

SUNDAY COUNTY CUP COMPETITIONS 2017-18

(Clubs)

IT IS IMPORTANT TO NOTE THAT :

The following provides **extracts** of Competition Rules and Instructions for the above Competition. CLUBS SHOULD, THEREFORE, REFER TO THE HERTFORDSHIRE FOOTBALL ASSOCIATION HANDBOOK (AVAILABLE ON THE HERTFORDSHIRE FA WEBSITE) FOR A FULL CLARIFICATION OF RULES.

ALL ROUNDS UP TO AND INCLUDING SEMI-FINALS

MATCH REPORT FORM

A Match Report Form has to be fully completed as an on-line document (found on www.hertfordshirefa.com), within two days of the match.

A fine will be imposed if the Match Report Form is not received in this office within the time stated. Please ensure nominated substitutes, and used substitutes, are shown accordingly. Unused named substitutes are not considered to be cup tied.

NOTIFICATION OF RESULT

All clubs (whether home or away) must communicate the result of their County Cup within **2 hours** of conclusion of the match. [This communication must be in the form of an SMS message in response to an automated message sent from the County FA on the day of the game.](#) Any club failing to communicate the result of their game by this deadline shall be liable to a fine.

CONFIRMATION OF MATCH

Home Clubs need to confirm match details with the Away team, Match Officials and the nominated Hertfordshire FA delegate (Quarter-final and semi-final matches), at least by the Monday prior to the game (or earlier if possible). Away teams are asked to report to **Keith Hicks** any team who has not made contact with them by the Monday prior to the game. Home clubs will also need to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours. The home team is also responsible for match confirmations in semi-final ties, but in the final, confirmation will be made by the Hertfordshire F.A.

DRESSING ROOMS/CHANGING FACILITIES

The Home Club must ensure that Dressing Room accommodation and water **MUST** be provided. If this is not available, and an alternative ground cannot be obtained then the game should be switched to the opponents ground, unless prior mutual agreement to play without the required changing facilities has been reached with the away team.

COLOURS

Home clubs are required to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours.

ELIGIBILITY OF PLAYERS

To be eligible to play in the Sunday County Cups, a player must have been registered with their League for at least three days prior to the date of the match. A player who has played for one Club in the Sunday Senior Cup, Sunday Intermediate Cup or Sunday Junior Cup becomes ineligible to play for any other club in any other Sunday competition. Beware of players who may be 'Cup-tied' if signing them on after the start of the season.

To assist the checking of players' eligibility, the Competitions Committee now require the names of players and their relevant dates of birth to be entered on the Match Report Forms. A fine will be imposed if this is not adhered to.

SUBSTITUTES (ROLL ON, ROLL OFF SUBSTITUTIONS)

Repeated Substitutions – Roll on Roll off Substitutions, will continue to be used in all Sunday Competitions matches. Each Club is asked to check with their appointed Referee prior to their match that the referee is aware.

Five substitutes can be used from FIVE named for each team, but the names must be given to the Referee prior to kick off. In addition, repeated substitutions are permissible as follows: A player who has been substituted during a match becomes a substitute and may, in turn, replace another player at any time subject to the substitution being carried out in accordance with law 3 of the Laws of the Game.

DURATION OF MATCH

Extra time must be played if the scores are level at the end of normal time. If the scores are level at the end of extra time, then the game will be decided by kicks from the penalty mark in accordance to the procedure laid down in the Laws of the Game. There are no replays in this competition.

HALF TIME

The half time interval shall not exceed 15 minutes which may only be altered with the consent of the Referee.

MATCH OFFICIALS

Match Official Fees for this Competition are as follows:

Referee: **£ 35.00**

Assistant Referees: **£ 27.00** (where officially appointed)

These are “all inclusive” fees, and there is no separate payment for travel.

As from the start of this season, the HOME TEAM will pay the Referee his match fee. This is for all rounds up to and including the Semi Finals. If Assistant Referees are appointed the HOME TEAM will pay one Official and the Away TEAM will pay the other Official. It remains the responsibility of the Home team to ensure all payments are made to the Match Officials.

POSTPONED OR ABANDONED MATCHES

Note that in the event of a match being postponed, the same Match Officials remain appointed for the rearranged game which must be played again the following week. If the Referee abandons a match due to ground conditions, it becomes void and must be played again the following week. Where a match is not played owing to causes over which neither club has control, the Match Officials in attendance shall be entitled to claim travel expenses incurred at 40p per mile. If abandoned due to misconduct, a written misconduct report will be necessary from the Referee and sent to the Association Headquarters. The Home Club Secretary must advise **Keith Hicks** of any abandoned matches. If abandoned through no fault of either club after the completion of normal time, but before the end of extra time, then the game shall be played again at the ground of the away team.

The Hertfordshire Football Association may require a new venue to be found if the Home team pitch becomes unplayable and a match is postponed more than once.

GROUND TO BE USED

All games must be played on the ground as shown in the County FA handbook, or on another ground within the Hertfordshire FA boundary. If an alternative ground which is outside of the County boundary is to be used, prior permission from **Keith Hicks** must be obtained by the home team.

In addition, the following rules will apply for the Quarter-Final ties, or later:

ROPED OFF PITCHES

In the Quarter-Final and Semi-Final ties of the Sunday Competitions, the playing pitch must have a railed or roped-off area at least five feet from the goal and touchlines on all sides. Where local regulations do

not allow this, the Home Club must find an alternative ground or play on the ground of their opponents, which must comply with the foregoing conditions. Fluorescent tape is not considered a satisfactory replacement for rope. All posts or stakes used must be of material considered satisfactory for players' safety. If the pitch is not fully or satisfactorily roped off the referee should play the match and should then report this to the Hertfordshire FA.

SQUAD SHEET

Clubs playing in the Semi-Final and Final tie shall send to the opposing Club, the Association Headquarters (**Gemma Smith**) and to the Sunday Competitions Officer (**Keith Hicks**), a list of players with their D.O.B from whom the team for the Semi-Final or Final must be selected giving 7 clear days' notice. No player will be considered eligible unless his name appears in the list. Additions to the team lists can only be made with the consent of both the opposing club and the nominated Association Officer. No objection to the qualifications of any players mentioned in such list shall be entertained unless notice of objection, setting out in detail the grounds of such objection, is in the hands of both the Secretary of the opposing Club and the nominated Association Officer prior to the date of the kick off for the match. Failure to submit a list of players with 7 clear days' notice will result in the offending Club being fined.

TEAM SHEET

In the semi-final and final rounds, a team sheet will be provided. This must be completed and exchanged with both opponents and match referee, at least 30 minutes before kick-off time. Referees are asked to report to **Keith Hicks** any club failing to comply with these instructions.

RESPONDING TO CHARGES

Rule 5D of your County Handbook it states:

The Competitions Committee shall have powers to apply, act upon and enforce the rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules.

With the exception of rules 5(i), 6(h), 11 and 19, for all breaches of Rule a formal written charge must be issued. The respondent shall be given three days from the date of notice to reply to the charge and given the opportunity to:

- (i) Accept or Deny the Charge
 - (ii) Submit in writing a case of mitigation, or
 - (iii) Put their case before the management Committee
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3 x IMPORTANT ADDRESSES

Sunday Competitions Secretary

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Sunday Competitions Referee Appointments

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