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| **Job Title:** | **FA Women’s Football Apprentice**  | **Reports To:** | **College Line manager and National Football Development Coordinator at AoC Sport** | **Duration:** | **6th August 2018 – 5th August 2019** |
| **Job Purpose:**  |
| * To grow the number of women and girls participating in football on a regular basis to improve education, employment and health outcomes for young people
* To increase the number of females volunteering in football as organisers, coaches, referees, activators.
* To engage more females from ethnic minority groups in regular football activity (as players and as volunteers)
* To raise the positive profile of women’s football and the College Grassroots Hub in the local community
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| **Jobs reporting into the job holder:** | Volunteer Football Activators at the college |

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| **Key Accountabilities:**  |
| * Plan, coordinate and deliver football participation and engagement programmes for women and girls in the college and community in line with the FA Gameplan for Growth – Women’s Football Strategy
* Engage 100 new female players in regular football activity and 10 female leaders
* Recruit volunteers to support delivery, with a focus on females and students from a minority ethnic background
* Work with the County Football Association and local partners to align new activity to meet local area need
* Contribute to a national network of Women’s Football Apprentices and engage in Learning & Development opportunities
* Complete the Level 3 Apprenticeship training
* Undertake administrative duties which support capturing insight; measuring impact; and evaluating services
* Undertake continued professional development (e.g. FA Level 2 Coaching, FA mentoring adults) and goal setting, and commit to enhancing your employability skills
* Be a spokesperson for women and girls’ football and act as a positive role model at all times when representing your college, AoC Sport and The FA
* Undertake any other Women’s and Girls’ Football Development duties as may be reasonably required.
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| **Enhanced FA CRC Required:** | Yes |

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| **Key Internal Relationships** | **Key External Relationships** |
| * Line manager
* Tutor
* Mentor
* College students
* Activators
 | * Sport Development Staff
* College Head of Sport
* College Senior Leadership Team
 | * National Football Development Coodinator (Women & Girls), AoC Sport
* Local primary and secondary schools
* County Football Association
* Local Charter Standard Clubs, WSL and WPL clubs
 | * National Football Development Manager, AoC Sport
* County FA Youth Council
* Local partners
* Local Universities and BUCS
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| **Person Specification (Key Skills And Experience Required): Essential** | **Person Specification (Key Skills And Experience Required): Desirable** |
| * Passionate about creating opportunities for women and girls to engage in football
* Motivated to learn and committed to their own personal development
* Knowledge & understanding of the FE sector deriving from significant time spent studying within a sixth form/college
* Approachable, empathetic and inclusive in their outlook
* Strong leadership skills, looks to inspire others and support their development
* Great team player but able to work independently efficiently
* Good written and verbal communication, competent IT and social media skills and confident to speak in front of large groups
* Hardworking and reliable, ability to take on responsibility effectively
* Organised, adaptable and able to forward plan
* Motivated to achieve and able to produce work of a high standard
* GCSE Maths and English (minimum Grade C) or equivalent
* FA Level 1 coaching award (or equivalent) and First aid qualification
* Energy, commitment and enthusiasm to work evenings and weekends as required
 | * Able to present to different audiences and communicate messages with impact
* Effective and innovative user of Social Media
* Persuasive and powerful communicator, able to influence others
* Able to facilitate group discussion
* Technical knowledge of football and coaching
* Understanding of sport/football development
* Experience of mentoring
* Knowledge of equality and diversity relating to sporting provision
* Effective problem solving and decision-making skills
* Basic understanding of The FA Women’s Strategy (The Gameplan for Growth)
* Enthusiasm to develop women’s football specifically within the FE sector
* 1-2 years spent studying within an FE context
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