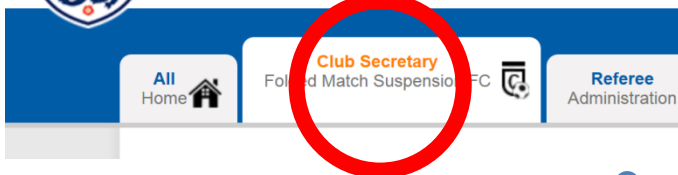
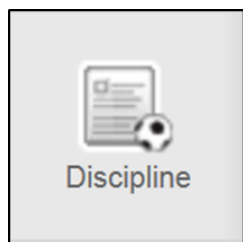


Adding Suspension Matches



Log on to your account & select your club tab

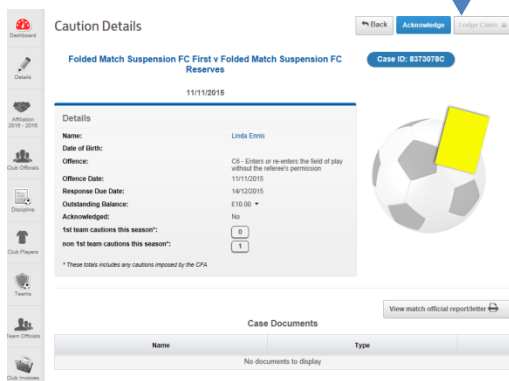


Click on Discipline on the left hand side of your screen



	Offender	Offence Date	Level	Match Details	Case ID	Status	Paid	Response Due Date
C	Linda Ennis	11/11/2015	FT	Folded Match Suspension FC First v Folded Match Suspension FC Reserves	8344679- C	awaiting club confirmation	<input type="checkbox"/>	25/11/2015

Navigate to the case. This can also be found in your Dashboard.



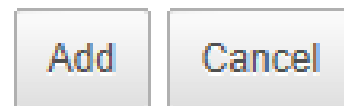
You will be directed to the charge page



Click on Add Match



Click on Add



Create the game

Season: 2017 - 2018

First Team: The Herts Prodigies First

As: Home Team Away Team

Match Date: Select the date...

Competition: Search to add a competition by typing the first 3 characters of their name



FYI - To remove matches

