# Guernsey Football Association Inclusion and Advisory Group



Role Specification: Inclusion Advisory Group Member

The Group will report to: The Guernsey FA Board of Directors

#### Job Purpose:

To be part of an Inclusion Advisory Group whose role is to:

- · Advance equality of opportunity for all groups, as well as having a focus on the protected characteristics
- Support the Business Planning process.
- Foster good relationships with the local community so that football can be used as a vehicle to create positive sporting opportunities and increase participation for all.
- Eliminate unlawful discrimination, bullying, harassment and victimisation, and any form of abuse directed at specific groups.

### **Key Skills And Experience Required: Essential**

- To have knowledge of the key legislation aspects of inclusion and diversity to be able to promote inclusion and diversity as part of the group.
- To be able to identify key issues and trends that may help to promote the game through inclusion and diversity interventions.
- Experience of working with diverse groups and individuals who have different ethnicity and cultural backgrounds.
- To be able to identify key issues and support the identification and delivery of solutions.
- To be able to successfully network with key staff and contacts within the County FA and the area in which the County FA operates.
- To be a positive team player within a group that will provide direction to Committee members, Directors and staff of the County FA.

### **Key Skills And Experience Required: Desirable**

- Possess a good understanding of grassroots football.
- Consumer-facing on the basis that everyone is a customer and therefore a consumer.
- To be able to undertake and utilise relevant research and analyse data, as required, to assist in making informed decisions.
- A degree of experience of the sports/football industry.
- Knowledge of how to utilise and use appropriate and relevant media.
- Basic and relevant presentation skills (if required).

### Person Specification: Essential

- Ability to communicate effectively and confidently, both in written form and verbally.
- Positive attitude toward the requirements of the role
- Capacity to handle confidential information sensitively.
- Amiable manner.
- Ability to work as part of a team group.
- Ability to work in a professional manner as a representative of the County FA.
- Ability to meet and work outside of normal working hours if required.

## Person Specification: Desirable

- To have existing positive contacts within the sports/football industry and the wider community.
- To have a positive nature.
- To have existing contacts within the local business community.
- To have existing contacts within local community groups.
- To have a knowledge of existing equality groups in the local area and who to contact.

### **GUERNSEY FOOTBALL ASSOCIATION LBG**

FOUNDED 1893 AFFILIATED TO THE FOOTBALL ASSOCIATION 1903

PATRONS LIEUTENANT GENERAL RICHARD CRIPWELL CB, CBE,
RICHARD MCMAHON, THE BAILIFF OF GUERNSEY, SIR DE VIC CAREY, SIR GRAHAM DOREY,
SIR GEOFFREY ROWLAND, SIR RICHARD COLLAS

Office Tel (01481) 200 443 Office Fax (01481) 200 451 Email admin@guernseyfa.com