

# Referee Promotion Scheme Booklet

## Season 2018-2019

The Promotion scheme runs from 1<sup>st</sup> March to 28<sup>th</sup> February.

This booklet provides full details to the promotion scheme for Levels 7 to Level 4 across Berks & Bucks County FA.

Please ensure you read the booklet fully before committing to the promotion scheme.

**Promotion Applications must be completed by 28<sup>th</sup> February!**

No submissions will be accepted after this date.

If you have any questions, please get in touch, we look forward to receiving your promotion application.

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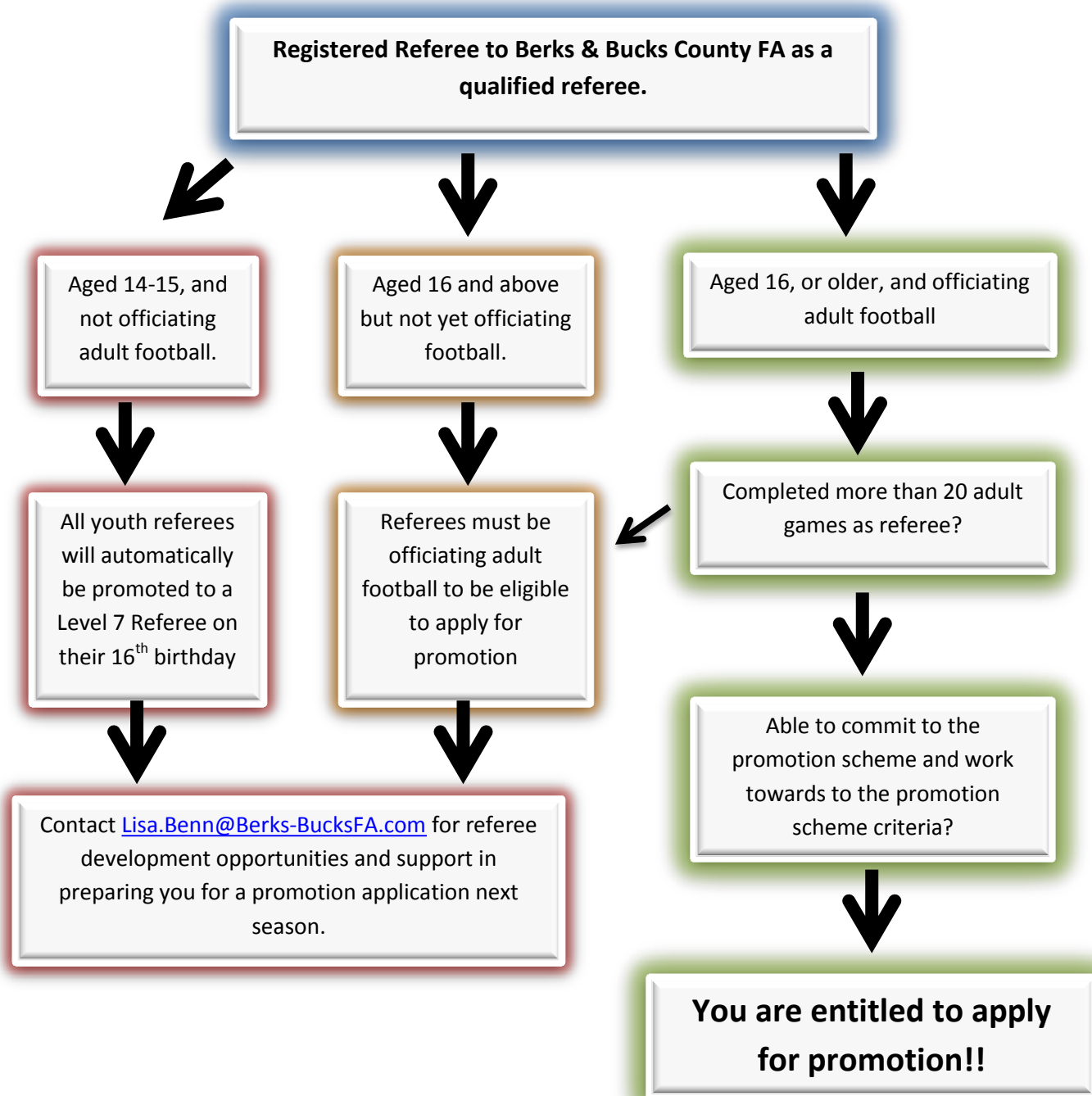
## Referee Levels



## Promotion from Level 4 - 3 - 2 - 1

Berks & Bucks County FA oversee the promotion process up to Level 4. For promotions to level 4, BBFA nominate, the final decision is that of The FA. Promotion through these levels is controlled by the FA and is dependent on observations and undertaking an enhanced fitness test.

## Eligibility



## Promotion Scheme Applicants Information

### Standards required for all Promotion Candidates:

- Submit your application for Promotion along with the £75 Promotion fee by the 28<sup>th</sup> February.
- Attend one promotion In-Service training seminar within the promotion season
- Pass a Laws of The Game Assessment
- Demonstrate good levels of administration. Keeping your Divisional Coordinator and RDO up to date as applicable. Dealing promptly with all correspondents from Berks & Bucks FA, completing match return cards and misconduct reports as necessary.
- By 28<sup>th</sup> February 2019 refereed a minimum of twenty 11-a-side matches (*qualifying games are listed below applicable to the level of promotion requested*).
- By 28<sup>th</sup> February 2019 had a minimum of three observations, co-ordinated by the Divisional Coordinator, attaining an acceptable average mark.
- Where applicable receive club marks from competitions over the age of 16 achieving a minimum of 70%.
- Fully meet The FA criteria.
- Accept Berks & Bucks County FA Appointments.
- Register for the season by 1<sup>st</sup> June

Only one observation will be permitted until a promotion seminar, including Laws of the Game exam has been completed. This includes the Fitness test for Level 5 to 4s.

*Note: If the criteria above are fully met the promotion fee is refundable, regardless of being promoted or not.*

### Level 7-6 & Level 6-5

A Level 7 referee must officiate as a referee in a minimum of 20 games in one registration period before applying for promotion.

- By 28<sup>th</sup> February 2019 completed a minimum of 20 (11 v 11) matches as a referee, of which a maximum of 6 may be U18 or Female Football.
- By 28<sup>th</sup> February 2019 had a minimum of three observations, of which only one can be within U18 Football.

## Level 5-4

- By 28<sup>th</sup> February 2019 completed a minimum of 20 (11 v 11 open aged) matches as a referee, on a Senior League (Thames Valley Premier League, Hellenic League, Spartan South Midlands)
- By 28<sup>th</sup> February 2019 candidates must have completed a minimum of 10 appointments as an Assistant Referee.
- By 28<sup>th</sup> February 2019 had a minimum of five observations.
- Successfully pass a Fitness Test with The Berks & Bucks Fitness Co-ordinator achieving 2600m in 12 minutes and 2 X 50m sprints in 7.5 seconds.
- Attend a compulsory FA in-service training meeting for potential Level 4 referees, dates to be advised by The FA.
- Be prepared to referee regularly on Saturday and midweek

*Note: For promotion to Level 4 the County FA make a nomination to the FA who in turn decides whether the candidate should be promoted to Level 4.*

## Enhanced Promotion

There are a few occasions when a referee is capable of gaining promotion from Level 7 to level 5 in one season.

To achieve this, the referee must satisfy all the requirements for promotion from level 7 to Level 6 during the period 1st March to 31st September and then satisfy all the requirements for promotion from Level 6 to Level 5 during the period 1st October to 28th February in the same promotion season.

To be considered for enhanced promotion the Referee must apply for promotion as above **but in addition write a covering letter to support their application for enhanced promotion to The Referee Development Officer, before the 28<sup>th</sup> February.** No candidates will be considered for enhanced promotion unless a letter has been received. The promotion committee will make the final decision to the suitability of enhanced promotion candidates.

## Female Referees Only:

In addition to the Promotion Scheme, The FA has identified a route way if females wish to progress their refereeing career within the Women's game only.

In the women's pathway you will need to officiate a minimum of 20 adult Female 11-a-side games within the promotion period and attain 3 observations to an acceptable standard.

## Promotion Seminar Dates

As part of your promotion application, one of the requirements is attendance to a promotion seminar and Pass a Laws of The Game Assessment.

Please find details to the promotion seminars. It is your responsibility to ensure you book onto and attend suitable seminar.

<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Booking Link</u>
Monday 26 <sup>th</sup> March	Piggott School, Near Reading	19:00- 21:00	<a href="http://eventspace.thefa.com/berks-bucksfa/promotion_seminar-_reading_area_26032018">http://eventspace.thefa.com/berks-bucksfa/promotion_seminar-_reading_area_26032018</a>
Thursday 5 <sup>th</sup> April	Sir Herbert Leon, Milton Keynes	19:00- 21:00	<a href="http://eventspace.thefa.com/berks-bucksfa/promotion_seminar-_milton_keynes_05042018">http://eventspace.thefa.com/berks-bucksfa/promotion_seminar-_milton_keynes_05042018</a>
Monday 16 <sup>th</sup> April	BBFA HQ, Abingdon	19:00- 21:00	<a href="http://eventspace.thefa.com/berks-bucksfa/promotion_seminar-_abingdon_area_16042018">http://eventspace.thefa.com/berks-bucksfa/promotion_seminar-_abingdon_area_16042018</a>

## Fitness Tests

We welcome all promotion candidates to attempt The FA fitness test, however this is not a requirement of your Level 7- 6 or Level 6 – 5 promotion.

Any candidates aspiring for promotion to Level 4 are required to successfully pass The FA Fitness Test with The Berks & Bucks Fitness Co-ordinator achieving 2600m in 12 minutes and 2 X 50m sprints in 7.5 seconds.

All fitness test will be held at. Please follow the links to book onto the appropriate session.

**Please note you will only be permitted two attempts at the fitness test**

<b>Date</b>	<b>Location</b>	<b>Time</b>	<b>Booking Link</b>
Wednesday 18 <sup>th</sup> July	Eaton, Pococks Ln, Eton, West Berkshire SL4 6HN	7.45PM	<a href="http://eventspace.thefa.com/berks-bucksfa/referee_level_5-4_fitness_test_18072017">http://eventspace.thefa.com/berks-bucksfa/referee_level_5-4_fitness_test_18072017</a>
Friday 7 <sup>th</sup> September	Tisley Park, Dunmore Rd, Abingdon OX14 1PU	7.30PM	<a href="http://eventspace.thefa.com/berks-bucksfa/referee_level_5-4_fitness_test_07092018">http://eventspace.thefa.com/berks-bucksfa/referee_level_5-4_fitness_test_07092018</a>

### Promotion Outcome

If a referee has achieved the criteria their information is presented to The Berks & Bucks FA Promotion Committee who in turn decide whether promotion should be granted. The candidate is formally informed of the outcome, however, in a case where a candidate is unsuccessful there support is provided to the individual. In extreme cases, where a candidate is unsuccessful, an appeal procedure is available by contacting the office.

*For promotion to Level 4 the County FA make a nomination to the FA who in turn decides whether the candidate should be promoted to Level 4.*

### Removal from the Promotion Scheme

All promotion referees should represent The FA & Berks & Bucks FA professionally and reinforce the values identified in The DNA of English Refereeing strategy. The Referees committee have the right to remove any referee from the promotion scheme who has not acted in the best interests of the game and in line with the above strategy. The promotion fee will not be refunded.

### Referee Development Opportunities

All promotion referees will be invited to be a part of the Referee Development Group, attendance is expected, in order to support your development as a referee. Dates will be advised for season 2018-19.

### Promotion Application

Once you have read the above, booked onto the appropriate promotion seminar & fitness tests (if required).

Please follow the below link to complete your promotion application.

**[http://eventspace.thefa.com/berks-bucksfa/referee\\_promotion\\_application](http://eventspace.thefa.com/berks-bucksfa/referee_promotion_application)**

**Promotion Applications must be completed by 28<sup>th</sup> February.**

## Referee Promotion Scheme 2018-19



### What happens next?

Following closure of the promotion application window, your promotion application will be confirmed via email and you will be advised of your divisional coordinator.

Please keep a track of all your games, in the below document, and remember to advise your divisional coordinator of ALL your match appointments.



## Promotion Scheme 2018/19

**Promotion seeking:**

[illegible]

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### Assistant Referee Appointments if Applicable

Match Details				
Date	Home Team	Away Team	Score	Referee's Name



## The FA Referee Assessment Document Level 7-6



<b>Name of Referee:</b>	Click here to enter text.
<b>Fixture:</b>	Click here to enter text.
<b>Date:</b>	Click here to enter a date.
<b>Competition:</b>	Click here to enter text.

**Degree of Difficulty:** (please tick) ☐ Normal ☐ Challenging ☐ Very Challenging

### Summary of Misconduct:

	Yellow Card/Caution	Red Card/Send Off	Dismissal from Tech' Area
Home Team	Enter Number.	Enter Number.	Enter Number.
Away Team	Enter Number.	Enter Number.	Enter Number.

### Summary of Referees Performance:

Click here to enter text.

### Performance Competencies: (please tick)

		Well Below Standard	Below Standard	Standard Expected	Above Standard	Well Above Standard
1	Application of Law	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Match Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Positioning & Movement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Strengths and Developments Demonstrated during the Game:

Strengths		Development Points	
1	Click here to enter text.	1	Click here to enter text.
2	Click here to enter text.	2	Click here to enter text.
3	Click here to enter text.	3	Click here to enter text.

## Referee Promotion Scheme 2018-19



### Additional Comments:

Click here to enter text.

### Performance Indicator – Overall Match Performance: *(please tick)*

Well Below Standard	Below Standard	Standard Expected	Above Standard	Well Above Standard
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Please remember that whilst this document is used primarily for an assessment purpose it is important that the Referee uses the content and Assessor debrief for their ongoing professional development.*

**Name of Assessor:** Click here to enter text.

**Date:** Click here to enter a date.

## The FA Referee Assessment Document Level 6-5

<b>Name of Referee:</b>	Click here to enter text.
<b>Fixture:</b>	Click here to enter text.
<b>Date:</b>	Click here to enter a date.
<b>Competition:</b>	Click here to enter text.

**Degree of Difficulty:** (please tick) ☐ Normal ☐ Challenging ☐ Very Challenging

### Summary of Misconduct:

	Yellow Card/Caution	Red Card/Send Off	Dismissal from Tech' Area
Home Team	Enter Number.	Enter Number.	Enter Number.
Away Team	Enter Number.	Enter Number.	Enter Number.

### Summary of Referees Performance:

Click here to enter text.

### Performance Competencies: (please tick)

		Well Below Standard	Below Standard	Standard Expected	Above Standard	Well Above Standard
1	Application of Law	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Match Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Positioning & Movement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Fitness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Alertness & Awareness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Strengths and Developments Demonstrated during the Game:

Strengths		Development Points	
1	Click here to enter text.	1	Click here to enter text.
2	Click here to enter text.	2	Click here to enter text.
3	Click here to enter text.	3	Click here to enter text.

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 Tel: 01235 558455



## Additional Comments:

Click here to enter text.

## Performance Indicator – Overall Match Performance: *(please tick)*

Well Below Standard	Below Standard	Standard Expected	Above Standard	Well Above Standard
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Please remember that whilst this document is used primarily for an assessment purpose it is important that the Referee uses the content and Assessor debrief for their ongoing professional development.*

**Name of Assessor:** Click here to enter text.

**Date:** Click here to enter a date.



## Referee Assessment & Development Form Level 5 - 4

Name of Referee:

Current Level:

Match:

v

Competition:

Date:

Assessors must complete as advised in the "Assessor Guide".

1. Application of Law:
2. Match Control:
3. Positioning, Fitness & Work rate:
4. Alertness & Awareness,  
Including management of stoppages :
5. Communication:
6. Teamwork:
7. Advantage:

Section	Strengths	Section	Development areas

BASED ON THIS PERFORMANCE I MARK THE REFEREE

		1 to 5	Weighting	Sub Total	70
1	Application of Law	3.5	X 5	17.5	
2	Match Control	3.5	X 5	17.5	
3	Positioning & Work Rate	3.5	X 2	7	
4	Alertness, Awareness	3.5	X 3	10.5	
5	Communication	3.5	X 2	7	
6	Teamwork	3.5	X 1	3.5	
7	Advantage	3.5	X 2	7	

Name of Observer:

## County FA Referee Assessment Guidance Notes-Level 7-6

When asking your Assessors to undertake the completion of either document essentially they should consider the following simple guidelines when filling in the document. These are key areas but are not exhaustive and the Assessor as a member of our professional workforce should have the skills, experience and knowledge to be able to consider other factors (where required) under each heading where they consider appropriate to do so.

### Performance Competency 1 – Application of Law

- Did the Referee apply law correctly at all times – paying specific attention to fouls and misconduct.
- Did the Referee demonstrate the ability to be able to distinguish challenges that were fair and foul ?
- Given the opportunity did the Referee recognise the difference between those foul challenges that were careless, reckless or made with excessive force?
- Did the Referee ensure that play was started and restarted correctly?

### Performance Competency 2 – Match Control

- Did the Referee demonstrate confidence and competency in controlling this game?
- Did you witness the Referee establish and maintain his match control?
- Was there a consistent approach of match control applied throughout the entire game?
- Did you witness the Referee demonstrate a variety of appropriate management skills and techniques when controlling this game?

### Performance Competency 3 – Positioning and Movement

- Did the Referee demonstrate an understanding of his/her diagonal path of patrol during open play?
- Did the Referee place themselves in the optimum positions for set-pieces, start and restart of play scenarios?
- Did the Referee ensure that they were in credible positions when recognising foul play?
- Did you witness the Referee demonstrate a good level of fitness and fluidity of movement throughout the game?



### County FA Referee Assessment Guidance Notes-Level 6-5

When asking your Assessors to undertake the completion of either document essentially they should consider the following simple guidelines when filling in the document. These are key areas but are not exhaustive and the Assessor as a member of our professional workforce should have the skills, experience and knowledge to be able to consider other factors (where required) under each heading where they consider appropriate to do so.

#### Performance Competency 1 – Application of Law

- Did the Referee apply law correctly at all times – paying specific attention to fouls and misconduct?
- Did the Referee demonstrate the ability to be able to distinguish between challenges that were fair and foul ?
- Given the opportunity did the Referee recognise the difference between those foul challenges that were careless, reckless or made with excessive force?
- Did the Referee ensure that play was started and restarted correctly ?
- Is able to identify and act appropriately against those individuals that are persistently infringing the laws of the game?
- Did the Referee recognise and act appropriately to offside situations?
- Given opportunity did the Referee demonstrate a thorough understanding of law and competition rules.

#### Performance Competency 2 – Match Control

- Did the Referee demonstrate confidence and competency in controlling this game?
- Did you witness the Referee establish and maintain his match control?
- Was there a consistent approach of match control applied throughout the entire game ?
- Did you witness the Referee demonstrate a variety of appropriate management skills and techniques when controlling this game?
- Did the Referee demonstrate calm and positive body language in order to assist and support his match control?
- Shows the ability to increase or decrease their level of match control in tune with the game itself?
- Responds positively to any situation, player or club official who poses as a threat to his/her match control?
- Where required to do so made best use of the 'stepped' approach when dealing with misconduct.

#### Performance Competency 3 – Positioning and Movement

- Did the Referee demonstrate an understanding of his/her diagonal path of patrol during open play?
- Did the Referee place themselves in the optimum positions for set-pieces, start and restart of play scenarios?
- Did the Referee ensure that they were in credible positions when recognising foul play?

## Referee Promotion Scheme 2018-19



- Did you witness the Referee demonstrate a good level of fitness and fluidity of movement throughout the game?
- Demonstrated the ability to have a flexible position to their path of patrol where situations or incidents dictated.
- Maintains good eye contact with assistant referees – always ensuring that they are within view.

### Performance Competency 4 – Fitness

- Demonstrates the physique, fitness and healthy 'perception' that is required to Referee football at this level.
- Shows a degree of stamina and is not seen to be tiring as the game progresses
- Possesses the ability to change their running pace and is seen to sprint and manoeuvre quickly into position where and when the game dictates.

### Performance Competency 5 – Management

- Was it evident that the Referee could vary the range and tone of communication (verbal, non verbal and whistle) to suit the situation , offence or to assist with his overall management of the game ?
- If required did the Referee communicate why decisions had been made?
- Did the Referee consistently communicate with his/her assistant referees?
- Gave clear and concise signals to assist and indicate decisions.

### Performance Competency 6 – Alertness and Awareness

- Quick to recognise when players were seriously injured and required the attention of the trainer.
- Recognised and invoked the advantage clause when the opportunity arose.
- Demonstrated effective teamwork between themselves and their assistant referees – always ensuring that signals and indications were acknowledged.

