Player Registration 2022/23



Player Registration opens on 6th July 2022

It is mandatory that <u>all</u> players are registered with a football club in order to be eligible to play in organised competitions.

To get started on Player Registration:

- Please log into <u>clubs.thefa.com</u> (please log in via this method instead of the Player Registration tab in Whole Game System). Guidance on how to register a player can be found here.
- The FA have a wealth of information and guidance about player registration on their knowledge base which can be found by clicking here: https://grassrootstechnology.thefa.com/support/home?gl=1*1e5r17z*ga*MTg3OTc4ODY2Ny4xNjQ3NDI3 MTQx*_ga_T81QCG9DQL*MTY1NTgxODc4OC4xLjEuMTY1NTgxOTIyNy42MA..

Other information in preparation for player registration:

- Online consent last season lasts for five seasons, so you won't need to complete this again. Offline consent will need to be completed again, as this only lasts for one season.
- Please search for a player using their name and date of birth, before creating a new account/FAN number. Creating a new account before searching may lead to duplicate FANs which will slow down the player registration process. For duplicate FAN queries please email us on <u>dupefan@amateur-fa.com</u>
- If you are unable to add a player, check first that the player has all details included (gender, DOB, email). Any problems adding a player once you have checked these details, please contact us on info@amateur-fa.com
- If you receive the message "this email is on more than one account" please contact us on <u>info@amateur-fa.com</u> as we will need to search for the duplicate FANs and de-duplicate. Email addresses can only be linked to one unique FAN number.
- Player photos need to be a head and shoulders shot.

Detaching players:

Please follow the steps below:

- 1) Club requests cancellation to their league in Club Portal (Click here for guidance)
- 2) League approves cancellation within the Competition Portal (Click here for guidance)

3) Clubs can then detach the player in Club Portal

Training

the FA are running a series of sessions to help support you with Player Registration. If you are new to Player Registration, we recommend you attend one of these sessions:

- 11th July 6pm Click here to register
- 27th July 6.30pm Click here to register
- 15th August 6pm Click here to register
- 8th September 6.30pm Click here to register

There is also a video on YouTube you can watch from the FA Grassroots Technology team:

https://www.youtube.com/watch?v=T3GG4yFT1cc&list=PLuR39azjWS4tLw9ReFKNxmg9V9ryYFVVM&index=13

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FA System status updates

- The FA have a live status updates page which you can check in on if you encounter a problem:
- <u>https://grassrootstechnology.freshstatus.io/? gl=1*ocivm8* ga*MTg3OTc4ODY2Ny4xNjQ3NDI3MTQx* ga</u> <u>T81QCG9DQL*MTY1NTgxODc4OC4xLjEuMTY1NTgxOTlyNy42MA</u>..

*Please note as per previous seasons, all FA platforms such as Club Portal, Competitions Portal, Whole Game System, Matchday (except for Full-Time) will be offline from 1st July - 6th July