



Role Profile

Job Title:	Coaching & Player Development Officer	Reports To:	<i>Football Development Manager</i>
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Role Purpose:

- To support the delivery of the CFA FA National Game Strategy targets relating to coaching, player development and youth football in partnership with key stakeholders.

Direct Reports:	<i>None</i>
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Key Accountabilities:

- Plan and deliver a comprehensive coach education programme utilising local insight to achieve the CFA targets as outlined in the business plan
- Manage the coach education programme budget
- Work with BAME and female groups to increase the number of BAME and female coaches in Cambridgeshire
- Maintain funding partnership with the allocated provider
- Work with FA staff and other key deliverers to offer a comprehensive programme for coaches, providing support for coaches to progress through a clear pathway
- Coordinate and support the FA Coach Mentor programme to support player development, participation and coaching KPIs
- Support wider grassroots programmes including school and club delivery to contribute to delivering CFA targets
- Plan and deliver a futsal offer to drive participation in Cambridgeshire
- Establish a link between local senior professional clubs' EPPP and/or academy programmes and support the welfare element of their plans to provide an exit route from professional clubs back into grassroots football**
- Work with local grassroots clubs to help them create a positive club ethos and provide a defined player pathway from mini soccer through to adult football
- Oversee the Next Generation Football Festival programme
- Oversee the Cambridgeshire FA Girls' Advanced Coaching Centre programme in compliance with FA Licensing and cover the Centre Manager role when required**
- Create a link between professional clubs' **girls' development centres** and the Cambridgeshire FA **Girls' Advanced Coaching Centre**
- Provide support to clubs and leagues ensuring effective delivery of football to clubs and participants
- Identify, manage and develop relationships with key partners to meet the objectives and targets of the County FA
- Contribute to raising the profile and the perception of the CFA in leading and developing grassroots football, with a focus on coaching, player development and youth football
- Execute additional tasks as required in order to **meet CFA's changing priorities**
- Ensure compliance with **CFA's health and safety policies**
- Ensure that the CFA effectively implement and maintain the FA's Safeguarding Operating Standard within football**
- An understanding and awareness of generic equality law and of good practice within sports equality

CFA Values and Behaviours

Behaviours:

- Problem Solving
- Teamwork
- Communicating
- Delivery
- Customer Excellence
- Developing Self and Others
- Leadership

Values:

- Passion, Service, Excellence, Collaboration, Professional, Friendly



Essential Skills:	Desirable Skills:
<ul style="list-style-type: none"> • Practical experience of sports / football development • Project management skills and experience – to plan, set and achieve objectives within strict deadlines • Budget management skills/experience • Experience of delivering operational plans • Ability to establish and maintain relationships with partner organisations • Ability to monitor and evaluate • Able to multi-task and with results on time and within budget • Demonstrate a working understanding and application of inclusion, equality and anti-discrimination, safeguarding and best practice • Knowledge of the structure and organisations within football both nationally and within CFA locality • Experience of report writing, ability to use emails and Microsoft Office including Word and Excel • Driving licence 	<ul style="list-style-type: none"> • Knowledge of partner organisations within CFA locality • Sports development/other relevant qualification • FA Level 2 in Coaching Football • Demonstration of equality in action

Further Information

As this role involves direct access to young persons under the age of eighteen, within the context of the job or any subsequently related activities or responsibilities, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Check to ensure their suitability for the role. Any candidates invited to interview will be sent a CFA Personal Disclosure Form, Guidance Notes and Privacy Statement to return at their interview in a sealed envelope

Enhanced CRC Check Required:	Yes
Clean Full Driving Licence:	Yes

Created by:	<i>Jo Bull, Chief Executive</i>
Date Role Profile Created:	30/01/2019
Signed by Role Holder:	Jo Bull