



**ENGLAND
FOOTBALL**

AFFILIATION GUIDE

Season 2023 -2024



What is Affiliation?

Affiliation is the process by which clubs register with their County Football Association, allowing them to play affiliated football for the season. Every club must be affiliated each season, this involves supplying details of the teams, as well as the key officers involved in the running of your club to the County FA.

til receipt of the confirmation email you are NOT affiliated.



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Eligibility

County Cups	Teams Eligible
Invitation Cup	By invite only
Challenge Cup	Cambridgeshire County League Premier, Senior A, Senior B and Peterborough League Premier Division
Junior Cup	Cambridgeshire County League Divisions 1 & 2, Peterborough League Divisions 1 & 2
Lower Junior Cup	Cambridgeshire County League Division 3 & 4, Peterborough League Divisions 3 & 4
North Cambs Junior Cup	Cambridgeshire County Leagues Division 1 to 4, Peterborough Leagues Divisions 1 to 4. Only clubs north of the Mepal bridge are permitted to enter.
Sunday Challenge Cup	All Sunday Teams
Womens Invitation Cup	All Women's Teams
Under 18 Challenge Cup	All Under 18 Teams
Under 16 Challenge Cup	All Under 16 Teams

Affiliation Requirements

- All Youth Club committee members to have in date safeguarding for committee members
- All Youth Clubs must submit to Diane Bradshaw, diane.Bradshaw@cambridgeshirefa.com their safeguarding policy and safeguarding risk assessment. (Templates attached)
- Cambridgeshire Football Association is not responsible for the implementation, checking or reviewing of the club risk assessment. This is the responsibility of the club and it is the club that will be liable in the event of an incident. We therefore strongly advise that the risk assessment is completed with due care and attention.
- All coaches, managers and assistants must have:-
 - Valid FA DBS for all youth teams and open age teams with any 16 or 17 year old players.
 - Either in date Safeguarding Children Workshop or Safeguarding Children Course or Safeguarding for All.
 - Contact numbers and individual email address for all named clubs and team officials.



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Required Roles and Qualifications

There are several roles which are mandated by the Football Association for the club to run successfully. This below table provides clarification for clubs, of the roles and the required qualifications for each role:

Role	DBS Check	Safeguarding Children/ Safeguarding Children Course/ Safeguarding for All	Emergency First Aid	Welfare Officer Workshop	Level 1 min	Code of Conduct	Online Safeguarding Committee Members
Chairman	No	No	No	No	No	Yes	Yes
Secretary	No	No	No	No	No	Yes	Yes
Treasurer	No	No	No	No	No	Yes	Yes
Welfare Officer	Yes	Yes	No	Yes	No	Yes	Yes
Manager	Yes	Yes	Yes	No	Yes	Yes	No
Coach (Club Accreditation)	Yes	Yes	Yes	No	Yes	Yes	No
Coach (Non - Club Accreditation)	Yes	Yes	Best Practice	No	Best Practice	Yes	No
Assistant Manager / Coach	Yes	Yes	No	No	Best Practice	Yes	No
First Aider	Yes	Yes	Yes	No	No	Yes	No
Committee Member	No	No	No	No	No	Yes	Yes
Player Registration Officer	No	No	No	No	No	Yes	No
Groundsman	No	No	No	No	No	Yes	No
Parent Helper	Yes	No	No	No	No	Yes	No



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Affiliation Costs

- £20 Per Youth Team, £30 Per Adult Team.
- £64 Public Liability Insurance
- Personal Accident Insurance will be as per the Bluefin Brochure.
- County Cup Entry £25 per team