



BERKS & BUCKS FA COUNTY CUP COMPETITION RULES

YOUTH SECTION

1. APPLICATION

The following Rules apply to all Youth County Cup Competitions.

2. OWNERSHIP

The Berks & Bucks Football Association Limited shall be, for all purposes, the legal holder of all Youth County Cup Competitions

3. CONTROL OF THE COMPETITION

The entire control and management of the Competition shall be vested in the Council of the Association. The Council shall have the power to formulate the Rules of the Competition and to alter or add to the Rules as they, from time to time, deem expedient.

The Council shall appoint a Football Operations Committee to control and manage the Competition, which shall be 11-a-side in all Competitions apart from the Minor Under 12 Saturday Cup and Minor Under 12 Sunday Cup, where it is 9 v 9 and where no Team affiliated as an Under 11 side shall compete, on their behalf and to make decisions on matters arising out of the Competition which, within the Rules laid down by the Council, shall be deemed decisions of the Council.

In any matter not specifically mentioned in these Rules, the Football Operations Committee shall have power to take such action and impose such penalties as it deems necessary. The Committee shall decide the interpretation of the Rules, and adjudicate upon any dispute, claim or protest.

4. LAWS OF THE GAME

All matches shall be played in accordance with the Laws of the Game as decided by the International Football Association Board

5. ELIGIBLE CLUBS

- i. All Competitions shall be open to Clubs affiliated to this Association, and shall be competed for annually.
- ii. Entries to all County Cups shall be confined to Clubs who play their matches in a League recognised by the Association.
- iii. All such matches shall be played within the boundaries of the County Association of Berks & Bucks. Subject to the permission of the Football Operations Committee, matches may be played outside the County boundaries.
- iv. A Club that is dual affiliated is permitted to enter another County's Cup Competition with the consent of the parent Association. In the event of a clash of fixtures the Cup-tie of the parent Association shall take precedence.
- v. Any Club not parented to the Berks & Bucks Football Association but duly affiliated and having entered one (1) of the Association's Cup Competitions, shall abide by the dates set by the Football Operations Committee.
- vi. The individual Competitions shall be restricted to those Teams of Clubs whose players have reached the required ages as set out below by midnight on 31st August of the current season:

Age on 31 August of the relevant Playing Season	Age Group	Youngest Age Eligible
11	Under 12	11
12	Under 13	11
13	Under 14	12
14	Under 15	13
15	Under 16	14
16	Under 18	15

In all Cups a Club may enter more than one (1) Team in the same Competition. No player may represent more than one (1) Team from any Member Club in the Competition that they are competing in.

6. APPLICATION FOR ENTRY, DATES AND FEES

Each Club shall submit its application for entry on the Whole Game System and submit it to the Association by August 1st together with the entry fee of £10.00 per Team.

Late entries may be accepted at the discretion of the Football Operations Committee up until twenty-eight (28) days before the draw for the Competition is made or a date set by the Football Operations Committee.

Annually the Board of Directors, following the recommendation of the Football Operations Committee, shall set fees for Cup entry.

7. REJECTION OF AN ENTRY

The Football Operations Committee may reject the entry of any Club or transfer the entry to another Cup Competition if they deem it desirable.

8. ORGANISATION OF THE COMPETITION

a) The Committee shall decide which Clubs play in the Qualifying Round(s) and early rounds, and which shall be exempt until later rounds. The two (2) Finalists from the preceding season's Competition shall be exempt until the third round, or when there are thirty-two (32) Teams remaining.

Minor Under 12 Saturday Cup, Minor Under 12 Sunday Cup, Minor Under 13 Saturday Cup, Minor Under 13 Sunday Cup, Minor Under 14 Cup and Minor U15 Cup – those Teams in the top two Divisions of the Berkshire Youth Development League, Chiltern Church Junior League, East Berks Football Alliance, Milton Keynes Border Counties League, Milton Keynes & District Development League, Reading & West Berks League, South Bucks Mini Soccer Conference, Thames Valley Development league, Wycombe & South Bucks Minor Football League, shall be exempt until the Second Round.

b) The Committee shall decide the scheduled date on which each round shall be played and also the time of the kick-off and for arranging the pairing of Clubs to compete in each round. Clubs shall be notified of the draw not less than fourteen days (14) days prior to the scheduled date of the round.

c) The early stages of all Competitions shall be regionalised into Divisions. At the Quarter Final stage / round where eight (8) Teams are remaining competing Clubs shall be drawn together, not regionalised.

d) All matches shall be played on Sundays, apart from Minor Under 12 Saturday Cup and Minor Under 13 Saturday Cup, and unless mutually agreed otherwise by the Competitions Co-ordinator and both Clubs. Clubs may play the ties earlier or on a different day by applying in writing, at least fourteen (14) days prior to the scheduled date, to the Competitions Co-ordinator who shall confirm in writing agreement or otherwise.

e) Any Club withdrawing from the Competition after the publication of the Draw shall be fined a sum not exceeding £50.00

f) Any Club failing to fulfil a fixture shall be fined a sum not exceeding £50.00 and the tie shall be awarded to their opponents.

g) In the event of a Club failing to keep its engagement it shall be liable for any genuine expenses incurred by its opponents. All claims for expenses shall be forwarded to the Competitions Co-ordinator within seven (7) days from the date of the match which the claim is being made. Applications received after seven (7) days shall not be considered.

h) Matches shall kick-off at the normal kick-off time for the Home Club except that no match shall kick-off before 10.00am. No match shall kick-off after 3.00pm, or after 2pm between November and March, except where floodlights are available, or with the permission of the Competitions Co-Ordinator.

9. QUALIFICATION OF PLAYERS

a) No player registered with a FA Premier League or Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules shall be permitted to play in this Competition. A Player registered with a FA Girls' Regional Talent Club may play in this Competition subject to the FA Programme for Excellence (Female) Regulations.

A player shall be qualified to compete in the Competition providing that they are a registered playing member of his Club at least seven (7) days prior to the date on which the match is scheduled to be played. A registered youth playing member of a Club is one who, being in all other respects eligible, has signed a fully and correctly completed Competition registration form countersigned by his /her parent or guardian and by an Officer of the respective Club, and who has been registered with the League that the Team competes

b) Disqualification. A player although possessing the necessary qualification under Rule 9(a) shall not be allowed to compete in the Competition if he/she has played for another Team (including an abandoned match) in this Competition during the current season.

c) Where a match is postponed, drawn or abandoned, only those players who were qualified on the original scheduled date shall be eligible to play in the rearranged fixture except a player who has been suspended may play after the term of suspension has expired.

d) Validity of Players Qualifications. The Committee shall be empowered to call upon any players or Club to prove to the Committee's satisfaction that a player was properly qualified according to the Rules to compete, and where it was found that a player was not properly qualified, they shall order the removal of the Club from the Competition and impose a fine not exceeding £100.00.

e) Finals - Players shall be registered with their Club by 1st March and to be eligible to play in the Final Tie shall have played at least one (1) match for their Club.

10. GROUNDS

a) Choice of Ground. In each tie, before the Final Tie, the match shall be played on the ground of the Club first drawn, unless otherwise mutually agreed, and the consent of the Committee obtained. Any dispute between both Teams on a change of ground to a neutral pitch whereby any increase in the cost of hire of the pitch takes place, the final decision shall be made by the Competitions Co-ordinator of the suitability of the venue and cost.

b) Grounds not Available or Unsuitable. The Home Club shall play the match upon the ground on which it is accustomed to play, but if for some reason it is unable to do so shall notify the Competitions Co-ordinator within three (3) days of the intimation of the Draw. The Visiting Club may appeal against the suitability of the Home Clubs ground stating the reasons within three (3) days of the intimation of the Draw to the Competitions Co-ordinator.

c) Grounds - Committee to Decide. The Committee shall be empowered to order the match to be played as originally drawn or upon the ground of a neutral Club or upon the ground of the opposing Club. The first drawn Club shall meet the costs. If a match as originally drawn is postponed on two (2) occasions, the Football Operations Committee may order the match to be played on the opposing Clubs ground. Any neutral ground costs to be equally shared between both Clubs. The first drawn Club shall pay the ground costs of the original tie. The second drawn Club shall pay the ground costs of the tie should it be postponed twice and moved to their ground.

d) Ground - Playing Condition. Each Home Club shall be responsible for taking every reasonable precaution to keep its ground in playing condition and shall if it thinks necessary require the appointed Referee to visit the ground two (2) hours before the scheduled kick-off to decide upon its fitness for play. In extreme weather conditions or other unusual circumstances the Home Club shall arrange for the inspection of the ground by at least a Level 5 Referee, not connected with either Club, to determine its fitness for play at a time earlier than two (2) hours prior to the scheduled kick-off. Where a ground has been declared unfit for play in accordance with the Rule the Clubs

engaged in the match shall not be allowed to play in a match in lieu. Where a ground has been declared unfit by a Referee, the HOME CLUB shall inform the Visiting Club, Referee, Assistant Referees, Competitions Co-ordinator, Council Member in Attendance and Assessor (if appointed) Clubs failing to comply shall be liable to a fine not exceeding £25.00. In instances where a groundsperson of a Local Authority or of a School has absolute authority over the use of the ground, his decision shall be accepted as if it were made by a Registered Referee, but all other requirements concerning postponements are to be complied with.

e) Football Turf pitches (3G) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf pitches. For Clubs playing at Step 7 and below a pitch shall be tested (by a FIFA accredited test institute) every three (3) years and the results passed on to the FA. The FA shall give a decision on the suitability for use and add the pitch to the Register.

f) Formats, Dimensions of Field of Play & Ball Size. The below are the playing formats & ball sizes that shall be used and the recommended dimensions:

Age Groups	Maximum Permitted Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Recommended Goal Sizes in feet	Ball Size
		Yards	Metres	Yards	Metres		
Under 12 Saturday & Sunday	9v9	70x40	64 x 36.6	80x50	73.15 x 45.75	16x7	4
Under 13 Saturday & Sunday	11v11	90x50	82.3x45.75	100x60	91.44 x 54.9	21x7	4
Under 14	11v11	90x50	82.3 x 45.75	100x60	91.44 x 54.9	21x7	4
Under 15	11v11	90x50	82.3 x 45.75	110x70	100.58 x 64	24x8	5
Under 16	11v11	90x50	82.3 x 45.75	110x70	100.58 x 64	24x8	5
Under 18	11 v 11	100x50	91.44 x 45.75	130x100	118.87 x 91.44	24x8	5

11. CLUB COLOURS

Every Club shall register the colour of its shirts with the Association who shall decide as to their suitability.

Goalkeepers shall wear colours which distinguish them from all other players and the Match Officials.

No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Association shall notify its opponents the colours in which they shall play (including the colour of the goalkeepers jersey) at least five [5] days before the match.

If, in the opinion of the Referee, two (2) Clubs have the same or similar colours, the Home Team shall make the change in all Competitions. A Club shall not delay the scheduled time of kick off for a Competition match by not having a change of colours.

Player's shirts shall be clearly numbered on the back in accordance with the Official Team Sheet. No change of numbers during the match shall be allowed except on a change of goalkeeper or where a player has been required by the Referee to change their shirt because of blood injury.

In the Final of the Competition, if the colours are similar, both Clubs shall change. In the event of Clubs not agreeing upon the colours to be worn by their respective Teams, the Committee, or in an emergency, the Council Member in Attendance shall decide in consultation with the Referee. Failure to comply shall incur a fine not exceeding £50.00.

12. SUBSTITUTES

Substitutes not named may not take any part in the match. A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 9 of this Competition. The Referee shall be informed of the names of the substitutes not later than fifteen (15) minutes before the start of the match. Clubs shall indicate on the result sheet if the substitute played in the game.

A Club may at its discretion and in accordance with the Laws of the Game use five (5) substitute players in any match in this Competition who may be selected from five (5) players except to replace a player who has been dismissed by the Referee after play has commenced. A player who has been substituted himself becomes a substitute and may replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

NOTE: This means that a Team may make unlimited substitutions in accordance with Rule 3 of The Laws of Association Football.

(The above relates to Repeated Substitutions NOT Rolling Substitutions.)

13. PROVISIONS FOR MATCHES

For all matches, except as specific to the Final Tie (see Rule 15), the following provisions shall apply:

- a) Clubs shall not mutually arrange to play a match in lieu of a Cup Tie.
- b) Duration of Matches

COMPETITION	MATCH E/W MINS
YOUTH (U18) CUP	45
GIRLS U18 CUP	45
MINOR U16 CUP	40
GIRLS U16 CUP	40
MINOR U15 CUP	40
MINOR U14 CUP	35
GIRLS U14 CUP	35
MINOR U13 SATURDAY CUP	35
MINOR U13 SUNDAY CUP	35
MINOR U12 SATURDAY CUP (9 v 9)	30
MINOR U12 SUNDAY CUP (9 v 9)	30

i) The Referee shall allow for time wasted or lost through accident or other cause. The Referee is the sole judge of allowance of time whether lost through accident or other cause and his decision on this matter is not subject to appeal.

ii) Time shall be extended to permit a penalty-kick being taken at or after the expiration of the normal period in either half.

iii) The half time interval shall not exceed fifteen (15) minutes without the consent of the Referee.

c) Confirmation of Match. The Home Club shall prior to five (5) days before the mutually agreed date of the match notify, by Email or Telephone, the Visiting Club, Referee, Assistant Referees (if appointed) and the Council Member in Attendance (if appointed) the location of the ground, dressing rooms and Club Colours. The Away Club shall seek and acknowledge receipt of such particulars. Clubs failing to comply with any part of Rule 13(c) shall incur a fine not exceeding £25.00.

d) i) Team Sheets shall be downloaded from the Berks & Bucks FA website. Both competing Clubs shall submit official Team Sheets to the Referee and to a representative of the opposing Club in the presence of the Referee in his dressing room at least fifteen (15) minutes prior to the scheduled kick-off time. Players names shall correspond with the numbers worn by the players.

Failure to comply shall incur a fine not exceeding £25.00.

Any Club which alters the composition of its Teams or changes the numbers of players after the Team Sheets have been handed over shall incur a fine not exceeding £25.00.

ii) Each Club shall be in possession of their player's Photo Identity Registration Cards, or the form of identification as required by their League, which shall be available for inspection at any match in the Competition in which the Club is involved. Prior to the match each Club shall request to see and verify their opponent's Photo Identity Registration Cards. Failure to produce the Registration Cards shall result in players being deemed ineligible and the Club being dealt with under Rule 9(d).

If Teams do not request to see the Photo Identity Registration Cards NO PROTEST regarding any player eligibility shall be considered.

Should a Club not have their Registration Cards, or form of identification as required by their league, available prior to the start of the match they shall make them available for checking before the completion of the match. Failure to comply shall be deemed a refusal.

e) The "FA Respect Handshake" shall take place prior to the commencement of any match in the Competition. Any Club failing to take part in a handshake without reasonable cause may be liable to incur a fine not exceeding £20.00.

f) Where a match has resulted in a draw at full time the match shall be decided by the taking of kicks from the penalty mark in accordance with International Board recommended procedures.

g) Incomplete Match. Where a match ends in a draw and where kicks from the penalty mark were unable to be taken or completed, or the match has had to be abandoned after the completion of full-time and neither Club being at fault, the match shall be replayed on the ground of the Visiting Club on the following Saturday/Sunday after the date of the original fixture, unless both Clubs mutually agree immediately on the conclusion of the match to play on an earlier date which has been approved by the Competitions Co-ordinator.

h) Replays Due to Breach of Rules. The Committee shall decide, in each case where they order a match to be replayed, because of a breach of the Rules, or where a match was not played upon the date fixed because one or both Clubs were at fault, whether to withhold part or the whole of the Gate Receipts of the replayed or re-arranged match from either or both Clubs, and also decide what proportion of the expenses of the match shall be borne by one or both of the Clubs. Where the Committee decides to withhold a part or whole of the Gate Receipts the sum withheld shall be taken by the Association.

i) Postponement. Where a match is postponed, in accordance with Rule 10(d), it shall be played on the same ground on the following Saturday/Sunday after the date of the original fixture unless both Clubs mutually agree upon an earlier date, and at once jointly intimate the decision to the Competitions Co-ordinator.

j) Abandonment - Club at Fault. Where a match is abandoned, the Referee shall notify, in writing, to the Competitions Co-ordinator within forty-eight (48) hours (Sundays excluded) the reason for the abandonment. In cases where the Football Operations Committee is satisfied that a match was abandoned owing to the conduct of one (1) Team or its Club member(s) they shall be empowered to award the match to the opponents and take such other action they deem appropriate. In cases where a match is abandoned owing to the conduct of both Teams or their Club member(s), the Football Operations Committee shall take such action as they consider appropriate. Appropriate action, within this Rule, may include the power to:

- i) Remove a Team from a Competition
- ii) The award of the tie to the opponents.
- iii) The ordering of a match to be replayed.
- iv) The imposition of a fine not exceeding £250.00.
- v) The ordering of the payment of expenses and costs.
- k) Abandonment – No Club at Fault

In the event of a match not being played or abandoned owing to reasons which neither Club has control, it shall be played in its entirety at the same ground on the following Saturday/Sunday after the date of the original fixture, unless instructed differently by the Football Operations Committee.

14. WITHDRAWAL OF CLUBS

- a) A Club intending to withdraw prior to the draw for the Competition shall inform the Competitions Co-ordinator in writing.
- b) Thereafter, any Club intending to withdraw shall inform the Competitions Co-ordinator and Council Member in Attendance (if appointed) at least eight (8) days prior to the scheduled date of match.
- c) Illness, injury and/or shortage of players shall not be considered as sufficient reason for withdrawal.
- d) Clubs failing to give a satisfactory reason for withdrawing shall not be allowed to enter the Competition in the ensuing season and shall be liable to a fine not exceeding £50.00

15. SPECIFIC PROVISIONS FOR THE FINAL TIE

In addition to the requirements of Rule 13, the following provisions for the Final Tie shall apply:

- a) The Committee shall fix the ground, date, time of kick-off and shall have direct control over all arrangements.
- b) For the Final tie each Club shall select a squad of players that the Team shall be selected from and sent by Email to their opponents and Competitions Co-ordinator seven (7) days prior to which the match is due to take place. Any Club wishing to object to any player on the list shall do so by Email to the Competitions Co-ordinator not less than five (5) days prior to which the match is due to take place.
- c) In the event of scores being level at full time the match shall be decided by the taking of kicks from the penalty mark in accordance with The International Board recommended procedures.
- d) The Club hosting the Final Tie shall receive payment from Berks & Bucks FA to cover the expenses of the Club for hosting the Final Tie as agreed with the Cup Competitions Committee prior to the fixture taking place.

16. PROVISIONS CONCERNING REFEREES' AND ASSISTANT REFEREES

- a) Committee to Appoint Officials

The Competitions Co-ordinator shall appoint the Referee, and from the Semi-Finals Assistant Referees and in addition a Fourth Official for the Final Tie.

The appointed Officials shall report to the match venue at least one (1) hour prior to the scheduled time of kick-off. In all ties Match Officials shall wear traditional black kit and the County Football Association Badge.

With the above exceptions, each Club shall provide a suitable Club Assistant Referee (Substitute players not permitted), or be liable to a fine not exceeding £20.00.

b) Precedence of Appointment in the Competition. The appointment of a Referee or Assistant Referees to officiate shall take precedence over all appointments except those made by The Football Association, The Football Association Premier Football League, The Football League, Panel Leagues, Contributory Leagues and Supply Leagues.

Appointments as a Referee or Assistant Referee in the Semi-Finals and Final shall take precedence over all appointments except those made by The Football Association, The Football Association Premier League and The Football League.

c) Any Referee or Assistant Referee that fails to keep an appointment in the Competition and takes an appointment elsewhere outside of the precedence above, shall be charged for a breach of Regulation 27/99, and shall have the opportunity to have the case heard by a Berks & Bucks Disciplinary Panel. If the charge is proven the Official is liable for a first offence, a seven (7) day suspension from ALL football and a fine of £25.00, and for a further offence, a twenty-one (21) day suspension from ALL football and a fine of £25.00.

d) In the event of the non-appearance of the appointed Referee the appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing Teams. In cases where there are no officially appointed Assistant Referees, the Clubs shall agree upon a Referee. An individual thus agreed upon shall, for that game, have the full powers, status and authority of a registered Referee.

Any Club failing to adhere to this Rule shall be fined a sum not exceeding £50 and be dealt with by the Football Operations Committee.

If the two (2) Clubs fail to agree upon a substitute Referee, then both Clubs may be removed from the Competition

e) Fees and Expenses of Referees and Assistant Referees. The Referee and Assistant Referees appointed shall be entitled to the following fees. These fees are inclusive of travelling expenses.

All Rounds

COMPETITION	REFEREE FEE	ASSTS & 4th FEE (each to receive)
YOUTH (U18) CUP	£38	£28
GIRLS U18 CUP	£38	£28
MINOR U16 CUP	£33	£28
GIRLS U16 CUP	£33	£28
MINOR U15 CUP	£33	£28
MINOR U14 CUP	£28	£22
GIRLS U14 CUP	£28	£22
MINOR U13 SATURDAY CUP	£28	£22
MINOR U13 SUNDAY CUP	£28	£22
MINOR U12 SATURDAY CUP (9 v 9)	£28	£22
MINOR U12 SUNDAY CUP (9 v 9)	£28	£22

The fees are to be equally shared by both Clubs and to be paid in the Referees Dressing Room at the same time as handing over the official Team Sheet as detailed in Rule 13(d).

When a Referee and Assistant Referees are appointed the Home Club shall pay their fees, but these fees are to be equally shared by both Clubs.

Referees, Assistant Referees and Fourth Officials are entitled to half fee if they travel to a match, to which they have been appointed which is cancelled or postponed.

Where a match is not played owing to one (1) Club being in default, that Club shall be responsible for paying the Match Official(s) their FULL fee(s), when the Match Official(s) attend the ground.

f) The Referee shall report the result of the match via the online link or by sending a report card to the Competitions Coordinator within forty-eight (48) hours of the match (Sundays excluded), including any of the following circumstances, late kick-offs, Teams commencing with less than eleven (11) players, failure to provide suitable dressing accommodation, and any complaint made to him under Rule 20(c) as to the ground, or the appurtenances of the game.

17. REPORTING RESULTS

a) Results shall be maintained by the FA's Full Time Website. All Teams (Home and Away) shall receive a text message shortly after kick-off. Both Teams shall reply to this message with the result of the match at its completion. The result shall be automatically updated on the Berks & Bucks Website. If a Team does not receive a text message they shall confirm the result of the match to a designated number no later than two (2) hours from the completion of the match.

b) Each Team shall also complete an on-line Result Sheet on the Berks & Bucks FA Website, or send a match result sheet downloaded from the Berks & Bucks FA website, containing the names and shirt numbers of players who played in the match, together with the Referees marking. This shall be completed within forty-eight (48) hours of the match (Sundays excluded).

c) Clubs failing to comply with this Rule or submitting an incorrect Match Report Card shall be fined a sum not exceeding £25.00.

18. PROCEEDS OF MATCHES - FINANCIAL ARRANGEMENTS

a) Admission. Where 'Gate' receipts are taken all persons shall pay for admission to the Ground, Enclosures and Stand, unless they are players or officials of the Clubs who are playing in or carrying out duties in connection with the match, Council Members of Berks & Bucks Football Association Limited and any of their invited Guests.

b) Receipts to be Checked. The Home Club shall make arrangements for an official of the Visiting Club to check and agree the Gate Receipts and Sale of Tickets or collection before the conclusion of the match.

c) Gate Receipts. The Gate Receipts, where taken, shall be equally divided between the two (2) competing Clubs after deduction of expenses of the match as hereinafter stated. A full Statement of Receipts and Expenditure with a remittance in settlement shall be sent to the Secretary of the Visiting Club within seven (7) days of the match. A copy of the said Statement shall be sent at the same time to the Competitions Co-ordinator.

Clubs failing to comply shall incur a fine not exceeding £50.00.

d) Match Expenses

i) The following expenses in connection with the match shall be paid by the Home Club: The Fees of the Referee, Assistant Referees and Fourth Official (if appointed), Advertising, Printing, Postage and Hire of Police and Floodlights.

ii) The following expenses in connection with the match shall be paid by the Visiting Club: Their travel and any other associated expenses.

e) Matches Arranged by the Association. In all matches arranged by The Association under Rule 15, the whole of the proceeds shall be taken by The Association, who shall be responsible for the payment of the expenses of the match.

19. TROPHIES

a) When the winning Club shall have been ascertained, the Association shall present the Cup to such Club. The Club, upon receipt of the Cup, shall sign a declaration approved by the Association to take good care of the Cup whilst in their possession and to reimburse the Association the cost of repairing and damage to or loss of the Cup and any other penalty which the Association may impose.

The Club are not required to engrave the Trophy. The engraving shall be completed by Berks & Bucks FA on its return.

The Cup shall be returned to the Competitions Co-ordinator by February 1st each year.

Failure to return the Cup by the due date, a fine not exceeding £50.00 shall be imposed.

b) Medals, Plaques. The Association shall decide on the type of medal, plaque or memento to be presented to the winners and runners-up. The Association shall award sixteen (16) medals, plaques or mementoes (fourteen (14) for Under 12s) to such winners and runners-up.

When a player taking part is ordered to leave the field for misconduct, the award to which he shall be entitled may be withheld at the discretion of the Association.

c) Any Club which wins a Trophy and fails to affiliate with Berks & Bucks FA the following season the Trophy shall be returned to Berks & Bucks FA within fourteen (14) days of dissolution.

20. PROVISIONS RELATING TO PROTESTS

All questions relating to the qualification of competitors, or interpretation of the Rules, or any dispute or protest whatever shall be referred to the Football Operations Committee.

a) All questions relating to the qualification of competitors or interpretation of the Rules or any dispute or protest whatever shall be referred to the Competitions Co-ordinator.

b) The protest shall be made in writing, sent by Special Delivery, e-mail or facsimile, stating clearly the grounds upon which it is made, signed by the Chairman and Secretary of the Club, and two (2) copies lodged with the Competitions Co-ordinator within three (3) days (Sundays excluded) of the date of the match to which it relates and shall be accompanied by a fee of £10.00. Should, however, the protest concern the eligibility of two (2) players the protest fee shall be doubled or for three (3) players it shall be trebled and so on.

c) Protests which relate to grounds or the appurtenances of the game shall not be entertained unless made to the Referee and the objection could not be remedied before the commencement of the match. The Club making the objection shall lodge protest as in a manner aforementioned in Rule 20(b).

d) The Competitions Co-ordinator, on the receipt of the protest shall forward a copy to the Club against whom the protest is made, and shall fix a date by which the Club shall submit a reply. Should a Club dispute the grounds upon which the protest was made, it shall supply evidence, in writing, to the Competitions Co-ordinator. The Committee shall adjudicate upon the facts before them, or the Committee may decide to appoint a Commission, when one (1) or both Clubs shall attend and be entitled to call witnesses.

e) The fee may be forfeited where a protest is not upheld, it shall however, be refunded where the protest succeeds.

21. APPEALS

A Club may appeal against the decision of the Football Operations Committee and Association to an Appeal Board. Any appeal shall be made in writing or by email together with a deposit of £30.00 to the Association fourteen (14) days from the date of notification. The grounds of the appeal shall be fully stated, and in the case of an appeal being improperly lodged or deemed to be frivolous, the deposit fee shall be forfeited and any cost incurred may be charged. All decisions of an appeal board are final and binding.

22. DEFAULT IN PAYMENT OF FINES AND COSTS

All fines and costs shall be paid within fourteen (14) days of notification. Failure to comply the Committee shall have the power to suspend the Club from the Competition and to report the matter to the Council.

FEES TARIFF

RULE NUMBER	DESCRIPTION	MAXIMUM FEE
6	ENTRY FEE – ALL CUPS	£10
20 (b)	PROTEST FEE	£10
21	APPEAL FEE	£30

FINES TARIFF

RULE NUMBER	DESCRIPTION	MAXIMUM FINE
8 (e)	WITHDRAWAL AFTER PUBLICATION OF THE DRAW	£50
9 (e)	VALIDITY OF PLAYERS QUALIFICATIONS	£100
10 (d)	GROUND – PLAYING CONDITIONS	£25
11	FAILURE TO COMPLY WITH CLUB COLOURS	£50
13 (c)	FAILURE TO CONFIRM MATCH PARTICULARS OF MATCH	£25
13 (d)i)	FAILURE TO PRESENT TEAM SHEETS	£25
13 (d)i)	ALTERING COMPOSITION OF TEAMSHEETS	£25
13 (e)	FAILURE TO COMPLETE RESPECT HANDSHAKE	£20
13(j)	ABANDONMENT WITH CLUB AT FAULT	£250
14(d)	WITHDRAWAL WITHOUT SATISFACTORY REASON	£50
16 (a)	FAILURE TO SUPPLY CLUB ASSISTANT REFEREE	£20
16 (c)	FAILURE OF REFEREE TO KEEP APPOINTMENT	£25
16 (d)	FAILURE FOR CLUBS TO AGREE ON SUBSTITUTE REFEREE	£50
17 (c)	FAILURE TO SUBMIT MATCH CARD	£25
18 (c)	FAILURE TO SETTLE GATE RECEIPTS	£50
19 (a)	FAILURE TO RETURN TROPHY BY REQUESTED DATE	£50