



## Notice of Annual General Meeting

I hereby give notice that an Annual General Meeting of the Association will be held on **Tuesday 5<sup>th</sup> June 2018** at the Welwyn Sports & Social Club, The Playing Fields, Ottway Walk, Welwyn, Hertfordshire, AL6 9AS commencing at 7.30 p.m.

All affiliated clubs, associations and competitions should be represented. Please note the attached admission card must be signed by two representatives of the organisation in attendance. The admission card must also be counter signed by the Secretary of the organisation to confirm that the representatives are bone fide members. The admission card should be brought with you on the evening and given to a representative of The Hertfordshire Football Association.

In accordance with the Articles members will be able to appoint either the Chair of the Association or a 'proxy' to cast your vote on their behalf. If it is your wish to appoint a proxy or indicate that you wish the Chair to cast a vote then you are required to annotate this on the attached proxy card and send it to the address below no later than 1st June 2018:-

Annual General Meeting  
The Hertfordshire Football Association  
County Ground  
Baldock Road  
LETCHWORTH  
Hertfordshire  
SG6 2EN

All the documents associated with the meeting can be found on our website [www.hertfordshirefa.com](http://www.hertfordshirefa.com). Should any member wish to receive a hard copy of the Agenda and associated paperwork they are asked to indicate this request to [contactus@hertfordshirefa.com](mailto:contactus@hertfordshirefa.com) by no later than 1st June 2018

Yours sincerely,

George Wells  
Acting Joint Chief Executive Officer

EJ King  
Deputy Company Secretary

**Hertfordshire Football Association  
Annual General Meeting  
Tuesday 5<sup>th</sup> June 2018**

**Agenda**

- 1. Welcome by Chair**
- 2. To receive Formal Notice of Meeting**
- 3. To receive apologies for absence**
- 4. To confirm the Minutes of the Annual General Meeting held on 6<sup>th</sup> June 2017**
- 5. To receive and adopt the Annual Reports**
- 6. To receive and adopt the Statement of Accounts for the period 1<sup>st</sup> January to 30<sup>th</sup> June 2017**
- 7. To appoint the Association's Auditors**
- 8. To consider and if agreed, approve amendments to the Articles of Association**
- 9. To consider and if agreed, approve amendments to the Rules of the Association**
- 10. Presentations**
- 11. Questions from the floor to the Chair or Acting Chief Executive**
- 12. Any other Business – of which due notice should be given or otherwise by permission of the Chair**

## **PROXY CARD ANNUAL GENERAL MEETING 2018**

**Name of Club or League** .....

**I / We hereby appoint the Chair of the Meeting: YES/NO**

**Or the following person:** .....

**As proxy to exercise all or any of my/our rights to attend, speak and vote on my/our behalf at the Annual General Meeting (AGM) of The Hertfordshire Football Association to be held on 5<sup>th</sup> June 2018 and at any adjournment thereof.**

**George Wells  
Joint Acting Chief Executive Officer  
The Hertfordshire Football Association  
Eddie King  
Deputy Company Secretary**

## **ADMISSION CARD AGM 2018**

**Name of Club or League** .....

**Representative (PRINT):** .....

**Representative (PRINT):** .....

**I hereby confirm that the above individuals are bona fide members of the above named organisation**

**Honorary Secretary (PRINT):** .....

**Honorary Secretary (SIGNED):** .....

**This ADMISSION CARD should be brought with you to the AGM 2018 and given to a representative of The Hertfordshire Football Association.**

**George Wells  
Acting Joint Chief Executive Officer  
Eddie King  
Deputy Company Secretary  
The Hertfordshire Football Association**