



Cambridgeshire Football Association Referee Registration 2019/ 2020



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Referee Registration Introduction

REFEREE REGISTRATION IS NOW OPEN!

Cambridgeshire Football Association have today opened their Referee Registration process for the 2019/2020 football season.

Referees are encouraged to do this as soon as possible in order to officiate in Pre-Season tournaments and fixtures from the 1st July 2019.

Referees' who registered last season, including all new referees who have recently qualified from a course, should now be able to access The FA's Whole Game System (WGS) to re-register for the upcoming season.

Personal Details

Please ensure all personal details are up to date. The information collated during the registration period, is used throughout the season for appointments and direct contact, therefore it is imperative that it is up to date. Any referees under the age of 18 should input their parent/guardian contact details.

Criminal Record Checks

Any referee wishing to officiate in Youth Football and is aged 16 and over, will be required to complete an FA Criminal Record Check. I would also strongly encourage any referee to complete The FA Criminal Records Check. All CRC checks are valid for 3 years.

Please note, no referee will be able to register for Youth Football without a valid CRC.

Safeguarding Children

For the 2020/2021 season (next year) all officials will be required to have an in date Safeguarding Children qualification in order to register, this does not yet come into effect to the 2019/2020 season, however it is best practice to ensure yours is up to date. Please check your WGS profile and visit your **'My Account'** section to see your current Safeguarding Status (SG)

The screenshot shows the 'WHOLE GAME' interface. The top navigation bar includes 'All Home' and 'Referee Administration'. The left sidebar contains links to 'Dashboard', 'My Account', 'Invoices', 'Safeguarding Visits', 'Completed', 'Equality & Diversity Completed', and 'My Clubs and Tournaments'. The main content area displays 'Contact Details' for a male referee from England, with an 'edit details' link. Below this, the 'Safeguarding' section shows a list of checks: 'CRC - 28/04/2017', 'SG - 06/07/2017' (highlighted with a red circle), 'EA - 20/06/2011', 'WOW - 26/01/2017', and 'SCM - 05/09/2018'.



Referee Insurance

For the 2019/2020 season Cambridgeshire FA are delighted to offer Registered Referees the opportunity to opt for Referee Insurance with Bluefin Sports at a cost of £5 per referee.

The scheme operates from 1st July 2019 to 30th June 2020 (inclusive) and includes the following:

Definition of Insured Persons

Registered Referees, Coaches, Tutors, Observers and Mentors of the Insured, who have opted in to the Insurance.

Effective Time

- Referees are insured whilst at any ground or premises in the UK whilst they are officiating in an agreed fixture, including travelling directly to and from such activities
- Registered Coaches and Tutors are insured whilst at any ground or premises in the UK where they are providing a course, or an organised training session, including travelling to and from such activities
- Registered Assessors/Observers, Mentors and Society Members of a County FA, are insured whilst at any premises in the UK where there is an agreed fixture, including travelling directly to and from such activities

Section A - Accidental Death	
Benefit	Maximum Limits per Insured Person
1. Accidental Death resulting from Bodily Injuring	£30,000
Section B – Injury	
Benefit	Maximum Limits per Insured Person
1 Permanent Total Disablement	Up to £20,000
2 Loss of Limbs	£20,000
3 Loss of Sight	£20,000
4 Loss of Speech	£20,000
5 A) Loss of Hearing (both ears)	£20,000
5 B) Loss of Hearing (one ear)	£5,000
6 Loss of Internal Organs	£5,000
7 Tetraplegia / Quadriplegia	£100,000
8 Triplegia / Paraplegia	£50,000
9 Concussion (long Term)	Up to £10,000
10 Miscariage	£500
11 A) Temporary Total Disablement B) Home Help benefit – Includes being a full time housewife or househusband as an occupation Maximum monthly benefit for each insured person Benefit Period: 24 months Waiting Period: 14 days.	£400 per month
C) Students not in gainful employment Benefit Period: 2 months Waiting Period: 14 days	£100 per month
D) Student Tutorial Benefit Benefit Period: 6 months Waiting Period: 7 days	£140 per month
12 Broken Bones – Legs, Collar, Arms, Cheek, Jaw, Skull, Hip and/or Foot	£250
13 Primary Dislocation benefit – Kneecap, Shoulder, Elbow or	£250



Hip	
14 Snapped/Ruptured Achilles Tendon or Cruciate Ligament (requiring surgery)	£250
15 Emergency Dental Pain Relief Expenses	Up to £100
16 Emergency Medical Expenses	Up to £500
17 Rehabilitation and Retraining	Up to £5,000
18 Home/Car Adaptation	Up to £25,000
19 Extra Travelling Expenses – Benefit Period: 1 month	Up to £100
20 Hospitalisation Benefits – Maximum benefit period 4 weeks	£25 per day
21 Dental Expenses – following an accident or assault	Up to £250
22 Physiotherapy Cover	75% of costs up to a maximum of £50 per week for up to 10 sessions
23 Medical Certification Expenses	Up to £50
24 Personal Effects – Excludes claims under £25.00	Up to £100

Services	Available
Helpline – Counselling	24/7
Helpline – Legal Advice	24/7

Aggregate Limit	
Per Event Overall	£2,000,000

(This is the maximum amount that the insurer will pay per Event in total under this and any other policies issued by the Insurer to the Insured)

Endorsements	
1	<p>Endorsement 1 – Permanent Partial Disablement</p> <p>Compensation under Section B benefit 1 Permanent Total Disablement as shown in the Schedule is extended to include the following benefit - subject to a maximum total of 100% in the aggregate.</p> <ol style="list-style-type: none"> Total loss of use of: <ol style="list-style-type: none"> back or spine (excluding cervical) without cord involvement 40% neck or cervical spine without cord involvement 30% shoulder, elbow or wrist 25% hip, knee or ankle 20% Loss of or total loss of use of: <ol style="list-style-type: none"> foot below the level of the ankle(talofibular joint) 50% thumb 20% one forefinger or big toe 15% any other finger 10% any other toe 4% Benefit for any Permanent Disabling Injury not noted above will be calculated on a medical assessment by the insurer of the degree of disability relative to this scale without reference to the Insured Person's occupation. <p>Provided that:</p> <ol style="list-style-type: none"> The total benefit payable shall not exceed 100% of the amount shown in the table of sums insured for each Insured Person in respect of any one Accident. If benefit is payable for Loss of or Loss of use of a Limb then benefits for parts of that limb cannot also be claimed.
2	<p>Endorsement 2 – Age limit extension</p> <p>It is noted and agreed that if an Insured Person is over the age of 75 years, the Policy Age Limit for SECTION A benefit 2 Accidental Death and SECTION B Injury benefits 1-8 is deleted, and the following benefits and age limits will apply:</p>

Benefits	For persons older than 75 years of age and younger than 81 years of age
Section A: Benefit 1 Accident Death resulting from Bodily Injury	£3,000
Section B: Benefit 1*	£3,000*
Section B:	
Benefits 2-5a	£3,000
Benefit 5b	£625
Benefit 6	£2,000
Benefit 7	£10,000
Benefit 8	£5,000
Home/Car Adaptation	Up to £10,000
Concussion Long Term	Up to £10,000
Emergency Medical Expenses	£500
Rehabilitation and retraining expenses	Up to £2,500
Hospitalisation Benefits – 30 days maximum benefit period	£25 per day
Extra Travel Expenses – 1 month maximum benefit period	Up to £100
Helpline - Counselling	24/7
Helpline – Legal Advise	24/7
Medical Certification Expenses	Up to £50
Personal Effects – Excludes Claims Under £25.00	Up to £100

**The Permanent Total Disablement benefit (Section B, benefit 1) is only applicable if the Insured Person is in fulltime employment at the time of sustaining Bodily Injury and for the purposes of this endorsement the definition of Permanent Total Disablement contained within the wording is deleted and replaced with as follows:*

Permanent Total Disablement means disablement other than any Permanent Disabling Injury which has lasted for at least 12 months and which in the opinion of the Insurer's Chief Medical officer, is beyond hope of recovery and will in all probability continue for the remainder of the Insured Person's life and will prevent the Insured Person from engaging in or giving attention to any occupation.



How to Register for 2019/2020

In order to register, please follow the guide below, there is also a video available here for you to follow as an alternative:

Step 1

Visit <http://wholegame.thefa.com> and login with your email address and password. If you are unsure which email address is linked to your account, you can use your FAN. If you don't know either, please contact Sam.Anderson@CambridgeshireFA.com

Please note that as part of the continuous improvement of Whole Game, the Portal website will be unavailable between 0600 and 0900 on Thursday 30th May. The FA apologises for any inconvenience this downtime may cause.

Welcome to Whole Game System

Email / FAN ID:

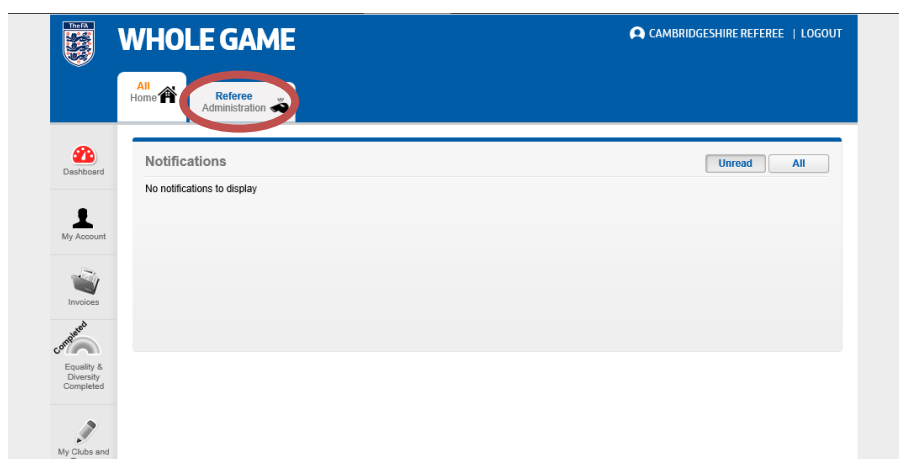
Password:

[Reset / Retrieve Password](#)

If you are already a FA registered user get started by logging on with your existing email address or FAN.
[To create a FAN ID, please click here](#)

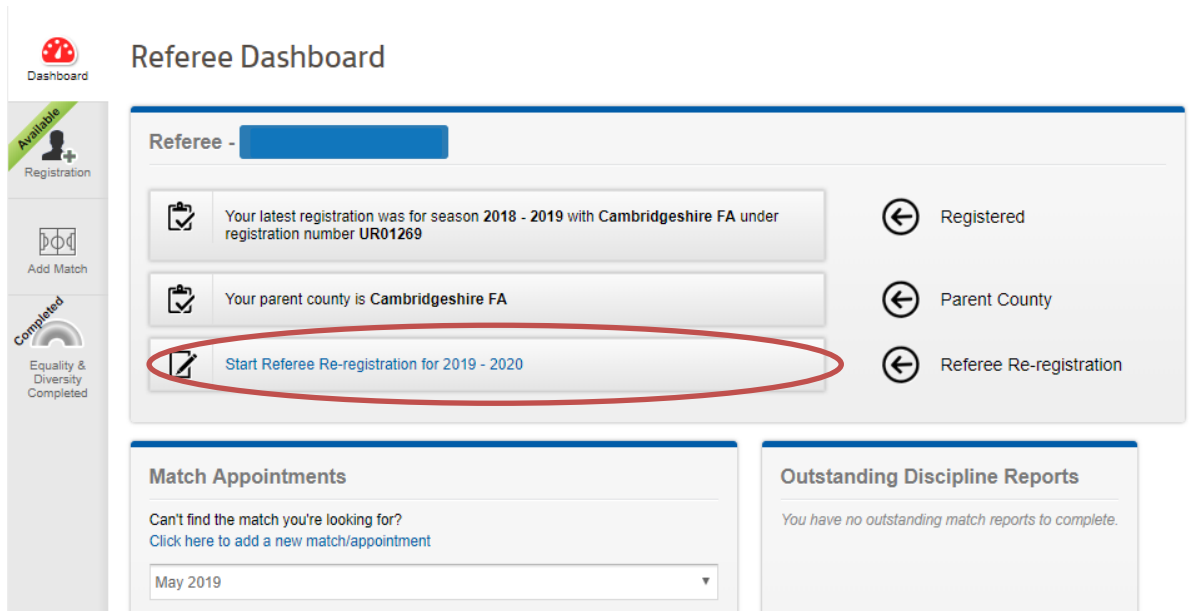
Step 2

Click on your **'Referee'** tab long the top, you may have more than 1 tab if you are also involved in a team through coaching.



Step 3

Your Referee Dashboard should now appear, click on 'Start Referee Re-Registration for 2019-2020', which will appear as the 3rd tab under your Registration Info.



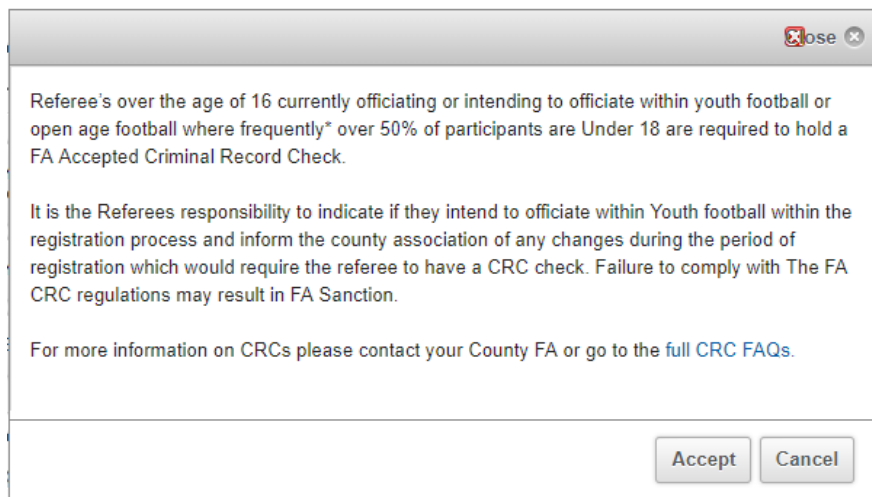
The screenshot shows the 'Referee Dashboard' with a sidebar on the left containing icons for 'Dashboard', 'Registration', 'Add Match', and 'Completed'. The main content area is titled 'Referee - [redacted]' and contains three tabs: 'Registered', 'Parent County', and 'Referee Re-registration'. The 'Referee Re-registration' tab is selected and circled in red. It displays the following information:

- Your latest registration was for season 2018 - 2019 with Cambridgeshire FA under registration number UR01269
- Your parent county is Cambridgeshire FA
- [Start Referee Re-registration for 2019 - 2020](#)

Below the tabs, there are two sections: 'Match Appointments' with a search bar and a dropdown menu set to 'May 2019', and 'Outstanding Discipline Reports' with the message 'You have no outstanding match reports to complete.'

Step 4

Please read the below statement that will appear next, this is information regarding the FA CRC Process. Once read, please click '**Accept**' on the portal.



The dialog box contains the following text:

Referee's over the age of 16 currently officiating or intending to officiate within youth football or open age football where frequently* over 50% of participants are Under 18 are required to hold a FA Accepted Criminal Record Check.

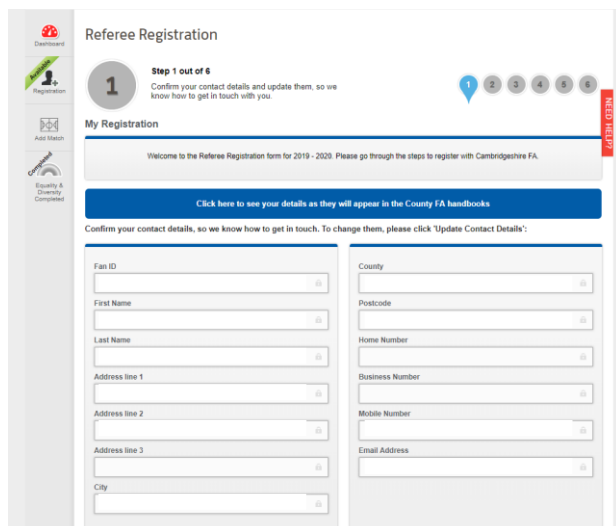
It is the Referees responsibility to indicate if they intend to officiate within Youth football within the registration process and inform the county association of any changes during the period of registration which would require the referee to have a CRC check. Failure to comply with The FA CRC regulations may result in FA Sanction.

For more information on CRCs please contact your County FA or go to the [full CRC FAQs](#).

At the bottom right, there are two buttons: 'Accept' and 'Cancel'.

Step 5

The next step will be to update your Personal Contact Details. It is vital that your contact number, address and email address are accurate. This information will be used with the leagues and County correspondence.

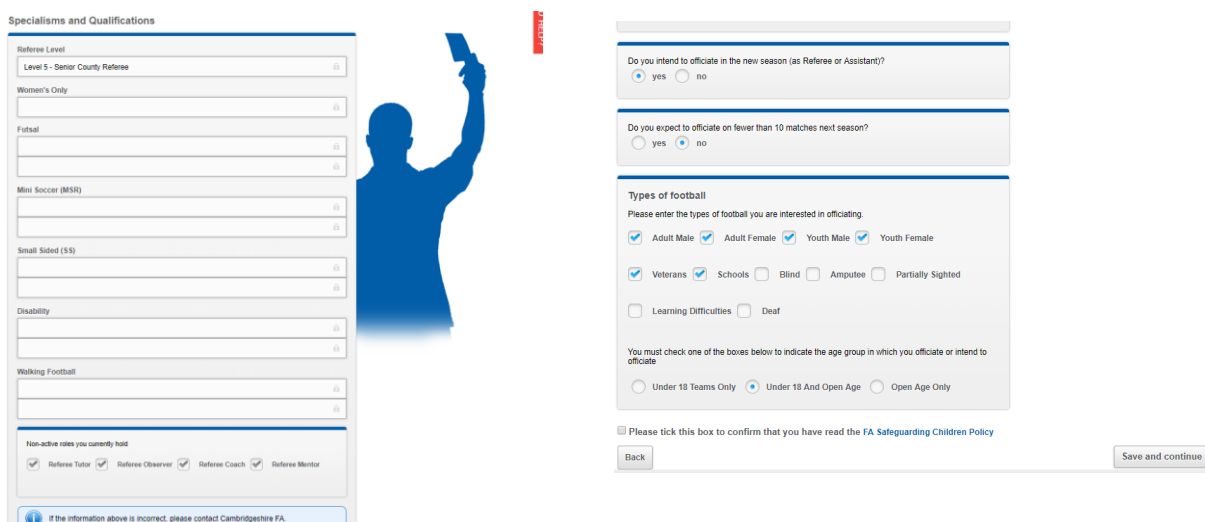


Step 6

Your next step will ask you to confirm what types of football you wish to officiate and how you intend to complete them, as well as any other Specialism you may hold. If any of the first section items are incorrect, please email Sam.Anderson@CambridgeshireFA.com.

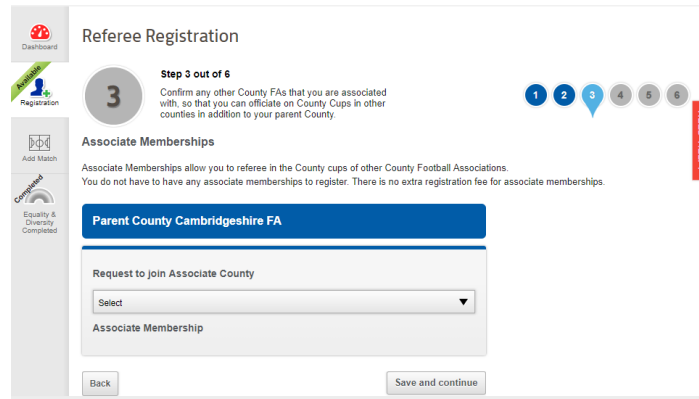
Next, if you intend to officiate in the new season, please select **'Yes'** and confirm if you expect to officiate **less than 10 games** throughout 2019/2020. Please also confirm the types of football you wish to officiate.

Finally, please read the FA Safeguarding Children's Policy and tick the box before pressing save and continue.



Step 7

You will then be asked to confirm if you wish to join an 'Associate County'. This is used mainly for officials that will be away for University or for work during the week that may officiate outside of Cambridgeshire a lot. If you are selecting an Affiliate County FA, please email Sam.Anderson@CambridgeshireFA.com with your reasoning's for a request so that this can be passed to the relevant Association to approve. Once completed please press '**Save and Continue**'



Referee Registration

Step 3 out of 6

Confirm any other County FAs that you are associated with, so that you can officiate on County Cups in other counties in addition to your parent County

Associate Memberships

Associate Memberships allow you to referee in the County cups of other County Football Associations. You do not have to have any associate memberships to register. There is no extra registration fee for associate memberships.

Parent County Cambridgeshire FA

Request to join Associate County

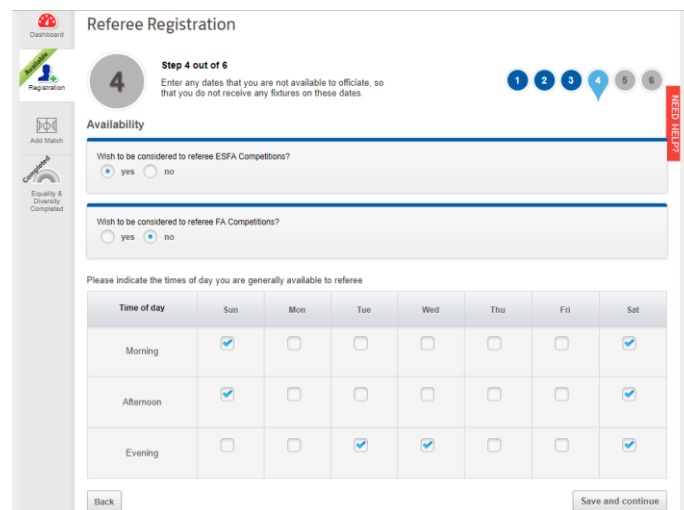
Select

Associate Membership

Back Save and continue

Step 8

Availability is a key part of refereeing, please advise whether you wish to be considered for ESFA competitions (you must hold a valid CRC) as well as an FA Competitions. Please also advise on your daily availability should there be any additional appointments come up that you may be considered for.



Referee Registration

Step 4 out of 6

Enter any dates that you are not available to officiate, so that you do not receive any fixtures on these dates.

Availability

Wish to be considered to referee ESFA Competitions?

☒ yes ☐ no

Wish to be considered to referee FA Competitions?

☐ yes ☒ no

Please indicate the times of day you are generally available to referee

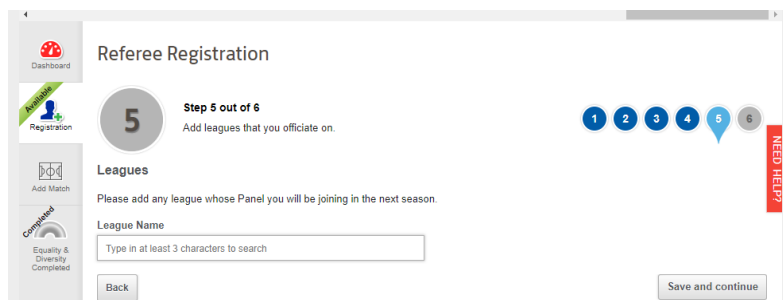
Time of day	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Morning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Afternoon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Back Save and continue

Step 9

Next, we want to know which leagues you intend to officiate on during the 2019/2020 season. It is important that you complete this information as accurately as possible. This will form the basis of our League Lists for the start of the 2019/2020 season. Should you not select the league on here then you may not find yourself on a list for fixtures.

Please see below the list of leagues and relevant dates of action. If the league is a league that the County FA do not appoint to, your information will be passed to the relevant league to form the basis of their Referee Lists.



List of Local Leagues for Referee Appointments

When	League	Type
Saturday AM	Cambridge & District Colts League	Youth Football
	Cambridge Womens' & Girls League	
Saturday PM	Cambridgeshire County League	Adult Football
	Eastern Counties League (AR Only)	
Sunday AM	Cambridgeshire Sunday League	Adult Football
	Friendly League	Adult Football
	Cambridge & District Colts League	Youth Football
	Cambridge Womens' & Girls' League	Youth Football
Sunday PM	Cambridge Women's & Girls' League	Adult Football
	Eastern Region Womens' League	
Midweek	Eastern Counties Youth League	Youth Football

Step 10

Our final required information relates to additional products that you may wish to purchase. This includes:

Item	Price
A hard copy of The Laws of the Game	£5.00
Membership for the Cambridge & District Referees Association (Brochure available HERE)	£20.00
County FA Badge	£5.00
Personal Accident Insurance	£5.00

Dashboard

Available
Registration

Add Match

Completed
Equality & Diversity Completed

Referee Registration

6

Step 6 out of 6
Choose any other products that you would like to purchase as part of your registration.

1 2 3 4 5 6

NEED HELP?

Purchase Products

The cost of your Annual Registration is listed below, along with other products available to purchase.

Product	Quantity	Price (£)	Product Total (£)
Referee Registration (Cambridgeshire FA)		20.00	20.00
Laws of the Game	- 0 +	5.00	0.00
Referee Association Membership - Cambridge & District Referees Society	- 0 +	20.00	0.00
County FA Badge	- 0 +	5.00	0.00
Bluefin - Referee Personal Accident Insurance	- 0 +	5.00	0.00
Monthly E-Newsletter	- 0 +	0.00	0.00
Total (Cambridgeshire FA)			£20.00

To complete the Registration click '**Pay**' and enter your card details in order to purchase your Referee Registration for the 2019/2020 season along with any additional items you may have purchased.

