

**Bedfordshire FA Learning Agreement:**

My booking on the course above confirms I understand:

- I am fully aware that my chosen course may be one which includes the FA Safeguarding children workshop, which discusses some sensitive 'hypothetical' issues and some real issues regarding child abuse in its various forms. I am fully aware I am the only participant who can attend the FA Safeguarding Children Workshop, I understand that no other person may attend in my place should I be unable to attend.
- If I do not deliver payment for my course fee before the commencement of the course, my certificate will be withheld until payment is settled.
- **Cancellation:** If I cancel my booking I will inform Bedfordshire FA and will be entitled to a credit note minus a transaction fee to the value of the following:
  - **75% return if 2 months' notice given**
  - **50% return if 1 month notice given**
  - **25% return if less than one month given**
  - **No return if less than 10 days given**

**Please note there will be a further transaction fee taken from the original % stated above.**

- I will respect the course tutor, course venue and the other candidates and their points of view and I understand that if my behaviour, language or conduct is deemed 'unacceptable', 'offensive' or 'harmful' for any reason, Bedfordshire FA and the venues reserves the right to exclude me for continuing on my chosen course and if necessary, future courses.
- Bedfordshire FA does not accept responsibility for the loss, or damage to, candidate property or for personal injury however caused and that I will ensure that I am protected with my own personal insurance cover through other bodies;
- I confirm that I understand the above statements and their implications and that the information I have provided on this form is correct to the very best of my knowledge.
- If you are on General Suspension you cannot attend the course until you have been cleared.

This course is 100% attendance to be able to award a certificate on completion