

SENIOR CHALLENGE CUP 2017-18

(CLUBS)

IT IS IMPORTANT TO NOTE THAT:

The following provides **extracts** of Competition Rules and Instructions for the above Competition. CLUBS SHOULD, THEREFORE, REFER TO THE HERTFORDSHIRE FOOTBALL ASSOCIATION HANDBOOK (AVAILABLE ON THE HERTFORDSHIRE FA WEBSITE) FOR A FULL CLARIFICATION OF RULES.

ALL ROUNDS UP TO AND INCLUDING SEMI-FINALS

REPORTING OF RESULTS

A Match Report Form must be fully completed as an on-line document (found on www.hertfordshirefa.com), within two days of the match.

A fine will be imposed if the Match Report Form is not received in this office within the time stated. Please ensure nominated substitutes, and used substitutes, are shown accordingly. Unused named substitutes are not considered to be 'Cup Tied'.

NOTIFICATION OF RESULTS

All clubs (whether home or away) must communicate the result of their County Cup match by within one hour of completion of the match (11.00pm for evening matches) on the date of the match. This communication must be in the form of an SMS message in response to an automated message sent from the County FA on the day of the game. Any club failing to communicate the result of their game by this deadline shall be liable to a fine.

TEAM SHEET

Clubs must list players taking part in the game, including substitutes, on the enclosed triplicate Team Sheet and exchange copies with the Referee and their Opponents, in the presence of the Referee, at least **45** minutes before kick-off time. Referees will report any club failing to comply with this instruction.

STATEMENT OF RECEIPTS & ADMISSION CHARGES

Home Clubs will receive a Statement of Receipts for each round, and this should be returned, fully completed, to the **Mr Malcolm Miller** (address on the form) within 7 days of the match. Competing clubs should refer to Competition (**Rule 10 N**) with regards to the allocation of Gate Money. It is compulsory that gate money should be taken. A minimum spectator admission charge of £ 4.00 must be made by each Home Club. **If a deduction is shown in the Payments Section for either Policing costs or Security costs, a copy of the invoice for this costing must be submitted with the completed Statement of receipts form.**

DOCTOR

In matches involving clubs from the Vanarama Conference Premier (national) or Football League, the Home Team must arrange for a Doctor (A First Aider is sufficient if a Blue Square South Club) to be in attendance. A maximum of £130 can be claimed from the Gate Receipts, providing a receipt has been obtained and a copy is attached to the gate receipts form. (**Rule 10 O**)

CONFIRMATION OF MATCH

Home Clubs need to advise match details as early as possible with the Away team, Match Officials and the nominated Hertfordshire FA Delegate. Home clubs will also need to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours. In the Final tie, confirmation will be made by the Hertfordshire F.A.

ELIGIBILITY OF PLAYERS - (Rule 8)

To be eligible to play in the Senior Challenge Cup, a player must have to be registered with a league in which your club plays **by 5.00pm on the day** prior to the date of the Match. ***(ie no 7 day qualification)***. ***This includes any loan players, providing the club loaning the players has given written consent.***

A player who has played for another club in the Senior Centenary Trophy, Intermediate Cup, and Junior Cup will be eligible to play in the Senior Challenge Cup. Once a player has played in a higher status of Competition, the player cannot play in a lower status of Competition. A player who has played for another club in the Senior Challenge Cup, will not be eligible to play and is classed as "Cup Tied". Clubs should be aware of players who may be "Cup Tied" if signing them on after the start of the season.

To assist the checking of players' eligibility, the Competitions Committee now require the names of players and their relevant dates of birth to be entered on the Match Report Forms. A fine will be imposed if this is not adhered to.

SUBSTITUTES

Three substitute players may be used in County Cup ties from five names given to the Match Referee prior to the kick off. Unused, named, substitutes are not considered to be Cup Tied, but these should be clearly defined on each teams Result Sheet.

COLOURS

Home clubs are required to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours.

DURATION OF MATCH

In all matches prior to the semi-finals round (inc pre-season matches) will be of **90** minutes duration, with no Extra Time. Kicks from the Penalty Mark will decide the winning team if the scores are level as per the Laws of the Game.

Subsequent Rounds: In the semi-final and final rounds, extra time **will** be played if necessary. Kicks from the Penalty Mark will decide the winning team if the scores are level after extra time. There are no replays in this competition.

HALF TIME

The half time interval shall not exceed 15 minutes which may only be altered with the consent of the Referee.

MATCH OFFICIALS

Match Official Fees for this Competition are as follows:

Referee: **£45.00**

Assistant Referees: **£30.00**

The above are entitled to claim **40 pence** per mile for incurred travel expenses.

POSTPONED OR ABANDONED MATCHES

Note that in the event of a match being postponed, the same Match Officials remain appointed for the rearranged game. If the Referee abandons a match due to ground conditions, it becomes void and must be replayed the following week. *Where a match is not played owing to causes over which neither club has control, the Match Officials in attendance shall be entitled to claim travel expenses incurred at 40p per mile.* If abandoned due to misconduct, a written misconduct report will be necessary from the Referee. The Home Club Secretary must advise Mr Donovan of any abandoned matches.

If abandoned through no fault of either club after the completion of normal time, but before the end of extra time, then the game shall be played again at the ground of the away team.

HOSPITALITY

All Clubs drawn at home in the Senior Challenge Cup must provide refreshments to visiting players, officials, match officials and the Hertfordshire FA Representative to a standard equivalent to a home first team match in their own League.

In addition, the following rule will apply for the Semi Final & Final ties:

SQUAD SHEET

Clubs playing in the Semi-Final and Final tie shall send to the opposing Club, the Association Headquarters (Gemma Smith) and to the Honorary Secretary of the Competitions Committee (Senior) (Martin Bayliss), a list of players with their D.O.B. from whom the team for the Semi-Final or Final must be selected giving 7 clear days notice. No player will be considered eligible unless his name appears in the list. Additions to the team lists can only be made with the consent of both the opposing club and the nominated Association Officer. No objection to the qualifications of any players mentioned in such list shall be entertained unless notice of objection, setting out in detail the grounds of such objection, is in the hands of both the Secretary of the opposing Club and the nominated Association Officer prior to the date of the kick off for the match. Failure to submit a list of players with 7 clear days notice will result in the offending Club being fined.

RESPONDING TO CHARGES

Rule 5D of your County Handbook it states:

The Competitions Committee shall have powers to apply, act upon and enforce the rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules.

With the exception of rules 5(i), 6(h) and 19, for all breaches of Rule a formal written charge must be issued. The respondent shall be given three days from the date of notice to reply to the charge and given the opportunity to:

- (i) Accept or Deny the Charge
- (ii) Submit in writing a case of mitigation, or
- (iii) Put their case before the management Committee

3 IMPORTANT ADDRESSES

All Competition enquiries should be directed to:

Hon. Secretary Competitions (Senior)

Martin Bayliss

26 Shrublands Avenue

Berkhamsted

Hertfordshire HP4 3JH

Telephone No: (H) 01442 384280 (m) 07747 800997

Email: martin.bayliss3@ntlworld.com

Football Services Administrator (Competitions)

Gemma Smith

Hertfordshire FA Headquarters

County Ground

Baldock Road

Letchworth, Herts SG6 2EN

Direct Line: 01462 650201 Fax: 01462 677624

Email: gemma.smith@hertfordshirefa.com

Saturday Competitions Referee Appointments

Richard Dowden

50 Dryden Crescent

Stevenage,

Herts SG2 0JG

Tel. (H) 01438 313929

(B) 01438 810936

(M) 07745 399288

email: rdowden@hotmail.co.uk

www.hertfordshirefa.com