

Hertfordshire FA

Youth Competitions 2018-19

Guidance Notes for Match Officials

PLEASE NOTE: The following provides extracts of Competition Rules and Instructions for the above Competition. Match Officials should, therefore, refer to the Hertfordshire Football Association Handbook (available on hertfordshirefa.com) for a full clarification of rules.

AGE GROUP FORMATS BOYS':

Under 12 = 9v9

Under 13, 14, 15, 16 and 18 = 11 v 11

AGE GROUP FORMATS GIRLS':

Under 12 and 13 = 9v9

Under 14, 15 and 16 = 11 v 11

CONFIRMATION OF APPOINTMENT BY HOME CLUB

The home club in each tie is responsible for notifying the Match Officials of exact details of the location of the ground, date of match and kick of time. Match Officials are required to acknowledge details of the match arrangements with the home club. For the Final ties, confirmation will be made by Hertfordshire F.A. If no confirmation is received 3 days before the match, officials **MUST** contact the home club and, also report the matter to Michelle Madell.

ACKNOWLEDGEMENT OF APPOINTMENTS TO THE APPOINTMENTS OFFICER

Match Officials **MUST** acknowledge all appointments to Mr Norman Appleby, by email to normappleby@hotmail.com

DRESS CODE

Match Officials appointed to County matches must wear the standard Black and White Kit or All Black kit. Match Officials are also expected to be of a smart appearance. In all County Cup competitions, the Hertfordshire County Badge must be worn. Match Officials must arrive at the ground at least 30 minutes before the advertised kick off for matches prior to the Semi-Finals and at least one hour before the advertised kick off time for Semi Finals and Final Rounds.

KICK OFF TIMES

Kick off times shall be between 10.00am and 2.00pm, except in the months of November to February, when kick off must not be later than 1.30pm.

MATCH BALLS

Match Balls **MUST** be handed to the referee 15 minutes before kick-off. Size 5 balls will be used in the Under 18, Under 16 and under 15 sections, and size 4 in the Under 14, Under 13, Under 12. In each match (except the Final), the first named team will provide the ball.

SHIRT NUMBERS

In all ties, the players must wear distinctive individual numbers on their shirts.

MATCH DELEGATE

It shall be the responsibility of every club involved in youth football to provide a Match Delegate for each match in which it participates. This delegate must report to the Match Referee at least 15 minutes prior to kick off. Clubs in breach of this rule shall be liable to a fine.

SUBSTITUTES

Repeated [Roll on Roll Off] substitutes can be used in all Youth age groups. In all Youth Competitions SEVEN substitutes can be used from SEVEN named for each team, but the names must be given to the Referee prior to kick off.

In addition, repeated substitutions are permissible at all age groups [including Under 18's] as follows:

A player who has been substituted during a match becomes a substitute and may, in turn, replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of The Game.

COLOURS

Home clubs are required to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours.

DURATION OF MATCH

The duration of play in Youth County Competitions shall be as follows:

U18	-	45 Mins each way plus 15 mins each way extra time if required
U16 & U15	-	40 Mins each way plus 10 mins each way extra time if required
U14 & U13	-	35 Mins each way plus 10 mins each way extra time if required
U12	-	30 Mins each way plus 10 mins each way extra time if required

EXTRA TIME

Extra time must be played, or at least started if ground conditions are difficult, if the scores are level at the end of normal time. If the scores are level at the end of extra time, then the game will be decided by kicks from the penalty mark in accordance to the procedure laid down in the Laws of Association Football. There are no replays in these Competitions.

HALF TIME

The half time interval shall not exceed 15 minutes, which may only be altered with consent of the referee.

MATCH OFFICIALS FEES

Match Officials fees for these Competitions are as follows:

	U18	U16 & U15	U14 & U13	U12
Referee	£35.00	£30.00	£27.00	£25.00
Assistant Referee	£27.00	£23.00	£21.00	£19.00

The match fees are all inclusive of travel expenses.

The Home drawn team is responsible for ensuring payment is made to the referee in all rounds up to and including the Quarter finals. In the Semi-finals where Assistant referees are appointed, the HOME team shall pay the referee and one Assistant and the AWAY team shall pay the second Assistant. It remains the responsibility of the Home team to ensure all payments are made to match Officials. **REMEMBER** no travel expenses.

REPORTING OF MATCH RESULT

Each appointed Referee must report the result of his fixture to the Hertfordshire FA by completing the on-line form which can be found on our website – hertfordshirefa.com – Cup section and form is to the right of the screen, please complete and submit within two days of the fixture.

POSTPONED MATCHES

Please check handbook for guidance

ABANDONED MATCHES

If the referee abandons a match due a ground conditions it becomes void and must be played the following week. If abandoned due to misconduct, a written report will be necessary from the referee. If abandoned through no fault of either club after the completion of normal time, but before the end of extra time, then the game shall be played again at the ground of the away team.

MISDEMEANOURS OF CLUBS

Referees are to report all cases of late match confirmations, late kick offs, failure to wear numbered shirts, failure to provide a linesman or Match Delegate. Reporting of misdemeanours should be made on the online Match Officials Report Form [see above].

Important Addresses

All Administration enquiries should be directed to:

Paul Musgrave

Football Services Administrator (Competitions)
Hertfordshire Football Association Ltd
County Ground, Baldock Road
Letchworth, Hertfordshire
SG6 2EN

T: 01462 650201

F: 01462 677624

E: paul.musgrave@hertfordshirefa.com

All Referee enquiries should be directed to:

Norman Appleby

Youth Competitions Referee Appointments
18 Langley Grove,
Sandridge,
St Albans, Herts, AL4 9DU

T: 07703 331163

E: normappleby@hotmail.com

All Competition enquiries should be directed to:

Michelle Madell

Hon. Secretary, Competitions Committee [Youth]
13 The Drive, Bengoe,
Hertford,
SG14 3DE

T: 07904 981467

E: michelle.madell@hertfordshirefa.com