

# **England Football Disability**

## **Recreation Centres**

**A New Programme in FA Events**

# Introduction

*Background & Context*

*Programme Overview*

*Add Participant Overview*

*Demo*

*Reporting*

*Questions*



# *Background & Context*

# History



- *NGS 18-21: Change in CFI KPI logic & creation of FA participation programmes*
- *The FA Events platform was built to help facilitate participation based programmes.*
- *Upshot initially used to track Disability Recreation Centre participation – far from perfect!*
- *From the FA Peoples Cup, it has grown to support 8 programmes including Wildcats, Just Play, Age UK Walking Football and Unite.*
- *Aims to save volunteer time, whilst growing organic bookings for providers via Find Football.*
- *Over 175k bookings made in 2021.*
- *Future roadmap of enhancements is being built with CFA, Provider and Player/Parent input.*



# Why FA Events?

*Consistency across all FA participation programmes*

*Allows each provider to create, manage and take attendance at each of their sessions all in one place*

*FA Events data is linked to the new Find Football tool therefore prospective players will be able to search for England Football Disability Recreation Centres near them through the find football tool on [EnglandFootball.com](https://www.EnglandFootball.com)*

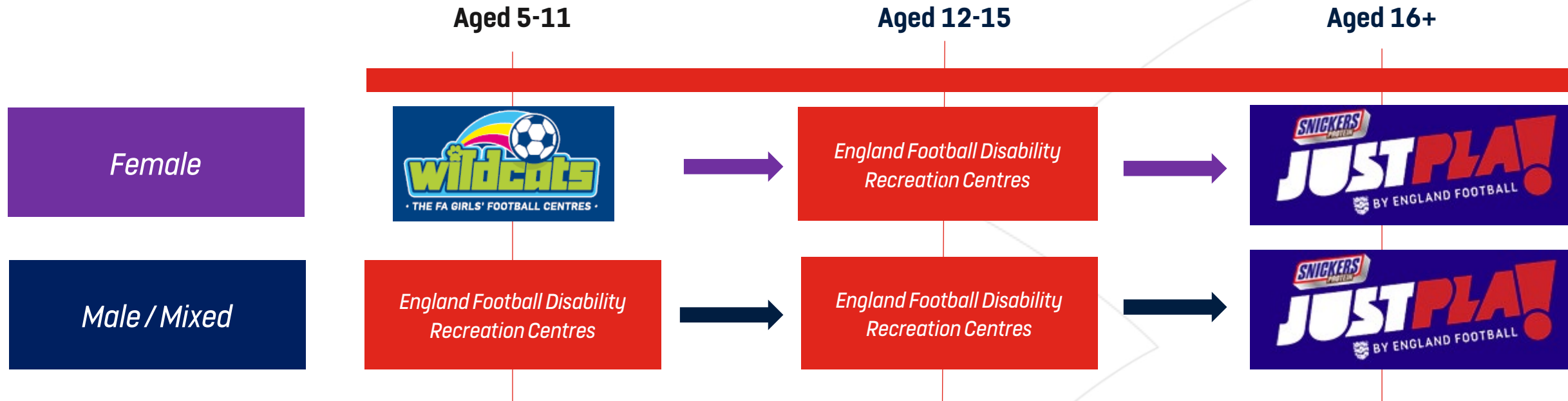
*Automates certain QA processes during the application flow thereby saving time – qualification checks etc*

*Ensures safeguarding is prominent throughout development and delivery*

*Plus you will ensure:*

- ✓ GDPR compliant*
- ✓ Parental consent*
- ✓ Participant medical details*
- ✓ Parent/Guardian emergency contact information*
- ✓ Additional needs information*
- ✓ Easy attendance register system*

# Disability Recreational Pathway 2021-22



## Future Female Developments

- Evolve existing Weetabix Wildcats and Teenage For Fun programmes as fully inclusive opportunities for young disabled girls


## Future Male Developments

- Deliver a new boys/mixed pan disability For Fun programme to align with existing girls' provision


# *Programme Overview*

# Programme Overview

## What is it intended to be

- 
- *A replacement for our previous upshot usage*
  - *It's a new **technology solution** within FA Events to allow us to better administrate and promote CFA led disability recreation centre activity that falls outside of official FA participation programmes*
  - *Covers boys / mixed 5-15 and girls 12-15 recreational provisional only*
  - *A great way to support the recovery and re-engagement of players post Covid*
  - *A temporary solution until official FA participation programmes are developed to cater for specific age groups*

## What isn't it intended to be

- 
- **Its not a participation programme in the sense of Wildcats / Just Play therefore no funding, equipment packs etc ... yet!**
  - *Its not open access - only those with CFA 'permission' / agreement should 'apply'.*
  - *A perfect solution – iteration process starts now*



# Programme Criteria

## **Delivery**

*Aspire towards a minimum 16 weeks delivery per season*

## **Safeguarding**

*Evidence of a safeguarding policy*

## **Health & Safety**

*Evidence a risk assessment, activity check list and commit to carrying out a Covid 19 Safeguarding Risk Assessment*

## **Insurance**

*Evidence public liability insurance*

## **Staff**

*Meet and adhere to the staffing criteria throughout delivery*

## **Participants**

*Considered disabled under the definition provided for in the Equality Act 2010 and booked on The FA Events system via their parent/carer prior to taking part in a session\**

## Delivery

*No minimum delivery period however we would encourage a minimum 16 weeks of delivery across the season, more if possible*

*For a player to 'count' against your Disability player KPI they must have attended a minimum of 1 session in a centre that has delivered a minimum of 6 sessions*

*Mandatory for providers to use The FA Events Platform to create, manage and take attendance at each of their sessions if they are count against KPIs*

*No minimum session capacity*

*Maximum cost is £3. Same process / checks as wildcats for anything above*

*Your sessions can be 'hidden' if they are closed sessions. In this case they will not appear on 'Find Football'*

# Safeguarding



## Safeguarding policy

*All providers must be able to evidence a safeguarding policy that aligns to The FA's Safeguarding Children Policy principles.*

*When working in partnership to deliver football activity it must be clear as to how these principles will be adhered to and the process for recognising and responding to concerns about a child.*

*The FA Safeguarding Children Policy principles are that:*

- *the child's welfare is, and must always be, the paramount consideration;*
- *all children and young people have a right to be protected from abuse regardless of their age, gender, disability, culture, language, racial origin, faith or sexual orientation;*
- *all suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately;*
- *and working in partnership with other organisations, children and young people and their parents and carers is essential.*

*If the provider doesn't have a Safeguarding Children Policy they can download The FA's club template 1.4 by visiting :*

*[The FA Safeguarding Children Policy and Procedures: Templates](#)*

*The FA's Safeguarding Children Policy principles must be adhered to by those involved with the delivery of England Football Disability recreation Centres and all of its related activities. When working in partnership to deliver football activity, it must be clear how Safeguarding Children Policy principles will be adhered to, and what the process is for recognising and responding to concerns about a child.*

*Please involve the designated Safeguarding Officer at your CFA, and ensure they are available to provide advice and guidance to new providers.*

# Safeguarding



**Safeguarding policy must be clear about the following**

## **The referral process:**

*Must include The FA Case Management Team who can be contacted via [Safeguarding@TheFA.com](mailto:Safeguarding@TheFA.com). Further information on The FAs reporting processes can be found here:*

*<https://www.thefa.com/football-rules-governance/safeguarding/section-2-reporting-concerns>*

## **A Named Designated Safeguarding Officer:**

*Responsible for ensuring safeguards are in place and maintained effectively across all activities. All staff, parents/ carers and players must be made aware as to who this person is and how to contact them. Providers are responsible for messaging the name of DSO & contact info to parents/carers.*

## **Safer Recruitment:**

*Including Enhanced DBS checks; via The FA DBS Unit (checks completed via the Premier League and/or PL Club should make use of The FA portability agreement to comply with the requirement for an FA accepted DBS check)*

## **Safeguarding Training:**

*Completion of The FAs Safeguarding Children Training e.g. Safeguarding Children Workshop (SGC)/Welfare Officer Course (WOC). NB - EFL and PL Club DSOs must be up to date with their respective leagues DSO safeguarding training requirements or complete The FAs WOC*

## **Reporting concerns**

*The reporting of concerns should be made as easy as possible. There must be a designated safeguarding officer for each activity who is clear about The FA referral and whistleblowing processes.*

## **Prevention**

*Every England Football Disability Recreation Centre must implement preventative safeguarding measures to help create safe and enjoyable environments for each aspect of the proposed activities.*

*This must include a safeguarding risk assessment; you can access The FAs 'Safeguarding Risk Assessment Guidance (1.9) here:*

*<https://www.thefa.com/football-rules-governance/safeguarding/section-1-football-safeguarding-framework>*

## **Planning, delivery and compliance**

*All parties must be clear about the safeguarding requirements for England Football Disability Recreation Centres including who is responsible for what safeguards during the i) planning, ii) delivery and iii) compliance monitoring.*

## **Age Groups**

*Disability football has a dispensation to adopt a maximum 4 year age banding up to and including U16s only. We recommend the following as initial age bandings to introduce:*

- Under 8 (ages 5-7)*
- Under 12 (ages 8-11)*
- Under 16 (ages 12-15)*

*The use of a 2-year age banding is encouraged should numbers permit*

# Health & Safety Insurance

*To ensure sessions are operating safely programme organisers must evidence the following:*

- *Health & Safety Activity Checklist (FA Template provided)*
- *Health & Safety Risk Assessment (FA Template provided)*
- *Covid 19 Safeguarding Risk Assessment (FA Template provided)*
- *Public liability insurance (minimum limit of indemnity of GBP 5 million)*

**County FAs mustn't approve applications until they have evidence of these documents**



# Staff



1. There must always be a minimum of two adults (18+), both adults must hold an in date accepted FA DBS Check (previously referred to as FA CRC).
2. Within disability football, the ratio of volunteers or staff to players needs to be managed on a case-by- case basis. The following may help work out how many helpers are required:
  - The facilities, including security, spectators, access arrangements, location of changing rooms and toilets;
  - The support needs of players;
  - Emergency evacuation procedures at the venue;
  - Any known health or communication needs;
  - Any other needs such as the need for quiet time out or the chance to deescalate

*It's only by having enough helpers that situations such as injury, illness and challenging behaviours can be managed effectively.*

## Applicant

*This role is responsible for completing the application process.*

*Must be 18+*

*This person cannot be directly involved in the delivery of football activity unless they meet the criteria of another specified role namely; lead coach, coach/volunteer or DSO.*

*In this instance they must also provide their details under the relevant role.*

## Lead Coach

- *Must be 18+*
- *FA Playmaker or FA Level 1 in Coaching / Introduction to Coaching or above*
- *In date FA Safeguarding Children Course*
- *In date FA Emergency First Aid*

## Coaches / Volunteers

*Any coach or volunteer over the age of 18 must hold an in date accepted FA DBS check*

*Coaches ages 16 & 17 can be registered withing FA Events Platform, but they cannot be considered as part of the staffing ratio for sessions as they are not 18+. You must have parental consent for them to volunteer and they must be supervised at all time*

*Remember – there must always be a minimum of two adults (18+) with a specified role and with an in date accepted FA DBS check present at all times*

## Designated Safeguarding Officer

- *In date accepted FA DBS check*
- *Responsible for ensuring safeguards are in place and monitored regularly*
- *Must have attended FA Welfare Officer Course (WOC) or PL/EFL relevant DSO training*
- *Complete Covid 19 Safeguarding Risk Assessment*
- *All staff, parents/carers and players must be made aware as to whom this person is and how to contact them.*

*Note - this person can also be the administrator, lead coach or coach/volunteer only if they meet the requirements for the role.*

*To successfully submit your online application you will be required to input each of the above fields which meet the outlined requirements*



# Participants

*All participants must be booked on to a England Football Disability Recreation Centre via The FA online booking system, by their parent/carer, prior to taking part in a session.*

- *Deliverers must take attendance at the end of each session*
- *Coaches/ volunteers must have confirmed parent/carer consent to participate;*
- *All sessions must collect participant data and ensure its retention is in compliance with General Data Protection Regulation (GDPR); medical needs, emergency contact information, any additional needs e.g. specific support for any impairment or long term health condition.*

***IT IS MANDATORY FOR ALL ENGLAND FOOTBALL DISABILITY RECREATION CENTRES TO USE THE FA EVENTS SYSTEM.***

*By using this system you will have/be:*

- ✓ *GDPR compliant*
- ✓ *Parental consent*
- ✓ *Participant medical details*
- ✓ *Parent/Guardian emergency contact information*
- ✓ *Additional needs information*
- ✓ *Easy attendance register system*

*Session Capacity*

- *You must set your capacity in the system as this informs availability / ability to accept bookings*

***All participants must be considered disabled under the definition provided for in the Equality Act 2010***

## Terms & Conditions

*All England Football Disability Recreation Centre providers must agree to the FA Terms & Conditions upon application, and must operate within the parameters of this agreement.*

*The FA Terms & Conditions are embedded into the online application process, which will provide applicants with the option to read through online or download if required.*

*CFAs can if they wish, establish their own SLA agreement with their local Recreation centres directly, covering delivery expectations and distribution of funding. This SLA must not contradict the FA Terms and Conditions*



***Add Participant***

# Add Participant Tool

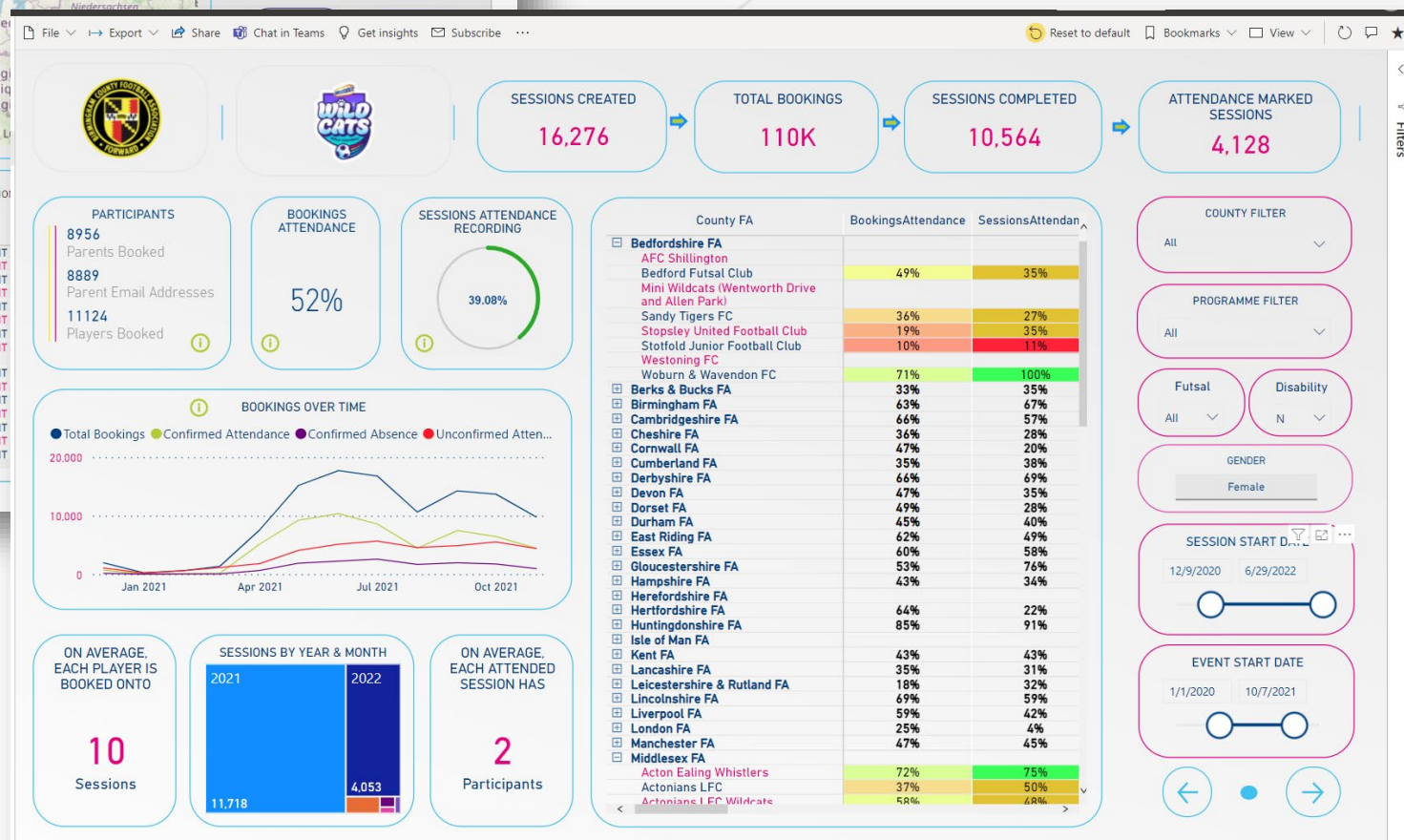
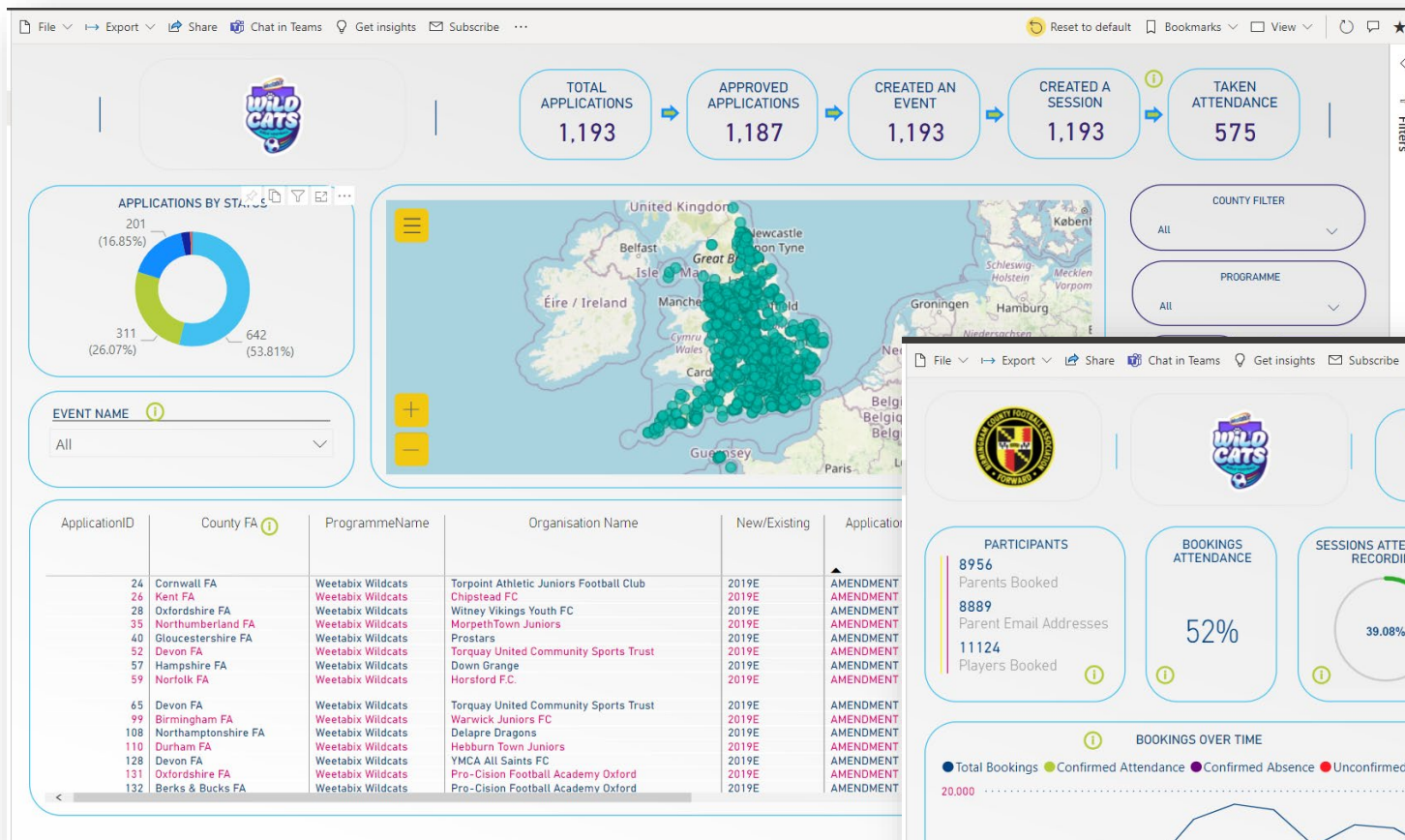
- *A new mobile friendly tool to allow organisers to manually add participants.*
- *The tool will allow the organiser to capture the name, DOB, gender, postcode.*
- *Only available to a minority of centres who meet the necessary criteria*
- *Simple process to request functionality is 'turned on'*
- *Release date tbc*

## *The Criteria*

- *The player has an impairment that means they cannot create or manage their own account however they have capacity and have in some way indicated they wish to participate in football*
- *Digitally excluded groups, for example homeless/newly arrived refugees/individuals living in extreme poverty*
- *CFA supported organisations such as Disability Day Care Centres, Health Sector Organisations or Disabled Peoples User Led Organisations / Charities who deliver closed sessions for their members/clients/patients as part of a wider curriculum of activities*

***Application Flow Demonstration***  
***Booking Flow Demonstration***  
***Add Participant Demonstration***

# *Reporting*



# *Summary*

# COUNTY FA CRITERIA CHECKLIST

1. **Delivery** – *A minimum 16 Weeks Delivery per season is encouraged*
2. **Safeguarding**- *Has the applicant uploaded a safeguarding policy that complies with the following:*
  - *The FA Safeguarding Children Policy Principles*
  - *Safer Recruitment including FA DBS checks*
  - *Staff role profiles detailing minimum qualifications/experience required*
  - *Welfare plan for each activity (including a risk assessment)*
  - *Staff: child ratio*
  - *Parent/carer informed consent to participate*
  - *Parent/carer informed consent for their child to be filmed/photographed*
  - *Participant data and its retention in line with GDPR; medical needs, emergency contact information, any additional needs e.g. support for impairment, learning difficulties*
3. **Health and safety** - *Has the applicant evidenced a health & safety risk assessment an activity check list and a Covid 19 Safeguarding Risk Assessment?*
4. **Insurance** - *Has the applicant evidenced public liability insurance with a minimum £5m indemnity?*
5. **Staff** – *Does the application meet the minimum staffing requirements? Does the application have a minimum of 2 adults (18+) with in date accepted DBS checks present at every session. This is not withstanding that Within disability football, the ratio of volunteers or staff to players needs to be managed on a case-by- case basis.*
6. **Participants** – *Has the activity set a capacity, are the applicants clear that all participants must be considered disabled under the definition provided for in the Equality Act, 2010?*
7. **FA Terms & Conditions** *Providers must agree to the FA Terms & Conditions on application, and must operate within the parameters of this agreement – on submission.*

## Support Available



*Knowledge hub*

*Online how to guide*

*Help desk (available via 'Support' on Events Platform)*

*Further training sessions – contact Phil*





***THANK YOU***