huntingdon, Cambridgeshire, PE28 2NR
Main Colours: Blue shirt / Blue shorts / Blue socks
Alt Colours: White shirt / Black shorts / Black socks

Huntingdon Town (1980) [Division 5]

Charter Standard Club

www.huntingdowntownfc.com
Secretary: Mr Russell Yezek, 01480 394903 (h), 07974664818 (m),
russell.yezek@ntlworld.com
Ground: JUBILEE PARK, Jubilee Park Kings Ripton Road, Sapley,
Huntingdon, Cambridgeshire, PE28 2NR
Main Colours: Red shirt / Black shorts / Black socks
Alt Colours: Blue shirt / Blue shorts / Red socks
Welfare Officer: Russell Yezek, 01480 394903 (h), 07974664818 (m),
Email:russell.yezek@ntlworld.com

Huntingdon Town Rowdies Youth (1980) [Division 5] Charter Standard Club

<http://www.huntingdonrowdies.co.uk/>
Secretary: Mrs Carole Darlow, , 07730886315 (m),
rowdiessecretary@gmail.com
Ground: JUBILEE PARK, Jubilee Park Kings Ripton Road, Sapley,
Huntingdon, Cambridgeshire, PE28 2NR
Welfare Officer: Daniel Cahill, 07840437215 (m), Email:Daniel.cahill1@hotmail.co.uk

Huntingdon United (2005) [Division 5]

Secretary: Mr Daniel York, , 07539174882 (m), danielyork50@hotmail.
com
Ground: SAPLEY PARK PLAYING FIELDS, Sapley Park, Huntingdon,
Huntingdonshire, PE29 1PT
Main Colours: Green/ Red shirt / Green/Red shorts / Green socks
Alt Colours: Blue/White Hoops shirt / Royal Blue shorts / White socks



- ICA Sports FC** [Division 1] **Charter Standard Club**
www.icasports.com
Secretary: Mr Ces Serluca, , 07827446844 (m), ces@icasports.com
Ground: SOUTH BRETTON PLAYING FIELD, Ringwood, South Bretton, Peterborough, Northamptonshire, PE3 9SH
Main Colours: Royal Blue shirt / Royal Blue shorts / Royal Blue & White socks
Alt Colours: Black & White Stripes shirt / Black & White shorts / Black & White socks
Welfare Officer: Elizabeth Beardsworth, 07498611234 (m), [Email:lizzie@icasports.com](mailto:lizzie@icasports.com)
- ICA Sports Youth** [Division 1] **Charter Standard Club**
<https://www.icasports.com>
Secretary: Miss Elizabeth Beardsworth, , 07498611234 (m), lizzie@icasports.com
Ground: SOUTH BRETTON PLAYING FIELD, Ringwood, South Bretton, Peterborough, Northamptonshire, PE3 9SH
Welfare Officer: Elizabeth Beardsworth, 07498611234 (m), [Email:lizzie@icasports.com](mailto:lizzie@icasports.com)
- Kimbolton Town Colts** [Division 4] **Charter Standard Club**
Secretary: Dr Claire Murphy, , 077208 91514 (m), claiream17@hotmail.com
Main Colours: White shirt / Red shorts / White socks
Welfare Officer: Nicola Field, 01480 380135 (h), 07920481421 (m), Email:nickig35@icloud.com
- Little Paxton Colts (1995)** [Division 3] **Charter Standard Club**
www.littlepaxtoncolts.co.uk
Secretary: Mr David Boden, 01480217926 (h), 07767884793 (m), 01438821779 (w), david.boden@adbly.co.uk
Ground: QUEEN ELIZABETH II RECREATION GROUND, High Street, Little Paxton, St Neots, Cambridgeshire, PE19 6QS
Welfare Officer: Christopher Neale, 01480 531934 (h), 07908759262 (m), Email:chrisneale42@gmail.com
- Moorhen**
Secretary: Mr Debbie Mitcham, 01733 242182 (h), 07763856989 (m), 01733 242182 (w), debbie54747@hotmail.com
Ground: QUEENS PARK, Daimler Avenue, Yaxley, Yaxley, Peterborough, Cambridgeshire, PE7 3AU
Main Colours: Red shirt / Red shorts / Red socks
Alt Colours: Blue shirt / Red shorts / Red socks

**MVF**

Secretary: Mr Martyn Bedford, Beddy89@hotmail.co.uk
Ground: BUSHFIELD LEISURE CENTRE, Orton Centre, Orton, Peterborough, PE2 5RQ
Main Colours: Green shirt / Black shorts / Black socks
Alt Colours: Red shirt / Black shorts / Black socks

My Music Solutions FC [Division 1]

Secretary: Mr Mark McPolin, , 07545836727 (m), 07545836727 (w), woodstonroversfc@gmail.com
Ground: YAXLEY PLAYING FIELDS, Middletons Road, Yaxley, Peterborough, Huntingdonshire, PE7 3LR
Main Colours: Red/black shirt / black shorts / Red/black socks
Alt Colours: Blue shirt / Black shorts / Black socks

Needingworth Colts (2000) [Division 2]**Charter Standard Club**

www.needingworthcolts.co.uk

Secretary: Mrs Elsie Rundle, 07923496287 (h), 07923 496287 (m)
 Elsie.rundle@sky.com
Ground: MILL FIELD, Mill Way, Needingworth, St. Ives, Huntingdonshire, PE27 4TF
Welfare Officer: Nicola Holding, 07757560925 (m), Email:nicolaholdingnc@gmail.com

Needingworth United (1907) [Division 2]**Charter Standard Club**

www.needingworthunitedfootballclub.co.uk

Secretary: Mr Patrick Cox, 01487500737 (h), 07811 776707 (m), gillcox02@yahoo.co.uk
Ground: MILL FIELD, Mill Way, Needingworth, St. Ives, Huntingdonshire, PE27 4TF
Main Colours:
Alt Colours:
Welfare Officer: Peter GLASS, Email:pnglass@btinternet.com

Offord United Kingfishers [Division 4]**Charter Standard Club**

Secretary: Mr Stephan Atkins, , 07767866192 (m), steve@elsten.co.uk
Ground: OFFORD D'ARCY FOOTBALL PITCH, High Street, Offord D'Arcy, St. Neots, PE19 5RH
Main Colours: Red shirt / Blue shorts / Blue socks
Alt Colours: White shirt / White shorts / White socks
Welfare Officer: Michael Cartwright, 07813681210 (m), Email:offordunited@yahoo.com

**Park Farm Pumas (2010) [Division 7]****Charter Standard Club**

www.parkfarmpumas.co.uk

Secretary: Mrs Clare McAuley, , 07889812785 (m),
turboburbo@yahoo.co.uk

Ground: CARDEA COMMUNITY SPORTS ASSOCIATION,
BELLONA DRIVE, Cardea, PETERBOROUGH, PE2 8GP

Main Colours: Red/Black shirt / Black shorts / Red socks

Welfare Officer: Jade Blackmore, 07921855601 (m),
Email:jade.blackmore@outlook.com

Parkside (2003) [Division 1]**Charter Standard Club**

Secretary: Mrs Lynda Neale, 01733 753918 (h), 07887 360878 (m), lyn.
parkside@hotmail.com

Ground: BUSHFIELD LEISURE CENTRE, Orton Centre,
Peterborough, PE2 5RQ

Main Colours: Blue shirt / Blue shorts / Blue socks

Alt Colours: Red shirt / Red shorts / Red socks

Welfare Officer: Malcolm Neale, 07590481535 (m),
Email:gaffer.parkside@hotmail.com

Parkside Athletic (2003) [Division 1]**Charter Standard Club**

www.clubwebsite.co.uk/parksideathletic0102

Secretary: Mrs Lynda Neale, 01733 753918 (h), 07887 360878 (m),
lyn.parkside@hotmail.com

Ground: BUSHFIELD LEISURE CENTRE, Orton Centre,
Peterborough, PE2 5RQ

Welfare Officer: Malcolm Neale, 07590481535 (m),
Email:gaffer.parkside@hotmail.com

Peterborough NECI**Charter Standard Club**

Secretary: Mr Alexandra Cook, 01733895747 (h), 07943180769 (m),
nec.peterborough@gmail.com

Ground: ELIZABETHAN CENTRE, PARSONS LANE, WHAPLODE DROVE,
Whaplode drove, SPALDING, Lincolnshire, PE12 0GB

Welfare Officer: Emma Deadman, 07568478751 (m),
Email:e.deadman@icloud.com

**Peterborough Regional College** [Division 1]

www.peterborough.ac.uk

Secretary: Mr Daniel Bucciero, , 07415420644 (m),
dan_bucciero@hotmail.com

Ground: PETERBOROUGH REGIONAL COLLEGE, Park Crescent,
Peterborough, PE1 4DZ

Main Colours: Blue shirt / Blue shorts / Blue socks

Alt Colours: Green shirt / Black shorts / Green socks

Welfare Officer: Neal Lattimore, 07843259294 (m),
Email:neal.latt@googlemail.com

Phoenix [Division 7]**Charter Standard Club**

www.phxfc.co.uk

Secretary: Mr Michael Harrison, , 07921 405881 (m),
mharrison@anglianwater.co.uk

Ground: THE RIVERSIDE PAVILLION, Candy Street,
Peterborough, PE2 9RE

Welfare Officer: Nigel Meek, 07540189117 (m),
Email:nigel1103@hotmail.co.uk

Premiair [Division 1]**Charter Standard Club**

Secretary: Mr Daniel Irwin, , 07590583044 (m), danielirwin6709@yahoo.co.uk

Ground: BUSHFIELD LEISURE CENTRE, Orton Centre, Peterborough, PE2 5RQ

Main Colours: Blue & White shirt / Black shorts / Blue socks

Priory Park Eagles

Secretary: Mr Ian Nichols, , 07972568731 (m), inicho72@googlemail.com

Ground: PRIORY PARK, Priory Hill, St. Neots,
Huntingdonshire, PE19 1LN

Main Colours: Yellow shirt / Blue shorts / Blue socks

Welfare Officer: Richard Bissett, 01480 383287 (h), 01480383287 (m)
01480 473097 (w), Email:rjb44.eagle@sky.com

Priory Parkside Colts (1978) [Division 3]**Charter Standard Club**

www.prioryparksidefc.com

Secretary: Mr Andrew Lovell, , 07948 729471 (m),
prioryfcsecretary@gmail.com

Ground: PRIORY PARK, Priory Hill, St. Neots,
Huntingdonshire, PE19 1LN

Welfare Officer: Jessica Birkert, Email:jessica.birkert@virginmedia.com

**PTA**

<https://ptaclub.co.uk/>

Secretary: Mr Amjad Mustafa, , 07859004065 (m),
amjudmustafa@hotmail.com

Ground: HAMPTON HARGATE PLAYING FIELDS, Beaumont Way,
Hampton Hargate, Hampton Hargate, Peterborough, PE7 8DP

Main Colours: Red shirt / Black shorts / Red socks

Alt Colours: Tangerine shirt / Black shorts / Black socks

Welfare Officer: Amjad Mustafa, 07859004065 (m),
Email:amjudmustafa@hotmail.com

Ramsey Colts FD (1995) [Division 2]**Charter Standard Club**

<http://www.pitchero.com/clubs/ramseycoltsfc/>

Secretary: Mr Martin Muir, 01487711455 (h), 07939071634 (m),
mmuirrcfc4@gmail.com

Ground: TOM JONES MEMORIAL FIELDS, Mill Lane, Ramsey,
Huntingdon, Cambridgeshire, PE26 1EF

Welfare Officer: Sally Rothery, 01487 814794 (h), Email:sallyrothery@yahoo.co.uk

Ramsey Rangers (2011) [Division 2]

www.clubwebsite.co.uk/burysmurfs

Secretary: Mr Reuben Cadman, 01487 710322 (h), 07803 513741 (m),
reubendcadman@hotmail.co.uk

Ground: RAMSEY CRICKET CLUB, Cricketfield Lane, Ramsey,
Huntingdon, Huntingdonshire, PE26 1BG

Main Colours: Red shirt / Red shorts / Red socks

Alt Colours: Blue/Yellow shirt / Blue/Yellow shorts / Blue/Yellow socks

Ramsey Town [Division 2]**Charter Standard Club**

Secretary: Mrs Samantha Pilkington, , 07751939642 (m),
ramseytownfc@outlook.com

Ground: RAMSEY CRICKET CLUB, Cricketfield Lane, Ramsey,
Huntingdon, Huntingdonshire, PE26 1BG

Welfare Officer: Sally Rothery, 01487 814794 (h),
Email:sallyrothery@yahoo.co.uk

**Riverside (2010) [Division 7]****Charter Standard Club**

<http://www.riverside-footballclub.co.uk>

Secretary: Mrs Kuljit Senth, , 07818028987 (m)
riversidesecretary@hotmail.com

Ground: WERRINGTON LEISURE CENTRE, Staniland Way, Werrington,
Peterborough, PE4 6JT

Welfare Officer: Scott Biggs, 07554004531 (m),
Email:scott.biggs@fulbridgeacademy.co.uk

Riverside Rovers (2008) [Division 7]**Charter Standard Club**

<http://www.riverside-footballclub.co.uk>

Secretary: Mrs Kuljit Senth, , 07818028987 (m),
riversidesecretary@hotmail.com

Ground: WERRINGTON LEISURE CENTRE, Staniland Way,
Peterborough, PE4 6JT

Main Colours: Purple shirt / Black shorts / Black socks

Welfare Officer: Scott Biggs, 07554004531 (m),
Email:scott.biggs@fulbridgeacademy.co.uk

Sawtry [Division 4]**Charter Standard Club**

www.sawtryfc.co.uk

Secretary: Mr Richard Patchett, 01345672884 (h), 07939258032
(m), 07939258032 (w), richardsfcsecretary@outlook.com

Ground: GREENFIELDS, Fen Lane, Sawtry, Great North Rd, Huntingdon,
Cambridgeshire, PE28 5TL

Sawtry Colts (1983) [Division 4]**Charter Standard Club**

www.sawtrycoltsfc.co.uk

Secretary: Miss Ann(Michelle) Harding, , 07711035261 (m),
shelley.scfc@gmail.com

Ground: GREENFIELDS, Straight Drove, Sawtry, Sawtry,
Cambridgeshire, PE28 5XN

Welfare Officer: Stuart Bean, 01487 834478 (h), 07762 108198 (m)
01438 754413 (w), Email:stewpot61@btinternet.com

**Somersham Town (1893) [Division 2]****Charter Standard Club**

www.somershamtownfc.co.uk

Secretary: Mr Sam Thompson, , 07743853344 (m),
sam.thompson94@btopenworld.com

Ground: SOMERSHAM TOWN FOOTBALL CLUB,
LAND ON THE SOUTH WEST SIDE OF WEST END, Somersham,
SOMERSHAM, Cambridgeshire, PE28 3EP

Main Colours: Yellow shirt / Black shorts / Yellow socks

Alt Colours: Blue shirt / Blue shorts / Blue socks

Welfare Officer: Alastair McCormick, 07425178839 (m),
Email:coachali@hotmail.co.uk

Somersham Town Youth (2005) [Division 2]**Charter Standard Club**

www.somershamtownfc.co.uk

Secretary: Mr Alastair McCormick, ,

07425178839 (m), coachali@hotmail.co.uk

Ground: MILLENIUM SPORTS PAVILLION, The Trundle, Somersham,
Huntingdon, PE28 3JS

Welfare Officer: Alastair McCormick, 07425178839 (m),
Email:coachali@hotmail.co.uk

Sporting (2016) [Division 1]**Charter Standard Club**

www.sporting-fc.com

Secretary: Mr Ali Abdulkader, , 07528519462 (m)

Ground: HAMPTON HARGATE PLAYING FIELDS, 29 BEAUMONT WAY,
HAMPTON HARGATE, Beaumont Way,
PETERBOROUGH, PE7 8DN

Main Colours: Blue shirt / Blue shorts / Blue socks

St Ives Rangers (1972) [Division 6]**Charter Standard Club**

www.stivesrangers.co.uk

Secretary: Mrs Wendy Chambers, , 01480447482 (m),
01480 447482 (w), wendy.chambers@huntsfa.com

Ground: ONE LEISURE ST IVES OUTDOOR, California Road, St. Ives,
Huntingdonshire, PE27 6SJ

Main Colours: Blue/Black shirt / Black shorts / Blue socks

Alt Colours: Red shirt / Red shorts / Red socks

Welfare Officer: Mark Dollard, 07775503109 (m), Email:dolly0731@googlemail.com



St Ives Rangers Colts (1972) [Division 6] Charter Standard Club

www.stivesrangers.co.uk

Secretary: Mrs Wendy Chambers, , 01480447482 (m), 01480 447482 (w),
wendy.chambers@huntsfa.com

Ground: ONE LEISURE ST IVES OUTDOOR, California Road, St. Ives,
Huntingdonshire, PE27 6SJ

Main Colours: Blue/Black shirt / Black shorts / Blue socks

Welfare Officer: Mark Dollard, 07775503109 (m), Email:dolly0731@googlemail.com

St Ives Town FC (1887) [Division 6] Charter Standard Club

www.stivestownfc.co.uk

Secretary: Mrs Marina Howlett, 01480 384130 (h), 07951760481 (m),
01480 416229 (w), sitfcsecretary@aol.com

Ground: ST IVES TOWN FOOTBALL CLUB, WESTBURY ROAD, ST. IVES,
Cambridgeshire, PE27 6Dt

Main Colours: White/Black shirt / Black shorts / Black/White socks

Alt Colours: Orange shirt / Orange shorts / Orange socks

Welfare Officer: Marina Howlett, 01480 384130 (h), 07951760481 (m)
01480 416229 (w), Email:sitfcsecretary@aol.com

St Neots Town (1879) [Division 3] Charter Standard Club

www.stneotstownfc.co.uk

Secretary: Mr Gary Wilson, 01480531333 (h), 07733 304549 (m),
01480 477774 (w), garygwilson@sky.com

Ground: ST NEOTS TOWN FOOTBALL CLUB, Kester Way,
St. Neots, PE19 6SN

Welfare Officer: Michael Hunt, 01487204109 (h), 07787761797 (m),
Email:mick.hunt@tiscali.co.uk

St Neots Town Youth [Division 3] Charter Standard Club

www.stneotstownyouth.com

Secretary: Mr David Porter, , 07850377914 (m),
davidrichardporter@hotmail.co.uk

Ground: ST NEOTS RUGBY CLUB, NEW STREET, ST. NEOTS,
Cambridgeshire, PE19 1RU

Main Colours: Blue shirt / Blue shorts / Blue socks

Welfare Officer: Lucy Pearsall, 07811255879 (m), Email:lucycwo@gmail.com


Stanground Sports Youth (2003) [Division 7] Charter Standard Club

Secretary: Mrs Karina Bonnett, , 07765428219 (m),
stangroundsportsfc@gmail.com

Ground: STANGROUND SPORTS CENTRE, Peterborough Road,
Peterborough, PE7 3BY

Welfare Officer: Karina Bonnett, 07765428219 (m),
Email:stangroundsportsfc@gmail.com

Stilton United (1920) [Division 7] Charter Standard Club

Secretary: Mr Terrence Baker, 01733 713741 (h), 07756778154 (m),
terry.baker68@hotmail.com

Ground: STILTON VILLAGE PLAYING FIELDS, HIGH STREET, STILTON,
Stilton, PETERBOROUGH, Cambridgeshire, PE7 3RA

Main Colours: Red/Black Stripes shirt / Black shorts / Black socks

Alt Colours: Blue shirt / Black shorts / Black socks

Welfare Officer: Terrence Baker, 01733 713741 (h), 07756778154 (m),
Email:terry.baker68@hotmail.com

Stilton United Colts (2008) [Division 7] Charter Standard Club

Secretary: Mrs Alison Smith, , 07812572483 (m), ali121@sky.com

Ground: STILTON VILLAGE PLAYING FIELDS, HIGH STREET, STILTON,
Stilton, PETERBOROUGH, Cambridgeshire, PE7 3RA

Welfare Officer: John Baldaro, +4407786443915 (m),
Email:baldaro.j@gmail.com

Stukeley Meadows Youth (2007) [Division 5] Charter Standard Club

<http://www.stukeleymeadowsyfc.co.uk/>

Secretary: Mr Justin Beecher, , 07895589617 (m),
justin.beecher71@gmail.com

Ground: HYL - GREAT STUCKELEY FIELD, ERMINE STREET, GREAT
STUKELEY, Great Stukeley, HUNTINGDON,
Cambridgeshire, PE28 4AH

Welfare Officer: Lawrence Paffett, 01480 450067 (h), 01480450067 (m),
01480 442573 (w), Email:lawrence.paffett@ntlworld.com

Warboys Colts (1987) [Division 2] Charter Standard Club

Secretary: Mrs Tracey Gilmour, , 07727074384 (m),
traceygilmour@hotmail.co.uk

Ground: WARBOYS SPORTS FIELD, Forge Way, Warboys, Huntingdon,
Huntingdonshire, PE28 2TN

Welfare Officer: Tracey Gilmour, 07727074384 (m),
Email:traceygilmour@hotmail.co.uk

**Warboys Town (1885) [Division 2]****Charter Standard Club**

<http://www.warboystownfc.co.uk/index.html>

Secretary: Mr Christopher Newton, , 07923266455 (m),
chris_newton1992@live.co.uk

Ground: WARBOYS SPORTS FIELD, Forge Way, Warboys, Huntingdon,
Huntingdonshire, PE28 2TN

Main Colours: Red shirt / Black shorts / Black socks

Alt Colours: Blue shirt / Blue shorts / Blue socks

Yaxley Falcons [Division 7]**Charter Standard Club**

<https://www.pitchero.com/clubs/yaxleyfalconsfc>

Secretary: Mr Mary Croll, secretary.yaxleyfalconsfc@yahoo.com

Ground: QUEENS PARK, Daimler Avenue, Yaxley, Daimler Avenue,
Peterborough, Cambridgeshire, PE7 3AU

Main Colours: Navy / Red shirt / Navy shorts / Navy socks

Welfare Officer: Sean Sullivan, 07837733168 (m),
Email:sean.sullivan77@yahoo.co.uk

Yaxley FC (1900) [Division 7]**Charter Standard Club**

www.yaxleyfc.com

Secretary: Mr Christopher Howard, , 07376 430021 (m), yaxleyfc.
secretary@virginmedia.com

Ground: LEADING DROVE, Holme Road, Yaxley, Peterborough,
Huntingdonshire, PE7 3NA

Main Colours: Navy Blue & Orange Flash shirt / Navy Blue shorts /
Blue & Orange socks

Alt Colours: Orange & Navy Blue Flash shirt / Orange shorts /
Orange & Navy Blue socks

Welfare Officer: Karen Kirk, 07766754829 (m), Email:toptigger@sky.com

Yaxley Juniors (1900) [Division 7]**Charter Standard Club**

www.yaxleyfc.com

Secretary: Mr Christopher Howard, , 07376 430021 (m), yaxleyfc.
secretary@virginmedia.com

Ground: LEADING DROVE, Holme Road, Yaxley, Peterborough,
Huntingdonshire, PE7 3NA

Welfare Officer: Karen Kirk, 07766754829 (m), Email:toptigger@sky.com

Sin Bins

Temporary Dismissals - otherwise known as 'sin bins' - will become mandatory for matters of dissent across all of grassroots football from the 2019/20 season.

HOW DO YOU FIND YOURSELF IN THE SIN BIN?



Players will only go in to the sin bin for dissent cautions



For use of words or gestures questioning or undermining the ref's decisions



EXAMPLES OF DISSENT

- Shouting at the ref
- Questioning ref's ability
- Slamming the ball in to the ground
- Sarcastically clapping a decision

DURATION OF A SIN BIN



For matches of 90 minutes, players spend 10 minutes in the sin bin



For matches of all other lengths, players spend 8 minutes in the sin bin



If the sin bin period has not expired at the end of:

1st half: Continues into 2nd half
2nd half: Continues into extra time
Extra time: Player can participate in penalties

THE MATCH DAY PROCESS



Dissent



Dissent caution: Ref issues a yellow card and directs the player to the touchline



Player can't be substituted until period expires and not if all subs have been made



Whilst in the sin bin, if the player commits a yellow or red card offence they can't take any further part in the game and can't be substituted



If the player commits a 2nd dissent caution and has already been booked, they will take no further part in the game and can't be substituted



If the player commits a 2nd dissent caution and no other offences, they will receive a 2nd sin bin. After which they can't take any further part in the game but can be substituted



If the player commits a yellow card offence on the field of play in addition to a period in the sin bin, they will continue to play



Ref decides when player returns to play

FOUL AND ABUSIVE LANGUAGE IS STILL A RED CARD OFFENCE!

Summary Points

A concussion is an injury to the brain



While injury to the brain can be fatal, most concussions recover completely with correct management

All concussions should be regarded as potentially serious and should be managed in accordance with the appropriate guidelines

Incorrect management of concussion can lead to further injury

Anyone with any concussion symptoms following a head injury **must** be removed from playing or training



Loss of consciousness does not occur in the majority of concussions



Return to education or work must take priority over return to play



There must be no return to play on the day of any suspected concussion

A progressive exercise program that introduces an individual back to sport in a step-wise fashion is recommended after a concussion



An injury to the cervical spine (neck) may occur at the same time as a concussion and normal principles of cervical spine care should also be followed

