Dear Applicant,

The Amateur FA (“AFA”) is looking to appoint an Independent Member to join the main Board as the Board Safeguarding Champion.

The AFA is committed to making the game of football as safe and enjoyable as possible for all those included. The AFA works closely with the The FA, the game’s Governing Body in order to ensure that safety standards are met. The AFA is committed to robust corporate governance and ensuring our board of directors best represents our many clubs and members. We are committed to diversity of both skills and experiences and as such are now seeking to appoint 2 independent non executives to our main board of directors. These appointments are in line with the Sport England and UK Sport’s Code for Sports Governance, Tier 3.

The successful applicant will be an active Board member championing the safeguarding of children, young people and adults at risk in all County Football Association (CFA) activities.

The Board Champion will work closely with the Designated Safeguarding Officer and the Senior Safeguarding Lead to ensure that the AFA acts at all times in keeping with legislation, statutory guidance and The FA’s Safeguarding Operating Standard.

The Board Safeguarding Champion will attend Board meetings (approximately every 6 weeks) and will provide information on progress against key areas of work, including risks and challenges. A role profile is attached to this application form which provides further details of this role.

This role is a voluntary role, however, reasonable travel and out of pocket expenses will be met by the AFA.

If you have experience of safeguarding or child protection and you feel that you can fulfil this role, please provide an up to date CV and a covering letter explaining why you wish to apply for this role and how you meet the criteria by Wednesday 16th October.

Details of where you should send your application to can be found below.

We look forward to receiving your application.

Kind regards,

Anthony Julien
Chair

Amateur FA

**Board Safeguarding Champion**

**Role Profile**

# Role purpose

To ensure Amateur FA (AFA) achieves and retains The FA’s Safeguarding Operating Standard.

To ensure the Board acts in accordance with legislation, statutory guidance and The FA’s Policy and Procedures and any associated guidance including the achievement and retention of the Safeguarding Operating Standard.

To be an active Board member championing the safeguarding of children, young people (under the age of 18) and adults at risk in all AFA activities.

To recognise and champion that all children and young people in football are entitled to the same protection regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity

# Key skills and experience Required (Essential)

* A child-centred belief system and behaviours
* Experience of demonstrable and effective governance
* Experience of safeguarding or child protection
* Awareness and understanding of The FA ‘Safeguarding Operating Standard’
* Ability to listen effectively
* Ability to ask probing questions
* Communication skills

# Desirable

* Knowledge and understanding of grassroots or other voluntary activity
* Experience of organisational assessments, audits or inspections
* Experience of being a member of committees or Boards

# Key responsibilities

* To ensure the AFA acts at all times in keeping with legislation, statutory guidance and The FA’s Safeguarding Operating Standard
* To ensure the AFA enables and provides relevant safeguarding training for the Board, staff, volunteers and committee and council members
* To ensure all staff profiles embed safeguarding in the role profile and functions
* To ensure the Board receives information on progress against key areas of work, including risks and challenges.
* To ensure all volunteers are aware of and comply with The FA’s Safeguarding Operating Standard
* To check and challenge to ensure that the interests of children and young people are paramount in all AFA activities
* To use the whistle-blowing policy if any concerns are not fully addressed by the AFA or the Board

**Application process**

* Please send a covering letter explaining why you are applying together with how you meet the criteria and your CV to tony.julien@amateur-fa.com by 16th October 2019

**Time commitment**

* Board meetings are typically every 6 weeks with the occasional extra meetings
* Board member may be asked to join a sub committee