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| **Job Title:** | **U18 Representative Team Manager** | | | | |
| **Reports To:** | **Chairman – Youth and Representative Committee** | **Jobs Reporting into the Job Holder:** | | | **The successful candidate will be responsible for recruiting their own support staff (Assistant, Physio, GK Coach)** |
| 1. **Job Purpose** | | | | | |
| * To recruit and develop a squad of male players aged 16 – 18yrs to compete in regional and national competitions. | | | | | |
| 1. **Principal Accountabilities/Responsibilities** | | | | | |
| * Deliver a comprehensive selection process (via open trials and a scouting network) to identify talented players to form a squad to compete in the 2018-19 FA County Youth Cup and Northern Counties Competitions. * Provide timely updates to the West Riding FA Youth and Representative Committee and West Riding FA Marketing and Communications Officer. * Act in accordance with legislation, statutory guidance and the Affiliated Football’s Policy and Procedures and any associated guidance. * Ensure safeguarding is taken into consideration in all decision making and that safeguarding principles underpin all areas of activity with Under 18’s and vulnerable adults. | | | | | |
| 1. **Person Specification** | | | | | |
| **Knowledge/Experience/Technical Skills/Behaviours** | | | | | |
| **Essential:-**   * Minimum of FA Level 2 Coaching Qualification * Emergency First Aid Certificate * Online Safeguarding for Committee Course * FA Safeguarding Children Workshop * In date CRC Check * A working knowledge of the structure and organisations within football * Diplomacy and the ability to deal appropriately with confidential information * Possess a dynamic, progressive attitude towards innovative practice and processes * An ability to engage with both the paid and volunteer workforce * A working understanding and application of inclusion, equality and anti – discrimination, safeguarding and best practice * Influence and negotiation skills * Ability to work flexibly and sometimes unsociable hours * An understanding and appreciation for safeguarding minimum operating standards | | | | **Desirable:-**   * Knowledge of the club network across West Riding * A proven track record of success in game in either a coach or manager Role * UEFA B Coaching Qualification * Licenced Coaching Club Member * The FA Basic First Aid for Sport (BFAs) course | |
| **b) Behaviours** | | | | | |
| * Problem Solving * Teamwork * Communicating * Delivery * Customer Excellence * Developing Self and Others * Leadership | | |  | | |
| **WRCFA Vision and Values** | | |  | | |
| **Vision:** To create enjoyable and lasting memories through football  **Values:**   1. **Simple:** We keep our communication easy to understand and our processes uncomplicated 2. **Transparent:** We make our decisions and actions open , honest and consistent 3. **Accessible:** We are there for when our customers need us 4. **Inclusive:** We ensure that everybody can enjoy the game regardless of individual difference 5. **Relevant:** We understand the views needs and expectations of everyone involved in the game 6. **Care:** We are passionate about delivering an exceptional football experience | | | | | |