**Football Development Manager**

**Salary**: £32,000

**Full time (35 hours per week)**

**The post-holder will provide proactive management of the Amateur FA’s Football Development Strategy and Education courses**

The Amateur FA develops and governs Adult Amateur football, predominantly in Greater London and the Home Counties. We have 700 adult teams and 350 referees including u18 players in open age football, and some u18 referees.

**Role purpose:**

* Effectively lead the day to day delivery of the Amateur FA’s Participation and Football Development priorities and targets in partnership with key stakeholders.
* To Lead the delivery of the National Game Strategy in the Amateur FA
* To Lead the delivery of the Coach, Referee & Volunteer training in the Amateur FA
* To Lead and manage the delivery of the County FA Facility and Investment Strategy in partnership with key stakeholders.

**Key Accountabilities & Responsibilities:**

* Effectively lead, manage and develop the Participation and Development team to deliver the Amateur FA strategic plan targets.   Including increasing participation opportunities for players, coaches, referees and volunteers.
* Strategic area wide planning for borough wide football partnerships, effectively engaging leagues, clubs, local authorities, health, etc to develop holistic delivery &workforce plans and maximising resources and technology.
* Use national and local insight to develop and deliver programmes and services to customers that meet customer expectations.
* Effectively manage and administer budgets and resources, providing monthly reports and delivering results on time and within budget.
* Oversee the coach education programme to maximise income streams and provide qualifications for the workforce
* Develop a culture of performance management and maximise the use of resources
* To lead on the protection and enhancement of football facilities across the CFA and support and assess new facility projects Develop strategic relationships with key partners to support the development of participation opportunities, football facilities and delivery of the CFA Business Plan.
* Support the production of strategies, operational and project plans and monitor and evaluate all programmes and report progress to CEO, Board, The FA and other partners
* Lead on embedding inclusion and equality across the organisation
* Ensure safeguarding is embedded within the Participation and Development Team
* Promote the activities of the Affiliation Association
* To support the delivery of other key areas of the business as required.

**Experience:**

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| **Essential** | **Desirable** |
| * Significant experience of strategic Sports Development * Significant experience in influencing * Experience of working with partner organisations to deliver strategic plans that have resulted in sustainable outcomes * Proven track record of effectively managing staff and teams * Ability to monitor and evaluate programme delivery across a diverse range of subjects * Demonstrate a working understanding and application of inclusion, equality and anti – discrimination, safeguarding and best practice * Experience of delivering presentations and workshops to wide and diverse stakeholders to influence positive change. * Experience of managing budgets and delivering savings * Able to multi-task and with results on time and within budget * Experience of report writing, ability to use emails and Microsoft Office including Word and Excel * Driving licence | * Knowledge of funding agencies and experience of funding bids * Knowledge of the structure and organisations within football * Sports / Management qualification * Experience of running a grassroots club or league * Demonstration of Equality in action * Knowledge and experience of the development and protection of sports facilities |

**Values – as defined by Amateur Football Alliance:**

We Deliver

We are Always Respectful

We are a Team

**Further information:**

This job description is only a summary of the role as it currently exists and is not meant to be exhaustive.  The responsibilities, skills, experience and behaviours might differ from those outlined and other duties, as assigned, might be part of the job.

As this role involves direct access to young persons under the age of 18, within the context of the job or any subsequently related activities or responsibilities, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Check to ensure their suitability for the role.

Amateur FA is an Equal Opportunities Employer.