



The FA Charter Standard

ADULT CLUB APPLICATION FORM FROM 2015/16



NAME OF CLUB:		
NAME OF FA CHARTER STANDARD COORDINATOR:		
FAN:		DATE OF BIRTH:
ADDRESS:		
		POSTCODE:
TELEPHONE:	FAX:	MOBILE:
EMAIL(S):		
NAME OF CLUB SECRETARY (IF DIFFERENT FROM ABOVE):		
FAN:		DATE OF BIRTH:
ADDRESS:		
		POSTCODE:
TELEPHONE:	FAX:	MOBILE:
EMAIL(S):		
COUNTY FA AFFILIATED TO:		
AFFILIATION NUMBER (S):		
CLUB NATIONAL IDENTITY NUMBER(S):		

In completing this form our Club is committing to the requirements of The FA Charter Standard Programme and to raising standards in football. We also confirm that the information provided is correct.

Signed (Chairperson)

☐ If you are filling out this form electronically, please mark this box to sign:

Signed (Secretary)

☐ If you are filling out this form electronically, please mark this box to sign:

Date:

☐ I am happy to receive relevant information from The FA and selected partners:

Please tick as appropriate:

YES

NO

☐☐

Has your Club adopted The FA Suggested Club Rules?

☐☐

If no, does your Club have a constitution?

☐☐

Does it make reference to:

Club name

☐☐

Affiliation

☐☐

Management committee AGM / additional meetings club finances

☐☐

Club membership Disciplinary procedures Equality

☐☐

Dissolution

☐☐

Does your club use The FA Respect Codes of Conduct?

☐☐

Will your Club commit to attending at least one in-service training event per year?

☐☐

Does your Club have its own separate bank account?

☐☐

If appropriate, will your Club adhere to Safeguarding Children Policies and Procedures?

☐☐

Does your Club have first aid kits available at all games/training sessions?

☐☐

Is your Club committed to completing an Annual Health Check each year?

☐☐

A minimum of 90% of all FA qualified coaches to be members of The FA Licensed Coaches Club

☐☐

A qualified first aider with every team having an in-date FA Emergency Aiders qualification or FA recognised qualification.

☐☐**National League System Clubs only** If the senior team plays in the National League System (steps 1-7) one coach to attend a six hour or two, three hour coaching workshops annually.

Team Officials

TEAM	ROLE	NAME	FAN	QUALIFICATION	EXPIRY DATE
1st Team	First Aider	Diane Taylor	12345678	FA Emergency Aid	07/03/2015

The above details can be viewed and confirmed on Whole Game System. If the Emergency Aid Certificate is not shown on this Whole Game System record, a copy of the certificate must be provided.

For Adult teams at least one person per team must have an in-date FA Emergency Aid Certificate or a recognised first aid qualification approved by the Health and Safety Executive. If this person is a player in the adult team an additional person is required as a first aider. This can be another player.

With your FA Charter Standard Application Form, please ensure that the following evidence is enclosed.

YES NO

☐	☐	Copy of Club Constitution and Rules
☐	☐	Set of recent Committee minutes (no more than three months old)
☐	☐	Copy of AGM minutes
☐	☐	Copy of annual accounts
☐	☐	Copy of FA Respect Codes of Conduct
☐	☐	Copy of Club Equality Policy
☐	☐	Copy of any coaching or first aid qualifications - if not on the FAN records in Whole Game System

Send your application form and supporting evidence to your County FA.
For support in completing your FA Charter Standard application contact your local County FA.

Also see the Frequently Asked Questions document available at www.thefa.com/CharterStandard.

To find the contact details of your nearest County FA please see: www.TheFA.com.
For enquiries with completed and submitted FA Charter Standard applications call your local County FA.

Club Links To attract potential new players to your club it is important that you identify any youth clubs, schools, colleges, universities or other local agencies or organisations that you will work with to promote the playing opportunities available at your club.

Please list the agencies you work with:

For County Use

WGS NATIONAL ID OF LEAD

COUNTY FA:
DATE RECEIVED:

FA Charter Standard Adult Club ☐

DISCIPLINE DEPARTMENT FEEDBACK:

LEAGUE FEEDBACK:

DATE OF CHARTER STANDARD WORKING PARTY:	
NAME:	DATE:

☐ Approved

THANK YOU

Thank you for completing The FA Charter Standard Application. By doing so you are contributing to raising standards within grassroots football. Club development is an integral part of The FA's National Game Strategy with the aim of improving the quality and sustaining the involvement of players, coaches, administrators, volunteers and referees in football.

The FA commend you on your commitment and dedication in supporting this aim and hope that this process will allow you to gain recognition for the service you provide to the local football community.



The FA Charter Standard

ADULT CLUB APPLICATION FORM

FROM 2015/16

The Football Association
Wembley Stadium, Wembley,
London HA9 0WS

Email info@TheFA.com

www.thefa.com/charterstandard

Please contact your County FA for any enquiries

