

MINUTES OF THE ANNUAL GENERAL MEETING OF THE GUERNSEY FOOTBALL ASSOCIATION LBG HELD AT GUERNSEY ROVERS AC CLUB HOUSE, PORT SOIF LANE, VALE ON THURSDAY 23 JUNE 2022 AT 6.00 PM

1. Roll call of members (persons present).

Chris Schofield	Chairman
Andy Robert	Representative Belgrave Wanderers FC
Keith Russell	Representative CF Independant FC
Chris Corbin	Representative Guernsey FC
Colin Kimber	Representative Northerners AC
Andrew Le Cheminant	Northerners AC
Yvonne Kaill	Representative Rangers LBG
Brian Horsepool	Representative Guernsey Rovers Athletic Club LBG
Adrian Brown	Representative Sylvans
Antony Sarre	Referees Society
Martyn Banton	Director
Andrew Gill	Director and Finance Director
Kevin Gilligan	Director
Steven Sharman	Director
Rob Batiste	
Robert Titterington	Director/Secretary

2. Apologies and Establishment of Quorum

Apologies had been received from or on behalf of Sara Mallett (Child Welfare Officer), Gary Roberts, Margaret Broome and St Martin's AC LBG . The presence of the above was noted, representing 14 members (out of 20 registered members. The necessary quorum (at least 5 members and 3 Directors in accordance with Article 30 of the Articles of Association) was recorded as being present.

3. Minutes of the previous AGM held on 24 June 2021

The Minutes of the Annual General Meeting held on 24 June 2021 were tabled having been circulated previously with the Agenda.

After due consideration and amendment of the spelling of "CF Independant FC" IT WAS RESOLVED that the Minutes of the Annual General Meeting held on 24 June 2021, be and are hereby approved and the Chairman of the Meeting be authorised to sign the minutes as a true record.

4. Matters arising

There were no matters arising from the minutes of the Annual General Meeting of 24 June 2021 were raised.

5. Chairman's Report

The Chairman presented his report to the members. A copy of the report is attached to these minutes.

6. Company Secretary's Report

The Company Secretary confirmed that company records were up to date as far as he was aware. He also confirmed that the Annual Validation for the Company had been made.

He noted that as a result of FA policies relating to governance it would be necessary to review and amend the Articles of Association. The main amendments included appointment of the Chairman by the Board; the creation of the office of Senior Independent Director to act as a sounding board for the Chairman and appraise the Chairman's performance and restrictions on the length of time Directors could hold appointment (in broad terms and subject to certain exceptions, to be 9 years).

7. Finance Director's Report

The Finance Director presented a report for the financial year ending 30 June 2021. He noted from page 4 of the Financial Statements that the company had made a surplus for the year of £40,034 compared to £20,704 for the preceding year. That outcome was due to a number of factors which included reduced representative football due to COVID restrictions. He also noted that a surplus had been achieved even though staff costs had bounced back from £213,000 (for the period ending 30 June 2020) to £240,000 (for the 2023 period).

He drew attention to the capitalisation of legal and professional costs (about £7,000) relating to the Victoria Avenue Project which the Board was hoping would proceed as planned. He indicated that the 2021/22 year was likely to be a tougher year in relation to the Association's finances. Whilst it was hoped to break even, as the Muratti was to be hosted in Jersey in 2022, there could even be a small deficit.

He noted that the various trophies owned by the Association had been valued recently at £24,000 and that would be reflected in future accounts. On the subject of trophies, he commented that over £1,000 had been spent on repairing the Priaulx trophy, but the cost had been covered by insurance.

The Balance Sheet showed cash at bank and in hand to be £195,421. However that was likely to be reduced during the course of the rest of 2022 and first half of 2023. Net assets amounted to £235,191.

He reported that the Xero accounting system had been running successfully and that it should be available for members to use soon. The FA is intending that all county football associations would be integrating their systems into the FA Xero systems over time.

He noted that the accounts were unaudited but were accompanied by an Accountant's Report signed off by a Miles Bishop-White of Accountants MBW Consultants Limited of which he also was a Director. The service had been provided at a discounted price and if there was a desire to have a wholly independent accountant's report that would be possible, but there would be a greater cost.

Rob Batiste asked how many staff were on the payroll. The Finance Director indicated that there were currently 4 staff namely, the Chief Executive Officer, Gary Roberts; Football Development Officer, Angus Mackay; Women & Girls Development Officer, Joelle Pengelley and Tony Vance.

A query was raised in relation to the Jeremie Cup. It was confirmed that the Association had received an insurance payment of £5,000 following the disappearance of the trophy. Steve Sharman confirmed that a suitable replacement trophy had now been obtained. The replacement was solid silver and names of previous winners had been inscribed. He indicated that the L'Ancrese Golf Club had provided the replacement.

Going forward he noted that grants would likely be lower because of a 13% cut in FA funding. Sponsorship income was down on the preceding year because many events had been cancelled during the first half of 2020. On the expenditure side, marketing, printing and stationery costs were down on the preceding year because there had been fewer events, competition expenses were lower because there had been travel restrictions and facilities and equipment costs were lower because there had been fewer events and staff had assisted with maintenance. One item of expenditure that had increased was wages and salaries. This was because some extra staff had been taken on, e.g. Ross Allen. In summary there had been a reduction in income but a larger reduction in costs and expenses.

8. Directors' Annual Report and Financial Statements

On the proposal of Brian Horsepool, as representative of Guernsey Rovers Athletic Club LBG, as seconded by Martyn Banton IT WAS RESOLVED that the Directors'

Report and Unaudited Financial Statements for the twelve month period ending 30 June 2021 be and are hereby approved.

9. Elections

It was agreed by the meeting that elections to offices of Director would be taken in block.

9.1 Directors (Article 23)

- **Andrew Gill**
- **Kevin Gilligan**
- **Christopher Schofield**
- **Steven Sharman**

were elected as Directors on the proposal of Chris Corbin (representing Guernsey FC) as seconded by Andy Robert (representing Belgrave Wanderers).

9.2 Chairman (Article 58)

Christopher Schofield.

was elected as Chairman on the proposal of Martyn Banton as seconded by Yvonne Kail (representing Rangers).

9.3 Inter Insular Delegate (Article 23)

Martyn Banton was elected as the Association's Inter Insular Delegate on the proposal of Steve Sharman as seconded by Kevin Gilligan.

9.4 Disciplinary Committee (Article 23)

- Kelvin Seeds
- Mark Le Tissier
- Darryl Parkin

were re-elected to the Disciplinary Committee, and

- Thomas Carpenter
- Jenny McVeigh
- Robert Priaulx

were elected to the Disciplinary Committee on the proposal of Brian Horsepool (representing Guernsey Rovers Athletic Club LBG) as seconded by Martyn Banton.

9.5 *Appeals Committee*

It was noted that under current FA Rules appeals were made direct to the FA and no election of members of the Appeals Committee was necessary. It was also noted that change in the Articles of Association to reflect this would be appropriate.

10. Auditors

Previous resolutions exempting the Company from any requirement under the Companies Law to have its accounts audited for future years were confirmed.

11. Any Other Business

None.

The meeting closed at 1830 hours.

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Chairman

Date: 22nd June, 2023