



# NEW CLUB APPLICATION FORM

## Season 2019/2020

This form is to be completed when a Club wishes to become affiliated with Bedfordshire FA for the first time.

The regulations governing the approval of Club Names are detailed below:

- The name of the club shall not be obscene, frivolous, offensive, ethically or morally undesirable in sound or meaning. It must not so closely resemble that of an existing club as to cause confusion.
- The name of the club shall not consist of numbers only and the use of initials only will be discouraged.
- Where a club is named after a public house, this must also include the location or other approved distinguishing title.
- The name of a club sponsor may be included in the club name subject to approval.
- Adding a prefix "The" to a club name is not allowed.

Proposed Name of Club:

Brief details of where proposed name originated:

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**Details of proposed Team(s):** *(Please provide details of any additional teams separately)*

AGE GROUP <i>(ie Open Age, U12, Vets)</i>	GENDER <i>(Male, Female, Mixed)</i>	LEAGUE

Proposed Ground(s):

Once complete please return to [support@bedfordshirefa.com](mailto:support@bedfordshirefa.com)

### FOR BEDFORDSHIRE FA USE ONLY

Application received on: \_\_\_\_\_

Committee Approval required: YES / NO

Additional Information required: YES / NO

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Approval No: \_\_\_\_\_

NOTES:

Approved Club Name:

(If different to name stated above) \_\_\_\_\_

# **CLUB OFFICIALS DETAILS**

The same person can hold more than one role although it is recommended that roles are held by different people.

At least 1 Contact Number **MUST** be provided for all Club Officials and an email address **MUST** be provided for the Club Secretary & Welfare Officer. Most communication will be completed via email.

If you have Youth Teams then the FA Safeguarding for Committee Members Online Workshop must be completed by all the roles below

For additional support please refer to Bedfordshire FA's Setting up a Club Guide or [www.bedfordshirefa.com](http://www.bedfordshirefa.com)

## **SECRETARY** *(This person will be the clubs main point of contact)*

**FA Number (FAN)** *If Applicable:* \_\_\_\_\_

**Full Name:** \_\_\_\_\_ **DoB:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(inc. Postcode) \_\_\_\_\_

**Email:** \_\_\_\_\_

**Home:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

## **CHAIR**

**FA Number (FAN)** *If Applicable:* \_\_\_\_\_

**Full Name:** \_\_\_\_\_ **DoB:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(inc. Postcode) \_\_\_\_\_

**Email:** \_\_\_\_\_

**Home:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

## **TREASURER**

**FA Number (FAN)** *If Applicable:* \_\_\_\_\_

**Full Name:** \_\_\_\_\_ **DoB:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(inc. Postcode) \_\_\_\_\_

**Email:** \_\_\_\_\_

**Home:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

## **WELFARE OFFICER** *(only for Clubs with teams at U18 or below)*

**FA Number (FAN)** *If Applicable:* \_\_\_\_\_

**Full Name:** \_\_\_\_\_ **DoB:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(inc. Postcode) \_\_\_\_\_

**Email:** \_\_\_\_\_

**Home:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

Welfare Officers must have an in date FA Criminal Records Check, an in date FA Safeguarding Children Workshop and completed the FA Welfare Officers Workshop. Action Plans can be put in place where Safeguarding & Welfare qualifications need to be completed.