

**DERBYSHIRE COUNTY F A**  
**Season 2017-18**  
**WOMENS CUP & PLATE COMPETITION**

**1) The Competition**

- i) The Competition shall be called the Derbyshire County Football Association Womens Cup / Plate Competition. A sponsor's name may be added to the title on an annual basis.
- ii) The Competitions shall be annual, conducted on a knock-out principle and all matches shall be played and carried out in accordance with the Rules and Regulations of The Football Association and Laws of the Game.
- iii) The Directors shall have the power to reserve the right of varying or withholding any Competition they may deem fit.
- iv) It is mandatory for all clubs to enter a team in this Competition.

**2) Control of the Competition**

- i) The entire control and management of the Competitions shall be vested in the Directors whose decision on all matters associated with the Competitions shall be final and binding on all parties.

**3) Subscription**

- i) The annual entrance fee (2017-18) shall be £15.00 for the Cup's and entry forms should be received by the DCFA by 30<sup>th</sup> August 2017.

**4) Eligibility of Clubs**

- i) The Competitions shall be open to all Sunday (Open Age) Clubs registered with the Association.
- ii) Adequate changing facilities **MUST** be provided for Official(s) and Opponents. Failure to do so will lead to elimination from the Competition.

**5) Eligibility of Players**

- i) All players registered with a Club in a sanctioned League in which the Club participates shall be eligible to play in these Competitions.
- ii) A player may only play for one Club in this Competition or any other Derbyshire County Football Association designated Competition during the current season.
- iii) A player must be registered with their respective League or via the Derbyshire County FA through the Whole Game System (for those clubs not participating in any league) by the Club at least 7 clear days prior to the scheduled date for the match. For clarification, if the match is postponed for any reason, then the initial scheduled match date applies for the registration of players.
- iv) A registered player is one who has either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. All such registrations must have been received and accepted by the League no later than 48 hours prior to the match being played.
- v) Where a club participates in the FA Women's Premier Competitions (Northern or Southern Premier Division) it has been decided that a restriction will be placed on the number of players who play at the higher level of the game. The restriction will be that;

"A team shall not include more than '5' players who has taken part in '3' or more senior competition matches during the current season."

For the purpose of this Competition a senior competition is; The FA Women's Premier Northern or Southern Premier Division.

These players will be precluded from playing in the Derbyshire County FA Women's Cup Competition and note that this will be applicable from season 2017-18.

- vi) No player will be deemed eligible to play in the Semi-Finals or Final unless her registration has been completed at least 28 days prior to the scheduled date for the match.
- vii) Only those players eligible to play on the original scheduled date of the match shall be eligible to play in any re-arranged match. Unless players have complied with 5 (iv).
- viii) Any Club proved to have played an ineligible player shall automatically be removed from the Competition and fined at the discretion of the Directors.

#### 6) Substitutes

- i) **In the Women's County Cup** a maximum of five substitutes may be nominated but only a maximum of three substitutions by each side will be permitted in any match except to replace a player who has been suspended from the game by the Referee. In the **Plate Competition** **only** roll on off substitutions to be admitted, five to be named prior to match and chosen from this five only. (Pilot 2016-17).
- ii) The substitutions can only be made when play has been stopped for any reason and the referee has given permission for the substitute to take place which must be conducted at the half-way line. The names of the substitutes must be given to the referee prior to the commencement of the game and the shirt numbers must correspond with the Team Sheet given to the Referee.
- iii) A player who has been nominated to the referee prior to the kick-off as a substitute but does not actually play in the match shall not be Cup-Tied and her name should NOT be entered on the official Derbyshire County Football Association Match Report Sheet.

#### 7) Shirt Numbers

- i) The outfield players' shirts must be clearly numbered from 2 to 17 (excluding no.13) in accordance with the team sheet given to the referee and the official Match Report Sheet and there must be no change of numbers during the match except for a change of goalkeeper or unserviceable shirt. Any team initially starting with a shirt incorrectly numbered shall be liable to an automatic fine of £10.00 per offence.

#### 8) Draw and Grounds

- i) The Directors shall be responsible for placing the teams in the Competition on an acceptable basis in conjunction with Leagues.
- ii) The Draw shall be arranged that no byes will normally arise in subsequent rounds but where it is in the interest of the Competition and to prevent numerous byes in the first round a preliminary round may be played at the discretion of the Directors.
- iii) The first drawn Club in each pair shall have the choice of ground. If the ground is unavailable or unsuitable for the Cup-Tie then the Directors of the Association may order the tie to be played on their opponents or a neutral ground.
- iv) Any Club unable to field a team on the scheduled date for the match without sufficient reason for so doing, will automatically be removed from the Competition. The Club will be reported to the Directors of the Association who shall reserve the right of expelling such Club from the Association or of taking such action as they may deem expedient including the consideration of a fine and any appropriate expenses incurred by the opposition. If any expenses are claimed these should be itemised and sent to The Chief Executive of the Association whose decision will be final and binding. At the Semi-Final stage the Home drawn Club must ensure the playing area is roped off from Spectators a minimum distance of 2 metres.
- v) Plate competition – losing teams from round one of the County Cup will automatically be moved into the Plate competition as long as round one fixture was played. Any teams withdrawing from round 1 of the County Cup Competition will not be eligible to move into the Plate completion. The Plate competition will run on the same dates as advertised for the Women's Cup from round 2.

#### 9) Duration of Matches

- i) All matches shall be played to a conclusion in the first match including the Final Tie.
- ii) All matches shall be of 90 minutes duration (45 minutes each way). The half-time interval shall be of 10 minutes duration and may only be varied with the consent of the match referee.

- iii) In the event of the scores being level at the end of normal time, the winners shall be decided by the taking of kicks from the penalty mark in accordance with the Football Association Directives.
- iv) The Club drawn at home shall have choice of kick-off time. If an afternoon kick-off is selected it shall be no earlier than 1.00 p.m. or later than 2.30 p.m. In addition the home club must at all times arrange the kick-off so that kicks from the penalty mark can be played as per rule in all ties.
- v) In the event of the scores being level at the end of NORMAL TIME In the Final Tie, the winners shall be decided by the taking of kicks from the Penalty Mark in accordance with the Football Association directives as per all previous rounds.
- vi) A Club being responsible for a late kick-off shall be liable to a minimum fine of £15.00.

#### **10) Match Dates**

- i) All matches are to be played on the scheduled date set by the Directors at the commencement of the season but dates are subject to adjustment should circumstances so demand and in line with league and FA Competitions.
- ii) Matches may only be postponed for Football Association Competitions or due to extenuating circumstances approved by the Directors of the Association.

#### **11) Postponed Matches**

- i) All matches postponed due to unfit grounds shall automatically be rearranged to be played the following Sunday with the same Referee appointed if available.
- ii) After the initial postponement, should the home club ground still be declared unfit for play and the opponents ground is fit for play then the draw will be reversed. If there is a doubt as to the fitness of the home club's ground for the rearranged match then a Senior County Referee (level 5) or above should be called in good time to possibly allow for the home club to travel to the opponents ground as necessary and Football Services Officer (Competitions) notified immediately of the change of venue. Use of 3g pitch to be explored after first postponement by home club and where possible expenditure to be shared by both clubs to ensure game is played at the earliest convenience.
- iii) In the unlikely event that agreement cannot be reached then the Directors will formulate a decision that will be binding on all parties.
- iv) In the event of the ground or arrangements for the match preventing a Cup-Tie being played it shall not be permissible for the Clubs to play a friendly match.

#### **12) Notification to Opponents and Match Officials**

- i) The Home Club shall notify the visiting Club and the Match Official/s of the date of the match, full particulars of the situation of the ground and dressing rooms, colours (including goalkeepers shirt), time of kick-off and means of reaching the ground not less than 5 days prior to the scheduled date of the match.
- ii) Any Club failing to comply with this Rule shall be liable to an automatic fine of £20.00

#### **13) Colours**

- i) In the event of Colours clashing the visiting team shall change. Goalkeepers' jerseys must not clash with the opponents' goalkeeper or the match officials' uniform. Clubs to confirm choice of colours 5 days in advance of the fixture with opponents and match officials.
- ii) Clubs when playing away from home should not wear striped shirts, irrespective of colour, when the registered colours of the home team are striped shirts.
- iii) If there is a clash of Colours in the Final Tie then both teams shall change unless they mutually agree otherwise and inform the Chief Executive of the Association in writing.
- iv) Any Club failing to comply with this Rule shall be liable to an automatic fine of £10.00.

#### **14) List of Players**

- i) A list of players is to be presented to the Referee and the opposing Club representative of the players taking part in the match with their corresponding shirt number in the Referees dressing room no later than 30 minutes prior to the advertised time of kick-off. Any alterations to the list

of players due to illness or injuries in the pre-match warm-up must be notified to the referee prior to the kick-off.

- ii) Failure to comply with this Rule will result in an automatic fine of £10.00 being levied.

#### **15) Match Officials**

- i) The appointment of the Match Official/s for these Competitions is the responsibility of the Referee Development Officer and all queries so related should be directed to him.
- ii) The competing Clubs must in each match provide an Assistant Referee or be liable to an automatic fine of £10.00.
- iii) The Directors reserve the right to make Assistant Referee appointments should they deem it necessary.
- iv) In the event of the non-appearance of the appointed Referee, the Clubs must mutually agree in writing upon a substitute Referee who shall have the full powers, status and authority of a registered referee. The substitute official is not entitled to a match fee or expenses unless he is a qualified referee, registered for the current season with his respective parent County Football Association. The only exception to the above will be in Semi-Finals and the Final Tie when the first named Assistant Referee will assume the duties of the referee and he should make preparations to find a suitable replacement assistant referee. The match must take place and be completed even if only one original official is available. On all points of fact connected with the game proceeding, the referee's decision shall be final and binding and not subject to appeal.
- v) The Match Official/s should be attendance at the ground at least 60 minutes prior to the advertised time of kick-off.
- vi) The schedule of Fees and Expenses for the Match Officials shall be as follows:  
Women's Cup  
Referee - £22.00 plus expenses Assistant Referee (Semi-Final stage) - £15.00 plus expenses
- vii) In the Final Tie the Match Officials will be presented with a suitable inscribed Memento in lieu of the Match Fee.
- viii) Match Officials expenses when travelling by Private Car will be not exceeding 30p per mile.
- ix) Where possible Match Officials should travel together.

#### **16) Notification of Team Selection for Semi-Final and Final Ties**

- i) In the Semi-Final and Final Ties the competing Clubs shall submit to their opponents no later than seven days prior to the scheduled date for the match a list of players from which their team will be selected. Only players on this list will be eligible to participate in the match providing no objection has been raised. Any objection to the qualification of a player must be given in writing at least three days prior to the scheduled date for the match to the opponents and The Chief Executive of the Association whose decision shall be binding on all parties.

#### **17) Financial Arrangements of the Match / Competitions.**

- i) In all rounds prior to the Final Tie the Home Club will be responsible for the Match Officials expenses and the opponents will be responsible for their own expenses.
- ii) In the Final Tie the gate money shall be wholly taken by The Association who shall pay the match expenses except the competing clubs travel expenses.
- iii) Admission prices to be set by the Board for both finals as they will be played on the same day and at the same venue with The Plate being played in the morning and the Cup being played in the afternoon.

#### **18) Admission to Grounds**

- i) The Home Club will be expected to provide the opposition with either a hot or cold drink as appropriate at the half-time interval.
- ii) If hospitality is afforded to the visiting club at the conclusion of the match, it would be courteous of the opposition to accept same.

### **19) Trophy**

- i) At the conclusion of the match in the Final Tie the winners will be presented with the appropriate Derbyshire County Football Association Women's Cup and Derbyshire County Football Association Womens Plate.
- ii) The trophy cannot be won outright and the winners are charged with the responsibility of having the plinth engraved before returning the said Women's Cup to the Chief Executive of the Association by 1<sup>st</sup> March next in good order and condition. The winners of the Women's Cup are responsible for the safe keeping of the Cup / Plate and insuring it for £500.00 while in their possession.

### **20) Trophy Agreement**

- i) The following agreement shall be signed on behalf of the winners of the Derbyshire County Football Association Women's Cup.

'We A.B., the Secretary of Y.Z. F. C., C.D. and E. F., members of and representing the said Club, having been declared the winners of The Derbyshire County Football Association Women's Cup and the same having been delivered to us by the said Association, do hereby on behalf of the said Club jointly and severally agree to return the same to Chief Executive of the Association on or before the 1<sup>st</sup> March in accordance with the Rules of The Derbyshire County Football Association Women's Challenge Cup and providing the said trophy is lost or damaged whilst under our care, we agree to refund to the Association the amount of its current replacement value or the cost of its thorough repair.'

### **21) Mementos**

- i) Mementos will be presented to 16 members of each nominated team playing in the Final Tie and the nominated substitutes with the following exception.
- ii) A player who has been dismissed from the field of play by the Referee for misconduct in the Final Tie shall not receive her memento at the end of the match until the Directors shall have decided whether or not the same may be awarded to her.

### **22) Powers of Directors**

- i) The Directors are authorised to make such Rules & Regulations with reference to The Derbyshire County Football Association Women's Cup and Officials of the game, as they may deem expedient.
- ii) All questions of eligibility, qualifications of Competitors, interpretation of the Rules and Regulations, shall be referred to the Directors. Decisions of the Directors shall be considered final and binding on all parties. The Directors may delegate its powers to other officials.

### **23A) Match Result Sheets**

- i) The Association will issue an official Match Result Sheet to both competing Clubs. The winning Club shall be responsible for completing the Match Result Sheet including the full names of any substitutes who actually played in the match. The Half-time score and the final score with the certified attendance shall also be shown on the sheet. The mark for the Referee out of 100 in accordance with Football Association guidelines shall be shown. A responsible official of the losing team shall complete the section of the Report Form applicable to their Club.
- ii) The Form when correctly completed shall be sent by the winning Club to The Derbyshire County Football Chief Executive to arrive no later than 3 days after the match was played (Sundays not included).
- iii) Failure to complete the Match Result Sheet in its entirety or incorrectly and/or not submitting the Form by the stipulated time, Clubs will be liable to a fine of £10.00 for each offence.
- iv) Results must be texted immediately following the fixture to 07535 627850 or emailed to [CountyCupResults@derbyshirefa.com](mailto:CountyCupResults@derbyshirefa.com) by 7:30 pm on the evening of the fixture and must include Competition, Match number, Home Team, Away Team, Half-time score, Full-time score, and also score after penalties (if applicable)

## 23B) Match Result Using Fulltime.

### How to: Submit SMS Results

The format of the outgoing SMS message sent to administrators for Cup Fixtures is as follows:-

*FA Full-Time Results: CHED v ARSD, Sun 12 Feb 14:15. Reply with H-A score & code CHED, followed by PENS if required: eg 2-2 CHED 3-3 3-1 PENS*

The Short Code (CHED and ARSD above) is not normally required, as Full-Time identifies which team a user is associated with according to their mobile phone number. However, if the user is potentially reporting scores for more than one team (e.g. their 1<sup>st</sup> XI and reserves are playing games on the same day) then they may have to include the short code in their reply, or Full-Time will not be able to identify which team's result is being reported.

The Team Administrator is therefore required to potentially send back up to three pieces of information in the same SMS text message:-

1. **Score** – The score after normal time in the usual way
2. **Short Code** – if they are required to submit a short code, to identify which team is involved.
3. **Penalty score** – the score after penalties, followed by PEN (it is essential that PEN is included, to identify that the scores beforehand applies to penalties)

If the normal time score is not level, then any penalty score will be ignored. In this competition extra time is not played, and the game goes direct to penalties, then do not input an extra time score or AET (e.g. 2-2 CHED 3-1 PEN means the game finished 2-2 and went straight to penalties).

### Examples

All of the following examples assume that no team code is required

<b>2-1</b>	Reports that the home team won 2-1 in normal time
<b>2-2 4-3 PENS</b>	Reports that the home team won 4-3 after penalties; the game having finished 2-2 at the end of normal time, with no extra time played

### Fines

- i) Automatic fines are shown in a number of Rules. Any violations of Rules where automatic fines are not shown shall be at the Directors discretion.
- ii) Where fines imposed by the Association are not paid within 14 days of notice of such fine being imposed, the fines may be doubled.

## 25) Protests

- i) In all matches except Final Ties, protests regarding the eligibility of players must be lodged with The Chief Executive of the Association within 3 days of the match having been played. Sunday not included. Two copies must be sent, giving full and complete facts, figures, places and dates, accompanied by a protest fee of £25.00. Protests relative to the round, ball or arrangements for the match must be formally intimated to the Referee before the commencement of the match. Other protests must be formally intimated in writing to the referee and to the competing club before the club protesting leaves the ground or dressing room on which the match may have been played and two written copies of such protest must be lodged with The Chief Executive of the Association within 2 days thereafter. No protest of any kind whatsoever will be entertained by the Directors unless the Club having lodged the protest shall have deposited with The Chief Executive of the Association the sum of £25.00 which shall be forfeited to the funds of the Association if the protest be not sustained. The whole of the expenses incurred in hearing a protest including the expenses of a Commission and the expenses of both Clubs shall be paid by the Club adjudged to have lost the case. In dealing with any protest the Commission may take into consideration the possession of any knowledge which, if properly used, might have obviated the protest. Any appeal against a decision by a Commission shall be lodged with The Chief Executive of the Association within 4 days of such decision being made, accompanied by a £25.00 deposit fee which shall be retained if the appeal should not be upheld. The appeal shall be held by the Directors and any decision shall be final and binding on both parties.
- ii) Notwithstanding anything provided for by this or any other Rule, the Directors shall be empowered to remove from the Competition any Club which shall have been proved guilty of

misconduct and reinstate the Club last beaten by the Club so removed. In the event of both Clubs being proved to have played ineligible players, the Directors may deal with them as they deem desirable.

## **26) Interpretation of the Rules and Laws of the Game**

- i) On all questions of interpretation of the Rules and Laws of the Game an appeal may be made against the decision of the Referee to the Directors of the Association but the Referee's decision must be acted upon on the field although under protest. Clubs are reminded that the referee is sole judge and timekeeper on matters of fact.

## **27) Dispute between Clubs**

- i) Any dispute occurring between Clubs in this Competition shall be referred to the sole arbitration of the Directors whose decision shall be final and binding on both clubs. Should either of the two Clubs in connection with the dispute or protest have a member on the Board of Directors of the Association, the said member shall not be eligible to sit on the Board while such protest is being considered and if necessary a substitute may be appointed.

## **28) Any other Matters**

- i) Any matters arising that are not covered by these Rules shall be dealt with by the Directors of the Association whose decisions shall be final and binding on all parties.

## **29) Final Tie**

- i) The Directors of the Association shall have the sole right to select the ground and kick-off time for the Final Tie which will be binding on all parties.
- ii) The Club whose ground has been selected to stage the match will be responsible for the arrangements in conjunction with The Chief Executive of the Association.
- iii) Each Club will be supplied with three match balls courtesy of the DCFA fit for match play and WILL submit them to the Referee at least 30 minutes before the scheduled time for kick-off. It is each Clubs total responsibility to ensure that their match balls are not lost during the match and to reclaim them at the conclusion of the game.
- iv) The first named Club on the Draw Sheet will use the HOME dressing room and the second named Club will be use the VISITORS dressing room.
- v) The Team Sheet is to be presented to the Referee and the opposing Club representative of the players taking part in the match with their corresponding shirt number in the Referees Changing Room **no later than 45 minutes** prior to the advertised kick-off time. Any alterations to the Team Sheet due to illness or injuries in the pre-match warm-up must be notified to the Referee prior to the kick-off.