



Role Profile

Job Title:	HFA Site Maintenance Supervisor	Reports To:	Football Strategy Manager	Weekly Hours:	8 hrs
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Role Purpose:

To oversee and implement the maintenance of the Herefordshire FA's AGP and associated facilities at the County Ground.

Direct Reports:

Football Strategy Manager

Key Accountabilities:

- Provide regular maintenance to the 3G surface following manufacturer's guidelines to ensure sufficient quality, safety of participants, and adherence to appropriate test standards e.g. FIFA
- Ensure that all equipment is cleaned, checked, maintained and stored correctly
- Maintain the grass, fencing and car park areas surrounding the 3G pitch and address any issues as they arise
- Ensure the general site is kept in a presentable condition.
- Ensure compliance with HFAs health and safety policies and risk assessments
- Undertake additional tasks as required in order to meet HFA's changing maintenance priorities.

Living the CFA Group Values through Our Behaviours

Behaviours:

- **Progressive** - We embrace new thinking in the pursuit of continuous improvement
Innovation, Creative, Future thinking, Ground-breaking, Problem Solving, Challenge
- **Respectful** - We set the standards for respectful behaviour across the game
Maintaining Standards, Role modelling, Respecting others' opinions and values
- **Inclusive** - We champion and ensure that football is and will remain a game for everyone
Championing, Supporting, Including, Leading, Collaborative
- **Determined** - We are tenacious and accountable to each other in serving the whole game and doing the right thing
Driven, Stamina, Tenacious, Focused, Resilient
- **Excellent** - The very best outcome can only be achieved by sustained excellence in performance
Be the best you can be, Striving for success, Excelling, Exceeding expectations

Essential Skills:

Knowledge

- Knowledge of basic pitch maintenance equipment and the ability to use tractor and associated tools efficiently and appropriately.

Experience

- Experience of maintaining high standards at a facility and/or with maintenance contracts

Technical Skills

- Ability to work strategically with partner organisations across different sectors to ensure the site is maintained to a high standard.
- Project management skills and experience – to plan, set and achieve objectives within strict deadlines. Ability to

Desirable Skills:

Knowledge

- Facility maintenance / other relevant qualifications.
- Knowledge of the service providers that support people site maintenance.
- An understanding of the challenges associated with maintaining a facility.

Experience

- Budget / resource management
- Minimum 2 years practical experience of site maintenance.

Technical Skills

- Problem solving skills



adhere to and implement a set routine of maintenance tasks in line with the business plan for the facility <ul style="list-style-type: none">• Excellent communication skills.• Driving licence.	
Enhanced CRC Check Required:	YES
Clean Full Driving Licence:	YES

Created by:	<i>Dan Chance</i>
Date Role Profile Created:	
Signed by Role Holder:	Dan Chance