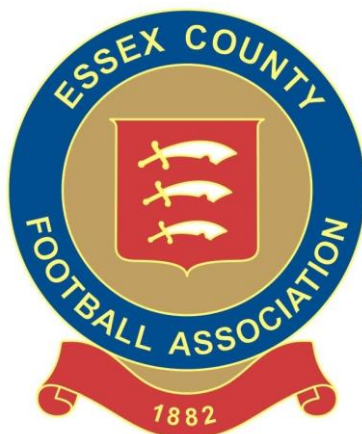


Notice of Annual General Meeting 2019





ESSEX COUNTY FOOTBALL ASSOCIATION LIMITED

Notice is hereby given that the Annual General Meeting of the Essex County FA Limited will be held at the **Essex Record Office, Wharf Road, Chelmsford, Essex, CM2 6YT** on **Thursday 6th June 2019 at 7:30pm**, for the transaction of the ordinary business of the company, an agenda of which can be found below. The Chairman of the Association, **WA Deller**, will preside and the Chief Executive will read the notice convening the meeting.

By order of the council,

BJ Walshe

Chief Executive and Company Secretary

The Admission Slip within this report should be handed to the Association's representative when signing the attendance book at the meeting. Only **one representative** of a league, competition or club will be admitted. If appointing a **proxy**, you must complete a Proxy Form and return it by post to the Essex County FA Office or E-Mail a scanned version to info@essexfa.com to arrive by 7:00pm on Wednesday 5th June 2019. A copy of the 2017/18 Annual Report can be downloaded via the Essex County FA Website [by clicking on this link](#).

Registered Office: The County Office, Springfield Lyons Approach, Springfield, Chelmsford, Essex, CM2 5LB. Registered in Cardiff: No 3843186.

AGENDA

Chairman's Remarks

Business of the Meeting

Ordinary Business

1. To consider the accounts and balance sheet of the company for the year ended and to receive the report of the directors.
2. To appoint Rickard Luckin as auditors and to authorise the directors to fix their remuneration.

DIRECTORS' REPORT (For the Year Ended 30th June 2018)

The directors present their annual report and financial statements for the year ended 30th June 2018.

Principal activities: The principal activity of the company continued to be that of administration of football in the county of Essex.

Directors: The directors who held office during the year and up to the date of signature of the financial statements were as follows: DA Threadgold (Resigned, 7th June 2018), WA Deller, BJ Fitzgerald, A Chaplin, DJ Emerton.

Directors' Insurance: The company maintains insurance policies on behalf of all the directors against liability arising from negligence, breach of duty and breach of trust in relation to the company.

Auditor: In accordance with the company's articles, a resolution proposing that Rickard Luckin Limited be reappointed as auditor of the company will be put at a General Meeting.

Statement of Directors' Responsibilities: The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations. Company law requires the directors to prepare financial statements for each financial year.

Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of Disclosure to Auditor: So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information of which the company's auditor is unaware. Additionally, the directors individually have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditor is aware of that information.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

On behalf of the board,

WA Deller (*Director, 11th September 2018*)

INDEPENDENT AUDITORS' REPORT

Opinion: We have audited the financial statements of Essex County Football Association Limited (the 'company') for the year ended 30th June 2018 which comprise the income and expenditure account, the balance sheet and notes to the financial statements, including a summary of significant accounting policies.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice). In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 30th June 2018 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis For Opinion: We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs [UK]) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report.

We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating To Going Concern: We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information: The directors are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions On Other Matters Prescribed By The Companies Act 2006: In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

Matters On Which We Are Required To Report By Exception: In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Report and take advantage of the small companies' exemption from the requirement to prepare a strategic report.

Responsibilities Of Directors: As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities For The Audit Of The Financial Statements: Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use Of Our Report: This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Terri Smith (*Senior Statutory Auditor*) *for and on behalf of Rickard Luckin Limited (Chartered Accountants, Statutory Auditor), Aquila House, Waterloo Lane, Chelmsford, Essex, CM1 1BN. 28th September 2018*

INCOME AND EXPENDITURE ACCOUNT (For the Period Ended 30th June 2018)

	Notes	Year 6 Month Period ended 30 June 2018 £	ended 30 June 2017 £
Income		868,818	420,749
Cost of income		(564,849)	(313,698)
Gross Surplus		303,969	107,051
Administrative expenses		(926,912)	(440,420)
Other operating income		646,412	293,489
Operating Surplus/(Deficit)		23,469	(39,880)
Interest receivable and similar income		23,480	5,202
Amounts written back to investments measured at fair value		27,864	24,045
Surplus/(Deficit) Before Taxation		74,813	(10,633)
Tax on surplus/(deficit)		(1,548)	2,407
Surplus/(Deficit) for the Financial Year		73,265	(8,226)

SCHEDULE OF ADMINISTRATIVE EXPENSES (As At 30th June 2018)

	Notes	£	£	£	£
Fixed Assets					
Tangible assets	3	673,326		678,616	
Investments	4	1,140,807		1,098,459	
		1,814,133		1,777,075	
Current Assets					
Debtors	5	66,224	44,232		
Cash at bank and in hand		970,501	1,100,051		
		1,036,725	1,144,283		
Creditors: amounts falling due within one year	6	(268,469)	(407,548)		
Net current assets			768,256		736,735
Total Assets Less Current Liabilities			2,582,389		2,513,810
Creditors: amounts falling due after more than one year	7		(136,252)		(136,252)
Provisions for Liabilities			(40,491)		(45,177)
Net Assets			2,405,646		2,332,381
Reserves					
Other reserves	9	60,577		60,577	
Income and expenditure account	9	2,345,069		2,271,804	
Members' Funds			2,405,646		2,332,381

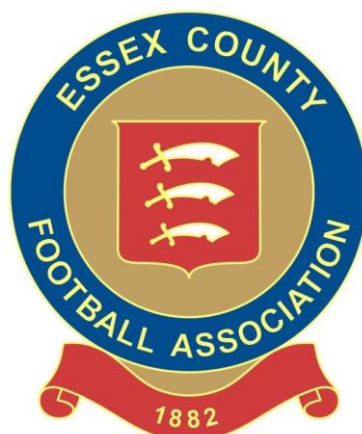
These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Under Section 454 of the Companies Act, on a voluntary basis, the directors can amend these financial statements if they are subsequently proved to be defective.

The financial statements were approved by the Board of Directors and authorised for issue on 11th September 2018 and are signed on its behalf by:

WA Deller	A Chaplin
Director	Director

Company Registration No. 03843186



ESSEX COUNTY FOOTBALL ASSOCIATION LTD
ANNUAL GENERAL MEETING

to be held on Thursday 6th June 2019 at 7:30pm

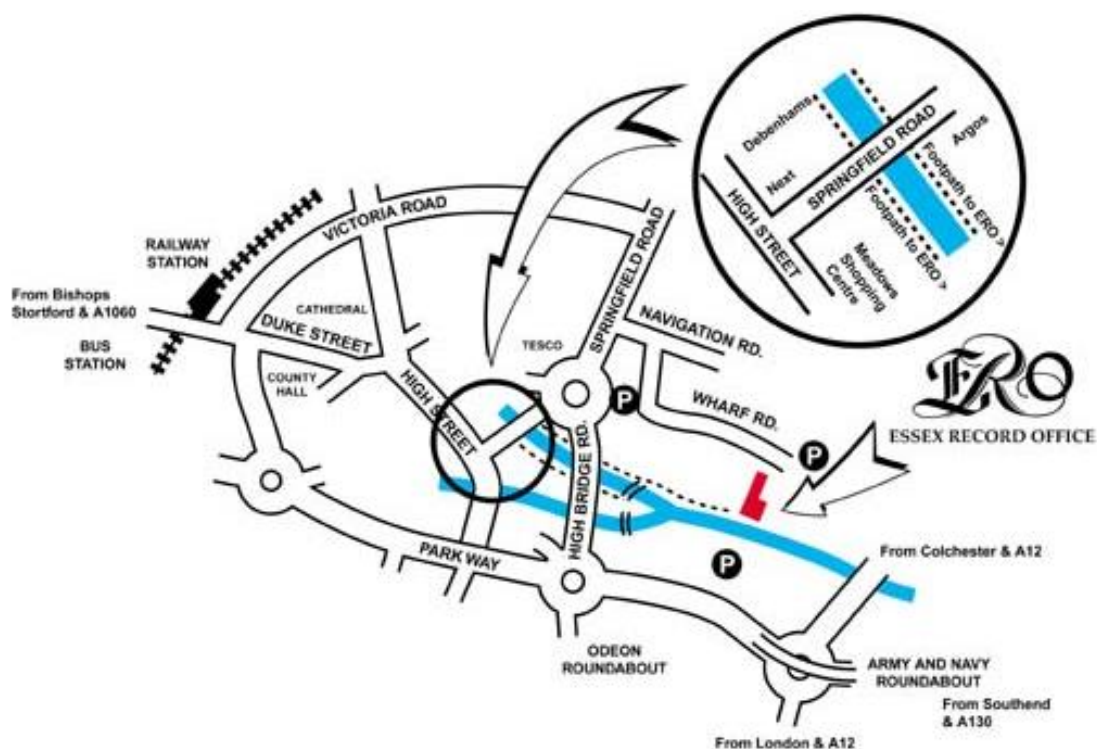
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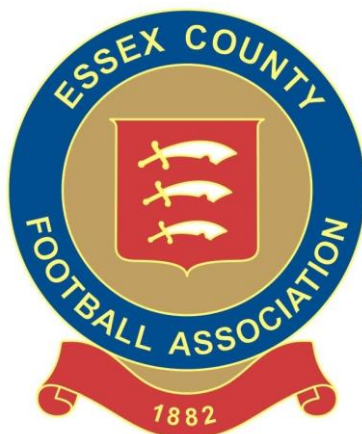
ADMISSION SLIP

Admit

Representative of

(Association League, Competition or Club)





ESSEX COUNTY FOOTBALL ASSOCIATION LTD
ANNUAL GENERAL MEETING

to be held on Thursday 6th June 2019 at 7:30pm

ESSEX RECORD OFFICE, WHARF ROAD, CHELMSFORD, ESSEX, CM2 6YT

PROXY FORM

1. Name of Member:

2. I/We hereby appoint the chairman of the meeting (please tick) ☐

or the following person:

Name of Proxy:

Alternate Proxy (if required):

as proxy to exercise all or any of my/our rights to attend, speak and vote on my/our behalf at the Annual General Meeting of the Essex County Football Association Limited to be held on Thursday 6th June 2019 and at any adjournment thereof.

3. I/We would like the proxy to vote the resolution(s) proposed at the AGM as indicated on this form. Unless otherwise instructed, the proxy may vote as they see fit or abstain in relation to any business at the meeting.

Agenda Item 1	FOR / AGAINST / VOTE WITHHELD (delete as appropriate)
Agenda Item 2	FOR / AGAINST / VOTE WITHHELD (delete as appropriate)

4. Signed: Date:

Name and Address:

If appointing a proxy, you must complete this form and return it by post to the Essex County FA Office or E-Mail a scanned version to info@essexfa.com by 7:00pm on Wednesday 5th June 2019.